
**The Somerset Hills School District
Regular Meeting Agenda –December 13, 2017
Executive Session – 5:30 P.M.
Public Input & Action – 7:00 P.M.
Community Room at Bernards High School**

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Pledge of Allegiance

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Correspondence

VI. Report of the Superintendent

1. Student/Staff Recognition
2. Academic Report
3. Student Representative Report - John “Jack” Broderick

VII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an

individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

VIII. Approval of Minutes*

Action

1. Approval of Minutes

Resolution

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for November 15, 2017.

IX. Finance

A. Committee Report & Discussion:

B. Action Items:

Action

1. Board Secretary & Treasurer Reports & Board Certification*

Resolution

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of November, 2017 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$6,061,990.35	\$6,061,990.35
(20) Special Revenue Fund	(\$38,231.94)	(\$38,231.94)
(30) Capital Projects Fund	\$379,875.65	\$379,875.65
(40)Debt Service Fund	\$198,666.52	\$198,666.52
Total Government Funds	\$6,602,300.58	\$6,602,300.58

(1) From Secretary's Report

(2) From Treasurer's Report

(will be distributed at meeting)

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action

2. Approve 2017-2018 Budget Transfers*

Resolution

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for November, 2017.

Action

3. Payment of Bills*

Resolution

WHEREAS, the Board Secretary has presented attached check registers with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$3,980,242.37
(20) Special Revenue Fund	\$183,506.61
(30) Capital Projects Fund	\$61,535.20
(40) Debt Service Fund	\$0
(60) Cafeteria Fund	\$62,003.19
(90) Agency Fund	\$1,116,747.37
TOTAL	\$5,404,034.74

Action 7. Approve of Out of District Placement

Resolution

Resolved, that the Somerset Hills Board of Education approve the following out of district placement for the 2017-2018 school year:

Student ID	Provider	Location
4686992100	Hunterdon Prep	Annandale, NJ
4362084900	East Mountain School	Belle Mead, NJ

Action 8. Approve Budgeted Bedminster Tuition Rate*

Resolution

Resolved, that the Somerset Hills Board of Education approve the budgeted tuition rate for 2018 - 2019 Bedminster students at Bernards High School in the amount of \$18,300.

Action 9. Approve Transfer*

Resolution

Resolved, that the Somerset Hills Board of Education approve a transfer from unexpended funds in the Capital Project Fund to the Debt Service Fund in the amount of \$300,000. These funds will be used to reduce the Debt Service tax levy in the 2018/2019 budget.

Action 10. Approve Non-Public School Security Aid Program

Resolution

Resolved, that the Somerset Hills Board of Education approve the following 2017-2018 NJ Non-Public School Security Aid Program:

School	Description	Total \$
Far Hills Country Day School	825 Hours of security service at \$29 per hour.	\$23,925.00

Action 11. Approve Parent Organization Fundraiser

Resolution

Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser for the 2017-2018 school year:

Organization	School	Event	Date
Bernards Athletics Booster Club	BH	Booster Bingo Night	5/8/18

Action 12. Approve Settlement Agreement

Resolution

Resolved, that the Somerset Hills Board of Education approve the settlement agreements for the following student:

Student ID
2021274

X. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action 1. Approve Field TripsResolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BMS	5th grade- Natural History Museum- NYC	May 14	130	9	6

Action 2. Approve Field Trips*Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
a) BHS	Anatomy classes- Liberty Science Center (heart surgery)	March 9	75	2	3
b) BHS	AP Statistics- Bronx Zoo (animal taxonomy)	June 7	72	6	0
c) BHS	SIP Class- ACCUPLACER testing - RVCC	Dec. 14	8	1	0
d) BHS	Harvard Model Congress- Boston	Feb. 22-25	32	4	0
e) BHS	Robotics Competition- Sparta HS	Jan. 6	10-15	1	0
f) BHS	Special Ed- Michael's and ShopRite(Vocational/Life Skills)	Dec. 21	8	5	0
g) BHS	Special Ed- Chipotle, Michael's, ShopRite- Functional Spanish & Vocational/Life Skills	Jan. 25	8	4	0
h) BHS	Special Ed- Esther Raab Holocaust Museum-Cherry Hill (US HistII)	Jan. 26	8	5	0
i) BHS	World History A- Nat'l Museum of Industrial Hist- Bethelheim	Feb. 13	44	5	0
j) BHS	Jazz, Madrigals, Marching Band- BMS & Bedminster Schools	Jan. 12	70	3	2
k) BHS	AP European History- Metropolitan Opera	Jan. 13 (Sat)	13	1	1

Action 3. Approve Professional DevelopmentResolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	Evans, LaToya	Crisis Intervention & Prevention training- New Providence	\$90.00	Feb. 1
b) BES	Griffin, Emily	Crisis Intervention & Prevention training- New Providence	\$90.00	Feb. 1
c) BES	Horel, Kelly	Therapy Techniques for Challenging Articulation Cases- Voorhees	\$266.67	Jan. 11

d) BMS	Craver, Marcella	Creating a Positive Culture and Climate-Bridgewater	0	Jan. 16 (am)
e) BMS	DeAngelo, Stephanie	North East Conf. on the Teaching of Foreign Lang.- NYC	\$275.00	Feb. 8
f) BMS	DeAngelo, Stephanie	Foreign Lang Educators of NJ Conf-Conference & Presenter-Iselin	\$175.00	April 13
g) BMS	Dempsey, Gretchen	Creating a Positive Culture and Climate-Bridgewater	0	Jan. 16 (am)
h) BMS	Habermas, Chris	Creating a Positive Culture and Climate-Bridgewater	\$4.40	Jan. 16 (am)
i) BMS	Latzke, Brian	Creating a Positive Culture and Climate-Bridgewater	0	Jan. 16 (am)
j) BMS	Porter, Shane	Creating a Positive Culture and Climate-Bridgewater	0	Jan. 16(am)
k) BHS	Carmon, Dave	Football Safety Clinic- AC	\$68.20	Feb. 23
l) BHS	Collins, Kay	Algebra I Roundtable - Flemington	0	Jan. 11
m) BHS	Corbett, Mike	NJ Science Ed Leadership Assoc-Somerset	\$9.74	Dec. 15
n) BHS	DeBarra, Katherine	Next Generation Science Standards workshop- Somerset	\$13.33	Dec. 8
o) BHS	Falzarano, Jeff	Inside Baseball Coaches Clinic- Plainsboro	\$215.74	Jan. 12
p) BHS	Ferrara, James	Am Assoc of Physics Teachers- San Diego	\$100.00	Jan. 5 (evening) - Jan. 8
q) BHS	Foglia, Joe	Next Generation Science Standards workshop- Somerset	\$22.38	Dec. 8
r) BHS	Morris, Ashley	Strengthening Your Special Needs Students' Executive Functioning Skills-W. Orange	\$259.00	Feb. 7
s) BHS	Neigel, Scott	NJ State Interscholastic Athletic Assoc.-luncheon honoring BHS coach - Edison	0	Dec. 4
t) BHS	Simoneau, Jon	Football Safety Clinic- Temple U- Philadelphia	0	Dec. 8
u) BHS	Simoneau, Jon	Football Safety Clinic- AC	\$284.00	Feb. 23
v) BHS	Stolarz, Liz	Ramapo College Counselor Luncheon & Information	0	Dec. 1
w) BHS	Violillo, Maddalena	North East Conf, on Teaching of Foreign Languages- NYC	\$175.00	Feb. 9
x) District	Butler, Coleen	Municipal Alliance- Bedminster Town Hall	0	Mar. 15 & June 14
y) District	Vail, Peggy	Awareness & Security for School Bus Drivers- New Providence	0	Jan. 4
z) District	Vail, Peggy	Annual School Transportation Supv Conf.- AC	\$598.88	Mar. 21-22

Action Resolution 4. Approve Family Math Program
Resolved, that the Somerset Hills Board of Education approve the following hours for the Family Math Program for January 2018 at Bedwell School:

Grades K-1 -- Cynthia Fulton, Patrice Leavenworth, Penny Maddaluna and Phyllis DeStefano (7 hours each at \$40/hr)

Grades 2-3 -- Monica DeMarco, Debbie Rokosky, Diana Sombers, Truc-Lan Vu (7 hours each at \$40/hr.)

XI. Facilities & Operations*

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. HIB Report*
Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on December 13, 2017 and upheld the findings and/or consequences recommended by the Superintendent.

Action Resolution 2. Approve Summer Camp*
Resolved, that the Somerset Hills Board of Education approve the contract for the Somerset County YMCA Summer Camp to be held at Bernards High School in the summer of 2018.

Action Resolution 3. Approve Equipment Disposal
Resolved, that the Somerset Hills Board of Education approve the disposal of a Hustler Snow Plow Tractor model # 923326.

XII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve Second Reading
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of the following policy and regulation: (attachment)

Policy #	Title
5533 R	Pupil Smoking
5131 P	Student Random Drug Testing
5131 R	Student Random Drug Testing
5530 R	Substance Abuse
5535 P	Passive Breath Alcohol Sensor Device

XIII. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Accept ResignationResolution Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
Kawakami, Irving	Bedwell	Special Education Paraprofessional	11/27/17

Action 2. Approve Appointment Non-Certified StaffResolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2017-2018 school year:

Name	School	Position	Replace	Step	Salary	Effective
Senior, Jennifer	BES	Regular Education Paraprofessional	Smith	B/1	\$14.82	12/4/17

Action 3. Approve Parenthood LeaveResolution Resolved, that the Somerset Hills Board of Education approve the following parenthood leave for the 2017-2018 school year:

Name	School	Position	Date
Tynan, Jessica	BMS	Special Education Teacher	2/5/18 - 6/30/18

Action 4. Amend Parenthood LeaveResolution Resolved, that the Somerset Hills Board of Education amend the following parenthood leave end date for the 2017-2018 school year:

Name	School	Position	Start Date	End Date
Jaeger, Jamie	BES	Special Education Teacher	5/15/17	6/30/18

Action 5. Amend Appointment Leave ReplacementResolution Resolved, that the Somerset Hills Board of Education amend the appointment of the following leave replacement for the 2017-2018 school year:

Name	School	Position	Replace	Start Date	End Date
Sevecke, Alexis	BES	Special Education Teacher	Jaeger	5/16/17	6/30/18

Action 6. Amend Appointment School Business Administrator*Resolution Resolved, that the Somerset Hills Board of Education amend the appointment of the following School Business Administrator:

Name	Position	Replace	Salary	Effective
Goguen, Heather	School Business Administrator/Board Secretary	Hunter	\$137,000	January 16, 2018

Action 7. Approve Salary Level Advancement*Resolution Resolved, that the Somerset Hills Board of Education approve salary level advancement for the following administrator prorated for the 2017-2018 school year:

Name	School	\$ Old Salary	New Level	\$ New Salary	Effective
Neigel, Scott	BHS	\$158,132	Doctorate	\$163,132	12/13/17

Action 8. Approve Appointment Interim School Business Administrator*

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following Interim School Business Administrator:

Name	Position	Replace	Salary	Effective
Puleio, Nicholas	Interim School Business Administrator/Board Secretary	Hunter	\$80/hour for 32 hours per week	January 1, 2018 - January 15, 2018

Action 9. Approve Co-Curricular Positions*

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2017-2018 school year:

Name	School	Position	Stipend
Fry, Laurence	BHS	Boys Soccer: JV	\$6,000

Action 10. Approve Rate Increase*

Resolution Resolved, that the Somerset Hills Board of Education approve the following salary rate increase:

Name	Position	Rate	Effective
Luik, Norman	Part Time Technician	\$37.00/hour	12/1/17

Action 11. Approve Substitutes*

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2017-2018 school year:

Name	Substitute Position	Rate
a) Thorp, Debbie	Bus Aide	\$18.00/hour
b) Morales, Kyle	Custodian	\$13.00/hour

Action 12. Approve Sick Leave Bank*

Resolution Resolved, that the Somerset Hills Board of Education approve the Sick Leave Bank established to provide compensable level coverage to bargain unit members who are absent for an extended period due to catastrophic illness or injury.

XIV. Public Questions & Comments

XV. Community Relations Committee

XVI. Supplementary Matters

XVII. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or

contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)