

---

**THE SOMERSET HILLS SCHOOL DISTRICT**  
**REORGANIZATION MEETING**  
**JANUARY 2, 2013 – 6:00 P.M.**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a reorganization meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**IV. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED, that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

RESOLVED, that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**V. Roll Call**

**VI. Oath of Office**

**VII. Organizational Procedure**

**1. Nomination and Election of President**

Motion to nominate \_\_\_\_\_ (enter name) by \_\_\_\_\_

Seconded by \_\_\_\_\_

Any other nominations

Voice Vote:

**2. Nomination and Election of Vice President**

Motion to nominate \_\_\_\_\_ (enter name) by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Any other nominations  
 Voice Vote:

**VIII. Organizational Action Items (Attachment #1)**

Action 1. Adoption of Code of Ethics for School Board Members\*  
*(each Board Member reads one)*

Resolution Resolved, that the Somerset Hills Board of Education adopts the Code of Ethics for School Board members:

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in the proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Action 2. Re-Adopt All By-Laws & Policies

Resolution Resolved, that the Somerset Hills Board of Education re-adopts all current Board Policies & By-Laws.

Action 3. Re-Adopt All Program & Curriculum\*

Resolution Resolved, that the Somerset Hills Board of Education re-adopts all existing Curriculum, on file in the Curriculum office.

Action 4. Re-adopt All District Tradebooks, Software, Motion Pictures/Films\*

Resolution Resolved, that the Somerset Hills Board of Education re-adopts district tradebook list, software list, and media list, on file in the Curriculum office.

Action  
Resolution5. Meeting Dates\*

Resolved, that the Somerset Hills Board of Education approve the following dates for regular Public Input & Action Meetings for the remainder of 2012-2013 with a starting time for the public session of 7:30 p.m. unless otherwise noted. The meeting schedule for 2013/2014 will be established at the April or May meeting.

Reorganization Only	<b>January 2, 2013 (6:00pm)</b>	<b>Wednesday</b>
	January 23, 2013	Wednesday
	February 20, 2013	Wednesday
Public Hearing on the Budget	<b>March 27, 2013</b>	<b>Wednesday</b>
	April 17, 2013	Wednesday
	May 8, 2013	Wednesday*
	June 12, 2013	Wednesday

\*This was changed from May 22, 2013.

Action  
Resolution6. Board Representative Appointments\*

Resolved, that the Somerset Hills Board of Education approves the following group representative appointments:

N.J. School Board Association

Delegate Alternate

Somerset County School Board Association

Member Alternate

Somerset County Educational Services Commission

Member Alternate

Garden State Coalition of Schools

Member Alternate

Somerset Hills Education Foundation

Member Alternate

HSA of Somerset Hills

Member Alternate

Municipal Alliance

Member Alternate

Action  
Resolution7. Board Committee Assignments\*

Resolved, that the following Board Committees be re-established:

Finance  
Facilities & Operations  
Policy  
Curriculum  
Personnel  
Neighborhood Relations  
Community Relations