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**The Somerset Hills School District**  
**PUBLIC INPUT & ACTION MEETING AGENDA – SEPTEMBER 16, 2009**  
**EXECUTIVE SESSION – 6:30P.M.**  
**PRINCIPALS CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**  
**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.**  
**THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a regular meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**III. Roll Call**

**IV. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Litigation and Contract matters.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**V. Pledge of Allegiance**

**VI. Correspondence**

1. Thank You note from Pat McMillan, Teacher, B.M.S.

**VII. Report of the Superintendent**

1. Report on Opening of School/Enrollment

6/19/09 Enrollment		9/10/09 Enrollment		Difference	
P	38	P	27	P	-11

K	156		K	117		K	-39
1	139		1	157		1	18
2	148		2	141		2	-7
3	144		3	152		3	8
4	145		4	146		4	1
<b>Bedwell</b>	<b>770</b>		<b>Bedwell</b>	<b>740</b>		<b>Bedwell</b>	<b>-30</b>
5	145		5	141		5	-4
6	149		6	142		6	-7
7	121		7	155		7	34
8	141		8	121		8	-20
<b>BMS</b>	<b>556</b>		<b>BMS</b>	<b>559</b>		<b>BMS</b>	<b>3</b>
9	206		9	205		9	-1
10	215		10	199		10	-16
11	172		11	211		11	39
12	209		12	177		12	-32
<b>BHS</b>	<b>802</b>		<b>BHS</b>	<b>792</b>		<b>BHS</b>	<b>-10</b>
<b>Total</b>	<b>2128</b>		<b>Total</b>	<b>2091</b>		<b>Total</b>	<b>-37</b>

2. 2009 Graduation Report
3. H1N1 Update

**VIII. Public Questions & Comments**

It is the policy of the Board of Education to limit this segment to thirty minutes and to further ask each person to confine their remarks to three minutes. After everyone who wishes to speak has had the opportunity, members of the public will be provided the opportunity to speak a second time. Any of the above may be extended by a majority vote of the Board.

**IX. Approval of Minutes**

Action  
Resolution

1. Approval of Minutes\*

Resolved, that the Public Input & Action and Executive meeting minutes of August 26, 2009 be approved.

Action  
Resolution

2. Approval of Minutes\*

Resolved, that the Board Retreat meeting minutes of June 25, 2009 be approved.

**X. Finance**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register dated July, 2009 covering check numbers 18712 to 18862 in the amount of \$781,767.34 with the recommendation that they be paid, and

Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$592,490.09

(20) Special Revenue Fund	\$140,395.93
(30) Capital Projects Fund	\$48,356.32
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$525.00
<b>TOTAL</b>	<b>\$781,767.34</b>

Action Resolution

2. Approve Millennium Strategies Contract

Resolved, that the Somerset Hills Board of Education approve the Millennium Strategies consultant contract for the period September 1, 2009 – August 31, 2010 in the amount of \$3,000 per month.

Action Resolution

3. Approve IDEA-ARRA Funds

Resolved, that the Somerset Hills Board of Education approve the Individuals with Disabilities Education Act – American Recovery & Reinvestment Act (IDEA-ARRA) Funds grant for the period July 1, 2009 – August 31, 2011:

	<u>Public Allocation</u>	<u>Non-Public Allocation</u>	<u>Total Grant</u>
Basic	\$489,572	\$18,277	\$507,849
Pre-School	\$ 18,374	\$-0-	\$ 18,374

Be it resolved that the following salaries be funded for the 2009/2010 school year through the IDEA-ARRA grant:

<u>Position</u>	<u>Employee</u>	<u>Salary</u>
.60 Social Worker	Sara Longueira	\$36,000.
.5 Inclusion Pre-school Teacher	Susan Fischer	\$30,000.

**XI. Curriculum**

A. Committee Report & Discussion:

B. Action Items:

Action Resolution

1. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

<b>School</b>	<b>Trip</b>	<b>Date(s)</b>	<b># of Students</b>	<b># of Faculty</b>	<b># of Chaperones</b>
BES	a)4 <sup>th</sup> Grade Trip NJ State House & Old Barracks Museum Trenton, NJ	10/14/09	146	10	22
BHS	b) IB & AP History Classes Research Papers Alexander Library Rutgers University New Brunswick NJ	9/24/09	33	2	1
BHS	c)BHS Cross County Team Van Cortlandt Park Bronx, NY Manhattan College Invitational	10/10/09	14	2	0

Action Resolution 2. Approve Professional Development  
 Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Crowley, Sue	Learn storytelling techniques	\$179.00	10/23/09
BES	b) Crowley, Sue	Familiarize with best children's books (K-6) in 2009	\$179.00	04/28/10
BES	c) Hall, Kristine	Using the Continuum of Literacy Learning	\$203.96	04/22/10
BES	d) Leddy, Christine	Diabetes Update Workshop	\$ 50.00	10/14/09
BES	e) McCarron, James	Art Educators of NJ Conference	\$ 97.37	10/6-7/09
BMS	f) McMahon, Linda	33 <sup>rd</sup> Annual NJ Science Convention	\$108.33	10/14/09
BMS	g) Katherine LaCotta	Art Educators of NJ Conference	\$105.00	10/6/09
BHS	h) Smith, Courter	Mentor Training	\$ 8.99	9/18/09
BHS	i) SooHoo, Carolyn	Art Educators of NJ Conference	\$112.37	10/6-7/09

**XII. Facilities & Operations**

A. Committee Report & Discussion:  
 B. Action Items:

Action Resolution Information 1. Approve SEE Program  
 Resolved that the Somerset Hills Board of Education approve the implementation of the Schools for Energy Efficiency program (SEE) at a net cost of \$4,600 per school building per year. SEE is a comprehensive program for K-12 schools to save energy and money by changing behavior throughout the district. SEE provides a systemized plan, educational awareness materials, training, and utility tracking for immediate and sustainable savings.

Action Resolution 2. Approve Morris-Union Jointure Commission Maintenance Service Agreement  
 Resolved, that the Somerset Hills Board of Education approve the maintenance service agreement with Morris-Union Jointure Commission for the 2009/2010 school year for repair and service to school transportation vehicles at a cost of \$67.00 per hour for labor.

**XIII. Policy**

A. Committee Report & Discussion:  
 B. Action Items:

Action Resolution 1. Adoption Policy #2430 Co-Curricular Activities (M) - Revision  
 Resolved, that the Somerset Hills Board of Education approve the adoption of Policy #2430 Co-Curricular Activities (M).

Action Resolution 2. Adoption Policy #5830 Pupil Fund Raising - Revision  
 Resolved, that the Somerset Hills Board of Education approve the adoption of Policy # 5830 Pupil Fund Raising.

Action 3. Adoption Policy #2431 Athletic Competition (M) - Revision

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Resolution Resolved, that the Somerset Hills Board of Education approve the adoption of Policy # 2431 Athletic Competition (M).

Action 4. Abolish Policy #9110 Quality Assurance Annual Report  
Resolution Resolved, that the Somerset Hills Board of Education abolish Policy #9110 Quality Assurance Annual Report (replaced by Policy #2631 New Jersey QSAC).

Action 5. First Reading Policy#1220 Employment of Chief School Administrator (M) – Revision  
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy#1220 Employment of Chief School Administrator (M).

Action 6. First Reading Policy#3159 Teaching Staff Member/School District Reporting - New  
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy#3159 Teaching Staff Member/School District Reporting.

Action 7. First Reading Policy #8760 Pupil Accident Insurance – Revision  
Resolution Resolved, that he Somerset Hills Board of Education approve the first reading of Policy #8760 Pupil Accident Insurance.

**XIV. Personnel**

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Approve Appointment of Long Term Substitute  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Susan Fischer, Inclusion Pre-School long term substitute at Bedwell Elementary School at a per diem salary of \$251.15, effective September 1, 2009, until the end of the assignment, not to exceed a maximum of 40 instructional days.

Action 2. Approve Appointment of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Kathy Mosca, full time Special Education Paraprofessional at Bedminster Township School District, Step 2-3, at an annual salary of \$23,399, effective September 1, 2009 for the 2009-2010 school year.

Action 3. Approval of Bus Driver  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Theresa Townsend as a School Bus Driver, 17.5 hours per week, at an hourly rate of \$18.00, effective September 1, 2009 for the 2009-2010 school year.

Action 4. Approval of Overload Assignment  
Resolution Resolved, that the Somerset Hills Board of Education approves the following overload assignment at the high school:  
Craig Meyer \$9,437 (Design & Technology 30 periods/week/full year)

Action 5. Approval of Stipends

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Resolution Resolved, that the Somerset Hills Board of Education approves the following stipends:

BMS Sports Academy Coach Fall	\$656
BMS Sports Academy Coach Winter	\$985
BMS Sports Academy Coach Spring	\$985

Action 6. Approval of Job Descriptions  
Resolution Resolved, that the Somerset Hills Board of Education approves the following job descriptions:  
School Physician/Medical Inspector  
School Sports Physician  
Sports Academy Coach  
Teacher

Action 7. Rescind Co-Curricular Position  
Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular position:  
Craig Meyer                      Community Service

Action 8. Approval of Co-Curricular/Athletic Positions  
Resolution Resolved, that the Somerset Hills Board of Education approves the following co-curricular/athletic positions:

<u>Bernards High School</u>		
Shadi Zaiton	Football: Asst. JV	\$7,527
<u>Bernardsville Middle School</u>		
Dianna Horvath	Drama: Fall Assistant	\$1,216
Liz St. Ours	Sports Academy – Softball	\$ 656
Shawn Kelly	Sports Academy – Baseball	\$ 656
Carrie Malwitz	Sports Academy – Cross Country	\$ 656
Jessica McGinn	Sports Academy – Girls Lacrosse	\$ 656

Action 9. Approval of Substitutes  
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2009-2010 school year:

Teachers

Kelly Baker	CEAS
Brendan Boylan	Sub Certificate
Debra Davis	Standard Certificate
Jennifer Gryg	Standard Certificate
Deborah Kalish	CEAS
Cole Kleitsch	Standard Certificate
Lori Mandetta	Standard Certificate
Keith Mann	CEAS
Lawrence Mongno	CE
James Russoniello	CE

Aides

Kelly Baker
Chanveen Bindra

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Beth Donley  
Judy Hynes  
Keith Mann  
Catherine Perone  
Bus Drivers  
Lydia Villarson  
Thomas Rodaligo

**XV. Neighborhood Relations**

**XVI. Community Relations**

**XVII. Supplementary Matters**

**XVIII. Public Questions & Comments**

**XIX. Adjournment**

**Resolutions:**

**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.