
The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – AUGUST 26, 2009
EXECUTIVE SESSION – 6:30P.M.
PRINCIPALS CONFERENCE ROOM AT BERNARDS HIGH SCHOOL
PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a regular meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Litigation and Contract matters.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

1. Thank You for Scholarship – Stacey Samaniego
2. Thank You for Scholarship – Samantha Carle
3. Thank You for Scholarship – Charlotte McCoy
4. Thank You for Professional Development – Emily Pike and Gretchen Dempsey
5. Thank You – Genene Sullivan

VII. Report of the Superintendent

1. Opening of School
2. Enrollment

6/19/09 Enrollment		8/19/09 Enrollment		Difference	
P	38	P	26	P	-12
K	156	K	117	K	-39
1	139	1	157	1	18
2	148	2	139	2	-9
3	144	3	149	3	5
4	145	4	145	4	0
Bedwell	770	Bedwell	733	Bedwell	-37
5	145	5	148	5	3
6	149	6	145	6	-4
7	121	7	153	7	32
8	141	8	122	8	-19
BMS	556	BMS	568	BMS	12
9	206	9	217	9	11
10	215	10	209	10	-6
11	172	11	217	11	45
12	209	12	176	12	-33
BHS	802	BHS	819	BHS	17
Total	2128	Total	2120	Total	-8

VIII. Public Questions & Comments

It is the policy of the Board of Education to limit this segment to thirty minutes and to further ask each person to confine their remarks to three minutes. After everyone who wishes to speak has had the opportunity, members of the public will be provided the opportunity to speak a second time. Any of the above may be extended by a majority vote of the Board.

IX. Approval of Minutes

Action Resolution

1. Approval of Minutes*

Resolved, that the Public Input & Action and Executive meeting minutes of June 24, 2009 be approved.

X. Finance

- A. Committee Report & Discussion:
- B. Action Items:

Action Resolution

1. Board Secretary & Treasurer Reports & Board Certification

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of June, 2009 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$4,083,777.45	\$4,083,777.45

(20) Special Revenue Fund	\$32,214.49	\$32,214.49
(30) Capital Projects Fund	\$68,906.94	\$68,906.94
(40)Debt Service Fund	\$18,399.56	\$18,399.56
Total Government Funds	\$4,203,298.44	\$4,203,298.44

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated August 19, 2009 covering check numbers 18133 to 18138, 18425-18711* in the amount of \$2,631,457.99 with the recommendation that they be paid, and Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,411,215.47
(20) Special Revenue Fund	\$26,761.00
(30) Capital Projects Fund	\$184,965.92
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$8,515.60
TOTAL	\$2,631,457.99

*checks #18139-18424 void

Action
Resolution

3. Approve 2008-2009 Budget Transfers

Resolved that the Somerset Hills Board of Education approves the attached list of 2008-2009 budget transfers for June 2009.

Action
Resolution

4. Approve Related Services Providers

Resolved, that the Somerset Hills Board of Education approves the following related services providers for the 2009-2010 school year:

PROVIDER	SERVICE PROVIDED
Bethel Ridge	Transition-Job Sampling
Children's Specialized Hospital	Developmental Intervention
Child Wellness Center	PT/OT/Speech
Jenna Glennon	ABA

Helping Hands of Westchester	OT
Heather Lawrence	OT
Matheny	Speech
Morris County ESC	Speech
Morris Union Jointure	OT/PT/Speech/ABA
Pediatric Workshop	PT
Kelli Portland	ABA
School Rehabilitation Services	OT
Kathleen Smith	ABA
Kimberly Smith	ABA
Sunny Days	PT/Developmental Intervention
Team Hope	OT/PT/Speech
Therapeutic Intervention	OT

Action
Resolution

5. Approve Out-of-District Placements

Resolved, that the Somerset Hills Board of Education approve the following out-of-district placements for the 2009-2010 school year:

ID #	School	Address
955	Matheny	Peapack
384	DLC-Warren	Warren
669	Wm. Annin	Basking Ridge
759	Hillcrest Sch. (CABAS)	Morristown
577	Ridge HS	Basking Ridge
786	Frelinghuysen M. S.	Morristown
785	Center School	Highland Park
792	DLC-Warren	Warren
1047	Somerset Hills Learning Inst.	Bedminster
1004	Calais School	Whippany
1152	Maplebrook School	Amenia, NY
1175	Bedminster E.S.	Bedminster
168	Shepard H.S.	Morristown
690	Shepard Academy	Morristown
433	Banyon Upper School	Little Falls
699	Hillcrest School	Morristown
586	DLC – Warren	Warren
89	Somerset Hills Learning Inst.	Bedminster
400	Newmark School	Plainfield
576	Midland School	No Branch
39	Midland School	No Branch
1046	Montgomery Academy	Gladstone
1069	S.C. Alternative H.S.	Bridgewater
171	Wm. Annin	Basking Ridge
1163	DLC-Warren	Warren
2023102	Bedminster E.S.	Bedminster

ID #	School	Address
299	Eden Institute	Princeton
475	DLC – Warren	Warren

Action 4. Approve Application for NCLB Grant Funds
Resolution Resolved, that the Somerset Hills Board of Education authorizes application and approves funds for Fiscal Year 2010 No Child Left Behind (NCLB) grants as follows:

<u>Grant</u>	<u>Public Allocation</u>	<u>Non Public Allocation</u>	<u>Total Grant</u>
Title II Part A	\$29,412	\$350	\$29,762
Title II Part D	\$ 276	\$ 17	\$ 293
Title III	\$10,815	Not Accepted	\$10,815
Title IV	\$ 3,270	Not Accepted	\$ 3,270
Title I			Not Accepted

Action 5. Approve IDEA Funding Allocation
Resolution Resolved, that the Somerset Hills Board of Education accept the IDEA Funding Allocation for 2010 as follows:

	<u>Public</u>	<u>Non Public</u>	<u>Total</u>
Basic	\$383,782	\$14,328	\$398,110
Preschool	\$17,298	0	\$17,298

Action 6. Approve Tuition Student
Resolution Resolved, that the Somerset Hills Board of Education approve the child of Elizabeth O’Shea as a 12th grade tuition student for the 2009-2010 school year.

Action 7. Approve Food Service Provider
Resolution Resolved, that the Somerset Hills Board of Education approve Maschio’s Food Services, Inc. as the food service provider for the 2009-2010 school year with a guarantee to break even including a management fee of \$11,498.

Action 8. Approve Lease Purchase Agreement
Resolution Resolved, that the Somerset Hills Board of Education approve the lease purchase agreement for two new school buses with TD Equipment Finance for 60 months in the amount of \$93,612. at interest rate of 4.38%.
 an

Action 9. Approve Settlement Agreement
Resolution Resolved, that the Somerset Hills Board of Education approve a Settlement Agreement for an out of district placement for student #2007720 at the Riverview School.

Action 10. Accept Mountaineer Booster Club Donation
Resolution Resolved, that the Somerset Hills Board of Education accept the donation from the Mountaineer Booster Club in the amount of \$23,533.24, with gratitude, for the 2008/2009 school year.

Action 11. Approve 2009-2010 Tuition Rates
Resolution Resolved, that the Somerset Hills Board of Education accept the 2009-2010 tuition rates:

GRADE	2009-2010 TUITION
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KINDERGARTEN	\$12,525
1-5	\$13,500
6-8	\$16,108
9-12	\$17,192

Action
Resolution

12. Approve Tuition Student
 Resolved, that the Somerset Hills Board of Education approve the child of Angela M. Whitt as a 7th grade tuition student for the 2009-2010 school year.

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Approve Field Trips
 Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BMS	a) 5 th Grade Field Trip Sandy Hook, NJ	10/1/09	150	7	0
BHS	b) Band Camp YMCA Camp Bernie Port Murray, NJ	9/1/09 - 9/4/09	55	6	1
BHS	c) Peer Leadership Bonnie Brae Millington, NJ	9/19/09- 9/26/09	57	2	0
BHS	d) BHS Marching Band Competition Crum Stadium Allentown, PA	10/3/09	55	5	0
BHS	e) Key Club Six Flags Great Adventure Jackson, NJ	10/4/09	35	5	0
BHS	f) BHS Marching Band Competition Hillsborough High School Hillsborough, NJ	10/10/09	55	5	0
BHS	g) BHS Marching Band Competition Giants Stadium East Rutherford, NJ	10/17/09	55	5	0

Action
Resolution

2. Approve Professional Development
 Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
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BES	a) Freda, Michelle	NJDEC – Annual Fall Conference	\$ 94.13	10/2/09
BHS	b) Sosely, Anna	Finger Lakes College Tour	\$ 227.73	9/21-23/09
Olcott	c) Debra Wilkins	Professional Learning Communities Somerset NJ	\$ 450.00	10/6 – 10/7

Action Resolution 3. Approve 2009-2010 B.M.S. Bell Schedule
 Resolved, that the Somerset Hills Board of Education approve the 2009-2010 Bernardsville Middle School Bell Schedule.

Action Resolution 4. Approve Professional Affiliation with The College of New Jersey
 Resolved, that the Somerset Hills Board of Education approve participation in The College of New Jersey Professional Development School Network through June 2012 at an annual per student cost (approx \$2,100).
 Note: Paid for with federal Title II funds

Action Resolution 5. Approve Professional Affiliation with Princeton University
 Resolved, that the Somerset Hills Board of Education approve participation in Princeton University Teachers as Scholars program for the 2009-2010 school year at a cost of \$3000.
 Note: Paid for with federal Title II funds.

Action Resolution 6. Adoption of BHS, BMS, and BES Curriculum for NJQSAC Compliance Resolution
 Resolved, that the Somerset Hills Board of Education adopt all new and revised curriculum for the 2009-2010 school year, for purposes of NJQSAC compliance.

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve 2009-2010 Bus Routes
 Resolved, that the Somerset Hills Board of Education approve the bus stops and routes for the 2009-2010 school year, and be it further
 Resolved, that the Business Administrator be authorized to make necessary adjustments after the opening of school to accommodate student needs.

Action Resolution 2. Approval of Architect Proposal
 Resolved, that the Somerset Hills Board of Education approve the proposal from Spiegle Group in the amount of \$19,500 for the design, bidding and construction administration for the gymnasium lighting replacement project. Total cost of project, including architect fees, is approximately \$132,000, of which 40% or \$52,800 will be funded by State of NJ. Project was approved by the Board.

Action Resolution 3. Approval of Engineer Proposal
 Resolved, that the Somerset Hills Board of Education approve proposal with CMX in the amount of \$12,350 related to June/July planning board meetings.

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Adoption Policy #0131 Bylaws and Policies.

Resolved, that the Somerset Hills Board of Education approve the adoption of Policy #0131 Bylaws and Policies.

Action
Resolution

2. Adoption Regulation R5600 Pupil Discipline Code of Conduct.

Resolved, that the Somerset Hills Board of Education approve the adoption of Regulation R5600 Pupil Discipline Code of Conduct.

Action
Resolution

3. First Reading Policy #2430 Co-Curricular Activities (M) - Revision

Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #2430 Co-Curricular Activities (M).

Action
Resolution

4. First Reading Policy #5830 Pupil Fund Raising - Revision

Resolved, that the Somerset Hills Board of Education approve the first reading of Policy # 5830 Pupil Fund Raising.

Action
Resolution

5. First Reading Policy #2431 Athletic Competition (M) - Revision

Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #2431 Athletic Competition (M).

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action
Resolution

1. Approve Appointment of Interim Principal

Resolved, that the Somerset Hills Board of Education approves the appointment of Lewis Ludwig, Interim Principal at Bernards High School, at a per diem salary of \$600.00, effective August 11, 2009, for the 2009-2010 school year.

Action
Resolution

2. Approve Appointment of Spanish Teacher

Resolved, that the Somerset Hills Board of Education approves the appointment of Blake Winokur, Spanish Teacher at Bedwell Elementary School, Level BA, Step 1, at an annual salary of \$50,230, effective September 1, 2009 for the 2009-2010 school year.

Action
Resolution

3. Approve Appointment of Math Teacher

Resolved, that the Somerset Hills Board of Education approves the appointment of Nicole Drag, Math Teacher at Bernards High School, Level BA, Step 1, at an annual salary of \$50,230, effective September 1, 2009 for the 2009-2010 school year.

Action

4. Approve Appointment of Inclusion Pre-School Teacher

Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Ashley Cryan, part time (.50) Inclusion Pre-School Teacher at Bedwell Elementary School, Level BA, Step 1, at an annual salary of \$25,115, effective September 1, 2009 for the 2009-2010 school year.

Action 5. Approve Appointment of Special Education Teacher
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Melissa Gurth, part time (.50) Special Education Teacher at Bedwell Elementary School, Level MA+15, Step 7, at an annual salary of \$31,068, effective September 1, 2009 for the 2009-2010 school year.

Action 6. Approve Appointment of Special Education Teacher
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Erika Procacci, Special Education Teacher at Bernardsville Middle School, Level BA, Step 3, at an annual salary of \$52,230, effective September 1, 2009 for the 2009-2010 school year.

Action 7. Approve Appointment of Social Worker
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Sara Longueira, part time (.60) Social Worker for the district, Level MA, Step 6, at an annual salary of \$35,582, effective September 1, 2009, for the 2009-2010 school year.

Action 8. Approve Appointment of Secretary-Special Services
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Kathleen Mehan, Secretary-Special Services, Step 7, at an annual salary of of \$43,956, effective August 10, 2009 for the 2009-2010 school year.

Action 9. Approval of Overload Assignment
Resolution Resolved, that the Somerset Hills Board of Education approves the following overload assignment at the high school:
David Szostak \$11,318 (Social Studies 30 periods/week full year)

Action 10. Approval of Summer Hours
Resolution Resolved, that the Somerset Hills Board of Education approves summer work for the following staff member:
Lisa Weber-Hummel not to exceed 4 hours

Action 11. Adjustment of Summer Hours
Resolution Resolved, that the Somerset Hills Board of Education adjust summer hours for the following staff members:
Suzanne Ryan – BMS Nurse not to exceed 5 days
Karen Ayres – CST not to exceed 13.5 days

Action 12. Approval of Child Study Team Evaluations
Resolution Resolved, that the Somerset Hills Board of Education approves the following child study team evaluations during July & August:

Shannon Clark – 5 Occupational Therapy evaluations (\$325.00 per evaluation)
Dona Hoehn – 2 Speech & Language evaluations (\$325.00 per evaluation)

Action 13. Amend Resignation Date
Resolution Resolved, that the Somerset Hills Board of Education amend the resignation date of Scot Beckerman from August 26, 2009 to August 18, 2009.

Action 14. Approval of Seasonal Employee
Resolution Resolved, that the Somerset Hills Board of Education approves the following seasonal employee, effective August 24, 2009:

	<u>Area</u>	<u>Hourly Rate</u>
Brandon Barba	Technology	\$ 14.00

Action 15. Approval of Mentors
Resolution Resolved, that the Somerset Hills Board of Education approves the following staff member as mentors for new teachers for the 2009-2010 school year:

BHS	Marilyn Clendenny	(Nicole Drag)
	Suzanne Cutler	(Rachel Felter)
	Joe Foglia	(Amanda Kita)
	Courter Smith	(Theresa Peppe)
BMS	Liz St. Ours (50%)	(Dianna Horvath)
BES	Michele Freda (50%)	(Ashley Cryan)
	Eileen Tiffenbach	(Blake Winokur)

Action 16. Approval of Student Teachers
Resolution Resolved, that the Somerset Hills Board of Education approves the following student teachers:

Jaelyn Noll	Bedwell – Sept.-Dec. 2009 – TCNJ
Ryan Davidson	Bedwell – Sept.-Dec. 2009 – TCNJ

Action 17. Approval of Stipend
Resolution Resolved, that the Somerset Hills Board of Education approves a stipend for boiler license in the amount of \$1,137 (prorated) for Tossapon Miles, custodian at the high school, effective August 1, 2009.

Action 18. Approval of Job Descriptions
Resolution Resolved, that the Somerset Hills Board of Education approves the following job descriptions:

- Athletic Coach – Assistant
- Athletic Coach – Head
- Athletic Coach – Volunteer
- Athletic Trainer
- Co-Curricular Advisor
- Personnel Assistant – Confidential
- School Nurse
- Secretary
- Secretary to the Superintendent – Confidential

Substance Awareness Coordinator

Action 19. Rescind Athletic/Co-Curricular Positions
Resolution Resolved, that the Somerset Hills Board of Education rescind the following athletic/co-curricular positions:

Bernards High School
Luke Piede Tennis: Women's Assistant
Bernardsville Middle School
Vincent Terraciano Café Bulldog

Action 20. Approval of Athletic/Co-Curricular Positions
Resolution Resolved, that the Somerset Hills Board of Education approves the following athletic/co-curricular positions:

Bernards High School
Rachel Felter Tennis: Women's Assistant \$ 4,317
Kelly Clark Tennis: Women's Head 6,684
Andrew Couch Soccer: Women's Assistant (FR) 4,678
Brian Latzke Winter Track: Assistant 4,317
Kyle Markovich Ski Team: Head 6,362
Jeff Falzarano Assistant AD: Fall 3,800
Wayne Simoneau Volunteer – Football --
Mohamed Mahmoud Volunteer – Men's Soccer --

Bernardsville Middle School
Lisa Drew Open Gym: Girls Fall 542

Action 21. Approval of Substitutes
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2009-2010 school year:

Teachers
Ashley Cryan CEAS
Leslie Dempsey Marchese Sub Certificate
Beth Donley Sub Certificate
Judy Hynes Sub Certificate
Catherine Perone Sub Certificate

XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.