

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – JUNE 24, 2009**

**EXECUTIVE SESSION – 5:30P.M.
PRINCIPALS CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a regular meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel,
Litigation and Contract matters.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

1. Email from Gregory Hoyt
2. Email from HAS of Bedwell School
3. Email from Rebecca Hull
4. Email from Andrea Foote

VII. Report of the Superintendent

1. Student/Staff Recognition
2. BES/HSA Donation
3. SHEF Donation for District Technology

VIII. Public Questions & Comments

It is the policy of the Board of Education to limit this segment to thirty minutes and to further ask each person to confine their remarks to three minutes. After everyone who wishes to speak has had the opportunity, members of the public will be provided the opportunity to speak a second time. Any of the above may be extended by a majority vote of the Board.

IX. Approval of Minutes

Action
Resolution

1. Approval of Minutes*

Resolved, that the Public Input & Action and Executive meeting minutes of June 3, 2009 be approved.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Board Secretary & Treasurer Reports & Board Certification

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of May, 2009 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$4,757,980.65	\$4,757,980.65
(20) Special Revenue Fund	\$46,022.46	\$46,022.46
(30) Capital Projects Fund	\$295,891.01	\$295,891.01
(40)Debt Service Fund	\$(259,397.44)	\$(259,397.44)
Total Government Funds	\$4,840,496.68	\$4,840,496.68

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Payment of Bills*

WHEREAS, the Board Secretary has presented a check registers dated May 31, 2009, June 15, 2009 and June 18, 2009 covering check numbers 17589* to 17793 in the amount of \$4,058,892.81 with the recommendation that they be paid, and

Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$3,919,154.93
(20) Special Revenue Fund	\$103,300.73
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$36,437.15
TOTAL	\$4,058,892.81

*checks #17743 to #17793 voided

Action Resolution

3. Approve 2008-2009 Budget Transfers

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for May 2009.

Action Resolution

4. Professional Services Contract Awards

Whereas the Somerset Hills Board of Education is in need of auditing, medical, legal, engineering, and architectural services, and

Whereas N.J.S.A. 18A:18A-5a (1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids;

And after determining that the following professionals best meet the needs of the Somerset Hills School District;

Now Therefore be it Resolved that the Board Secretary is authorized to execute contracts for the following professional services* from July 1, 2009 to June 30, 2010:

Provider	Service
Adams Stern Gutierrez & Lattiboudere	Legal
Wilentz Goldman & Spitzer, P.A.	Bond Counsel
Suplee, Clooney & Co.	Auditor
The Spiezle Architectural Group	Architect
Anthony Cioce, M.D.	School Sports Physician
CMX	Engineer
Allyson Agathis, M.D.	School Physician
Capital Financial Advisors Inc.	Financial Advisory Services
Therapeutic Intervention	Occupational Therapy
Occupational Therapy Consultants	Occupational Therapy
Pediatric Workshop	Physical Therapy
Bethel Ridge	Job Coaching/Transition
Morris-Union Jointure	Physical Therapy, Occupational Therapy, Speech Therapy, ABA
RTK Associates	Right to Know Services
Boynton & Boynton	Property/Liability Insurance Agent
Willis HRH	Health Insurance Agent

Action 5. Approve Agreement for Cooperative Pricing
Resolution Resolved, that the Somerset Hills Board of Education approve the agreement for cooperative pricing with Middlesex Regional Educational Services Commission.

Action 6. Approve Out of District Placement
Resolution Resolved, that the Somerset Hills Board of Education approve the out-of-district placement effective 7/7/09, student 2023102 will attend the summer Preschool Autistic Program at the Bedminster Elementary School.

Action 7. Approve Settlement
Resolution Resolved, that the Somerset Hills Board of Education approve the special education placement settlement agreement between the District and the parents of student 1159.

Action 8. Acceptance of BES HSA Donation
Resolution Resolved, that the Somerset Hills Board of Education accepts \$18,000 from the Bedwell Home and School Association (HSA) for technology initiatives, for the following:
SMARTboard Set Ups, Sound Enhancement Systems

Action 9. Acceptance of SHEF Grants
Resolution Resolved, that the Somerset Hills Board of Education accepts \$81,025 donation from the Somerset Hills Education Foundation (SHEF), with gratitude, for technology initiatives at district schools, as listed below:
BHS \$27,575 SMARTboards, Computer Lab, Document Cameras
BMS \$30,950 Full COW, Video Editing Station w/MACS, 2 Macbooks
BES \$22,500 SMARTboards, Senteo System, BikeGenerator to power COWS

Action 10. Approve District Tax Shelter Plans
Resolution Resolved, that the Somerset Hills Board of Education approve the following district tax shelter plans through December 31, 2009:
T. Rowe Price Vanguard

Action 11. Approve B.H.S. Scholarship
Resolution Resolved, that the Somerset Hills Board of Education approve the establishment of the New Jersey Association School Business Officials Meritorious Scholarship Award in the amount of \$1,000.00 to be awarded in 2008-2009 school year.

Information Mrs. Debe Besold, Business Administrator for Bedminster received the Meritorious Service award from NJASBO and donated it to a Bernards High School senior.

Action 12. Approve B.H.S. Scholarship
Resolution Resolved, that the Somerset Hills Board of Education approve the establishment of a scholarship from Millington Savings Bank in the amount of \$1,000.00 to be awarded in 2008-2009 school year.

Action 13. Approve Insurance Renewals

Resolution Resolved that the Somerset Hills Board of Education approves the following insurance policies for 2009-2010:

Coverage Type	Carrier	2008-2009	2009-2010	Change
Package/Auto	Zurich	\$72,905	\$76,788	+3,883
Umbrella Liability	Zurich	\$8,040	\$8,560	+520
Workers Compensation	NJSBAIG	\$171,362	\$163,229	-8,133
Excess Workers Comp	NJSBAIG	-0-	-0-	-0-
School Board Legal Liability	NJ.S.B.I.G.	\$26,285	\$30,927	+4,642
Student Accident	NJSBAIG	\$17,993	\$17,500	-493
Bonds	Selective	\$1,272	\$1,272	-0-
TOTALS		\$297,857	\$298,276	+419

Action 14. Approve Insurance Renewals

Resolution Resolved, that the Somerset Hills Board of Education approve the following health and dental insurance carrier and rates for the 2009-2010 school year:

Horizon Blue Cross Blue Shield Direct Access	2009-2010 Yearly Rate
➤ Single	\$7,153.44
➤ Parent & Child	\$10,408.20
➤ 2 Adults	\$15,529.68
➤ Family	\$18,173.52
Horizon Blue Cross Blue Shield Traditional Dental	\$879.00
Horizon Blue Cross Blue Shield Managed Care Dental	\$477.48

Action 15. Approve Food Service Provider

Resolution Resolved, that the Somerset Hills Board of Education approve Maschio's Food Services, Inc. as the food service provider for the 2009-2010 school year with a guarantee to break even and a management fee of \$11,726.

XI. Curriculum (Attachment #4)

- A. Committee Report & Discussion:
B. Action Items:

Action 1. Approve Professional Development

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BHS	a) Ferrara, James	NJ Science Convention	\$ 106.78	10/13/09

Action 2. Approve BHS Textbook Adoption

Resolution Resolved, that the Somerset Hills Board of Education approve the following Advanced Journalism textbook for the 2009-2010 school year:
Scholastic Journalism, 11th edition (2007)
Publisher: Blackwell Publishing

Action 3. Approve BHS Textbook Adoption

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- Resolution Resolved, that the Somerset Hills Board of Education approve the following Life Skills II textbook for the 2009-2010 school year:
Self Exploration Inventories, 3rd Edition (2002)
Publisher: Educational Media
- Action 4. Approve BMS Textbook Adoption
Resolution Resolved, that the Somerset Hills Board of Education approve the following Grade 5 BMS
Social Studies textbook series for the 2009-2010 school year:
The United States: Making a New Nation (2010)
Publisher: Harcourt/Houghton Mifflin
- Action 5. Approve BHS Textbook Adoption
Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Psychology
textbook for the 2009-2010 school year:
Psychology 8th edition (2007)
Publisher: Worth Publishers
- Action 6. Approve Additional BHS Course Title
Resolution Resolved, that the Somerset Hills Board of Education approve the additional course title,
Conceptual Biology, to create continuity with other conceptual course offerings in BHS Science.
- Action 7. Approve BHS Textbook Adoption
Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Psychology
textbook for the 2009-2010 school year:
Psychology 8th edition (2007)
Publisher: Worth Publishers
- Action 8. Approve BHS Textbook Adoption
Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Conceptual
Physics textbook for the 2009-2010 school year:
Conceptual Physics (2009)
Publisher: Pearson
- Action 9. Approve BHS Textbook Adoption
Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Chorus,
concert Choir, Madrigals, Music Theory II textbook for the 2009-2010 school year:
Jensen Sight Singing (1985)
Publisher: Hal Leonard
- Action 10. Approve BHS Textbook Adoption
Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Architectural
Drafting and Architectural Modeling textbook for the 2009-2010 school year:
The Architectural Handbook (2008)
Publisher: Chicago Architectural Foundation
- Action 11. Approve BHS Textbook Adoption

Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Life Skills I & II textbook for the 2009-2010 school year:
Skills for Independent Living (2002)
Publisher: Globe-Fearon-Pearson

Action 12. Approve Re-Adoption of District Textbooks, Tradebooks, Software, Motion Pictures/Films

Resolution Resolved, that the Somerset Hills Board of Education re-adopts the district textbook list, tradebook list, software list, and motion picture/film list for the 2009-2010 school year.

Action 13. Adoption of BHS, BMS, and BES Curriculum for NJQSAC Compliance

Resolution Resolved, that the Somerset Hills Board of Education adopt all new and revised curriculum for the 2009-2010 school year, for purposes of NJQSAC compliance.

Action 14. Approve BHS Textbook Adoption

Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Digital Photography & Digital Imaging textbook for the 2009-2010 school year:
The Digital Photography Book, Volume 2 (2008)
Publisher: Peach Pit Press

Action 15. Approve BHS Textbook Adoption

Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Photoshop & Digital Imaging textbook for the 2009-2010 school year:
Adobe Photoshop CS3 Book for Digital Photographers, 1st edition (2008)
Publisher: New Riders Press

Action 16. Approve BHS Textbook Adoption

Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Conceptual Chemistry textbook for the 2009-2010 school year:
Conceptual Chemistry, (2007)
Publisher: Pearson

Action 17. Approve BHS Textbook Adoption

Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS Calculus BC textbook for the 2009-2010 school year:
Calculus: Graphical, Numerical, Algebraic, 3rd edition (2007)
Publisher: Pearson

Action 18. Approve Foreign Exchange Student

Resolution Resolved, that the Somerset Hills Board of Education approve Amanda Louise Molmqvit from Sweden as a foreign exchange student for the 2009/2010 school year.

Action 19. Approve BHS Textbook

Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS AP Calculus (BC) textbook for the 2009-2010 school year:
Calculus: Graphical, Numerical, Algebraic, 3rd edition (2007)

Publisher: Pearson/Prentice Hall

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve Temporary Use of Facilities at Bedwell School
Resolved, that the Somerset Hills Board of Education approve the use of Room #102 and Room #110 as a temporary room for small group instruction for the 2009-2010 school year.

Action Resolution 2. Approve Purchase of Temporary Lights for Football Field
Resolved, that the Somerset Hills Board of Education approve the purchase of temporary lights from VOLVO for 4 Allmand Light Towers at a cost of \$22,380 or \$5,295 per light.

Action Resolution 3. Approve Purchase of School Vans
Resolved, that the Somerset Hills Board of Education approve the purchase of a 12 passenger, 2 wheelchair bus from Arcola Bus Sales under the Morris Union Jointure Commission Cooperative Pricing System in the amount of \$50,267.

Resolved that the Somerset Hills Board of Education approve the purchase of a 16 passenger school bus from H.A. DeHart & Son under the Morris Union Jointure Commission Cooperative Pricing System in the amount of \$43,345.

Information Both vehicles purchased will be financed under a five year lease purchase arrangement to be approved at the August 26, 2009 meeting.

Action Resolution 4. Approve Disposal of Equipment
Resolved, that the Somerset Hills Board of Education approve disposal of the following equipment:

Equipment	Model	Serial Number
Panasonic VCR	PV-V 4022 A	D31C18968
DVD/VHS 03-07	RC 297 H-M	BEJ9QKE40660
DVD/VHS 02-07	RC-797T	7051NDP282170
DVD 03-05	DVB412	481-34212500
Kodak Slide Projector Sl 0004-92*	Ektagraphic III E	A350009
Eiki Tape Recorder	7070A	1751-23610

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Adoption Policy #8210 School Year
Resolved, that the Somerset Hills Board of Education approve the adoption of Policy #8210 School Year.

Action Resolution 2. Adoption Policy #2340 Field Trips
Resolved, that the Somerset Hills Board of Education approve the adoption of Policy #2340 Field Trips.

Action Resolution 3. First Reading Policy #0131- Revision
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #0131 Bylaws and Policies.

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action Resolution 1. Approve Appointment of Assistant Principal
Resolved, that the Somerset Hills Board of Education approves the appointment of Michael Corbett, Ed.D, Assistant Principal at Bernards High School, at an annual salary of \$117,500, effective July 1, 2009, for the 2009-2010 school year.

Action Resolution 2. Approval of Regular Paraprofessional
Resolved, that the Somerset Hills Board of Education approves the appointment of Patricia Wilkinson, part time (3.8 hrs/day) Regular Paraprofessional at Bedwell Elementary School, Step 1, at an annual salary of \$11,890 for the 2009-2010 school year.

Action Resolution 3. Approval of Parenthood Leave
Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Sarah Falzarano, Elementary Teacher, effective November 16, 2009 through June 30, 2010.

Action Resolution 4. Approve Appointment of Leave Replacement Elementary Teacher
Resolved, that the Somerset Hills Board of Education approves the appointment of Susan Fisher, Leave Replacement Elementary Teacher at Bedwell Elementary School, Level MA, Step 8, at an annual salary of \$61,672, effective November 16, 2009 through June 30, 2010. (Falzarano)

Action Resolution 5. Approve Appointment of School Counselor
Resolved, that the Somerset Hills Board of Education approves the appointment of Megan Gaffney, School Counselor at the Bernards High School, Level MA, Step 1, at an annual salary of \$53,710, effective September 1, 2009 for the 2009-2010 school year.

Action Resolution 6. Approve Appointment of Leave Replacement Physical Education Teacher
Resolved, that the Somerset Hills Board of Education approves the appointment of Dianna Horvath, Leave Replacement Physical Education Teacher at Bernardsville Middle School, Level BA, Step 1, at an annual salary of \$50,230, effective September 1, 2009 through the end of the second marking period. (McGinn)

Action Resolution 7. Approve Appointment of Bus Driver
Resolved, that the Somerset Hills Board of Education approves the appointment of Kim Wilkinson as a School Bus Driver, 17.5 hours per week, at an hourly rate of \$16.00 for the 2009-2010 school year.

Action 8. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Donna Piegari, part time Inclusion Pre-School Teacher at Bedwell Elementary School, effective June 30, 2009.

Action 9. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Jean White, part time Regular Paraprofessional at Bedwell Elementary School, effective June 30, 2009.

Action 10. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Todd Pagel, Social Studies Teacher at Bernards High School, effective June 30, 2009.

Action 11. Approval of Overload Assignments
Resolution Resolved, that the Somerset Hills Board of Education approves the following overload assignments for the following high school teachers:

Amanda Kita	\$3,349	(Chemistry 27 periods/week full year)
Katherine Lauber	\$9,297	(Social Studies 30 periods/week full year)
Courter Smith	\$6,287	(Social Studies 30 periods/week fall semester)
Fred Trumpy	\$11,352	(Music 30 periods/week full year)

Action 12. Approval of Substitutes for Extended School Year Program
Resolution Resolved, that the Somerset Hills Board of Education approves the following staff Members to serve as substitutes as needed in the Special Education Extended School Year Program, to be paid at their per diem rate:

- Megan Cooper
- Kari Landers
- Pam Meyer
- Marianne Parciak
- Joanne Petty
- Jamie Reeves
- Colleen Zuppa
- Amanda Riley (substitute rate)

Action 13. Rescind Athletic/Co-Curricular Positions
Resolution Resolved, that the Somerset Hills Board of Education rescind the following athletic/co-curricular positions:

Bernards High School

Lindsay Lorson	Soccer: Women's Asst. (FR)
Ashley Janosko	Winter Track: Assistant
Christine Whitlock	Science Team: Chemistry II
Suzanne Cutler	Pinnacle (100%)
Todd Pagel	Lacrosse: Men's Head

Bernardsville Middle School
Sally Kasulanis Forensics (100%)

Action 14. Approval of Co-Curricular Position
Resolution Resolved, that the Somerset Hills Board of Education approves the following co-curricular position:

Bernards High School
Suzanne Cutler Pinnacle (50%)
Suzette Given Pinnacle (50%)
David Brothers Lacrosse: Men's Head
Bernardsville Middle School
Sally Kasulanis Forensics (50%) \$1,216
Olivia Dorfman Forensics (50%) \$1,216

Action 15. Rescind Seasonal Employee
Resolution Resolved, that the Somerset Hills Board of Education rescind the appointment of Joseph Connor as a seasonal employee.

Action 16. Approval of Seasonal Employee
Resolution Resolved, that the Somerset Hills Board of Education approves the following seasonal employee:

	<u>Area</u>	<u>Hourly Rate</u>
Olimpia Cardona	Custodian	\$ 10.50

Action 17. Approval of Job Descriptions
Resolution Resolved, that the Somerset Hills Board of Education approves the following job descriptions:

- a) Assistant Information Technology Manager – District Data
- b) Assistant Information Technology Manager – Networks
- c) Information Technology Manager
- d) Regular Paraprofessional
- e) School Library Media Specialist
- f) Special Education Paraprofessional
- g) Substitute Caller
- h) Technician

Action 18. Approval of Student Teacher/Intern
Resolution Resolved, that the Somerset Hills Board of Education approves the following placements for the 2009-2010 school year:
a) Caitlin Regan – Student Teacher – BMS (Language Arts) Sept. – Dec. 2009
b) Danielle Politi – Intern – District (Psychologist) Sept. – June 2010

XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**