
The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – June 27, 2012
EXECUTIVE SESSION – 6:30 P.M.
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL
PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
BERNARDS HIGH SCHOOL

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

1. Thank You from Josie Vogel – Bernards High School Scholarship

VII. Report of the Superintendent

1. Student/Staff Recognition
Class of 2012
2. Math in Focus – Jennifer Shouffler

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX. Approval of MinutesAction1. Approval of Minutes*Resolution

Resolved, that the Public Input & Action and Executive meeting minutes of June 13, 2012 be approved.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action1. Payment of Bills*Resolution

WHEREAS, the Board Secretary has presented a check register dated June 2012 covering check numbers 26079 to 26217 in the amount of \$1,571,413.88 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,553,290.72
(20) Special Revenue Fund	\$10,443.16
(30) Capital Projects Fund	\$7,680.00
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$1,571,413.88

Action2. Approve Food Service Provider*Resolution

Resolved, that the Somerset Hills Board of Education approve Maschio's Food Services, Inc. as the food service provider for the 2012-2013 school year with a guarantee to break even including a management fee of \$12,067.

Action3. Approve Lunch Prices 2012-2013*Resolution

Resolved, that the Somerset Hills Board of Education approve the following lunch prices for the 2012-2013 school year:

Bedwell	from	\$2.50 to \$2.75
B.M.S.	from	\$2.75 to \$2.85
BHS.	No Change	

Action 4. Approve Lease Financing Agreement*
Resolution Resolved, that the Somerset Hills Board of Education enter into a 5-year lease financing agreement, through the Somerset County Improvement Authority, with TD Equipment Financing in the amount of \$132,000 at a 2.1% interest rate for various equipment previously approved and budgeted.

Action 5. Approve Insurance Renewals*
Resolution Resolved, that the Somerset Hills Board of Education approves the renewal of insurance policies for 2012-2013 at an overall increase of 9.2%.

Coverage Type	Carrier	2012-2013	2011-2012
Package/Auto	Zurich	\$93,153	\$85,965
Umbrella Liability	Zurich	\$10,908	\$10,497
Workers Compensation	NJSBAIG	\$150,400	\$136,776
School Board Legal Liability	NJ.S.B.I.G.	\$36,951	\$33,426
Student Accident	NJSBAIG	\$22,400	\$20,564
Bonds	Selective	\$1,272	\$1,272
TOTAL		\$315,084	\$288,500

Action 6. Approval of 2012-2013 Health Insurance Renewal Contract*
Resolution Resolved, that the Somerset Hills Board of Education approve the renewal of our 2012/2013 Medical rates with Oxford Liberty Access with a 15% increase:

	Single	2 Adults	Parent/Child	Family
2011/2012	\$7,937.40	\$17,231.76	\$11,548.92	\$20,165.28
2012/2013	\$9,128.04	\$19,816.56	\$13,281.24	\$23,190.12

Action 7. Acceptance of Extraordinary Aid 2011-2012*
Resolution Resolved, that the Somerset Hills Board of Education accept Extraordinary Aid for the 2011-2012 school year in the amount of \$607,839.

Action 8. Acceptance of Anti-Bullying Aid 2011-2012*
Resolution Resolved, that the Somerset Hills Board of Education accept funds from the State of New Jersey in the amount of \$638.00 for the anti-bullying program in the Somerset Hills School District.

Action 9. Approve Application for Child Assault Prevention (CAP) Grant*
Resolution Resolved, that the Somerset Hills Board of Education approve the application for a Child Assault Prevention (CAP) grant in the amount of \$1,288.20. The district share will be \$607.80.

Action 10. Accept Donation*
Resolution Resolved, that the Somerset Hills Board of Education accept the donation of an antique school clock from Mrs. Marie Bryan Steen (mother of Valerie Zinardi), in memory of her father Raymond Dewey Bryan, a graduate of Olcott School.

Action 11. Approve Fund Raiser*
Resolution Resolved, that the Somerset Hills Board of Education approve the following fund raiser:

School	Event	Date
BHS Football Club	Pancake Breakfast	10/27/2012

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution1. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Marching Band Veterans of America Day Performance Patriots Stadium Bridgewater NJ	08/26/12	50	5	0
BHS	b) Marching Band Manville HS Manville NJ BHS Football Game	09/21/12	50	4	0
BHS	c) Marching Band Jefferson Township HS Oak Ridge NJ Band Competition	09/22/12	50	4	0
BHS	d) Bedminster/BMS 8 th Grade Band Day BHS Home Football Game	10/5/12	25	4	0
BHS	e) Marching Band Roxbury HS Roxbury NJ Band Competition	10/6/12	50	4	0
BHS	f) Marching Band Columbus Day Parade NYC	10/8/12	50	4	0
BHS	g) Marching Band MetLife Stadium East Rutherford NJ Band Competition	10/13/12	50	4	0
BHS	h) Marching Band Wayne Hills HS Wayne NJ Band Competition	10/20/12	50	4	0

Action
Resolution2. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BHS	a) Cherng, Jonathan	AP Summer Institute	\$1,476	7/15 - 19/12
BHS	b) Cutler, Suzanne	AP Summer Institute	\$845	7/30-8/3/12
BHS	c) Janosko, Ashley	New England Ivy League School Counselor Trip	\$ 449	7/23-25/12

BHS	d) Morawick, Amanda	New England Ivy League School Counselor Trip	\$ 449	7/23-25/12
BHS	e) Peppe, Theresa	AP Summer Institute	\$845	7/30-8/3/12
BMS	f) Snyder, Jason	The Midwest Clinic	\$70	12/19-22/12
BES	g) Windisch, Mary Clare	Teachers College Reading and Writing Workshop	\$675	7/2-7/7/12

Action Resolution 3. Approve Adoption of Algebra 2 Textbook*
Resolved, that the Somerset Hills Board of Education approve the adoption of the *Intermediate Algebra* text by McGraw Hill for the high school Algebra 2 mathematics program. Implementation will follow for the 2012-2013 school year

XII. Facilities & Operations

- A. Committee Report & Discussion:
B. Action Items:

XIII. Policy

- A. Committee Report & Discussion:
B. Action Items:

Action Resolution 1. Approve Second Reading and Adoption Policy #3160 Physical Examination (M) Revised
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #5460 High School Graduation (M) Revised.

Action Resolution 2. Approve Second Reading and Adoption Regulation #3160 Physical Examination (M) Revised
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Regulation #5460 High School Graduation (M) Revised.

Action Resolution 3. Approve Second Reading and Adoption Policy #3216 Dress and Grooming (Revised)
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3216 Dress and Grooming (Revised).

Action Resolution 4. Approve Second Reading and Adoption Policy #4160 Physical Examination (M) Revised
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #4160 Physical Examination (M) Revised.

Action Resolution 5. Approve Second Reading and Adoption Regulation #4160 Physical Examination (M) Revised
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Regulation #4160 Physical Examination (M) Revised.

Action Resolution 6. Approve Second Reading and Adoption Policy #4216 Dress and Grooming – Support Staff (New)
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #4216 Dress and Grooming – Support Staff (New).

Action 7. Approve First Reading and Adoption Regulation #5600 Pupil Discipline/Code of Conduct (M) Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Regulation #5600 Pupil Discipline/Code of Conduct (M) Revised.

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Approve Appointment of School Counselor *
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Lizabeth Stolarz, part time (50%) counselor at Bernards High School, Level MA+45, Step 1-2, at an annual salary of \$30,733 effective September 1, 2012 for the 2012-2013 school year. (Salary is based on the 2010-2011 salary guide. Step and salary may be adjusted upon ratification of collective bargaining agreement.) (new position)

Action 2. Approve Parenthood Leave
Resolution Resolved, that the Somerset Hills Board of Education approves the parenthood leave for Karrie Obert-Thorn, special education teacher at Bernardsville Middle School, beginning October 29, 2012 through January 31, 2013.

Action 3. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Patrice Cummings, part time special education paraprofessional effective June 30, 2012.

Action 4. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Caitlin Anelli, part time special education paraprofessional effective June 30, 2012.

Action 5. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Joanne Petty, part time special education paraprofessional effective June 30, 2012.

Action 6. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Christa Farrell, part time special education paraprofessional effective June 30, 2012.

Action 7. Approve Change in Assignment
Resolution Resolved, that the Somerset Hills Board of Education approves change in assignment for Danielle Murphy, special education paraprofessional from full time to part time for the 2012-2013 school year. (Cummings)

Action 8. Approve Transfers *
Resolution Resolved, that the Somerset Hills Board of Education approves transfers for the following music teachers for the 2012-2013 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Stephen Sands	BHS	BMS (Noonan)
Matthew LaPine	District	BHS (Sands)

Action 9. Approve Summer Work *
Resolution Resolved, that the Somerset Hills Board of Education approves four summer work days for Lizabeth Stolarz, school counselor at Bernards High School at her per diem rate.

Action 10. Approve Seasonal Employees
Resolution Resolved, that the Somerset Hills Board of Education approves the following seasonal employees from July 2 through August 31, 2012:

<u>Name</u>	<u>Area</u>	<u>Hourly Rate</u>
Rokicki, Bolko	Technology	\$15 (30 hours per week)
Muttillio, Paul	Technology	\$15 (30 hours per week)

Action 11. Approve Re-Appointment of Part Time/Full Time Special Education Resolution Paraprofessionals & Part Time Regular Paraprofessionals*
 Resolved, that the Somerset Hills Board of Education approves the appointment of the following part time/full time special education paraprofessionals and part time regular paraprofessionals for 2012-2013 school year:

Name	Position	Step	Annual Salary
Arnold, Kara	Special Education-full time	1B	\$20,874
Blake, Gail	Special Education-full time	10	\$28,291
Boteler, Patricia	Special Education-full time	10	\$28,291
Boyce, Marde	Special Education-full time	10	\$28,291
Carmon, David	Special Education-full time	3-4	\$21,662
Coheleach, Ilona	Special Education-full time	8	\$25,411
Crerand, Pamela	Special Education-full time	7	\$24,713
Gray, Joan	Special Education-full time	8	\$25,411
Landers, Kari	Special Education-full time	6	\$23,071
Mastrobuoni, Teresa	Special Education-full time	10	\$28,291
Negri, Nancy	Special Education-full time	10	\$28,291
Overton, Gillian	Special Education-full time	8	\$25,411
Parciak, Marianne	Special Education-full time	3-4	\$21,662
Riley, Cynthia	Special Education-full time	10	\$28,291
Schonbachler, Nona	Special Education-full time	10	\$28,291
Zuppa, Colleen	Special Education-full time	10	\$28,291
Amiano, Mary Ann	Special Education-hourly	6	\$17.82
Buss, Adrienne	Special Education-hourly	1B	\$14.91
Devito, Lori	Special Education-hourly	5	\$17.06
Grant, Kevin	Special Education-hourly	3-4	\$16.72
Gross, Bryan	Special Education-hourly	1B	\$14.91
Hildebrandt, Patricia	Special Education-hourly	3-4	\$16.72
Johnson, Kimberly	Special Education-hourly	1B	\$14.91
Khurdan, Shaunna	Special Education-hourly	1B	\$14.91
Mahlik, Annette	Special Education-hourly	1B	\$14.91
Maratea, Marc	Special Education-hourly	1B	\$14.91
McMichael, Rebecca	Special Education-hourly	1B	\$14.91
Natoli, Antonietta	Special Education-hourly	1B	\$14.91
Rennalls, Brian	Special Education-hourly	1B	\$14.91

Scerra, Tracy	Special Education-hourly	1B	\$14.91
Settembrino, Lauren	Special Education-hourly	1B	\$14.91
Sutton, Colleen	Special Education-hourly	3-4	\$16.72
Tirrito, Joseph	Special Education-hourly	1B	\$14.91
Vona, Kaitlyn	Special Education-hourly	1B	\$14.91
Zambito, Mary	Special Education-hourly	1B	\$14.91
Klocinski, Lisa	Regular-hourly	9	\$18.28
Mahlik, Annette	Regular-hourly	1B	\$14.23
Matero, Cindy	Regular-hourly	9	\$18.28
Moose, Gail	Regular-hourly	OG	\$20.00
Santini, Marty	Regular-hourly	5	\$16.00
Urena, Jacklyn	Regular-hourly	1	\$14.23
Zerjav, Myrna	Regular-hourly	8	\$17.58

Action
Resolution

12. Reappointment of Substitute Nurses*

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following substitute nurses for the 2012-2013 school year:

Name	Substitute Position
Bartushak, Leann	Nurse
Bezzek, Alicia	Nurse
D'Angola, Deborah	Nurse
Einhorn, Amy	Nurse
Jordan, Melissa	Nurse
Maurice, Kathleen	Nurse
McMenamin, Sheila	Nurse
Worstell, Laura	Nurse

Action
Resolution

13. Reappointment of Substitute Bus Drivers

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following substitute bus drivers for the 2012-2013 school year:

Name	Substitute Position
Barno, Jean	Bus Driver
Wanemacher, Brooke	Bus Driver

Action
Resolution

14. Reappointment of Home Instructors*

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following home instructors for the 2012-2013 school year:

Name	Subject
Ahearn, Amy	English/Elementary
Bocchino, Marianne	Social Studies
Beckwith, Valeria	Elementary K-8
Byrnes, Amy	Teacher of the Handicapped/Nursery School
Davis, Margaret	Math
Devito, Lori	Elementary
Ewen, Lynne	Spanish/Earth Science
Fischer, Brigitte	French
Hasson, Jason	Social Studies
Heffner, Ruth	Elementary/Math
Koblan, John	General Science/Social Studies
Leigh, Erin	English
Litwin, Stephanie	Elementary
Mitchell, Margherita	Physical Science
Muoio, Dominic	Italian/English
Nickel, Caroline	English
Redling, Kathleen	Math
Roberts, Christine	Biology
Seebach, Richard	Math
Sewell, Mitchell	Biological Science
St. Onge, Stephanie	English/Psychology/Elementary

Action
Resolution

15. Approve Appointment of Substitute Teachers/Paraprofessionals/Secretaries*
Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2012-2013 school year:

Name	Teacher	Paraprofessional	Secretary
Ahearn, Amy	X		
Amiano, Maryann	X		
Anthony, Elizabeth		X	
Arnold, Kara	X	X	
Baker, Kelly	X	X	
Baldwin, Bryce	X		
Beck, Diane	X	X	
Berezny, Paul	X		
Bosworth, Sharon	X		
Brusca, Gina	X		
Buss, Adrienne	X	X	
Caljean, Anthony	X	X	
Candee, Rachel	X	X	
Carle, Nancy	X	X	
Chanveen, Bindra		X	
Clark, Janice	X	X	X
Colantuono, Anthony	X	X	
Cotton, Barbara	X		
D'Angola, Deborah	X	X	X

Davis, Kerry	X	X	
DelloRusso, Emily	X		
Dolson, Margaret	X	X	
Freda, Michele	X		
Gdula, Edward	X	X	
George, Geoffrey	X		
Goldschmidt, Heather	X	X	
Grant, Kevin	X	X	
Graves, Debra	X	X	
Graves, Jared	X	X	
Greenfield, Diane	X		X
Greenman, Brad	X		
Gross, Bryan	X	X	
Gruters, Annika	X	X	X
Harlow, Brian	X		
Hespe, Sally	X	X	X
Hildebrandt, Patricia	X	X	X
Jackson, Jean	X	X	X
Johnson, Kimberly	X	X	
Kean, Abigail	X	X	
Kevorkian, Bridgette	X	X	X
Khurdan Shaunna	X	X	
Koblan, John D	X		
Koczot, Linda	X	X	
Kollonitsch, John	X	X	
Kotz, Lisa	X	X	X
Krumbiegel, Clarissa	X		
Lamendola, Sarah	X		X
Larramendia, Joseph	X		
Leuthard, Patricia	X		
Lowy, Heidi	X	X	
Luik, Norman	X		
Maddaluna, Michelle	X		
Maffei, Cristina	X		
Mahlik, Annette	X	X	X
Maratea, Marc	X	X	
Martin, Jacquelyn	X	X	
Mayer, Pamela	X	X	X
McHale, Lauren	X		
McMahon, Linda	X		
McMichael, Rebecca	X	X	
Mulcahy, Kevin	X		
Natoli, Antonietta	X	X	
Paruta, Laurence	X	X	
Patatoukas, Helen	X	X	
Perkins, Bonnie	X		X
Phillips, Pamela	X		

Piirimae, Kristina	X		
Porambo, Carl	X		
Redling, Kathleen	X		
Rehm, Mark	X		
Rennalls, Brian	X	X	
Ruggeri, Laura	X	X	X
Russoniello, Richard	X	X	
Scerra, Tracy	X	X	X
Sewell, Mitchell	X	X	
Sheehan, Carolyn	X		
Simon, Robert	X	X	
Stanek, Cary	X	X	
Sumliner, Richard	X		
Tirrito, Joseph	X	X	
Urena, Jaclyn	X	X	X
VanDyke, Marilyn		X	
Welch, Bonnie	X		
Whitlock, William	X		
Zerjav, Myrna	X	X	
Zuppa, Colleen	X		

Action
Resolution

16. Approve Appointment of Substitutes and Home Instructors*

Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2012-2013 school year:

Name	Substitute Position	Certificate
Ciancio, Kenneth	Teacher/Paraprofessional	CEAS
Clark, Janice	Home Instructor -Math	Standard
Driscoll, Suzy	Home Instructor- Elementary/Teacher of Handicapped	Standard
Dumas, Paula	Teacher/Home Instructor- Elementary/Spanish	Standard
Koczot, Linda	Home Instructor-Elementary	Standard
Krug, Patricia	Teacher	Provisional
Kotz, Lisa	Bus Paraprofessional	Substitute Credential
Lampa, Patricia	Teacher/Home Instructor-English	Standard
LaNeve, George	Home Instructor-French	Standard
Luik, Norman	Computer Technician/Maintenance	N/A
Meyler, JoAnn	Bus Driver	CDL
Paruta, Laurence	Home Instructor-Psychology	CE
Phouthapadith, Chone	Custodian	Boiler License
Prosser, Debra	Home Instructor-Elementary	Standard

<u>Action</u>	17. <u>Approve Appointment of Volunteers *</u>						
<u>Resolution</u>	Resolved, that the Somerset Hills Board of Education approve the following volunteer positions for the 2012-2013 school year:						
	<table><thead><tr><th><u>Name</u></th><th><u>Position</u></th><th><u>Stipend</u></th></tr></thead><tbody><tr><td>Cianco, Kenneth</td><td>Football</td><td>Volunteer</td></tr></tbody></table>	<u>Name</u>	<u>Position</u>	<u>Stipend</u>	Cianco, Kenneth	Football	Volunteer
<u>Name</u>	<u>Position</u>	<u>Stipend</u>					
Cianco, Kenneth	Football	Volunteer					

XV. Neighborhood Relations**XVI. Community Relations****XVII. Supplementary Matters****XVIII. Public Questions & Comments****XIX. Adjournment****Resolutions:**

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.