

**The Somerset Hills School District  
PUBLIC INPUT & ACTION MEETING AGENDA – AUGUST 27, 2014**

**EXECUTIVE SESSION – 5:00 P.M.  
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.  
BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Roll Call**

**III. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**V. Pledge of Allegiance**

**VI. Correspondence**

1. Thank You – Nara Vaikumthan
2. Thank You – Ethan Brady

**VII. Report of the Superintendent**

1. Student/Staff Recognition
2. Academic Report
3. Annual Report of Violence and Vandalism

**VIII. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

**IX. Approval of Minutes**Action  
Resolution

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for June 25, 2014.

Action  
Resolution

2. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for July 23, 2014.

**X. Finance**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Board Secretary & Treasurer Reports & Board Certification\*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of June 2014 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$3,764,533.15	\$3,764,533.15
(20) Special Revenue Fund	\$125,870.99	\$125,870.99
(30) Capital Projects Fund	\$161,424.17	\$161,424.17
(40)Debt Service Fund	\$41,895.79	\$41,895.79
Total Government Funds	\$4,093,724.10	\$4,093,724.10

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action  
Resolution

2. Approve 2013-2014 Budget Transfers\*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for June 2014.

Action  
Resolution

3. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register dated June 2014 covering check numbers 31761 to 31773 in the amount of \$89,010.88 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	<b>AMOUNT</b>
(10) General Fund	\$21,628.14
(20) Special Revenue Fund	\$25,290.52
(30) Capital Projects Fund	\$42,092.22
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$89,010.88</b>

WHEREAS, the Board Secretary has presented a check register dated July 2014 covering check numbers 31774 to 31994 in the amount of \$1,997,238.18 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	<b>AMOUNT</b>
(10) General Fund	\$1,917,961.29
(20) Special Revenue Fund	\$1,343.78
(30) Capital Projects Fund	\$76,345.90
(40) Debt Service Fund	\$1,587.21
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$1,997,238.18</b>

Action  
Resolution

4. Approve NJSIG/ERIC North 2014 Grant

Resolved, that the Somerset Hills Board of Education approve the New Jersey Schools Insurance Group (NJSIG) 2014 Safety Grant in the amount of \$10,445.

Action  
Resolution

5. Approve Parent Organization Fund Raiser  
Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raisers:

School	Organization	Event	Date
BHS	a) Boys Baseball Booster	Annual Bowl-A-Thon	3/8/2015
BHS	b) Ski Team,	“A Night in Vermont” evening event with food, music, & beverages	11/15/ 2014
BHS	c) Soccer Booster	Claremont Tavern – pizza party	9/16/14

Action  
Resolution

6. Approve Tuition Student  
Resolved, that the Somerset Hills School District approve child of Maryann Sardis as Grade 10 B.H.S. tuition student for the 2014-2015 school year.

Action  
Resolution

7. Approve Service Provider  
Resolved, that the Somerset Hills Board of Education approve the following Special Education service provider for the 2014-2015 school year and extended school year program:

Provider	Service	Location
Uncommon Thread	Consulting Services and ABA parent Training	Stirling, NJ

**XI.****Curriculum**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Approve Field Trips\*  
Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Madrigals - Montclair State UN, Montclair, NJ	10/24/14	25	2	0
BHS	b) Madrigals - Vanderveer House, Bedminster, NJ	12/6/14	30	2	0
BHS	c) Madrigals - Benardsville Public Library, Bernardsville, NJ	12/9/14	30	2	0
BMS	d) Hunterdon Wellness Center, Open Swim Dates: 10/17/14, 11/21/14, 12/10/14, 1/16/15, 2/20/15, 3/20/15, 4/17/15, 5/15/15, 6/12/15	monthly	11	10	0
BHS	e) Men of Concert Choir & Madrigals NJYC Festival Summit NJ	10/11/14	30	2	2

BHS	f) Multiple Disabilities Program: Bedwell Elementary School, Bernardsville	9/18/14	4	3	-
BHS	g) Multiple disabilities Program: Shop Rite of Bernardsville	9/11/14	4	3	-
BHS	h) U.S. History II Class Tenement Museum NYC	9/30/14	23	1	1

Action 2. Approve Professional Development\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Angri, David	Units of Study Teachers College, New York, NY		9/23/14
BES	b) Bardes, Francesca	Units of Study Teacher's College Gr 6-8, New York, NY	\$190	9//22/14
BES	c) Bardes, Francesca	Units of Study Teacher's College Gr K-2, New York, NY	\$190	9//22/14
BMS	d) Catelli, Michael	HSPA District Test Coordinator Training, Whippany, NJ	-	9/17/14
BHS	e) Connor, Anne	Annual NJAAP School Health Conf, Edison, NJ	\$175	10/22/14
BES	f) DeRoberts, Theresa	Units of Study, Teacher's College, New York, NY	\$165.00	9/23/14
BES	g) DeRoberts, Theresa	Balancing Reading, Writing and Language Learning. Teachers College, New York, NY	\$165.00	1/7/15
BMS	h) Georgiana, Michael	Entering a New Century Under Common Core, New Brunswick, NJ	\$165	10/23/14
BMS	i) Jandoli, Denise	Entering a New Century Under Common Core, New Brunswick, NJ	\$170	10/23/14
BES	j) Jongema, Holly	Stations in Self Contained Spec Ed, New York, NY	\$90	9/30/14
Olcott	k) Kolmer, Grant	HSPA District Test Coordinator Training, Whippany, NJ	-	9/17/14
Olcott	l) Kolmer, Grant	NJECC Monthly Meetings 9/19, 10/17, 11/21, 12/19, 1/16, 2/27, 4/17, 5/15, 6/12	-	monthly
BMS	m) Latzke, Brian	Entering a New Century Under Common Core, New Brunswick, NJ	\$165	10/23/14

BES	n) Rokosky, Debbie	Stations in Self Contained Spec Ed, New York, NY	\$90	9/30/14
Olcott	o) Shouffler, Jennifer	Title 1 Training, Hamilton, NJ	-	7/15/14
Olcott	p) Shouffler, Jennifer	Regional State training, Hamilton, NJ	-	7/31/17
BHS	q) Szakiel, Mark	PERC, Newark	-	6/19/14
BES	r) Katherine LaCotta	Art Educators of NJ, Ocean Place Resort, Long Branch, NJ	\$175	10/6/14 & 10/7/14
Olcott	s) Michael Catelli	League of Global Scholars Union NJ	0	8/27/14

Action  
Resolution

3. Approve School Improvement Panels  
Resolved, that the Somerset Hills Board of Education approve the formation of the following School Improvement Panels (ScIP):

Bedwell:

Amy Phelan - Principal  
Tim Hart - Assistant Principal  
Dana Fischer - Teacher

Bernardsville Middle School:

John Alfieri - Principal  
Shawn Kelly - Assistant Principal  
Kelly Wells - Teacher

Bernards High School:

Scott Neigel - Principal  
Michael Corbett - Assistant Principal  
Angela Cerza - Teacher  
Lisa Carpiniello - Teacher

Info

These teams support the professional development initiatives at each school.

Action  
Resolution

4. Approve New Curriculum Documents  
Resolved, that the Somerset Hills Board of Education approve the following new curriculum documents and revisions for the 2014-2015 school year:

- a. Grades K-4 Technology
- b. Grade 5-8 Computers,
- c. Grade 5 Current Events
- d. Grade 5 Presentation Skills
- e. Grade 6 Public Speaking
- f. Grade 7 Debate
- g. Grade 8 Forensics
- h. Grade 7 Photography
- i. Grade 6 and 6H Math
- j. Grade 8 Technology

- k. Grade 5-8 Study Skills
- l. HS Technology and Research
- m. HS Debate
- n. Grade 9-12 Study Skills
- o. AP Physics 1
- p. AP Computer Science
- q. AP U.S. History
- r. Algebra 1 (all courses)
- s. Algebra 2 (all courses)

Action  
Resolution

5. Approve Self Assessments  
Resolved, that the Somerset Hills Board of Education approve self assessments for Bedwell Elementary School, Bernardsville Middle School and Bernard's High School under the Anti-Bullying Bill of Rights Act for the period of July 1, 2013 – June 30, 2014.

**XII. Facilities & Operations**

- A. Committee Report & Discussion:  
B. Action Items:

Action  
Resolution

1. Approve T&M Associates  
Resolved, that the Somerset Hills Board of Education approve agreement with T&M Associates for Bidding and Project Management of B.H.S. lower field in the amount of \$\_\_\_\_\_.

Action  
Resolution

2. Approve Transfer to Capital Reserve  
Resolved, that the Somerset Hills Board of Education approve the transfer of \$75,000 from unexpended general funds to Capital Reserve.

**XIII. Policy**

**(Attachment #5)**

- A. Committee Report & Discussion:  
B. Action Items:

Action  
Resolution

1. First Reading and Adoption Policy #3240 Professional Development for Teachers and School Leaders. (M)  
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of policy #3240 Professional Development for Teachers and School Leaders. (M)

Action  
Resolution

2. First Reading and Adoption Policy #7522 School District Provided Technology Devices to Staff Members (Revised)  
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of policy #7522 School District Provided Technology Devices to Staff Members (Revised).

**XIV. Personnel**

- A. Committee Report & Discussion:  
B. Action Items:

All personnel action is on the recommendation of the Superintendent.

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- Action 1. Rescind Appointment  
Resolution Resolved, that the Somerset Hills Board of Education rescind the appointment of Gabriela Colon, ESL Teacher Bernards High School for the 2014-2015 school year.
- Action 2. Rescind Appointment  
Resolution Resolved, that the Somerset Hills Board of Education rescind the appointment of Lizabeth Stolarz, Counselor (50%) at Bernards High School for the 2014-2015 school year.
- Action 3. Accept Retirement  
Resolution Resolved, that the Somerset Hills Board of Education accept, with regret, the retirement of Margaret Rosenthal, Special Education Teacher, Bedwell Elementary School effective October 4, 2014, or sooner as determined by the Superintendent, with thanks for 14 years of service to the district.
- Action 4. Accept Retirement  
Resolution Resolved, that the Somerset Hills Board of Education accept, with regret, the retirement of Joan Gray, Special Education Paraprofessional Bernardsville Middle School effective August 4, 2014, with thanks for 12 years of service to the district.
- Action 5. Accept Resignation  
Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Richard Courter Smith, Social Studies Teacher, Bernards High School effective September 18, 2014 or sooner as determined by the Superintendent.
- Action 6. Accept Resignation  
Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Julie Clawson English Teacher Bernards High School effective October 10, 2014 or sooner as determined by the Superintendent.
- Action 7. Accept Resignation  
Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Gina Cavill, part time Special Education Paraprofessional at Bedwell Elementary School effective September 1, 2014.
- Action 8. Approve Appointment  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Melissa Leonard, Elementary Teacher Enrichment Bedwell Elementary School, level MA, step 9 at an annual salary of \$64,826 for the 2014-2015 school year. (Pike)
- Action 9. Approve Appointment  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Heather McCloskey, Speech Therapist 50% Bedwell Elementary School, level MA, step 2 at an annual salary of \$28,717.50 for the 2014-2015 school year. (Driska)



Action 10. Approve Parenthood Leave  
Resolution Resolved, that the Somerset Hills Board of Education approve parenthood leave for Kristen Boylan, Bernardsville Middle School Media Specialist from November 3, 2014 through June 30, 2015.

Action 11. Approve Parenthood Leave  
Resolution Resolved, that the Somerset Hills Board of Education approve parenthood leave for Anna Sosely, Bernards High School Counselor from November 26, 2014 through April 6, 2015.

Action 12. Approve Leave Replacement Position  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Rebecca Nigro, Elementary Teacher Leave Replacement Bedwell Elementary School, level BA, step 2 at an annual salary of \$53,435 (prorated) from September 1, 2014 to January 23, 2015. (Seelig)

Action 13. Approve Overload  
Resolution Resolved, that the Somerset Hills Board of Education approve an overload for the following Bernardsville Middle School teacher:

Teacher	Subject Area	Overload	Length	Salary
Michael Georgiana	Mathematics	5 periods/week	2014-2015 school year	\$9,906

Action 14. Approve School Anti-Bullying Specialist  
Resolution Resolved, that the Somerset Hills Board of Education approve the following School Anti-Bullying Specialist:  
 Bedwell Elementary School – Emily Pike  
 Bernardsville Middle School – Lisa Drew  
 Bernards High School – John Grund

Action 15. Approve School 504 Coordinators  
Resolution Resolved, that the Somerset Hills Board of Education approve the following School 504 Coordinators:  
 Bedwell Elementary School – Emily Pike  
 Bernardsville Middle School – Shawn Kelly  
 Bernards High School – TBD

Action 16. Approve School Safety Teams  
Resolution Resolved, that the Somerset Hills Board of Education approve the formation of the following School Safety Teams. These teams will support the implementation of the requirements from the Anti-Bullying Law:

Bedwell School members:  
 a) Amy Phelan- Principal

- b) Timothy Hart – Assistant Principal
- c) Meredith Panik- Psychologist
- d) Phil Wilkinson- Teacher
- e) Patrick Reed - Teacher
- f) Megan Bonanno- Parent
- g) School Counselor/Anti-Bullying Specialist – Emily Pike

Bernardsville Middle School members:

- a) John Alfieri - Principal
- b) Lisa Drew -Student Assistance and Anti-Bullying Specialist
- c) Shawn Kelly- Assistant Principal
- d) Chris Habermas – Guidance
- e) Marcy Craver - Guidance
- f) Shane Porter- Teacher
- g) Learning Consultant - TBD
- h) Lynn Sharp- Parent
- i) Suzanne Ryan- Nurse

Bernards High School members:

- a) Scott Neigel - Principal
- b) John Grund- Student Assistance and Anti-Bullying Specialist
- c) Anne Connor – School Nurse
- d) Louise Dubois – School Psychologist
- e) Rhonda Cooperstein – School Counselor
- f) Dianne Berger - Teacher
- g) Michelle Lobo- Parent

Action 17. Approve Traffic Duty  
Resolution Resolved, that the Somerset Hills Board of Education approve Sean McMahon for traffic duty at the Bernards High School for the 2014-2015 school year.

Action 18. Approve Nursing Services Plan  
Resolution Resolved, that the Somerset Hills Board of Education approve the district Nursing Services Plan for the 2014-2015 school year.

Action 19. Approve Collective Bargaining Agreement – S.H.E.A. Resolution  
Resolution Resolved, that the Somerset Hills Board of Education approve the collective bargaining agreement between the Somerset Hills Board of Education and the Somerset Hills Education Association, covering the period July 1, 2014 through June 30, 2015.

Action 20. Approve Co-Curricular Positions  
Resolution Resolved, that the Somerset Hills board of Education approve the following co-curricular positions for the 2014-2015 school year:

**Bernards High School – Co-Curricular 2014-2015**

<b>Position</b>	<b>Person Recommended</b>	<b>Stipend</b>
a) Book Club	Allison Snyder	n/a
b) Green Team	Lisa Carpinello	\$1,851 (prorated)
c) Key Club	Ashleigh Hegedus	\$3,208

**Action  
Resolution**

21. Approve Co-Curricular Positions  
Resolved, that the Somerset Hills board of Education approve the following co-curricular positions for the 2014-2015 school year:

**Bernardsville Middle School – Co-Curricular 2014-2015**

<b>Position</b>	<b>Person Recommended</b>	<b>Stipend</b>
a) Literary Magazine	Helaine Terhune	\$2,578
b) Newspaper	Helaine Terhune	\$2,578
c) Soccer: Boys Head Coach	Ashleigh Hegedus	\$3,208
d) Soccer: girls Head Coach	Ashley Morris	\$4,305

**Action  
Resolution**

23. Approve Additional Summer Work  
Resolved, that the Somerset Hills Board of Education approve additional summer work for the following staff members at their per diem rate:

<b>Name</b>	<b>Position</b>	<b>School</b>	<b># of Days</b>
a) Ryan, Suzanne	Nurse	BMS	2 additional days

**Action  
Resolution**

23. Approve Co-Curricular Positions  
Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2014-2015 school year.

**BHS Athletic Positions**

<b>Fall Positions</b>	<b>Person Recommended</b>	<b>Stipend</b>
a) Cheerleading: Fall Head	Taylor Harris	\$5,053
b) Cheerleading: Fall Assistant	Kara Nelson	\$3,801
c) Football Coach: JV	Shadi Zaiton	\$8,035
<b>Volunteer - Athletics</b>	<b>Person Recommended</b>	<b>Stipend</b>
a) Gimbel, Amy	Field Hockey	Volunteer

**Action  
Resolution**

24. Approve Appointment of Custodian  
Resolved, that the Somerset Hills Board of Education approve the appointment of Carlos Moreno, district custodian at an annual salary of \$25,000 effective August 28, 2014 for the 2014-2015 school year.

**Action  
Resolution**

25. Approve Internship  
Resolved, that the Somerset Hills Board of Education approve the Internship for Erika Procacci, Counseling Practicum with Kean University for the 2014-2015 school year.

-Action Resolution 26. Accept Resignation  
Resolved, that the Somerset Hills Board of Education accept the resignation of Kirsten Eckerson, part time Special Education Paraprofessional at Bedwell Elementary School effective September 21, 2014 or sooner as determined by the Superintendent.

Action Resolution 28. Approve Appointment of Substitutes  
Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2014-2015 school year:

<b>Name</b>	<b>Substitute</b>	<b>Certificate</b>
a) McEaney, Edward	Teacher, Paraprofessional	Standard
b) Menzin, Jonathan	Teacher, Paraprofessional	CEAS
c) New, Smantha	Teacher, Paraprofessional	CEAS
d) O'Neill, Pam	Teacher, Paraprofessional, Secretary	Substitute Credential
e) Schapiro, Stacy	Teacher, Paraprofessional	Substitute Credential
f) Weinblatt, Mark	Teacher, Paraprofessional	Substitute Credential

**XV. Supplementary Matters**

**XVI. Public Questions & Comments**

**XVII. Adjournment**

**Resolutions:**

**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.