
The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – DECEMBER 14, 2011
EXECUTIVE SESSION – 6:30P.M.
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL

PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. B.H.S. Soccer Team Group 2 State Champs!
2. Annual Financial Audit - Warren Korecky, Partner - Suplee Clooney & Company
3. Student/Staff Recognition

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX. Approval of Minutes

Action
Resolution

1. Approval of Minutes*

Resolved, that the Public Input & Action and Executive session minutes of November 16, 2011 be approved.

X. Finance

- A. Committee Report & Discussion:
B. Action Items:

Action
Resolution

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of November, 2011 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$6,474,178.43	\$6,474,178.43
(20) Special Revenue Fund	(\$27,792.06)	(\$27,792.06)
(30) Capital Projects Fund	\$284,534.02	\$284,534.02
(40) Debt Service Fund	\$151,953.05	\$151,953.05
Total Government Funds	\$6,882,873.44	\$6,882,873.44

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

(Treasurer's Report to be hand delivered)

Action 2. Approve 2011-2012 Budget Transfers*
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for November, 2011.

Action 3. Payment of Bills*
Resolution WHEREAS, the Board Secretary has presented a check register dated November, 2011 covering check numbers 24517 to 24532 in the amount of \$2,223,567.09 with the recommendation that they be paid, and
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,202,520.43
(20) Special Revenue Fund	\$11,046.66
(30) Capital Projects Fund	\$10,000.00
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$2,223,567.09

Action 4. Payment of Bills*
Resolution WHEREAS, the Board Secretary has presented a check register dated December, 2011 covering check numbers 24533 to 24710 in the amount of \$2,223,567.09 with the recommendation that they be paid, and
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,073,455.71
(20) Special Revenue Fund	\$81,072.23
(30) Capital Projects Fund	\$4,096.20
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$1,158,624.14

Action 5. Acceptance of 2010-2011 Audit *
Resolution Whereas the Somerset Hills Board of Education engaged the firm of Suplee, Clooney & Company to conduct a yearly audit of the district's financial records; and
 Whereas the firm audited these records for the 2010-2011 school year;
 NOW THEREFORE BE IT RESOLVED that the minutes reflect that the Somerset Hills Board of Education reviewed the 2010-2011 Audit Report, acknowledges that there are no recommendations.
 BE IT FURTHER RESOLVED that the Board Secretary be directed to file the necessary reports to the State Department of Education.

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution1. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Theatre/Speech Students NJDFL Competition Dumont H.S., Dumont NJ	12/17/11	20	2	0
BHS	b) Winter Track Team – Somerset County Championships Lehigh University Bethlehem, PA	12/28/11	40	3	0
BHS	c) Theatre Students Circle in the Square Theatre Godspell Production NYC	01/06/12	50	4	0
BHS	d) Mock Trial Competition Somerset County Courthouse Somerville, NJ	1/3/12 & 1/5/12	10	2	0
BHS	e) BHS Winter Track Team Hispanic Games Meet NY Armory, NYC	01/07/12	45	3	0
BHS	f) Theatre/Speech Students Drama Speech Competition Dumont H.S., Dumont NJ	01/21/12	20	2	0
BHS	g) Winter Track Team New Balance Games Meet NY Armory, NYC	01/21/12	45	3	0
BHS	h) Theatre Students STANJ Governors Awards Mason Gross East Brunswick, NJ	01/28/12	20	2	0
BHS	i) Winter Track Team Skyland Conference Meet Lehigh University Bethlehem, PA	01/28/12	35	3	0
BHS	j) Winter Track Team Metropolitan Invitational Track Meet NY Armory, NY	02/01/12	20	3	0
BHS	k) Winter Track Team Varsity Classic Track Meet NY Armory, NYC	02/06/12	65	2	0
BHS	l) Theatre/Speech Students	02/25/12	20	2	0

	NJDFL Tournament Finals Raritan H.S. Raritan NJ				
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Action
Resolution

2. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Burnett, Sherilyn	Getting Started with Educational Apps	\$ 23.68	1/31/12
BES	b) Butler, Coleen	Institute on Literacy Coaching & Whole School Reform	\$750.00	1/23-26/12
BHS	c) Collins, Kay	How to Teach Algebra I & Pre-Algebra	\$195.00	1/12/12
BHS	d) Cooley, Suzanne	iPad Workshop for School Leaders	\$ 825.00	1/27/12
BHS	e) Corbett, Michael	iPad Workshop for School Leaders	\$ 835.39	1/27/12
BHS	f) Dooley, Megan	Transitions 2012: High School to Higher Education	\$ 257.00	1/27/12
BHS	g) Drag, Nicole	Enhancing High School Math	\$ 195.00	1/11/12
BHS	h) DuBois, Louise	Dealing with Today's Girl Bullying	\$141.40	1/11/12
BES	i) Fulton, Cynthia	Innovative Strategies for Strengthening Kindergarten Program	\$215.00	1/4/12
BHS	j) Janosko, Ashley	American Counselor Association	\$1,590.00	3/22,23 &26/12
BMS	k) MacGorman, Kristen	What's New in Young Adult Literature	\$238.05	1/31/12
BES	l) Weber-Hummel, Lisa	Getting Started with Educational Apps	\$15.00	1/31/12

Action
Resolution
file in the

3. Approve Curriculum*

Resolved, that the Somerset Hills Board of Education adopt the following curriculum addition on Dating Violence to the grade 7-12 Health Curriculum. All curriculum documents are on Curriculum Office.

Action
Resolution

4. Approve School Safety Team Additions

Resolved, that the Somerset Hills Board of Education approve the addition of Amy Phelan to the Bedwell School Safety Team and Dr. Lynn Kratz to the Bernardsville Middle School Safety Team.

Action
Resolved

5. Approve Adoption of Math Text

Resolved, that the Somerset Hills Board of Education approve the adoption of the Math in Focus K-5 mathematics program. Implementation will follow the three year action plan for 2011-2014.

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Renewal of Schools for Energy Efficiency*
Resolved, that the Somerset Hills Board of Education approve the renewal of the School for Energy Efficiency – SEE Program for a third year at a cost of \$18,800, net of \$1,600 refund from Middlesex County Educational Services Commission.

Action Resolution 2. Approve T&M Associates Proposal*
Resolved, that the Somerset Hills Board of Education approve a proposal from T&M Associates to prepare a construction cost estimate for conceptual design for Lower Field Improvements at Bernards High School in the amount of \$8,500. (Pending recommendation of the F&O Committee.)

Action Resolution 3. Approval of QSAC Statement of Assurance*
Resolved, that the Somerset Hills Board of Education approve the submission of the QSAC Statement of Assurance for the school year 2011/2012.

Action Resolution 4. Approve Changes to NJSBAIG By-Laws*
Resolved, that the Somerset Hills Board of Education approve changes to the By-Laws of the New Jersey School Board Association Insurance Group (now know as New Jersey School Board Insurance Group).

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Second Reading & Adoption Policy #5519 Dating Violence at School (M) - New
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #5519 Dating Violence at School (M) - New.

Action Resolution 2. Second Reading & Adoption Regulation #5519 Dating Violence at School (M) - New
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Regulation #5519 Dating Violence at School (M) - New.

Action Resolution 3. First Reading & Adoption Bylaw #0155 Board Committees – Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Bylaw #0155 Board Committees – Revised.

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- Action 4. First Reading & Adoption Regulation #5600 Pupil Discipline/Code of Conduct (M) - Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Regulation #5600 Pupil Discipline/Code of Conduct (M) – Revised.
- Action 5. First Reading & Adoption Policy #6424 Emergency Contracts – Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #6424 Emergency Contracts – Revised.
- Action 6. First Reading & Adoption Policy #8505 School Nutrition (M) – Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #8505 School Nutrition (M) – Revised.
- Action 7. First Reading Bylaw #0168 Recording Board Meetings – Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Bylaw #0168 Recording Board Meetings – Revised.
- Action 8. First Reading Regulation #5530 Substance Abuse (M) – Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Regulation #5530 Substance Abuse (M) – Revised.
- Action 9. First Reading Policy #6472 Tuition Reimbursement – New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #6472 Tuition Reimbursement – New.
- Action 10. First Reading Policy #9180 School Volunteers – Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #9180 School Volunteers – Revised.
- Action 11. First Reading Policy 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants - Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants – Revised.
- XIV. Personnel**
- A. Committee Report & Discussion:
B. Action Items:
All personnel action is on the recommendation of the Superintendent.
- Action 1. Approve Appointment of Paraprofessional*
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Lauren McGrady, part time special education paraprofessional at Bernards High School, Step 1B, at an hourly rate of \$14.91, 17 hours/30minutes per week, effective December 6, 2011 for the 2011-2012 school year.

Action Resolution 2. Approve Change in Hours for Special Education Paraprofessionals*
Resolved, that the Somerset Hills Board of Education approves the following change in hours for special education paraprofessionals for the 2011-2012 school year:

<u>Name</u>	<u>Location</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lauren Woods	Bedminster	13 hrs/45 min	15 hrs	11/14/11
Brian Rennalls	BHS	17 hrs/30 min	20 hrs	12/6/11

Action Resolution 3. Approve Longevity*
Resolved, that the Somerset Hills Board of Education approves longevity for Wannapha Vongvilay, custodian at Bernards High school, as follows:

	<u>Amount</u>
Effective Date – May 3, 2011 through June 30, 2011	\$786 (prorated)
Effective Date – July 1, 2011 through June 30, 2012	\$393

Action Resolution 4. Amend Parenthood Leave
Resolved, that the Somerset Hills Board of Education amend the parenthood leave for Emma Davis, elementary school teacher, as follows:
From: September 1, 2011 – January 26, 2012
To: January 27, 2012 – June 30, 2012

Action Resolution 5. Amend Dates for Leave Replacement Teacher
Resolved, that the Somerset Hills Board of Education amend dates for Cory Mazen, leave replacement elementary teacher, as follows (Davis):
From: September 1, 2011 – January 26, 2012
To: January 27, 2012 – June 30, 2012

Action Resolution 6. Approve Leave of Absence
Resolved, that the Somerset Hills Board of Education approves a Family Medical Leave of Absence for Patrick Reed, elementary teacher, effective January 3, 2012 through February 17, 2012.

Action Resolution 7. Approval of Extended Assignment Substitute
Resolved, that the Somerset Hills Board of Education approves Carolyn Sheehan, extended assignment substitute, effective January 3, 2012 through February 17, 2012, at a per diem rate of \$190.00 (Reed).

Action Resolution 8. Approval of Extended Assignment Substitute
Resolved, that the Somerset Hills Board of Education approves Barbara Cotton, extended assignment substitute, effective December 12, 2011 through end of assignment (not to extend beyond January 17, 2012), at a per diem rate of \$170.00 (Justice).

Action 9. Approval of Co-Curricular Positions*

<u>Resolution</u>	Resolved, that the Somerset Hills Board of Education approves the following co-curricular positions for the 2011-2012 school year:		
	<u>Bernards High School</u>		
	Richard Armstrong	Men's Basketball	Volunteer
	Andrew Martino	Men's Basketball	Volunteer
	<u>Bernardsville Middle School</u>		
	Katelyn Finley	Math League Club	\$42.00/hour
	<u>Bedwell Elementary</u>		
	Deb Rokosky	Homework Club	\$58.24/hour
	Phil Wilkinson	Homework Club	\$58.24/hour

Action 10. Approval of Substitutes*

Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2011-2012 school year:

Teachers

Norman Luik Sub Certificate

Katherine Paccione CEAS

Paraprofessional

Mary Davis

Edward Gdula

Secretary

Annika Gruters

Rita Taber

XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**

