
The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – JANUARY 18, 2012
EXECUTIVE SESSION – 6:00P.M.
BERNARDS HIGH SCHOOL
PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
BERNARDS HIGH SCHOOL

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Student/Staff Recognition

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX. Approval of Minutes

Action
Resolution

1. Approval of Minutes*

Resolved, that the Public Input & Action and Executive session minutes of December 14, 2011 be approved.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Board Secretary & Treasurer Reports & Board Certification

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the **month of December** showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$5,876,958.04	\$5,876,958.04
(20) Special Revenue Fund	\$51,022.78	\$51,022.78
(30) Capital Projects Fund	\$284,534.02	\$284,534.02
(40) Debt Service Fund	\$426,512.05	\$426,512.05
Total Government Funds	\$6,639,026.89	\$6,639,026.89

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action

2. Payment of Bills*

Resolution WHEREAS, the Board Secretary has presented a check register dated January 11, 2012 covering check numbers 24711 to 24721 in the amount of \$2,242,854.47 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,213,126.63
(20) Special Revenue Fund	\$29,727.84
(30) Capital Projects Fund	0
(40) Debt Service Fund	0
(60) Cafeteria Fund	0
TOTAL	\$2,242,854.47

WHEREAS, the Board Secretary has presented a check register dated January 11, 2012 covering check numbers 24722 to 24896 in the amount of \$962,001.80 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$819,709.23
(20) Special Revenue Fund	\$91,158.79
(30) Capital Projects Fund	0
(40) Debt Service Fund	0
(60) Cafeteria Fund	51,133.78
TOTAL	\$962,001.80

Action 3. Approve Out of District Placement*

Resolution Resolved, that the Somerset Hills Board of Education approve the following out of district placement for the 2011-2012 school year:

Student ID#	School	Location
1446795582	Ridge High School	Basking Ridge, NJ
6621537794	The Craig School	Mountain Lakes, NJ
3136557086	Bedminster Elementary School	Bedminster, NJ
0000427	Bedminster Elementary School	Bedminster, NJ

Action 4. Approve Service Provider

Resolution Resolved that the Somerset Hills Board of Education approve Bayada Nursing Service, Inc, Morris Plains, NJ, to provide nursing services for student #2020123 for the remainder of the 2011-2012 School Year.

Action 5. School Election Moved to November

Resolution Resolved, pursuant to S3148, P.L. ____, anticipated to be signed into law by Governor prior to the date of this meeting, the Somerset Hills Board of Education approve to move the annual school election to the first Tuesday after the first Monday in November for the purpose of electing members of the Board of Education. A vote shall not be required on the district's general

fund tax levy for the budget year if the levy does not exceed the state mandated cap. Any proposal for additional funds beyond the state mandated cap must be put forth for voter approval at the November election.

Any Board member whose term was due to expire in April of 2012 may continue in that position until the November 2012 election and the subsequent reorganization meeting in January of 2013. This resolution will remain in effect for a minimum of four annual school elections beginning in November 2012.

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Harvard Model Congress Delegation - Boston, MA	2/23-26/12	25	3	0
BHS	b) Jazz Ensemble Temple University-Philadelphia, PA	03/01/12	17	2	0
BHS	c) BHS Jazz Ensemble Livingston High School	04/14/12	17	2	0
BHS	d) Boys Tennis Training Trip & Matches Southern Shores, NC	3/31-4/6/12	10	1	0
BHS	e) MSG Varsity Challenge MSG Varsity Studios-NYC Team -- Support --	2/29/12	5 38	1 3	0 0
BHS	f) Poetry Out Loud Finalists - Two River Theater, Red Bank, NJ	2/7/12	4	1	0
BMS	g) High Note Festival, Allentown, PA BMS 8 th Gr. Band, Jazz Band, Orchestra & Select Chorus	5/11/12	153	5	25

Action
Resolution

2. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Forsythe, Cynthia	Best Strategies from Singapore Math	\$ 225.00	1/31/12
BES	b) Fulton, Cynthia	Best Strategies from Singapore Math	\$ 225.00	1/31/12

BHS	c) Janosko, Ashley	2012 Maryland Colleges Tour	\$ 233.74	4/2 – 4/5/12
BES	d) Leavenworth, Patrice	Best Strategies from Singapore Math	\$ 225.00	1/31/12
Olcott	e) Young, Charles	NJASA Techspo 2012	\$ 757.60	1/26 – 27/12

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action1. Approve Red Cross ShelterResolved

Resolved that the Somerset Hills Board of Education approve an agreement with the American Red Cross for Bernards High School to be used as a Red Cross “Shelter in Place” facility.

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action1. Second Reading & Adoption Bylaw #0168 Recording Board Meetings – RevisedResolution

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Bylaw #0168 Recording Board Meetings – Revised

Action2. Second Reading & Adoption Regulation #5530 Substance Abuse (M) – RevisedResolution

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Regulation #5530 Substance Abuse (M) – Revised

Action3. Second Reading & Adoption Policy #6472 Tuition Reimbursement – NewResolution

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #6472 Tuition Reimbursement – New

Action4. Second Reading & Adoption Policy #9180 School Volunteers – RevisedResolution

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #9180 School Volunteers – Revised

Action5. Second Reading & Adoption Policy #9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants - RevisedResolution

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants - Revised

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action1. Approve Appointment of Leave Replacement TeacherResolution

Resolved, that the Somerset Hills Board of Education approves the appointment of Anne M. James, special education leave replacement teacher at Bernardsville Middle School, level

BA+15, step 11, at an annual salary of \$65.410 (prorated), effective January 5, 2012 for the 2011-2012 school year. (Justice)

Action 2. Approve Appointment of Acting Assistant Principal
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Lynn Sharp as acting assistant principal at the Bernardsville Middle School at a per diem rate of \$360.00, effective January 3, 2012 through the end of assignment. (Lott)

Action 3. Approve Extended Assignment Substitute
Resolution Resolved, that the Somerset Hills Board of Education approves Cara Arnold, extended assignment substitute at Bedwell Elementary School, effective January 6, 2012 through February 29, 2012, at a per diem rate of \$85. (Somers)

Action 4. Approve Medical Leave
Resolution Resolved, that the Somerset Hills Board of Education approves a medical leave for Diana Somers, elementary teacher at Bedwell Elementary School, unpaid from January 3 through January 31, 2012 and paid (use of accumulated sick days) from February 1 through February 29, 2012.

Action 5. Approve Appointment of Paraprofessional
Resolution Resolved, that the Somerset Hills Board of Education approves Christa Farrell, part time special education paraprofessional at Bedminster School (out of district placement), Step 1B, at an hourly rate of \$14.91, 20 hours per week, effective January 4, 2012 for the 2011-2012 school year.

Action 6. Approve Appointment of Paraprofessional
Resolution Resolved, that the Somerset Hills Board of Education approves Lauren Setembrino, part time special education paraprofessional at Bedminster School (out of district placement), Step 1B, at an hourly rate of \$14.91, 15 hours per week, effective January 9, 2012 for the 2011-2012 school year.

Action 7. Accept Retirement
Resolution Resolved, that the Somerset Hills Board of Education accepts, with regret, the retirement of Janet Sue Miller, school counselor at Bernards High School, effective June 30, 2012 with thanks for 45 years of service to the district.

Action 8. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Deborah A. Vaughn, part time regular paraprofessional at Bedwell Elementary School, on or before March 9, 2012 as determined by the Superintendent.

Action 9. Approve Termination
Resolution Resolved, that the Somerset Hills Board of Education approves termination of Lauren McGrady, part time paraprofessional at Bernards High School effective January 11, 2012.

Action 10. Approve Math Overload
Resolution Resolved, that the Somerset Hills Board of Education approves a math overload at Bernards High School for Lisa Carpiniello, BA Step 4, \$8,967 (prorated), effective January 6, 2012 through the remainder of the 2011-2012 school year.

Action 11. Approve Appointment of Writing Lab Proctor
Resolution Resolved, that the Somerset Hills Board of Education approves Melissa Paparozzi as a proctor for the middle school writing lab, 2 days per week, at an hourly rate of \$58.24, effective February 2, 2012 through April 19, 2012.

Action 12. Approve Bus Duty
Resolution Resolved, that the Somerset Hills Board of Education approves the following staff members for bus duty at Bernardsville Middle School beginning January 13, 2012 for the 2011-2012 school year as scheduled:
Kimberly Flynn
Shawn Kelly
Brian Latzke (substitute)
Karrie Obert-Thorn
Shane Porter
Elizabeth St. Ours

Action 13. Approve PAC Sound & Lighting Operators
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of the following staff members to serve as PAC Sound & Lighting operators for the 2011-2012 school year:
Peter DiCarlo
Stephan Sands

Action 14. Approve Appointment of Substitutes and Home Instructor
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes and home instructor for the 2011-2012 school year:

Teacher
Lawrence Paruta Certificate of Eligibility

Paraprofessional

Andrea Zerjav

Joseph Palma

Jared Graves

Secretary

Joseph Palma

Sally Hesper

Laura Ruggeri

Home Instructor

Joseph Tirrito Social Studies

- XV. Neighborhood Relations**
- XVI. Community Relations**
- XVII. Supplementary Matters**
- XVIII. Public Questions & Comments**
- XIX. Adjournment**

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.