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**The Somerset Hills School District**  
**PUBLIC INPUT & ACTION MEETING AGENDA – MARCH 26, 2014**  
**EXECUTIVE SESSION – 6:30 P.M.**  
**PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**  
**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.**  
**BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Roll Call**

**III. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**V. Pledge of Allegiance**

**VI. Correspondence**

**VII. Report of the Superintendent**

1. Student/Staff Recognition

**VIII. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

**IX. Approval of Minutes**

Action  
Resolution

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for March 12, 2014.

**X. Finance**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Board Secretary & Treasurer Reports & Board Certification\*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of February, 2014 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$6,167,528.72	\$6,167,528.72
(20) Special Revenue Fund	\$32,561.86	\$32,561.86
(30) Capital Projects Fund	\$247,821.57	\$247,821.57
(40)Debt Service Fund	\$1,032,142.79	\$1,032,142.79
Total Government Funds	\$7,480,054.94	\$7,480,054.94

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action Resolution 2. Approve 2013-2014 Budget Transfers\*  
Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for February 2014.

Action Resolution 3. Payment of Bills\*  
WHEREAS, the Board Secretary has presented a check register dated March 2014 covering check numbers 30773 to 30873 in the amount of \$3,840,775.86 with the recommendation that they be paid, and  
Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	<b>AMOUNT</b>
(10) General Fund	\$1,831,216.98
(20) Special Revenue Fund	\$56,992.45
(30) Capital Projects Fund	\$3,383.90
(40) Debt Service Fund	\$1,896,575.00
(60) Cafeteria Fund	\$52,607.53
<b>TOTAL</b>	<b>\$3,840,775.86</b>

Action Resolution 4. Accept ERIC Safety Grant  
Resolved, that the Somerset Hills Board of Education accept the Educational Risk Insurance Consortium (ERIC) Safety Grant in the amount of \$10,445.

## **XI. Curriculum**

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve Field Trips\*  
Resolved, that the Somerset Hills Board of Education approve the following field trips:

<b>School</b>	<b>Trip</b>	<b>Date(s)</b>	<b># of Students</b>	<b># of Faculty</b>	<b># of Chaperones</b>
BES	a) 4 <sup>th</sup> Grade Field Trip Bronx Zoo NYC NY	6/2/14	122	13	19
BHS	b) French Club Cirque du Soleil's "Amaluna" Citifield Flushing NY	4/13/14	15	2	0
BHS	c) Art & Photo Club Tour: Art of the Ancient World Metropolitan Museum of Art New York NY	4/15/14	45	2	3
BHS	d) BHS Track Team Compete New balance Nationals Track Meet N.C. AT&T University Greensboro NJC	6/12- 15/14	10	2	2

BHS	e) BHS Track Team Compete in Penn Relays Track Team University of Pennsylvania Philadelphia PA	4/24 & 25/14	12	2	2
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Action Resolution

2. Approve Professional Development\*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Angri, David	Interactive Whiteboards	\$229.00	4/3/14
BES	b) Arnold, Kara	NJASK Test Prep	0	4/1/14
BES	c) Arnold, Kara	TC- Reading Institute	\$750.00	8/11-8/15/14
BES	d) Brooten, Darcey	TC- June Writing Institute	\$830	6/23-6/27/14
BES	e) Butler, Coleen	TC-Reading Institute	\$750.00	8/11-8/15/14
BES	f) Cooper, Megan	TC- Reading Institute	\$990.00	6/29-7/3/14
BES	g) Crowley, Sue	Best Books for Children published in 2013	\$199.00	5/2/14
BES	h) Davis, Emma	TC- June Writing Institute	\$1,130.60	6/23-6/27/14
BES	i) Davis- Campbell, Malinda	Bullying and Special Needs Children	\$129.00	4/11/14
BES	j) Falzarano, Sarah	TC- June Writing Institute	\$1,165.00	6/23-6/27/14
BES	k) Jongema, Holly	TC- Reading Institute	\$990.00	6/29-7/3/14
BES	l) Kleinstein, Mary	TC- Reading Institute	\$750.00	8/11-8/15/14
BES	m) Mariani, Jessica	TC- Reading Institute	\$750.00	8/4-8/8/14
BES	n) Morlock, Kristin	TC- June Writing Institute	\$990.00	6/23-6/27/14
BES	o) O'Day, Lauren	TC- June Writing Institute	\$830.00	6/23-6/27/14
BES	p) Panik, Meredith	Assessment Conference	\$73.52	5/9/14
BES	q) Spadaccini, Jianna	TC- Reading Institute	\$750.00	8/11-8/15/14
BES	r) Weber- Hummel, Lisa	NJSHA Convention	\$262.80	5/1-5/2/14

BES	s) Windisch, Mary Clare	TC- Reading Institute	\$990.00	6/29-7/3/14
BHS	t) Connor, Anne	I&RS Process and Issues	\$75.00	4/3/14
BHS/ BMS	u) DeRoberts, Theresa	Princeton-Teachers as Scholars	0	3/28/14
BHS	v) Dooley, Megan	Transition to college for students with learning disabilities	0	5/21/14
BHS	w) Janosko, Ashley	Revised- Chicago/Indiana College Visits	\$2,118.83	4/27-5/3/14
BHS	x) Ryerson, Kathleen	Meet the Rigorous CCSS for Writing	\$241.36	4/8/14
BHS	y) Sosely, Anna	Artistic Academy-learn about cosmetology program	0	4/18/14
BHS	z) Vassil, Cheryl	Rutgers -Cooperative Learning& Blending Textbook Chapters with Thematic Units	\$114.00	3/28/14
BMS	aa) Dorfman, Olivia	TC- June Writing Institute	\$1,283.50	6/23-6/27/14
Olcott	bb)Kolmer, Grant	Millburn MS-Connected Math Program	0	4/2/14
Olcott	cc) Shouffler, Jen	Millburn MS-Connected Math Program	0	4/2/14
Olcott	dd)Young, Charles	PARCC Meeting	0	4/4/14

Action  
Resolution

3. Approve District & Grade School Report (HIB)  
Resolved, that the Somerset Hills Board of Education approve the District and Grade School report as required by the Anti-Bullying Bill of Rights Act, as issued by the New Jersey Department of Education on March 4, 2014.

**XII. Facilities & Operations**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Approve Capital Reserve Fund Transfer\*  
Resolved, that the Somerset Hills Board of Education approve the withdrawal from the capital reserve fund to the capital projects fund for the following project:
- a) Prefabricated Storage Building at B.H.S. \$ 15,000

Action

2. Approve Use of Facilities

Resolution Resolved, that the Somerset Hills School District approve the use of facilities for the following fund raisers:

School	Organization	Date
BHS	a) 1 <sup>st</sup> Annual Gail Blake 5K Run	5/31/2014

Action 3. Adoption – Revised 2014-2015 School Calendar\*

Resolution Resolved, that the Somerset Hills Board of Education adopt the Revised 2014-2015 school calendar, as attached.

### **XIII. Policy**

A. Committee Report & Discussion:

B. Action Items:

### **XIV. Personnel**

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Accept Retirement

Resolution Resolved, that the Somerset Hills Board of Education accept, with regret, the retirement of Lisa Seela, Special Education Teacher Bernards High School effective June 30 2014, with thanks for 13 years of service to the district.

Action 2. Accept Resignation

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Reginald Hampton, full time special education paraprofessional, effective April 4, 2014.

Action 3. Accept Resignation

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Holly Stotz, part time special education paraprofessional, effective April 17, 2014.

Action 4. Approve Appointment of Volunteer

Resolution Resolved, that the Somerset Hills Board of Education approve Cary Stanek, Volunteer Softball coach for the 2013-2014 school year.

Action 5. Rescind Co-Curricular Position

Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular position at the Bernards High School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jose Daben	Lacrosse – Women’s Asst. (JV)	\$6,246

Action 6. Approve Co-Curricular Position

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular position at the Bernards High School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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Alyssa Maestas Lacrosse – Women’s Asst. (JV) \$6,246

Action 7. Amend Parenthood Leave End Date  
Resolution Resolved, that the Somerset Hills Board of Education amend the parenthood leave end date for Melissa Sorge, Reading Specialist at Bernardsville Middle School from November 21, 2014 to the last day of the third marking period (to be determined).

Action 8. Approve Leave of Absence  
Resolution Resolved, that the Somerset Hills Board of Education approve a family medical leave of absence for Katherine LaCotta, effective March 11, 2014, return date to be determined.

Action 9. Approve Long Term Substitute  
Resolution Resolved, that the Somerset Hills Board of Education approve Maddelena Piscitelli, long term substitute Art teacher at the Bernardsville Middle School at a per diem rate of \$262.00 effective March 17, 2014 until the assignment ends. (LaCotta)

Action 10. Approve Long Term Substitute  
Resolution Resolved, that the Somerset Hills Board of Education approve Cristina Terraglia, long term substitute special education teacher at Bedwell Elementary School at a per diem rate of \$210.00 effective March 27, 2014 through May 14, 2014. (Colicchio)

Action 11. Approve Externship  
Resolution Resolved, that the Somerset Hills Board of Education approve Taylor Fischer, college student, to complete an Externship at Bedwell Elementary School from March 2014 through June 2014, not to exceed 40 hours.

Action 12. Approve Appointment of Substitutes  
Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2013-2014 school year:

<b>Name</b>	<b>Substitute Position</b>	<b>Certificate</b>
Felber, Lorrain	Teacher, Paraprofessional	CE
Frias, Ricardo	Teacher, Paraprofessional	CEAS

**XV. Community Relations**

**XVI. Supplementary Matters**

**XVII. Public Questions & Comments**

**XVIII. Adjournment**

**Resolutions:**

**\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district’s pupils; 2) new capital construction to be used by the sending district’s pupils; 3) appointment, transfer or removal of teaching staff serving the sending district’s pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district’s pupils.**