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**The Somerset Hills School District**  
**PUBLIC INPUT & ACTION MEETING AGENDA – MARCH 28, 2012**  
**EXECUTIVE SESSION – 6:30 P.M.**  
**PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**  
**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.**  
**BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**III. Roll Call**

**IV. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**V. Pledge of Allegiance**

**VI. Correspondence**

**VII. Report of the Superintendent**

1. Student/Staff Recognition
2. 2012-2013 Annual School Budget Hearing

**VIII. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

**IX. Approval of Minutes**

Action  
Resolution

1. Approval of Minutes\*

Resolved, that the Public Input & Action and Executive session minutes of March 14, 2012 be approved.

**X. Finance**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Board Secretary & Treasurer Reports & Board Certification\*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of February, 2012 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$4,133,881.43	\$4,133,881.43
(20) Special Revenue Fund	(95,816.41)	(95,816.41)
(30) Capital Projects Fund	\$262,534.02	\$262,534.02
(40) Debt Service Fund	\$911,523.83	\$911,523.83
Total Government Funds	\$5,212,122.87	\$5,212,122.87

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action  
Resolution

2. Approve 2011-2012 Budget Transfers\*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for February 2012.

Action  
Resolution3. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register dated March 21, 2012 covering check numbers 25404 to 31512 in the amount of \$3,700,835.98 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	<b>AMOUNT</b>
(10) General Fund	\$1,572,323.59
(20) Special Revenue Fund	\$24,515.35
(30) Capital Projects Fund	\$8,455.75
(40) Debt Service Fund	\$2,038,926.53
(60) Cafeteria Fund	\$56,614.76
<b>TOTAL</b>	<b>\$3,700,835.98</b>

Action  
Resolution4. Public Hearing on the 2012-2013 Budget \*

RESOLVED that the Somerset Hills Board of Education adopt the 2012-2013 Budget (attached) as approved by the County Superintendent of Schools;

And, be it further

RESOLVED that the Somerset Hills Board of Education approves that the 2012-2013 general fund tax levy of \$27,611,369. and the debt service fund tax levy of \$3,234,883, for a total tax levy of \$30,846,252 which represents a 1.6% increase from the tax levy for 2011-2012.

Action  
Resolution5. Approve Psychological Evaluations

Resolved, that the Somerset Hills Board of Education approves the following psychologist to conduct psychological evaluations on a per case basis as needed in the district for the remainder of the 2011-12 school year:

<b>Provider</b>	<b>Location</b>
Meredith A. Panik, PhD	Bernardsville, NJ

Action  
Resolution6. Approve Grant Application\*

Resolved, that the Somerset Hills Board of Education approves the submission of a grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC NORTH Subfund for the purposes described in the application, in the amount of \$9,550.00 for the period July 1, 2012 through June 30, 2013.

**XI. Curriculum**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution1. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

<b>School</b>	<b>Trip</b>	<b>Date(s)</b>	<b># of Students</b>	<b># of Faculty</b>	<b># of Chaperones</b>
BMS	a) Grade 6	5/22/12	140	9	6

	Morris Museum Morristown, NJ				
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Action  
Resolution

2. Approve Professional Development\*

Resolved, that the Somerset Hills Board of Education approve the following professional development for the 2011-2012 School Year:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Cooper, Megan	Teaching of Writing Institute at Columbia University	\$ 825.00	6/25-29/12
BMS	b) McMillan, Patricia	Teaching of Writing Institute at Columbia University	\$792.50	6/25-29/12
BMS	c) Paparozzi, Melissa	World Cultures Day Seminar	\$18.00	3/30/12
Olcott	d) Walls, Barbara	Legal One: Affirmative Action Seminar	\$75.00	5/4/12

2012 – 2013 School Year

School	Name	Workshop/Conference	Est. Cost	Date
BES	e) Butler, Coleen	Teaching of Writing Institute at Columbia University	\$ 675.00	8/6-10/12
BES	f) Fischer, Susan	Teaching of Writing Institute at Columbia University	\$ 675.00	8/13-17/12
BES	g) Fulton, Cynthia	Teaching of Writing Institute at Columbia University	\$ 675.00	7/2-7/12
BES	h) Jaeger, Laraine	Teaching of Writing Institute at Columbia University	\$ 675.00	8/13-17/12
BES	i) Jongema, Holly	Teaching of Writing Institute at Columbia University	\$ 775.00	8/6-10/12
BES	j) Leonard, Melissa	Teaching of Writing Institute at Columbia University	\$ 1,031.57	8/13-17/12
BES	k) Maddaluna, Penny	Teaching of Writing Institute at Columbia University	\$ 675.00	8/13-17/12
BES	l) Reeves, Jamie	Teaching of Writing Institute at Columbia University	\$ 675.00	8/13-17/12
BES	m) Virtue, Janis	Teaching of Writing Institute at Columbia University	\$ 887.00	7/2-7/12
BMS	n) Tchorz, Valerie	Teaching of Writing Institute at Columbia University	\$ 850.00	7/2-7/12

**XII. Facilities & Operations**

- A. Committee Report & Discussion:  
B. Action Items:

**XIII. Policy**

- A. Committee Report & Discussion:  
B. Action Items:

Action 1. Second Reading and Adoption Policy #2431 Athletic Competition (Revised)

Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #2431 Athletic Competition (Revised).

Action 2. Second Reading and Adoption Policy #3324 Right of Privacy - Teaching Staff Members (New)

Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3324 Right of Privacy - Teaching Staff Members (New).

Action 3. Second Reading and Adoption Policy #4324 Right of Privacy - Support Staff Members (New)

Resolution Resolved, that the Somerset Hills Board of Education approve the a second reading and adoption of Policy #4324 Right of Privacy - Support Staff Members (New)

Action 4. Second Reading and Adoption Policy #7510 Use of School Facilities (Revised)

Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #7510 Use of School Facilities (Revised).

Action 5. Second Reading and Adoption Policy #8613 Waiver of Pupil Transportation (New)

Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #8613 Waiver of Pupil Transportation (New).

Action 6. Second Reading and Adoption Policy #9191 Booster Clubs (Revised)

Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #9191 Booster Clubs (Revised).

Action 7. Second Reading and Adoption Policy #9210 Parent Organizations (Revised)

Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #9210 Parent Organizations (Revised).

#### **XIV. Personnel**

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Accept Resignation

Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Debra Prosser, elementary teacher at Bedwell Elementary School, effective June 30, 2012.

Action 2. Amend Salary for Custodial Foreman\*

Resolution Resolved, that the Somerset Hills Board of Education approves the amended salary for Daniel Beam, District Custodial Foreman, from June 20, 2011 to June 30, 2011 at a stipend of \$13,332 (prorated) and for the 2011-2012 school year at a salary of \$69,812.

Action 3. Amend Salary for Custodial Foreman\*

Resolution Resolved, that the Somerset Hills Board of Education approves the amended salary for Daniel Beam, District Custodial Foreman, at an annual salary of \$70,859 for the 2011-2012 school year, effective July 1, 2011.

Action 4. Approve Transfer

Resolution Resolved, that the Somerset Hills Board of Education approves transfer for the following paraprofessionals for the 2011-2012 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Caitlin Anelli	BMS	BES/BMS effective 3/19/12
Bryan Rennalls	BHS	BES effective 1/21/12

Action 5. Approve Girls on the Run Coaches

Resolution Resolved, that the Somerset Hills Board of Education approves the following Bedwell Elementary School staff members as Girls on the Run coaches at an hourly rate of \$58.24, beginning March 27, 2012 for 10 weeks:

1 Session Weekly	2 Sessions Weekly	Substitutes
Melissa Leonard	Deborah Rokosky	Robin Davitt
Jessica Collins	Karen Ayers	Karen Detrolio
Michele Freda		
Megan Cooper		

(Funded by the Municipal Alliance Committee)

Action 6. Approve Girls on Track Coaches

Resolution Resolved, that the Somerset Hills Board of Education approves the following Bernardsville Middle School staff members as Girls on Track coaches at an hourly rate of \$58.24, beginning March 29, 2012 for 10 weeks:

1 Session Weekly	2 Sessions Weekly	Substitutes
Carrie Malwitz	Amanda Morawick	Carrie Malwitz
Elizabeth St.Ours		Elizabeth St.Ours

(Funded by the Municipal Alliance Committee)

Action 7. Approve Appointment of Substitutes \*

Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2011-2012 school year:

<b>Name</b>	<b>Substitute Position</b>	<b>Certificate</b>
John Koblan	Teacher/Paraprofessional	Substitute Credential
Margaret Dolson	Teacher/Paraprofessional	Substitute Credential
Elizabeth Leonaggeo	Teacher/Paraprofessional	Substitute Credential

**XV. Neighborhood Relations**

**XVI. Community Relations**

**XVII. Supplementary Matters**

**XVIII. Public Questions & Comments**

**XIX. Adjournment**

**Resolutions:**

**\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**