

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – MARCH 30, 2011**

**EXECUTIVE SESSION – 6:30P.M.
PRINCIPALS CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC HEARING 2011-2012 ANNUAL SCHOOL BUDGET – 7:30 P.M.
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Student/Staff Recognition
2. 2011-2012 Annual School Budget Hearing

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer

sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX. Approval of Minutes

Action 1. Approval of Minutes*

Resolution Resolved, that the Public Input & Action and Executive session minutes of March 9, 2011 be approved.

Action 2. Approval of Minutes*

Resolution Resolved, that the Special Meeting and Executive session minutes of March 21, 2011 be approved.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action 1. Public Hearing on the 2011-2012 Budget *

Resolution RESOLVED that the Somerset Hills Board of Education adopt the 2011-2012 Budget as presented herein:

RESOLVED that the 2011-2012 school year tax levy be approved as follows:

General Fund	\$27,069,970
Debt Service	\$3,294,658
TOTAL	\$30,364,628

RESOLVED that the Somerset Hills Board of Education approve the following ballot question for the April 27, 2011 Annual School Election:

RESOLVED that there should be raised for the General Fund **\$27,069,970** for the ensuing school year (2011-2012), to be allocated amongst the three regional school district municipalities as follows:

Bernardsville	\$19,813,563.68
Far Hills	\$1,599,295.02
Peapack/Gladstone	\$5,657,111.30

Action 2. Approve of Maximum Travel Appropriation*

Resolution RESOLVED that the Somerset Hills Board of Education include in the 2011-2012 tentative budget a maximum travel appropriation of \$75,000. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. The 2011-2012 proposed budget will allow for a maximum regular business travel amount of \$1,500 per employee.

Action 3. Payment of Bills*

Resolution WHEREAS, the Board Secretary has presented a check register dated March, 2011 covering check numbers 22893 to 23016 in the amount of \$5,109,879.70 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$3,120,656.48
(20) Special Revenue Fund	\$44,378.38
(30) Capital Projects Fund	\$1,898,680.63

(40) Debt Service Fund	\$46,164.21
(60) Cafeteria Fund	-0-
TOTAL	\$5,109,879.70

Action
Resolution

4. Approve Special Education Facility
Resolved, that the Somerset Hills Board of Education approve the following to provide bedside instruction:

ID#	Provider	Location
# 2014460	Vista Treatment Centers	Magna, Utah

Action
Resolution

5. Approve Home Instructors
Resolved, that the Somerset Hills Board of Education approve the following facilities to provide home instruction:

Student ID#	Provider	
# 2011478	Lynn Scully, LLC	
# 2011478	Educere, LLC	

XI. Curriculum (Attachment #3)

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Approve Field Trips*
Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) BHS Green Team Pyramid Mountain Boonton, NJ	4/13/11	20	0	2

Action
Resolution

2. Approve Professional Development*
Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BMS	a) Lemberg, Christine	NJTESOL/NJBE 2011 Spring Conference	\$204.76	5/25/11
BHS	b) Whitlock, Christine	Training as an AP Exam Reader	\$ 87.20	6/11-19/11

Action
Resolution

3. Approve Joint Ice Hockey Program
Resolved, that the Somerset Hills Board of Education approve a cooperative agreement with Somerville High School for a joint ice hockey program for the 2011-2012 school year.

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Approve Submission of Grant Application*
Resolved, that the Somerset Hills Board of Education hereby approves the submission of grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC North Subfund for the purposes described in the application, in the amount of \$9,961.00 for the period July 1, 2011 through June 30, 2012.

Action

2. Approve "Kids Vote"*

Resolution Resolved, that the Somerset Hills Board of Education approve Kids Vote on April 27, 2011 for the Annual School Election.

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action 1. Second Reading and Adoption– Policy 1522 – School – Level Planning (M) (Revised)
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy 1522 –School – Level Planning (M) (Revised).

Action 2. Second Reading and Adoption– Policy 2440 – Summer Session (New)
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy 2440 – Summer Session (New).

Action 3. Second Reading and Adoption– Policy 6220 – Budget Preparation (M) (Revised)
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy 6220 – Budget Preparation (M) (Revised).

Action 4. Second Reading and Adoption – Policy 6311 – Contracts for Goods or Services Funded by Federal Grants (New)

Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy 6311 – Contracts for Goods or Services Funded by Federal Grants (New).

Action 5. Second Reading and Adoption – Policy 6820 – Financial Reports (M) (Revised)
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy 6820 – Financial Reports (M) (Revised).

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Accept Retirement
Resolution Resolved, that the Somerset Hills Board of Education accepts, with regret, the retirement of Patricia Boettcher, secretary at Bedwell Elementary School, effective June 1, 2011, with thanks for 29 years of service to the district.

Action 2. Approval of Athletic Position*
Resolution Resolved, that the Somerset Hills Board of Education approves the following athletic position for the 2010-2011 school year:

High School

Jianna Spaddacini	Track & Field	Volunteer
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XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central

administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.

SOMERSET HILLS BOARD OF EDUCATION
Estimated 2011/2012 Budget
SUMMARY INFORMATION SHEET

BUDGET INFORMATION:

<u>Budget Fund Type</u>	<u>Budget 2009-2010</u>	<u>Budget 2010-2011</u>	<u>Proposed Budget 2011-2012</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Current Expense	\$33,579,516	\$33,341,219	\$32,843,939	-\$497,281	-1.5%
Capital Outlay	\$459,250	\$475,000	\$465,466	-\$9,534	-2.0%
Total General Fund	\$34,038,766	\$33,816,219	\$33,309,405	-\$506,815	-1.5%
Special Revenue Fund (Grants)	\$845,207	\$845,207	\$845,207	\$0	0.0%
Debt Service Fund	\$3,417,234	\$3,418,475	\$3,426,160	\$7,685	0.2%
Total Expense Budget	\$38,301,207	\$38,079,901	\$37,580,772	-\$499,130	-1.3%

REVENUE INFORMATION:

<u>Revenue Fund Type</u>	<u>Budget 2009-2010</u>	<u>Budget 2010-2011</u>	<u>Proposed Budget 2011-2012</u>	<u>Dollar Change</u>	<u>Percent Change</u>
General Fund:					
Budgeted Fund Balance	\$1,667,649	\$2,330,943	\$1,324,640	-\$1,006,303	-76.0%
Local Tax Levy	\$25,803,779	\$26,539,186	\$27,069,970	\$530,784	2.0%
Tuition	\$4,605,108	\$4,001,758	\$3,994,069	-\$7,889	-0.2%
Other	\$176,018	\$330,000	\$265,706	-\$64,294	-24.2%
Total Local Funds	\$32,252,554	\$33,201,887	\$32,654,385	-\$547,502	-1.7%
State Aid	\$1,786,212	\$614,332	\$655,020	\$40,688	6.2%
Total General Fund	\$34,038,766	\$33,816,219	\$33,309,405	-\$506,814	-1.5%
Special Revenue Fund (Grants)	\$845,207	\$845,207	\$845,207	\$0	0.0%
Debt Service Fund:					
Budgeted Fund Balance	\$0	\$18,399	\$54,347	\$35,948	66.1%
Local Tax Levy	\$3,329,300	\$3,323,846	\$3,294,658	-\$29,188	-0.9%
State Aid	\$87,934	\$76,230	\$77,155	\$925	1.2%
Total Debt Service Fund	\$3,417,234	\$3,418,475	\$3,426,160	\$7,685	0.2%
Total Revenue Budget	\$38,301,207	\$38,079,901	\$37,580,772	-\$499,129	-1.3%

LOCAL TAX LEVY SUMMARY:

	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>Dollar Change</u>	<u>Percent Change</u>
General Fund Tax Levy	\$25,803,779	\$26,539,186	\$27,069,970	\$530,784	2.0%
Debt Service Fund Tax Levy	\$3,329,300	\$3,323,846	\$3,294,658	-\$29,188	-0.9%
Total Local Tax Levy	\$29,133,079	\$29,863,032	\$30,364,628	\$501,596	1.7%