
**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – MARCH 12, 2014**

**EXECUTIVE SESSION – 6:30 P.M.
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
BERNARDS HIGH SCHOOL**

I. Call to Order

II. Roll Call

III. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Read Across America
2. Student/Staff Recognition

3. Academic Report
4. Annual Report of Vandalism & Violence

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

IX. Approval of Minutes

Action
Resolution

1. Approval of Minutes
Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for February 19, 2013.

X. Finance

A. Committee Report & Discussion:

Introduction of 2014-2015 Budget

B. Action Items:

Action
Resolution

1. Payment of Bills*
WHEREAS, the Board Secretary has presented a check register dated covering check numbers 30639 to 30772 in the amount of \$2,847,324.81 with the recommendation that they be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,700,050.98
(20) Special Revenue Fund	\$85,880.84
(30) Capital Projects Fund	\$345.75
(40) Debt Service Fund	\$61,047.24
(60) Cafeteria Fund	-0-
TOTAL	\$2,847,324.81

Action
Resolution

2. Approve Tentative 2014-2015 Budget *
Be it Resolved, that the tentative budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in

accordance with the statutory deadline and to make any necessary adjustments to the budget for compliance with State regulations.

2014-2015	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	\$36,498,258	\$845,207	\$3,316,713	\$40,660,178
Less: Anticipated Revenue	\$ 7,528,525	\$845,207	\$ 76,525	\$ 8,450,257
Taxes to be raised	\$28,969,733	\$0	\$3,240,188	\$32,209,921

And to advertise said tentative budget in the Bernardsville News or Courier News in accordance with the form suggested by the State Department of Education and according to law.

BE IT FURTHER RESOLVED, that a public hearing be held at Bernards High School, Bernardsville NJ on April 30th, 2014 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2014-2015 School Year.

Action Resolution

3. Approve Capital Reserve Account Withdrawal

RESOLVED that Somerset Hills Board of Education requests the approval of a capital reserve withdrawal in the amount of \$854,313. The district intends to utilize these funds for the district portion of EDA Capital Projects at Bernards High School.

Action Resolution

4. Approval Capital Reserve Account Deposit

RESOVLED that the Somerset Hills Board of Education requests the approval a capital reserve deposit in the amount of \$500,000. The district intends to utilize these funds for future capital projects.

Action Resolution

5. Approval Adjustment for Banked Cap

RESOLVED that the Somerset Hills Board of Education includes in the proposed budget the adjustment for banked cap in accordance with the N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$242,865 for the purposed of out of district special education tuition. The district intends to complete said purposes by June 2015.

Action Resolution

6. Approve Travel and Related Expense Reimbursement 2014-2015

WHEREAS, the Somerset Hills Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be

required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and
 WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now
 THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and
 BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$75,000.

Action
Resolution

7. Accept Bedminster Township Affordable Housing Scholarship
 Resolved, that the Somerset Hills Board of Education accept the Bedminster Township Affordable Housing Scholarship in the amount of \$1,500 to be awarded to a resident of affordable housing in The Hills of Bedminster Township and enrolled in or graduated from Bernards High School (maximum 3 scholarship annually based on donated funds).

XI. Curriculum

A. Committee Report & Discussion:
 B. Action Items:

Action
Resolution

1. Approve Field Trips*
 Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BES	a) First Grade Trailside Nature & Science Center Mountainside NJ	5/3 & 22/14	134	10	18
BES	b) Kindergarten Culmination of Wellness and Nutrition Activities Shoprite Bernardsville NJ	4/7/14	10	3	0
BMS	c) Forensics Club Theatre Fest Tournament Chatham Middle School Chatham NJ	3/15/14	10-15	1	3
BMS	d) Science Classes Water quality of Mine Brook 4 location along Mine Brook Bernardsville NJ	5/13 & 14/14	22-25 Per trip	2-3 Per trip	0
BMS	e) 7 th Grade Fairview Lake Environmental Education Center Newton, NJ	5/13/14	140	9	0

BHS	f) AP Statistics Class Collection of data Bronx Zoo Bronx NY	5/21/14	66	3	3
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Action
Resolution

2. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BHS	a) Cerza, Angela	AP Reader	\$560.88	6/2/14- 6/9/14
BHS	b) Cherng, Jonathan	AP Reader	\$0	6/10-6/18
BHS	c) Dooley, Megan	Chicago/Indiana College Visits	\$719.00	4/27-5/3
BHS	d) DuBois, Louise	Transition to college for students w/learning disabilities	\$0	5/21
BHS	e) Ellis, Amanda	NACAC – Critical Components -mastering the college admission process	\$1,675.00	5/27-30
BHS	f) Ellis, Amanda	Lehigh Valley College Tour	\$198.88	3/31-4/2
BHS	g) Ellis, Amanda	Transition to college for students w/learning disabilities	\$0	5/21
BHS	h) Ferrara, James	New Directions in Physics Education	\$93.44	3/14-15
BHS	i) Foglia, Joe	PERC Pre-Trial Hearing	\$0	3/17
BHS	j) Janosko, Ashley	Kean Univ. Counselor Conference	\$30.00	4/11
BHS	k) Janosko, Ashley	Chicago/Indiana College Visits	\$719.00	4/27-5/3
BHS	l) Labus, Rebecca	NACAC – Critical Components -mastering the college admission process	\$1,562.50	5/27-30
BHS	m) Neigel, Scott	CCSS & PARCC Training –NJ Leadership Summit	\$0	4/3
BHS	n) Smith, Courter	NJSIAA Tennis Committee Meeting	\$0	5/5
BHS	o) Sosely, Anna	Kean Univ. Counselor Conference	\$30.00	4/11

BMS	p) Drew, Lisa	Mindfulness for Children and Adolescents	\$189.99	5/8
BMS	q) Sorge, Melissa	What's New in Young Adult Lit	\$235.00	3/26
District	r) Vaught, Teresa	Legal Updates for HIB, Special Ed	\$145.00	3/18
District	s) Young, Charles	NJECC – member meetings	\$0	4/11, 5/16, 6/13

Action Resolution

3. Approve Parent Fund Raisers

Resolved, that the Somerset Hills School District approve the following parent fund raisers:

School	Organization	Date
BHS	a) Softball Booster – Burgers and Beverages at Claremont Tavern	4/8/14
BHS	b) Girls Lacrosse Booster – Burgers and Beverages at Claremont Tavern	TBD-March or April
BHS	c) Booster Club - Sports Equipment Exchange	4/24-5/3

Action Resolution

4. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on March 12, 2014 and upheld the findings and/or consequences recommended by the superintendent.

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution

1. Approve Architect Fees

Resolved, that the Somerset Hills Board of Education approve the following architect fees to Fletcher Thompson:

B.M.S. Doors	\$6,500
Bedwell Vestibule	\$4,750

Action Resolution

2. Award Bid for Pre-fabricated Athletic Storage Building

Resolved, that the Somerset Hills Board of Education award the bid for the pre-fabricated Athletic Storage Building. Bids were received as follows:

Contractor	Base Bid
DeSapio Construction Inc.	\$159,800
Drill Construction	108,100
Edge Property Maint., Inc.	\$53,284
Kalogridis Contracting, LLC	\$97,250
Mark Construction, Inc.	\$116,780
V&K Construction, Inc.	\$147,300

Be it resolved, that the bid was awarded to:
Edge Property Maint., Inc. in the amount of \$53,284

Action Resolution 3. Annual Report of Violence and Vandalism – 2013/2014
Pursuant to N.J.S.A. 18A:17-46, 17 acts of violence and vandalism were reported to the NJ Department of Education Electronic Violence and Vandalism Reporting System (EVVRS) for 2013-2014.

XIII. Policy
A. Committee Report & Discussion:
B. Action Items:

XIV. Personnel
A. Committee Report & Discussion:
B. Action Items:
All personnel action is on the recommendation of the Superintendent.

Action Resolution 1. Accept Retirement
Resolved, that the Somerset Hills Board of Education accept, with regret, the retirement of Thomas Ellard, Science Teacher Bernardsville Middle School effective June 30 2014, with thanks for 41 years of service to the district.

Action Resolution 2. Accept Retirement
Resolved, that the Somerset Hills Board of Education accept, with regret, the retirement of Christine Lemberg, ESL Teacher Bedwell Elementary School effective June 30 2014, with thanks for 17 years of service to the district.

Action Resolution 3. Accept Resignation
Resolved, that the Somerset Hills Board of Education accept the resignation of Roberta Davitt, School Nurse at the Bedwell Elementary School effective April 25, 2014.

Action Resolution 4. Approve Appointment of Special Education Teacher
Resolved, that the Somerset Hills Board of Education approve the appointment of Scott Ronay, Special Education Teacher at Bedwell Elementary School, level MA 15, step 6 at an annual salary of \$62,435 (prorated), effective May 13, 2014 or sooner as determined by the Superintendent for the 2013-2014 school year. (Colicchio)

Action Resolution 5. Approve NJ EXCEL School Based Administrative Internship
Resolved, that the Somerset Hills Board of Education approve NJ EXCEL School Based Administrative Internship for Patrick Reed, Teacher Bedwell Elementary School, fulfilling 90 hours over 18 months beginning February 12, 2014 mentored by Amy Phelan, Principal Bedwell Elementary School.

Action
Resolution6. Approve Additional Hours for Family Math Program

Resolved, that the Somerset Hills Board of Education approve the following additional hours for the Family Math Program - Winter/Spring at Bedwell School

Name	Position	Additional Hours
Brooten, Darcey	Grade 4	3
Reeves, Jamie	Grade 4	3

Action
Resolution7. Approve Parenthood Leave

Resolved, that the Somerset Hills Board of Education approve parenthood leave for Melissa Sorge, Reading Specialist at the Bernardsville Middle School from June 2, 2014 through June 20, 2014 and from September 1, 2014 through November 21, 2014.

Action
Resolution8. Amend Parenthood Leave End Date

Resolved, that the Somerset Hills Board of Education amend the parenthood leave end date for Karen Mastrangeli, elementary teacher at Bedwell Elementary School from June 30, 2014 to June 30, 2015.

Action
Resolution9. Amend Parenthood Leave End Date

Resolved, that the Somerset Hills Board of Education amend the parenthood leave end date for Joy White, English teacher at Bernardsville Middle School from June 30, 2014 to June 30, 2015.

Action
Resolution10. Amend Parenthood Leave End Date

Resolved, that the Somerset Hills Board of Education amend the parenthood leave end date for Maureen Ziolkowski, elementary teacher at Bedwell Elementary School from June 30, 2014 to June 30, 2015.

Action
Resolution11. Amend Parenthood Leave End Date

Resolved, that the Somerset Hills Board of Education amend the parenthood leave end date for Jacqueline Kulakowski, Library Media Specialist at Bernards High School School from June 30, 2014 to June 30, 2015.

Action
Resolution12. Amend Parenthood Leave Start Date

Resolved, that the Somerset Hills Board of Education amend the parenthood leave start date for Jonelle Mustich, elementary teacher at Bedwell Elementary School from March 10, 2014 to March 3, 2014.

Action
Resolution13. Amend Appointment of Leave Replacement

Resolved, that the Somerset Hills Board of Education amend the appointment of Lauren O'Day, leave replacement teacher at Bedwell Elementary School from March 3, 2014 through June 30, 2014. (Mustich)

Action
Resolution14. Amend Appointment of Team Leader

Resolved, that the Somerset Hills Board of Education amend the appointment of Jonelle Mustich, Team Leader – Grade K from September 1, 2013 through February 28, 2014.

Action 15. Amend Appointment of Team Leader
Resolution Resolved, that the Somerset Hills Board of Education amend the appointment of Phyllis DeStefano, Team Leader – Grade K from March 3, 2014 through June 30, 2014.

Action 16. Approve Student Teacher
Resolution Resolved, that the Somerset Hills Board of Education approve Allissa Cembrook, student teacher at Bernards High School from March 17, 2014 through May 9, 2014.

Action 17. Approve Student Teacher
Resolution Resolved, that the Somerset Hills Board of Education approve Lisa Falk, student teacher at Bernardsville Middle School from March 3, 2014 through May 30, 2014.

Action 18. Approve Summer Hours
Resolution Resolved, that the Somerset Hills Board of Education approve summer hours for Matthew Bale-Pena, Bernards High School Athletic Trainer at an hourly rate of \$30.00 not to exceed 7 days during July 1, 2014 and August 30, 2014.

Action 19. Approve Appointment of Substitutes
Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2013-2014 school year:

Name	Substitute Position	Certificate
Flores, Priscilla	Teacher, Paraprofessional	Standard
Froisland, Kristi	Teacher, Paraprofessional	Substitute Credential
Steward, Louise	Teacher, Paraprofessional	Substitute Credential
Zaleski, Katherine	Teacher, Paraprofessional	Substitute Credential

XV. Community Relations

XVI. Supplementary Matters

XVII. Public Questions & Comments

XVIII. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils