

**The Somerset Hills School District  
PUBLIC INPUT & ACTION MEETING AGENDA –NOVEMBER 17, 2010**

**EXECUTIVE SESSION – 6:30P.M.  
PRINCIPALS CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.  
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**III. Roll Call**

**IV. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**V. Pledge of Allegiance**

**VI. Correspondence**

1. Thank You letter from Barbara Burns, BHS student

**VII. Report of the Superintendent**

1. Curriculum Presentation – Bedwell Support Programs for Reading and Math

## 2. Student/Staff Recognition

**VIII. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

**IX. Approval of Minutes**Action  
Resolution1. Approval of Minutes\*

Resolved, that the Public Input & Action and Executive meeting minutes of October 13, 2010, 2010 be approved.

Action  
Resolution2. Approval of Minutes\*

Resolved, that the Public Input & Action and Executive meeting minutes of October 26, 2010, 2010 be approved.

**X. Finance**

## A. Committee Report &amp; Discussion:

## B. Action Items:

Action  
Resolution1. Board Secretary & Treasurer Reports & Board Certification

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September, 2010 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	6,040,506.55	6,040,506.55
(20) Special Revenue Fund	(285,195.59)	(285,195.59)
(30) Capital Projects Fund	(1,284,592.78)	(1,284,592.78)
(40) Debt Service Fund	(550,406.57)	(550,406.57)
Total Government Funds	\$3,920,311.61	\$3,920,311.61

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that

sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2010-2011 Budget Transfers  
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for September 2010.

Action 3. Payment of Bills\*  
Resolution WHEREAS, the Board Secretary has presented a check register dated September 30, 2010 covering check numbers 21855 to 21863 in the amount of \$74,322.26 with the recommendation that they be paid, and  
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$74,273.76
(20) Special Revenue Fund	\$48.50
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$74,322.26</b>

Action 4. Payment of Bills\*  
Resolution WHEREAS, the Board Secretary has presented a check register dated October 31, 2010 covering check numbers 21864 to 22069 in the amount of \$3,382,778.81 with the recommendation that they be paid, and  
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$3,179,847.71
(20) Special Revenue Fund	\$142,635.79
(30) Capital Projects Fund	\$2,368.20
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$57,927.11
<b>TOTAL</b>	<b>\$3,382,778.81</b>

Action 5. Approve Federal Appropriations Grant  
Resolution Resolved, that the Somerset Hills Board of Education approve a Federal Appropriations Grant in the amount of \$312,000 from the U.S. Department of Education for a Cultural Tolerance Education Initiative, as set forth in the District Strategic Plan.

Action 6. Approve Energy Procurement Contract (Revised)\*  
Resolution Resolved, that the Somerset Hills Board of Education approve an electrical supply contract with Direct Energy for a 24 month term, beginning May 2011, whereby Direct Energy shall provide electrical power supply to the Somerset Hills School District at a rate of \$0.089 /kWh.

Information Initial rate approved at October 13, 2010 meeting was \$.08919/kWh; final rate per contract is \$.089/kWh.

Action 7. Approve Fund Raiser  
Resolution Resolved, that the Somerset Hills Board of Education approve the B.H.S. Math League Fund raiser to benefit St. Jude Children's Research Hospital.

Action 8. Acceptance Somerset County Child Assault Prevention (CAP) Program Grant  
Resolution Resolved, that the Somerset Hills Board of Education accept the Somerset County Child Assault Prevention (CAP) Program Grant in the amount of \$748.00 for the 2010-2011 school year.

Action 9. Approve Tuition Student  
Resolution Resolved, that the Somerset Hills Board of Education approve B.H.S. tuition student, son of Ahni Kruger, Grade 9, for the 2011-2012 school year at a tuition to be determined.

## XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action 1. Approve Field Trips  
Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

<b>School</b>	<b>Trip</b>	<b>Date(s)</b>	<b># of Students</b>	<b># of Faculty</b>	<b># of Chaperones</b>
BHS	a) Photography/Technology Class Liberty Science Center Jersey City NJ	1/6/11	40	2	2
BHS	b) Advanced Photo Museum of Modern Art NYC	4/13/11	40	2	2
BHS	c) BHS Jazz Ensemble Six Flags Great Adventure Jackson NJ	5/27/11	16	2	0
BMS	d) 8 <sup>th</sup> Grade Field Trip New York City	6/10/11	150	12	13
BMS	e) 8 <sup>th</sup> Grade Jazz Band & Orchestra Choirs Music Festival Allentown High School Festival Allentown PA	5/13/11	182	4	20
BHS	f) Ski Team Stratton Mountain Stratton VT Ski Team Racing Training	12/9/10- 12/12/10	24	1	5

Action  
Resolution2. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

<b>School</b>	<b>Name</b>	<b>Workshop/Conference</b>	<b>Est. Cost</b>	<b>Date</b>
BHS	a) Babicke, Dennis	Maximum Adobe Photoshop	\$179.00	11/22/10
BHS	b) Collins, Kay	Effective Strategies for Math Inclusion	\$195.00	11/22/10
BHS	c) DeRoberts, Theresa	Globalizing Schooling: New challenges for the next 30 years	\$153.60	12/3/10
BHS	d) Waddell, Lisa	2011 NJTEA Conference & Expo	\$100.00	3/18/11
BES	e) Butler, Coleen	Harassment, Intimidation & Bullying Legal Issues	\$50.00	12/3/10
BES	f) Crowley, Sue	Winners-Bet Books for Children K-6	\$179.00	4/27/11
BES	g) Davis-Campbell, Malinda	Bullying: Practical Prevention Strategies	\$147.00	12/14/10
BES	h) Davis-Campbell, Malinda	Harassment, Intimidation & Bullying Legal Issues	\$50.00	12/3/10
BES	i) Kirschner, Mindy	Children with ADHD, Language Processing & Sensorimotor Challenges	\$179.00	9/24-26/10
Olcott	j) Miller, Peter	Techspo 2011	\$474.76	1/27&28/11
BMS	k) Morawick, Amanda	A School Counselor's Role in Addressing Harassment, etc.	\$50.00	12/2/10
BES	l) Sombers, Diana	Core of Mathematics: Standards & Assessments – Grades 3-4	\$110.00	11/18/10
BES	m) Virtue, Janis	Looking Beyond Strategies to What Else is Involved	\$274.41	11/18/10
Olcott	n) Walls, Barbara	School Negotiations – The Christie Era	\$120.00	12/3/10
Olcott	o) Walls, Barbara	Personnel Management in Turbulent Times	\$120.00	1/11/11
Olcott	p) Walls, Barbara	Effective Contract Administration	\$120.00	4/7/11
Olcott	q) Walls, Barbara	Latest Legal Developments	\$120.00	5/5/11
BES	r) Weber-Hummel, Lisa	Supporting Students with Disabilities in GenEd Programs	\$17.72	4/1/11

BES	s) Windisch, Mary Clare	Looking Beyond Strategies to What Else is Involved	\$219.00	11/18/10
-----	----------------------------	---	----------	----------

**XII. Facilities & Operations**

- A. Committee Report & Discussion:  
B. Action Items:

Action Resolution 1. Approve Annual Maintenance Budget Worksheet\*  
Resolved, that the Somerset Hills Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1) calculation of \$125,023.

**XIII. Policy**

- A. Committee Report & Discussion:  
B. Action Items:

Action Resolution 1. Second Reading and Adoption Policy #2431.3 Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics – New  
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #2431.3 Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics – New

Action Resolution 2. Second Reading and Adoption Policy #2431.4 Concussion Testing and Return-to-Play – New  
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #2431.4 Concussion Testing and Return-to-Play – New

Action Resolution 3. Second Reading and Adoption Policy #4159 Support Staff Member/School District Reporting Responsibilities - New  
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #4159 Support Staff Member/School District Reporting Responsibilities - New

Action Resolution 4. First Reading and Adoption Policy #5460 High School Graduation – Revised  
Resolved, that the Somerset Hills Board of Education approves the first reading and adoption of Policy #4159 High School Graduation – Revised.

Action Resolution 5. First Reading Policy #5830 Pupil Fund Raising – Revised  
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #5830 Pupil Fund Raising – Revised.

**XIV. Personnel**

- A. Committee Report & Discussion:  
B. Action Items:

All personnel action is on the recommendation of the Superintendent.

**Hearing on the Contract for the Superintendent**

N.J.A.C. 6A:23A-3.1 requires boards of education to permit the public to comment on any changes or amendments to certain administrative contracts. Tonight we are permitting comment on the contract of Superintendent Peter Miller,

Action 1. Approval of Superintendent's Contract  
Resolution Resolved, that the Somerset Hills Board of Education hereby rescinds the Employment Agreement with the Superintendent of Schools and ratifies an agreement with a term of November 18, 2010, to the close of business on June 30, 2015.

Action 2. Accept Resignation  
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Desiree DeNourie, part time special education paraprofessional at Bedwell Elementary School, effective November 3, 2010.

Action 3. Approval of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Helen Patatoukas, part time (3.8 hrs/day) paraprofessional at Bedwell Elementary School, Step 1, at an annual salary of \$12,947 (prorated), effective November 15, 2010, for the 2010-2011 school year.

Action 4. Approval of Salary Guide Advancement  
Resolution Resolved, that the Somerset Hills Board of Education approves the following salary guide advancement, retroactive to September 1, 2010, based upon the successful completion of the necessary graduate and PDI credits:

	<u>Step</u>	<u>Level</u>	<u>Salary</u>
Anne Connor	16	MA+30 to MA+45	\$87,343

Action 5. Rescind Athletic Position  
Resolution Resolved, that the Somerset Hills Board of Education rescind the following athletic position for the 2010-2011 school year:

<u>High School</u>		<u>Stipend</u>
Kyle Markovich	Ski Team: Head	\$6,495

Action 6. Approval of Athletic/Co-Curricular Positions  
Resolution Resolved, that the Somerset Hills Board of Education approves the following athletic/co-curricular positions:

<u>High School</u>		<u>Stipend</u>
Timothy Mure	Ski Team: Head	\$6,495
Daniel Petrillo	Basketball: Men's Asst. (FR)	\$6,375
Jade Pietroluongo	Musical: Spring Choreographer	\$ 4,158
Jonathan Cherng	Fencing – Volunteer	
Andrew Martino	Men's Basketball – Volunteer	
Kyle Markovich	Ski Team – Volunteer	
<u>Middle School</u>		
Carrie Malwitz	Peer Tutoring (funded by The Somerset Hills Youth Services Commission and Municipal Alliance Committee)	\$ 1,000

<u>Action</u>	6. <u>Approval of Substitutes</u>
<u>Resolution</u>	Resolved, that the Somerset Hills Board of Education approves the following substitutes:
	<u>Teacher</u>
	Janice Backer                      Sub Certificate
	Gerald Cerza                      Sub Certificate
	Janel Ellard                      Standard Certificate
	Joseph Laramendia              CEAS
	Kathleen Ryerson                Standard Certificate
	Jessica Wetzel                    Standard Certificate
	Patricia Wilkinson              Sub Certificate
	<u>Nurses</u>
	Janice Backer
	Janet Blasi
	Amy Einhorn
	Melissa Jordan
	Jennifer Luisi
	Kathleen Maurice
	Kristen Rasner
	<u>Custodian</u>
	Kim-Lang Chan

**XV.            Neighborhood Relations**

**XVI.           Community Relations**

**XVII.          Supplementary Matters**

**XVIII.        Public Questions & Comments**

**XIX.           Adjournment**

**Resolutions:**

**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.





## LOOKING AHEAD

- **December 15, 2010**  
**Wednesday – 7:30 p.m.**  
**Public Input & Action Meeting**  
**The Community Room at Bernards High School**
  
- **January 12, 2011**  
**Wednesday – 7:30 p.m.**  
**Public Input & Action Meeting**  
**The Community Room at Bernards High School**
  
- **February 9, 2011**  
**Wednesday – 7:30 p.m.**  
**Public Input & Action Meeting**  
**The Community Room at Bernards High School**
  
- **March 9, 2011**  
**Wednesday – 7:30 p.m.**  
**Public Input & Action Meeting**  
**The Community Room at Bernards High School**
  
- **March 30, 2011**  
**or**  
**April 6, 2010**  
**Wednesday – 7:30 p.m.**  
**Public Hearing on Budget**  
**The Community Room at Bernards High School**
  
- **April 27, 2011**  
**Annual School Election**
  
- **May 4, 2011**  
**Wednesday – 7:30 p.m.**  
**Reorganization Meeting**  
**The Community Room at Bernards High School**
  
- **June 8, 2011**  
**Wednesday – 7:30 p.m.**  
**Public Input & Action Meeting**  
**The Community Room at Bernards High School**
  
- **June 29, 2011**  
**Wednesday – 7:30 p.m.**  
**Public Input & Action Meeting**  
**The Community Room at Bernards High School**

**SOMERSET HILLS SCHOOL DISTRICT****NOTICE OF REGULAR PUBLIC INPUT AND ACTION MEETING  
NOVEMBER 17, 2010**

Public Notice is hereby given by the Somerset Hills Board of Education that the regular Public Input & Action Meeting will be held on Wednesday, November 17, 2010 in the Community Room at Bernards High School, 25 Olcott Avenue, Bernardsville, NJ at 7:30 p.m. The agenda will include the regular monthly meeting, and the Board of Education will be taking action on an employment contract for the Superintendent of Schools, Peter Miller.

Nancy Lee Hunter  
Board Secretary