
THE SOMERSET HILLS SCHOOL DISTRICT

EXECUTIVE SESSION – 6:00 P.M.

PUBLIC INPUT & ACTION MEETING – 7:30 P.M.

APRIL 25, 2012

BERNARDS HIGH SCHOOL

I. Call to Order

II. Pledge of Allegiance

III. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a reorganization meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED, that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

RESOLVED, that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Roll Call

VI. Executive Session

VII. Organizational Action Items

Action
Resolution

1. Adoption of By-Laws & Policies

Resolved, that the Somerset Hills Board of Education re-adopts all current Board Policies & By-Laws.

Action 2. Adoption of Program & Curriculum*
Resolution Resolved, that the Somerset Hills Board of Education re-adopts all existing Curriculum for the 2012-2013 school year, on file in the Curriculum office.

Action 3. Adopt District Tradebooks, Software, Motion Pictures/Films*
Resolution Resolved, that the Somerset Hills Board of Education adopts the district tradebook list, software list, and media list for the 2012-2013 school year, on file in the Curriculum office.

Action 4. Authorization to Implement 2012-2013 Budget and Chart of Accounts*
Resolution Resolved, that the Somerset Hills Board of Education authorizes the Superintendent and Business Administrator to implement the 2012-2013 budget and Chart of Accounts pursuant to local policies and State regulations and laws.

Action 5. Board Secretary Tax Request Authorization: Borough of Bernardsville
Resolution Resolved, that the amount of taxes hereby certified as \$20,351,616.90 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2012-2013 school year from the Borough of Bernardsville and, be it further
 Resolved, that the amount of taxes hereby certified as \$2,384,347.53 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2012-2013 school year from the Borough of Bernardsville, and, be it further
 Resolved, that the Borough of Bernardsville is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

| Month | General Fund | Debt Service | Total Amount Due |
|--------------|------------------------|-----------------------|------------------------|
| July | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| August | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| September | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| October | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| November | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| December | \$1,695,968.45 | \$198,693.77 | \$1,894,662.22 |
| January | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| February | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| March | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| April | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| May | \$1,695,968.00 | \$198,696.00 | \$1,894,664.00 |
| June | \$1,695,968.45 | \$198,693.76 | \$1,894,662.21 |
| Total | \$20,351,616.90 | \$2,384,347.53 | \$22,735,964.43 |

Action 6. Board Secretary Tax Request Authorization: Borough of Far Hills
Resolution Resolved, that the amount of taxes hereby certified as \$1,641,172.25 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2012-2013 school year from the Borough of Far Hills and, be it further
 Resolved, that the amount of taxes hereby certified as \$192,275.88 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2012-2013 school year from the Borough of Far Hills, and, be it further
 Resolved, that the Borough of Far Hills is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

| Month | General Fund | Debt Service | Total Amount Due |
|-------|--------------|--------------|------------------|
|-------|--------------|--------------|------------------|

| | | |
|------------------------------|---------------------------------|------------------|
| | October 17, 2012 | Wednesday |
| | November 14, 2012 | Wednesday |
| | December 12, 2012 | Wednesday |
| Reorganization Only | January 2, 2013 (6:00pm) | Wednesday |
| | January 23, 2013 | Wednesday |
| | February 20, 2013 | Wednesday |
| Public Hearing on the Budget | March 27, 2013 | Wednesday |
| | April 17, 2013 | Wednesday |
| | May 22, 2013 | Wednesday |
| | June 12, 2013 | Wednesday |

Annual School Election:
Tuesday, November 6, 2012

Action 9. Official Publications*
Resolution Resolved, that the Somerset Hills Board of Education designates the Bernardsville News as the official publication and, Be It Further Resolved, that The Courier News and The Star Ledger be designated to receive official notices as required by law.

Action 10. Authorized Depositories*
Resolution Resolved, that the Somerset Hills Board of Education designates the following financial institutions as official depositories:

| | |
|------------------------|-------------------------|
| Peapack/Gladstone Bank | TD Bank |
| Bank of America | Marlin Business Bank |
| Deutsche Bank | Millington Savings Bank |
| JP Morgan Chase Bank | First Niagara |
| Bank of NY Mellon | Wells Fargo |

Action 11. Approve Deferred Compensation Plans*
Resolution Resolved, that the Somerset Hills Board of Education approve the following Deferred Compensation Plans 403(b) and 457(b) providers:

| | | | |
|-----------------------------|------------------|----------------|---------|
| Valic | The Legend Group | AXA Equitable | Metlife |
| Lincoln Investment Planning | T. Rowe Price | Vanguard Group | |

Action 12. Appointment of Officers*
Resolution Resolved, that the Somerset Hills Board of Education appoints the following officers for the period of April 25, 2012 until June 30, 2013:

| | |
|-------------------|---|
| Nancy Lee Hunter | Board Secretary, Custodian of Records, Health and Safety Officer, Right-to-Know and A.H.E.R.A. Representative, Public Agency Compliance Officer, and Integrated Pest Management Coordinator |
| Barbara Walls | Affirmative Action Officer, Title IX Coordinator, ADA Officer |
| Thomas M. Venanzi | Treasurer of School Monies |
| Teresa Vaught | 504 Officer, DYFS Liaison, Homeless Liaison |
| M. J. Zonfrillo | Assistant Board Secretary |

Action 13. Approval of Affirmative Action Committee*
Resolution Resolved, that the Somerset Hills Board of Education approve Affirmative Action Committee members: Barbara Walls, Nancy Lee Hunter, Jennifer Shouffler, Coleen Butler, Michael Hoppe, B.M.S. Assistant Principal.

Action 14. Approve Shared Services Agreement with Bedminster Board of Education*
Resolution Resolved, that the Somerset Hills Board of Education approve shared services agreement with the Bedminster Board of Education for the 2012-2013 school year for the following positions:

1. Supervisor-Special Services
2. School Social Worker
3. Attendance Officer

Action 15. Professional Services Contract Awards*
Resolution Whereas the Somerset Hills Board of Education is in need of auditing, medical, legal, engineering, and architectural services, and
 Whereas N.J.S.A. 18A:18A-5a (1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids;
 And after determining that the following professionals' best meet the needs of the Somerset Hills School District;
 Now Therefore be it Resolved, that the Board Secretary is authorized to execute contracts for the following professional services* for the 2012-2013 school year:

| Provider | Service |
|--------------------------------------|-----------------------------|
| Adams Stern Gutierrez & Lattiboudere | Legal |
| Gebhardt & Keifer | Legal |
| Wilentz Goldman & Spitzer, P.A. | Bond Counsel |
| Suplee, Clooney & Co. | Auditor |
| T&M Associates | Engineer |
| Anthony Cioce, M.D. | School Sports Physician |
| Allyson Agathis, M.D. | School Physician |
| Capital Financial Advisors Inc. | Financial Advisory Services |
| Brown & Brown Benefit Advisors, Inc. | Health Insurance Agent |

*complete fee schedule on file in Business Office

Action 16. Check Signer*
Resolution Resolved, that the Somerset Hills Board of Education approves the use of an automated check signer on district checks pursuant to Board policy.

Action 17. Approve Maximum Expenditure for Travel*
Resolution Resolved, that the Somerset Hills Board of Education approve \$75,000 as the maximum district wide total for travel related expenditures for the 2012-2013 school year, in accordance with N.J.Title 18A:11-12.

Action 18. Approve Payment of Bills*
Resolution Resolved, that the Somerset Hills Board of Education authorizes the Board Secretary to pay bills between Board Meetings and that all bills paid will be presented for Board approval at the next scheduled meeting.

Action 19. Authorize Superintendent Right of Appointment*
Resolution Resolved, that the Somerset Hills Board of Education authorize the Superintendent the right of appointment between Board Meetings for personnel.

Action 20. Petty Cash Accounts*
Resolution Resolved, that the Somerset Hills Board of Education re-establishes the following Petty Cash accounts for the 2012-2013 school year in accordance with Board Policy 6:04.1:

| Location | Amount | Responsible Administrator |
|-----------------------------|---------------|----------------------------------|
| Bedwell Elementary School | \$250.00 | School Principal |
| Bernardsville Middle School | \$250.00 | School Principal |
| Bernards High School | \$250.00 | School Principal |
| Special Services | \$100.00 | Director of Special Services |
| Superintendent's Office | \$200.00 | Superintendent |
| Business Office | \$200.00 | Business Administrator |

And, be it further resolved that no single petty cash expenditure exceed \$25.00.

Action 21. Approval of Qualified Purchasing Agent and Designating Bid Threshold*
Resolution Resolved, that the Somerset Hills Board of Education designates its bid threshold at \$36,000 pursuant to N.J.S.A. 18A:18A-3a, and be it further
 Resolved, that Business Administrator Nancy Lee Hunter be appointed as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A 2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further
 Resolved, that in accordance with N.J.A.C. 5:34-5.2, the Board Secretary is hereby authorized and directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

Action 22. Approve Nonpublic Instructional Services
Resolution Resolved, that the Somerset Hills Board of Education approve the Nonpublic Instruction Services Agreement with Somerset County Educational Services Commission for Chapters 192/193, IDEIA, Non-Public Textbook, Non-Public Technology, Non-Public Nursing for the 2012-2013 school year.

Action 23. Hunterdon County Educational Services Commission Cooperative Purchasing*
Resolution Resolved, that the Somerset Hills Board of Education approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Hunterdon County Educational Services Commission for the 2012-2013 school year.

Action 24. Middlesex County Educational Services Commission Cooperative Purchasing*
Resolution Resolved, that the Somerset Hills Board of Education approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Middlesex County Educational Services Commission for the 2012-2013 school year.

Action 25. Approve Special Education Service Providers*
Resolution Resolved, that the Somerset Hills Board of Education approve the following Special Education service providers for 2012-2013 school year and extended school year program:

| Provider | Service | Location |
|--------------------------------------|---------------------------------|-----------------------|
| JLM ABA LLC | Behavioral | Shark River Hills, NJ |
| Kelli Portland | Behavioral | Mildford, NJ |
| ABA 4 U | Behavioral | South Orange, NJ |
| Hybridge Learning Group | Behavioral | Somerset, NJ 08873 |
| Bethel Ridge | Transitional Services | Basking Ridge, NJ |
| School Rehab Services | Occupational Therapy | Lawrenceville, NJ |
| Therapeutic Intervention | Occupational & Physical Therapy | Bridgewater, NJ |
| Cindy Argiro, Pediatric Workshop | Physical Therapy | Warren, NJ |
| Oxford Consulting | Physical Therapy | Manalapan, NJ |
| 1 st Step Up | Physical Therapy | Mountainside, NJ |
| Matheny Medical & Educational Center | Speech Services | Peapack, NJ |
| Middlesex County ESC | All services | Piscataway, NJ |
| Morris County ESC | All services | Morristown, NJ |
| Morris Union Jointure Commission | All services | New Providence, NJ |
| Somerset County ESC | All services | Manville, NJ |
| Hunterdon County ESC | All services | Lebanon, NJ |
| Kid Therapy | Occupational Therapy | Chester, NJ |
| Helping Hands | Occupational Therapy | Flemington, NJ |
| Bayada Nursing | Nursing Services | Morris Plains, NJ |

Action
Resolution

26. Approve Special Education Schools*

Resolved, that the Somerset Hills Board of Education approve the following schools for the 2012-2013 school year:

| Student ID# | Provider | Location |
|--|--|----------------------|
| 3559558254 | Banyan Upper School | Fairfield, NJ |
| | Bedminster Elementary School | Bedminster, NJ |
| 7334018262, 7527322623 | Bernards School District: Ridge High School | Basking Ridge, NJ |
| 3341577400 | Center School | Highland Park, NJ |
| 6621537794 | Craig School | Mountain Lakes, NJ |
| 5374918672 | Eden Institute | Princeton, NJ |
| 2102757988 | Matheny | Gladstone, NJ |
| 8843594233 | McAuley School | North Plainfield, NJ |
| 8644389480 | Midland School | North Branch, NJ |
| 7483538376, 3027945811, 7599873783, 3694410395 | Morris School District: Alexander Hamilton Frelinghuysen Middle School | Morristown, NJ |
| 7574938416, 3576316201, 6797077121, 7422862498, 4539160363, 1309572825 7931411561 | Morris Union Jointure Commission: DLC – Warren | Warren, NJ |
| 8018755638 | Newmark School | Plainfield, NJ |

| | | |
|------------------------|--|-----------------|
| 2351942937 | Shepard High School | Morristown, NJ |
| 1059391895, 7712323425 | Somerset County Educational Commission: Somerset Academy Somerset County Vo Tech | Bridgewater, NJ |
| 3957424154, 6104463152 | Somerset Hills Learning Inst. | Bedminster, NJ |

Action Resolution

27. Approve Special Education Extended School Year Schools*

Resolved, that the Somerset Hills Board of Education approve the following schools for the 2012-2013 extended school year:

| Student ID# | Provider | Location |
|--|--|----------------------|
| 3559558254 | Banyan Upper School | Fairfield, NJ |
| Various students | Bedminster Elementary School | Bedminster, NJ |
| 7334018262, 7527322623 | Bernards School District: Ridge High School | Basking Ridge, NJ |
| 3694410395 | Camp Okee Sunokee | North Branch, NJ |
| 3341577400 | Center School | Highland Park, NJ |
| 6621537794 | Craig School | Mountain Lakes, NJ |
| 5374918672 | Eden Institute | Princeton, NJ |
| 2102757988 | Matheny | Gladstone, NJ |
| 8843594233 | McAuley School | North Plainfield, NJ |
| 8644389480 | Midland School | North Branch, NJ |
| 7483538376, 3027945811, 7599873783, | Morris School District: Alexander Hamilton Frelinghuysen Middle School | Morristown, NJ |
| 7574938416, 3576316201, 6797077121, 7422862498, 4539160363, 1309572825 | Morris Union Jointure Commission: DLC – Warren | Warren, NJ |
| 8018755638 | Newmark School | Plainfield, NJ |
| 2351942937 | Shepard High School | Morristown, NJ |
| 7712323425 | Somerset County Educational Commission: Somerset Academy | Bridgewater, NJ |
| 3957424154, 6104463152 | Somerset Hills Learning Inst. | Bedminster, NJ |

Action Resolution

28. Approve Special Education Home Instruction/Bedside Services Providers*

Resolved, that the Somerset Hills Board of Education approve the following providers for Home Instruction and/or Bedside Instruction for the 2012-2013 School Year and extended school year program:

| Provider | Service | Location |
|--------------------------------|--------------------------|------------------|
| Education Inc. | Home/Bedside Instruction | Plymouth, MA |
| Vista Treatment Centers | Home/Bedside Instruction | Magna, UT |
| Lynn Scully LLC | Home/Bedside Instruction | Hackettstown, NJ |
| Educere LLC | Home/Bedside Instruction | Ambler, PA |
| Middlesex Regional Ed Services | Home Instruction | Piscataway, NJ |
| PESI | Home/Bedside Instruction | Glassboro, NJ |
| Michele Gould | Home Instruction | Cedar Knolls, NJ |

| | | |
|-------------------------------|--------------------------|-----------------|
| Morris County ESC | Home Instruction | Morristown, NJ |
| New Hope Foundation | Home Instruction | Marlboro, NJ |
| Somerset County ESC | Home Instruction | Raritan, NJ |
| Nicholas Marigliano | Home Instruction | Jersey City, NJ |
| University of Med & Den of NJ | Home/Bedside Instruction | Piscataway, NJ |
| Veritas Tutors | Home/Bedside Instruction | Cambridge, NA |
| Kimberly Smith | Home Instruction | Bogota, NJ |

Action Resolution

29. Approve Special Education Evaluation Providers*

Resolved, that the Somerset Hills Board of Education approve the following to provide evaluation and translations services for the 2012-2013 school year and extended school year program:

| Provider | Service | Location |
|---|---|-------------------|
| Carmen Cruz | Bilingual Social Evaluations | Somerset, NJ |
| Silvia DeLeon | Bilingual Speech Evaluations | Lawrenceville, NJ |
| Roman Perez | Bilingual Education Evaluations | Somerset, NJ |
| Gladys Portacio | Bilingual Psychological Evaluations | Greenbrook, NJ |
| Kashyapi Shah | Bilingual Speech Evaluations | Parlin, NJ |
| Learning Tree Multicultural Evaluation and Consulting, Inc. | Bilingual Educational & Psychological Evaluations | Greenbrook, NJ |
| Dr. Kavita Sinha | Neurological Evaluations | Warren, NJ |
| Dr. Dale Jacobs | Neurological Evaluations | Summit, NJ |
| Dr. Livingstone | Neurological Evaluations | Morristown, NJ |
| Dr. Jose Moreno | Psychiatric Evaluations | Chester, NJ |
| Dr. Theodore Petti | Psychiatric Evaluations | Piscataway, NJ |
| Dr. Lawrence Demilio | Psychiatric Evaluations | Mountainside, NJ |
| Dr. Meredith Panik | Psychological Evaluations | Bernardsville, NJ |
| Dr. Yampolsky | Psychological Evaluations | Randolph, NJ |
| Lydia Dorfi | Translation | Bernardsville, NJ |
| Damarys Wisler | Translation | Gladstone, NJ |
| Theodora Mulgrum | Translation | Bernardsville, NJ |
| Susan Lang | Translation | Bernardsville NJ |

Action Resolution

30. Coordinated Transportation Agreement*

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Somerset County Educational Services Commission be approved for the 2012-2013 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Morris-Union Jointure Commission be approved for the 2012-2013 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Morris County Educational Services Commission be approved for the 2012-2013 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with Sussex County Regional Cooperative be approved for the 2012-2013 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Union County Educational Services Commission be approved for the 2012-2013 school year.

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Mendham Township Board of Education be approved for the 2012-2013 school year.

Action
Resolution

31. Approved State Contract Vendors*

WHEREAS, the Somerset Hills Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerset Hills Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Somerset Hills Board of Education intends to enter into contracts with the New Jersey State Contract Vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Somerset Hills Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, including but not limited to the following vendors:

Ackerson Drapery & Decorating, Apple Computer, Avaya, Dell Marketing LP, Education, Inc., Hewlett Packard Company, Image Systems, Energy Solve, Inc. for the 2012-2013 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Somerset Hills Board of Education School Business Administrator, Nancy Lee Hunter, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Somerset Hills Board of Education and the Referenced State Contract Vendors shall be from July 1, 2012 to June 30, 2013.

Action
Resolution

32. Approval of Bid Specifications*

Resolved, that the Business Administrator be authorized to prepare bid specifications for the purchase of the following services and supplies:

- | | |
|---|---------------------------------------|
| ▪ Asbestos removal | Energy Management |
| ▪ Boiler inspections and repairs | Fire protection services |
| ▪ Carpet and floor tile replacements | Gym floor recoating |
| ▪ Classroom furniture and instructional equipment | Grounds Maintenance |
| ▪ Computer/technology equipment | HVAC controls |
| ▪ Copier paper | Painting |
| ▪ Custodial supplies | Parking lot/Roadway repairs |
| ▪ Custodial/Grounds Equipment | Plumbing repairs |
| ▪ Door/window replacements | Roof repairs |
| ▪ Electrical upgrades/supplies | Teaching supplies |
| ▪ Elevator maintenance | Transportation services (as required) |
| | Tree maintenance |

And, be it further

Resolved, that the Board Secretary be authorized to purchase the above services and supplies pursuant to the N.J. Public School Contracts Law.

Information

This resolution permits the Business Administrator to purchase services and supplies that have been included in the 2012-2013 budget. Purchases exceeding the bid threshold (\$36,000.00) will only be awarded in accordance with N.J.S.A. 18A:18A

Action
Resolution

33. Approve NJSIAA Membership*

Resolved, that the Somerset Hills Board of Education approves the annual membership in the NJSIAA for the 2012-2013 school year and agrees to be governed by the constitution, by-laws, rules and regulations established by NJSIAA.

Action
Resolution

34. Approve New Jersey School Boards Association Membership*

Resolved, that the Somerset Hills Board of Education approve the annual membership in the New Jersey School Boards Association for the 2012-2013 school year.

Action
Resolution

35. Approve Twelve Month Employee Holiday Schedules 2012-2013*

Resolved, that the Somerset Hills Board of Education approve the 2012-2013 Holiday Schedules for twelve month employees.

Action
Resolution

36. Approve Integrated Preschool Program Tuition

Resolved that the Somerset Hills School District approve a fee for general education students attending the Integrated Preschool Program for the 2012-13 school year in the amount of \$2,500.00.

Action
Resolution

37. Approve 2012-2013 Tuition Rates*

Resolved, that the Somerset Hills Board of Education approve the 2012-2013 tuition rates:

| GRADE | TUITION |
|--------------|----------|
| KINDERGARTEN | \$11,713 |
| 1-5 | \$13,300 |
| 6-8 | \$14,571 |
| 9-12 | \$16,948 |

Action
Resolution

38. Approve Transfer of Interest*

Resolved, that the Somerset Hills Board of Education approve the transfer of interest earned in the Capital Project fund to the General Fund.

Action
Resolution

39. Approve Organizational Chart*

Resolved, that the Somerset Hills Board of Education approve the revised Somerset Hills School District Organizational Chart.

Action
Resolution

40. Approve District Mentoring Plan*

Resolved, that the Somerset Hills Board of Education approves the district mentoring plan extension, on file in the Superintendent's office.

Action

41. Approve Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan*

Resolution Resolved, that the Somerset Hills Board of Education approves the Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan, on file in the Superintendent's office.

VIII. Personnel

Action 1. Reappointment/Tenured Teachers*

Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following tenured teachers for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step, salary, and longevity may be adjusted upon ratification of collective bargaining agreement):

Bedwell Elementary School

| <u>Name</u> | <u>Level</u> | <u>Step</u> | <u>Salary</u> |
|------------------------|--------------|-------------|---------------|
| David Angri | MA | 20 | 95,245* |
| Karen Ayres | MA+45 | 16 | 87,343 |
| Darcey Brooten | MA+15 | 5 | 60,595 |
| Sharon Brum | MA+60 | 17 | 93,190* |
| Sherilyn Burnett | MA+15 | 19 | 93,335 |
| Jessica Collins | MA | 5 | 58,660 |
| Megan Cooper | MA+30 | 7 | 64,530 |
| Marcella Craver | MA+30 | 15 | 82,054 |
| Loretta Crowley | MA+60 | 13 | 79,689 |
| Emma Davis | MA+15 | 6 | 61,595 |
| Malinda Davis-Campbell | MA+60 | 20 | 105,337* |
| Roberta Davitt | BA+15 | 16 | 77,965 |
| Lucille Dempsey | MA+45 | 7 | 66,465 |
| Phyllis DeStefano | BA | 17 | 79,245* |
| Dana Fischer | BA+15 | 10 | 63,435 |
| Cynthia Forsythe | BA+15 | 19 | 87,951* |
| Michele Freda | MA | 11 | 67,689 |
| Karen George | BA+15 | 20 | 91,535* |
| Kristine Hall | MA | 13 | 72,488 |
| Laurie Heppes | BA+15 | 18 | 84,639* |
| Susan Horowitz | MA+60 | 14 | 82,654 |
| Laraine Jaeger | MA | 20 | 94,745 |
| Linda Jastrabek | BA+15 | 19 | 87,951* |
| Judith Jensen | BA | 16 | 75,825 |
| Holly Jongema | BA+15 | 5 | 56,725 |
| Sally Kasulanis | MA+45 | 16 | 87,343 |
| Dawn King | MA | 5 | 58,660 |
| Mindy Kirschner | MA+45 | 9 (PT@.50) | 34,700 |
| Andrea Kostelak | BA+15 | 14 | 72,391 |
| Patrice Leavenworth | BA | 17 | 78,745 |
| Christine Lemberg | MA+60 | 17 | 92,690 |
| Melissa Leonard | MA | 7 | 60,668 |
| Patricia Maddaluna | MA+60 | 20 | 105,337* |
| Karen Mastrangeli | MA+30 | 13 | 76,211 |
| James McCarron | MA | 17 | 84,125 |

| | | | |
|---------------------|-------|--------------|----------|
| Jonelle Mustich | MA | 6 | 59,660 |
| Mark Noonan | BA | 17 | 78,745 |
| Laurie Och | MA | 17 | 84,125 |
| Amy Paterno | MA | 9 | 63,771 |
| Emily Pike | MA+60 | 14 | 82,654 |
| Patrick Reed | MA+15 | 5 | 60,595 |
| Deborah Rokosky | MA+15 | 15 | 80,090 |
| Margaret Rosenthal | MA | 17 | 84,125 |
| Elizabeth Rudin | MA+30 | 17 | 88,553 |
| Sophia Seelig | BA | 8 | 58,150 |
| Diana Sombers | MA+30 | 11 (PT @.50) | 35,608 |
| Jennifer Tack | MA | 4 | 57,660 |
| Janis Virtue | MA+60 | 20 | 105,337* |
| Lisa Weber-Hummel | MA | 20 | 94,745 |
| Philip Wilkinson | BA | 10 | 61,500 |
| Mary Clare Windisch | MA | 16 | 80,983 |
| Maureen Ziolkowski | BA+15 | 10 | 63,435 |

Bernardsville Middle School

| | | | |
|----------------------|-------|-------------|----------|
| Kristene Both | MA+30 | 4 | 61,530 |
| Mary Burke | MA+60 | 19 | 100,630* |
| Eric Calabrese | BA+15 | 4 | 55,725 |
| Andrew Couch | BA | 4 | 53,790 |
| Sybil Cozin | BA+15 | 15 (PT@.67) | 50,319 |
| Olivia Dorfman | MA | 12 | 70,028 |
| Thomas Ellard | MA+60 | 20 | 105,337* |
| Kimberly Flynn | MA+45 | 16 | 87,343 |
| Jessica Frazier | BA | 3 | 52,790 |
| Mary Ellen Furbish | MA | 5 | 58,660 |
| Alexis Gardner | BA | 20 | 88,905* |
| Michael Georgiana | BA | 3 | 52,790 |
| Christopher Habermas | MA+30 | 5 | 62,530 |
| Mary Haspel | MA+15 | 19 | 93,335 |
| Karen Jackson | MA+15 | 16 | 83,176 |
| Brian King | MA+60 | 18 | 96,335 |
| Mary Kleinstein | MA+60 | 16 | 89,195 |
| Katherine LaCotta | MA+60 | 17 | 93,190* |
| Joseph LaSpada | MA+60 | 20 | 105,337* |
| Brian Latzke | MA+45 | 7 | 66,465 |
| Carrie Malwitz | MA+30 | 5 | 62,530 |
| Nicole Marashlian | MA+45 | 7 | 66,465 |
| Jessica McGinn | BA+15 | 7 | 58,725 |
| Kristen MacGorman | MA+45 | 4 | 63,465 |
| Patricia McMillan | BA | 17 | 78,745 |
| Amanda Morawick | MA+30 | 3 | 60,530 |
| Karrie Obert-Thorn | MA+15 | 11 | 69,481 |
| Timothy Palek | MA | 3 | 56,660 |
| Melissa Paparozzi | MA | 4 | 57,660 |

| | | | |
|--------------------|-------|----|---------|
| Shane Porter | BA+15 | 5 | 56,725 |
| Carolann Reznick | MA+45 | 7 | 66,465 |
| Rosemarie Rizzuto | MA+60 | 17 | 92,690 |
| Margaret Roberson | MA+45 | 19 | 98,540* |
| Suzanne Ryan | MA+30 | 14 | 79,030 |
| Jason Snyder | BA+15 | 4 | 55,725 |
| Elizabeth St.Ours | BA+15 | 6 | 57,725 |
| Valerie Tchorz | MA+45 | 8 | 67,825 |
| Michael Terraciano | MA+30 | 16 | 85,229 |
| Kelly Wells | MA+30 | 8 | 65,890 |
| Joy White | BA+15 | 5 | 56,725 |
| Lori Wisniewski | MA+60 | 9 | 71,335 |

Bernards High School

| | | | |
|--------------------|-------|----|----------|
| Dennis Babicke | MA+60 | 12 | 77,255 |
| Matthew Bale-Pena | BA | 4 | 53,790 |
| Heather Buterbaugh | BA+15 | 8 | 60,085 |
| Carolyn Benner | MA+60 | 17 | 92,690 |
| Dianne Berger | MA+15 | 17 | 86,412 |
| Jeannette Bracero | MA | 4 | 57,660 |
| David Brothers | MA+30 | 16 | 85,229 |
| Lynda Burns | BA+15 | 17 | 80,977 |
| Lisa Carpiello | BA | 4 | 53,790 |
| Jeffrey Caswell | BA | 17 | 78,745 |
| Jonathan Cherng | MA | 3 | 56,660 |
| Marilyn Clendenny | MA+60 | 19 | 100,630* |
| Kay Collins | MA+15 | 17 | 86,412 |
| Anne Connor | MA+45 | 16 | 87,343 |
| Carolyn Coppola | BA | 9 | 59,725 |
| Suzanne Cutler | BA | 20 | 88,905* |
| Peter DiCarlo | MA+30 | 4 | 61,530 |
| Janet DeMeo | MA+30 | 14 | 79,030 |
| Theresa DeRoberts | MA+30 | 9 | 67,465 |
| Thomas DiMarco | MA+60 | 19 | 100,630* |
| Louise DuBois | MA+60 | 17 | 92,690 |
| Allison Ernst | BA+15 | 3 | 54,725 |
| LuAnn Falletta | MA+30 | 15 | 82,054 |
| Jeffrey Falzarano | MA+15 | 20 | 97,440 |
| James Ferrara | MA+60 | 20 | 104,837 |
| Joseph Foglia | BA+15 | 20 | 91,535* |
| Angela Fresco | MA+45 | 12 | 75,431 |
| Paula Gray | MA+60 | 19 | 100,130 |
| John Grund | MA+15 | 19 | 93,335 |
| John Hogge | MA+60 | 17 | 92,690 |
| Ashley Janosko | MA+15 | 3 | 58,595 |
| Wendi LaBruno | MA+60 | 10 | 73,110 |
| John Lallis | MA+30 | 20 | 99,963 |
| Lindsay Lorson | MA+30 | 4 | 61,530 |

| | | | |
|--------------------|-------|----|----------|
| Judith Martin | MA+60 | 20 | 105,337* |
| Sky Meakem | MA | 3 | 56,660 |
| Joseph Milde | BA | 16 | 75,825 |
| Janice O'Brien | MA | 13 | 72,488 |
| Leslie O'Connor | BA+15 | 5 | 56,725 |
| Jacqueline Oswald | MA+45 | 7 | 66,465 |
| Mark Reinman | BA | 16 | 75,825 |
| Stephen Sands | BA+15 | 11 | 65,410 |
| Lisa Seela | MA+45 | 20 | 102,561 |
| Karen Senko | MA+15 | 3 | 58,595 |
| Karen Silva | MA+60 | 17 | 92,690 |
| Jon Simoneau | MA | 8 | 62,112 |
| Anna Sosely | MA+30 | 11 | 71,215 |
| Mark Szakiel | MA | 17 | 84,125 |
| David Szostak | MA+45 | 11 | 73,150 |
| Alan Tinquist | BA | 11 | 63,475 |
| Frederick Trumpy | MA+30 | 14 | 79,030 |
| Cheryl Vassil | MA+60 | 15 | 85,850 |
| Maria Venezio | MA+60 | 19 | 100,130 |
| Maddalena Violillo | MA+45 | 10 | 71,175 |
| Christine Whitlock | MA+60 | 17 | 92,690 |
| Elizabeth Whittle | MA+45 | 20 | 102,561 |
| Lynn Weltler | MA+30 | 16 | 85,229 |
| Mary Yuknis | MA | 20 | 94,745 |

* Includes \$500 longevity

Action
Resolution

2. Approve Tenure Contract*

Resolved, that the Somerset Hills Board of Education approves a tenure contract for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step and salary may be adjusted upon ratification of collective bargaining agreement):

| <u>Name</u> | <u>School</u> | <u>Level</u> | <u>Step</u> | <u>Salary</u> |
|--------------------|---------------|--------------|-------------|---------------|
| Kelly Clark | HS | MA | 12 | 70,028 |
| Megan Dooley | HS | MA | 1-2 | 55,660 |
| Nicole Drag | HS | BA | 1-2 | 51,790 |
| Lisa Drew (1/2/13) | MS | MA+15 | 14 | 77,154 |
| Melissa Gurth | Bedwell | MA+15 | 8 (PT@.50) | 31,978 |
| Theresa Peppe | HS | BA | 1-2 | 51,790 |
| Jill Roll | Bedwell | MA | 13 | 72,488 |
| Lauren Smith | Bedwell | MA | 5 | 58,660 |

Action
Resolution

3. Reappointment/Non-Tenured Teachers*

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following non-tenured teachers for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step and salary may be adjusted upon ratification of collective bargaining agreement):

Third Year Teachers

| <u>Name</u> | <u>School</u> | <u>Level</u> | <u>Step</u> | <u>Salary</u> |
|---------------------|---------------|--------------|-------------|---------------|
| Susan Fischer | Bedwell | MA | 9 | 63,771 |
| Marianne Fitzgerald | MS | BA+15 | 4 | 55,725 |
| Jade Pietroluongo | HS | BA | 1-2 | 51,790 |
| Erika Procacci | MS | BA | 4 | 53,790 |
| Jamie Reeves | Bedwell | BA | 4 | 53,790 |
| Kathleen Ryerson | HS | MA+15 | 13 (PT@.50) | 37,206 |
| Franklin Spangler | HS | BA | 1-2 | 51,790 |

Second Year Teachers

| <u>Name</u> | <u>School</u> | <u>Level</u> | <u>Step</u> | <u>Salary</u> |
|------------------|---------------|--------------|-------------|---------------|
| Ashley Baker | HS | BA +15 | 3 | 54,725 |
| Nicole Brown | HS | MA | 4 | 57,660 |
| Andrea Colicchio | Bedwell | BA+15 | 1-2 | 53,725 |
| Zoltan Gilly | MS | MA+60 | 3 | 64,400 |
| Nick Hemans | HS | BA | 5 | 54,790 |
| Donald Swanson | HS | MA+60 | 10 | 73,110 |
| Jaimie Trapp | MS | BA | 3 | 52,790 |

**Action
Resolution****4. Approve Non-Tenure Contract***

Resolved, that the Somerset Hills Board of Education approves a non-tenure contract for Jose Daben, Spanish Teacher at Bernards High School, Level MA+45, Step 10, (2010-2011 salary guide) at an annual salary of \$71,175 (step and salary may be adjusted upon ratification of collective bargaining agreement) for the 2012-2013 school year.

**Action
Resolution****5. Reappointment/Technology Employees***

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following technology employees for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step, salary, stipend, and longevity may be adjusted upon ratification of collective bargaining agreement):

| <u>Name</u> | <u>Salary</u> | <u>Step</u> |
|-------------|---------------------|---|
| Mark Prunty | Salary | 62,105 |
| | Microsoft MCSA | 1,800 |
| | Longevity | 500 |
| | Total Salary | 64,405 |
| Rickey Saez | Salary | 56,905 |
| | Microsoft MCP | 700 |
| | Longevity | 500 |
| | Total Salary | 58,105 |
| Max Pike | Salary | \$27/hour 1 (not to exceed 19.5 hours) |

Action
Resolution6. Reappointment/Custodial Employees*

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following custodial employees for the 2012-2013 school year:

| | | <u>Step</u> | |
|-----------------------|---------------------|-----------------|----|
| Soukan Chandara | Base Salary | 45,671 | 11 |
| | Longevity | 787 | |
| | Total Salary | \$46,458 | |
| Wiktor Chwiedsiouk | Base Salary | 47,876 | 12 |
| | Longevity | 787 | |
| | Total Salary | \$48,663 | |
| Michael Consulmagno | Base Salary | 40,406 | 8 |
| | Total Salary | \$40,406 | |
| Bhanca Komsiri | Base Salary | 38,021 | 6 |
| | Total Salary | \$38,021 | |
| Tossapon Miles | Base Salary | 37,328 | 5 |
| | Total Salary | \$37,328 | |
| Hong Panyanouvong | Base Salary | 45,671 | 11 |
| | Total Salary | \$45,671 | |
| Khambone Singsongkham | Base Salary | 47,876 | 12 |
| | Longevity | 787 | |
| | Total Salary | \$48,663 | |
| Manaswee Sysongdeth | Base Salary | 45,671 | 11 |
| | Longevity | 787 | |
| | Total Salary | \$46,458 | |
| Somdy Sysongdeth | Base Salary | 47,876 | 12 |
| | Longevity | 393 | |
| | Total Salary | \$48,269 | |
| Visavanh Vongsouthy | Base Salary | 43,691 | 10 |
| | Longevity | 393 | |
| | Total Salary | \$44,084 | |
| Bobknuck Vongvilay | Base Salary | 47,876 | 12 |
| | Longevity | 787 | |
| | Total Salary | \$48,663 | |
| Wannapha Vongvilay | Base Salary | 39,101 | 7 |
| | Total Salary | \$39,101 | |
| | Total Salary | \$39,101 | |

Action 7. Reappointment/Maintenance Employees*Resolution

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following maintenance employees for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step, salary, stipends, and longevity may be adjusted upon ratification of collective bargaining agreement):

| | | | <u>Step</u> |
|-----------------|----------------------------|-----------------|-------------|
| James Fulper | Base Salary | 53,195 | 12 |
| | System Maintenance | 16,526 | |
| | Assistant Heating Controls | 2,435 | |
| | Boiler License | 1,188 | |
| | Longevity | 786 | |
| | Total Salary | \$74,130 | |
| Douglas Lucas | Base Salary | 53,195 | 12 |
| | System Maintenance | 16,526 | |
| | Boiler License | 1,188 | |
| | Plaster Mason | 1,803 | |
| | Longevity | 1,574 | |
| | Total Salary | \$74,286 | |
| Thomas Rodaligo | Total Salary | \$43,445 | 7 |
| Rufus Vought | Base Salary | 53,195 | 12 |
| | System Maintenance | 16,526 | |
| | Assistant Heating Controls | 2,435 | |
| | Boiler License | 1,188 | |
| | Longevity | 2,621 | |
| | Total Salary | \$75,965 | |

Action 8. Reappointment /Secretarial Support Staff*Resolution

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following secretarial support staff for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step, salary, and longevity may be adjusted upon ratification of collective bargaining agreement):

| <u>Name</u> | <u>Location</u> | <u>Step</u> | <u>Salary</u> | <u>Longevity</u> | <u>Total Salary</u> |
|-------------------|-----------------|-------------|---------------|------------------|---------------------|
| Lucy Russoniello | Bedwell | 16 | 54,941 | 1,434 | 56,375 |
| Dolores Roehr | Bedwell | 1 | 40,691 | | |
| Deborah Meyer | MS | 14 | 52,716 | | |
| Patricia Pedota | MS | 12 | 50,591 | | |
| Anne Acuff | HS | 18 | 57,266 | | |
| Virginia Collins | HS | 18 | 57,266 | 1,434 | 58,700 |
| Marilyn Foote | HS | OG | 59,671 | 3,457 | 63,128 |
| Virginia Harknett | HS | 12 | 50,591 | | |
| Robin Nickell | HS | 6 | 44,816 | | |
| Joan Shannon | HS | 18 | 57,266 | 1,434 | 58,700 |
| Christine Grant | Olcott | 18 | 57,266 | 1,434 | 58,700 |
| Kathleen Mehan | Olcott | 8 | 46,641 | | |

Action Resolution 9. Reappointment of Regular/Special Education Paraprofessionals
Appointments to be made at June 27, 2012 Board of Education Meeting

Action Resolution 10. Reappointment of Confidential Employees*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of the following confidential employees for the 2012-2013 school year:

| | <u>Salary</u> | <u>Longevity</u> | <u>Total Salary</u> |
|--|---------------|------------------|---------------------|
| Ellen Clark - Secretary to the Superintendent | 70,880 | 1,434 | 72,314 |
| Margaret Mitchell - Assistant Information Systems Manager | 85,374 | | |
| Pamela Sheehan - Confidential Secretary/Bookkeeper | 65,115 | 1,434 | 66,549 |
| Violetta Kudelko - Personnel Assistant | 59,160 | | |
| Deborah Thorp - Accounts Payable Clerk | 53,889 | 1,434 | 55,323 |
| Mary Joyce Zonfrillo - Assistant Board Secretary | 79,757 | 2,146 | 81,903 |

Action Resolution 11. Reappointment of Administrators*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of the following administrators for the 2012-2013 school year:

| | <u>Salary</u> |
|---|---------------|
| Coleen Butler-Assistant Principal-Bedwell | 90,382 |
| Michael Corbett-Assistant Principal-High School | 127,061 |
| Michael Hoppe-Assistant Principal-High School | 139,781 |
| Nancy Lee Hunter – School Business Administrator | 167,470 |
| Lynn Kratz-Principal-Middle School | 169,167 |
| Peter Miller – Superintendent | 212,932 |
| Amy Phelan-Principal-Elementary School | 152,855 |
| Barbara Piparo-Walls-Assistant Superintendent | 157,548 |
| Jennifer Shouffler-Director of Curriculum & Instruction | 124,236 |
| Richard Smith-Supervisor-High School | 90,589 |

Action Resolution 12. Reappointment of Information Technology Manager*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of Charles Young, Information Technology Manager, at an annual salary of \$ 99,300 for the 2012-2013 school year.

Action Resolution 13. Reappointment of Custodial Foreman*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of Daniel Beam, Custodial Foreman, at an annual salary of \$72,276 for the 2012-2013 school year.

Action Resolution 14. Reappointment of Maintenance Foreman*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of Alan Yunghahn, Maintenance Foreman, at an annual salary of \$96,260 for the 2012-2013 school year.

-
- Action Resolution 15. Reappointment of College & Career Specialist*
Resolved, that the Somerset Hills Board of Education approves the reappointment of Rebecca Labus, part time (.5) College & Career Specialist at Bernards High School, at an annual salary of \$30,000 for the 2012-2013 school year (salary may be adjusted).
- Action Resolution 16. Reappointment of Nurse Clerk
Resolved, that the Somerset Hills Board of Education approves the reappointment of Melissa Jordan, part time (.5) nurse clerk at Bedwell Elementary School at an hourly rate of \$33.50 (salary may be adjusted).
- Action Resolution 17. Reappointment of Security Officer
Resolved, that the Somerset Hills Board of Education approves the reappointment of John McMahon as Security Officer at Bernards High School, at an annual salary of \$48,569 for the 2012-2013 school year (salary may be adjusted).
- Action Resolution 18. Reappointment of Treasurer of School Monies
Resolved, that the Somerset Hills Board of Education approves the reappointment of Thomas Venanzi, Treasurer of School Monies, at an annual salary of \$4,998 for the 2012-2013 school year (salary may be adjusted).
- Action Resolution 19. Reappointment of Transportation Coordinator
Resolved, that the Somerset Hills Board of Education approves the reappointment of Virginia Harknett, part time Transportation Coordinator for the district at a stipend of \$4,302 for the 2012-2013 school year (stipend may be adjusted upon ratification of collective bargaining agreement).
- Action Resolution 20. Reappointment of Attendance Officer*
Resolved, that the Somerset Hills Board of Education approves the reappointment of John McMahon as Attendance Officer for the district at a stipend of \$4,136 for the 2012-2013 school year (stipend may be adjusted upon ratification of collective bargaining agreement).
- Action Resolution 21. Reappointment of Computer Technician*
Resolved, that the Somerset Hills Board of Education approves the reappointment of Norman Luik, part time (8 hrs. per week) Computer Technician, Step 10, at an hourly rate of \$31.25 for the 2012-2013 school year (step and salary may be adjusted upon ratification of collective bargaining agreement).
- Action Resolution 22. Reappointment of Energy Efficiency Coordinator*
Resolved, that the Somerset Hills Board of Education approves the reappointment of Mariel O'Brien, Energy Efficiency Coordinator, at an hourly rate of \$32.00 from July 1 to October 31, 2012.
- Action Resolution 23. Reappointment of Performing Arts Center Manager*
Resolved, that the Somerset Hills Board of Education approves the appointment of Lynn Weltler, part time performing arts center manager, at an annual salary of \$13,000 for the 2012-2013 school year (salary may be adjusted).
- Action 24. Reappointment of Executive Director of Development*

Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Alice Rose, part time executive director of development, at an annual salary of \$18,000 for the 2012-2013 school year (salary may be adjusted).

Action 25. Reappointment of Bus Drivers*

Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following bus drivers for the 2012-2013 school year (hours to be determined):

| | |
|------------------|--------------|
| Lillian Bartow | \$20.50/hour |
| Frances DeAngelo | \$20.50/hour |
| Thomas DeAngelo | \$20.50/hour |

Action 26. Reappointment of Bus Paraprofessionals*

Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following bus paraprofessionals for the 2012-2013 school year (hours to be determined):

| | |
|--------------|---------|
| Ellen Clarke | \$18.50 |
| Peggy Vail | \$18.50 |

Action 27. Approve Staff Member Students*

Resolution Resolved, that the Somerset Hills Board of Education approves the following children of staff members as district students for the 2012-2013 school year:

| | |
|-------------------------|-------------------|
| Grade Kindergarten | Jeffrey Falzarano |
| Grades Kindergarten & 3 | Mark Noonan |
| Grades 1 & 3 | James McCarron |
| Grade 1 | Valerie Tchorz |

| | |
|---------------|-------------------|
| Grade 8 | Patricia McMillan |
| Grades 8 & 11 | Karen Silva |
| Grade 9 | Dana Fischer |

Action 28. Approve Home Instructors*

Resolution Resolved, that the Somerset Hills Board of Education approves all district certificated staff to provide home instruction as assigned for the 2012-2013 school year.

Action 29. Approve Van Drivers*

Resolution Resolved, that the Somerset Hills Board of Education approves the following van drivers for the 2012-2013 school year:

| | |
|----------------------|-------------------|
| Lillian Bartow | Eric Calabrese |
| Frances DeAngelo | Thomas DeAngelo |
| James Ferrara | John Grund |
| Christopher Habermas | Joseph Milde |
| Richard Smith | David Szostak |
| Peggy Vail | Brooke Wanemacher |

Action 30. Approve PAC Sound and Lighting Operators*

Resolution Resolved, that the Somerset Hills Board of Education approves the following staff members as PAC Sound and Lighting Operators for the 2012-2013 school year:

| | |
|---------------|-------------------|
| Peter DiCarlo | Jade Pietroluongo |
|---------------|-------------------|

James Ferrara
Judith Martin
Lynn Weltler

Rickey Sands
Stephen Sands

Action
Resolution

31. Approve Substitute Rates*

Resolved, that the Somerset Hills Board of Education approves the following substitute rates for the 2012-2013 school year:

| | |
|-------------------------------------|--------------------------------|
| Teacher with Substitute Credential | \$85.00 |
| Teacher with Standard Certificate | \$95.00 |
| Teacher with Substitute Certificate | \$170.00 (Extended Assignment) |
| Teacher with Standard Certificate | \$190.00 (Extended Assignment) |
| Nurse | \$175.00 |
| Nurse - Field Trip | \$225.00 |
| Nurse - Overnight Field Trip | \$450.00 |
| Secretary | \$13.00/hr |
| Paraprofessional | \$13.00/hr |
| Custodian | \$13.00/hr |
| Maintenance | \$18.50/hr |
| Technology | \$20.00/hr |
| School Bus/Van Driver | \$20.00/hr |
| Bus Paraprofessional | \$18.00/hr |
| Seasonal Custodian | \$12.00/hr |
| Seasonal Maintenance | \$14.00/hr |
| Seasonal Technology | \$15.00/hr |

**THE SOMERSET HILLS SCHOOL DISTRICT
PUBLIC INPUT & ACTION MEETING AGENDA –APRIL 25, 2012**

I. Correspondence

1.

Letter from Paraprofessionals

II. Superintendent Report

1. Student/Staff Recognition

2. 2012 Board Election Information

The school board election will be the same day as the General Election, November 6, 2012. The deadline to file a nominating petition with the **Somerset County Clerk is June 5, 2012 by 4 p.m.** Petitions are only available through the office of the Somerset County Clerk, Somerville, NJ

III. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IV. Approval of MinutesAction1. Approval of Minutes*Resolution

Resolved, that the Special Meeting and Executive session minutes of March 28, 2012 be approved as printed and distributed.

V. FinanceA. Action Items:

A. Committee Report & Discussion:

B. Action Items:

Action1. Board Secretary & Treasurer Reports & Board Certification*Resolution

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of March 2012 showing the following balances:

| FUND | Board Secretary Cash Balance (1) | Treasurer Cash Balance (2) |
|----------------------------|---|---------------------------------------|
| (10) General Fund | \$4,411,768.20 | \$4,411,768.20 |
| (20) Special Revenue Fund | \$(32,577.84) | \$(32,577.84) |
| (30) Capital Projects Fund | \$254,078.27 | \$254,078.27 |
| (40) Debt Service Fund | \$(809,382.70) | \$(809,382.70) |
| Total Government Funds | \$3,823,885.93 | \$3,823,885.93 |

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Approve 2011-2012 Budget Transfers*
Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for March 2012.

Action
Resolution

3. Payment of Bills*
WHEREAS, the Board Secretary has presented a check register dated March 2012 covering checks 25515 to 25519 in the amount of \$1,105,263.11 with the recommendation that it be paid, and
Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| Fund | Amount |
|----------------------------|-----------------------|
| (10) General Fund | \$1,094,428.78 |
| (20) Special Revenue Fund | \$10,834.33 |
| (30) Capital Projects Fund | -0- |
| (40) Debt Service Fund | -0- |
| (60) Cafeteria Fund | -0- |
| TOTAL | \$1,105,263.11 |

WHEREAS, the Board Secretary has presented a check register dated April 2012 covering checks 25520 to 25660 in the amount of \$1,682,659.36 with the recommendation that it be paid, and

Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| Fund | Amount |
|----------------------------|-----------------------|
| (10) General Fund | \$1,648,637.30 |
| (20) Special Revenue Fund | \$33,788.94 |
| (30) Capital Projects Fund | \$40.50 |
| (40) Debt Service Fund | -0- |
| (60) Cafeteria Fund | \$192.62 |
| TOTAL | \$1,682,659.36 |

Action
Resolution

4. Approve Out of District Placement
Resolved, that the Somerset Hills School District approve the DFYS placement (CW) at Ewing High School, Ewing, NJ for the 2011-2012 school year tuition of \$12,641 (prorated to \$5,260.72).

Action Resolution 5. Appoint Millennium Strategies LLC*
Resolved, to appoint Millennium Strategies LLC as grant consultant for the Somerset Hills School District for the period July 1, 2012 to June 30, 2013 at a rate of \$1,500 per month to research all grant opportunities and attend all meetings plus \$90 per hour for grants the district wishes to submit.

VI. Curriculum

- A. Committee Report & Discussion:
B. Action Items:

Action Resolution 1. Approve Field Trips*
Resolved, that the Somerset Hills Board of Education approve the following field trips:

| School | Trip | Date | # of Students | # of Faculty | # of Chaperones |
|--------|---|---|---------------|--------------|-----------------|
| BHS | a) BHS Spring Track Team White Plains High School White Plains, NY | 5/11/1 2 | 1 | 1 | 1 |
| BMS | b) French Class Cirque du Soleil Radio City Music Hall NYC | 6/08/1 2 | 50 | 3 | 1 |
| BHS | c) Classified Students Raritan Valley Community College Dare to Dream Student Leadership Conference | 6/01/1 2 | 10-12 | 2 | 0 |
| BHS | d) Resource Math Class/Algebra 1 Peapack-Gladstone Bank Kings Supermarket | 5/11/1 2 5/18/1 2 6/01/1 2 | 5 to 8 | 2 | 0 |

Action Resolution 2. Approve District Travel*
Resolved, that the Somerset Hills Board of Education approves the following district travel:

| School | Name | Workshop/Conference | Est. Cost | Date |
|--------|-------------------------------|---|------------|------------------|
| BES | a) Campbell-Davis, Malinda | What is the "Parentified Child?" Seminar | \$ 129.00 | 6/11/12 |
| BES | b) Campbell-Davis, Malinda | Cognitive and Behavioral Approaches for Anxious Youth Seminar | \$ 129.00 | 6/26/12 |
| BES | c) Lemberg, Christine | NJTESOL 2012 Spring Conference | \$ 208.32 | 5/31/12 |
| BHS | d) DiMarco, Tom | AP Biology Summer Institute | \$1,108.60 | 6/25- 6/29/12 |
| BHS | e) Janosko, Ashley | National Association of college Admission Counseling | \$1,433.52 | 5/29- 6/1/12 |

| | | Conference | | |
|--------|-----------------------------|--|-----------|----------------|
| Olcott | f) Hunter, Nancy | NJASBO Annual Conference | \$ 632.50 | 6/6-8/12 |
| Olcott | g) Kudelko, Violetta | AESOP Certification Course | \$ 595.00 | 5/30- 31/12 |
| Olcott | h) Zonfrillo, Mary Joyce | 2012 New Pension and Health Benefits Laws | \$ 99.00 | 4/26/12 |

Action
Resolution

3. Accept U.S. Teachers' Grant*

Resolved, that the Somerset Hills Board of Education approve the acceptance of the Problem Solving as a Resource for US Teachers grant from Mills College and funded by the US Department of Education.

Information: This grant will provide funding for a group of five educators to try out materials designed to support problem solving in the math classroom. The teachers will participate from Summer 2012 through Summer 2013, attending 12 days of all-expense-paid training during summer institutes those years. On return from the 2012 institute, the educators will participate in six webinars and two Lesson Study Cycles. The district will receive \$2000 to cover technology, substitutes, and other district costs.

Action
Resolution

4. Accept Somerset Hills Education Foundation Grant Funds*

Resolved, that the Somerset Hills Board of Education accept the donation of \$11,454.64 from Somerset Hills Education Foundation (SHEF) for the spring teacher grants. The list of grants funded is as follows:

Bedwell

| | |
|----------------------------|------------|
| Get Moving – Get Health NJ | \$ 280.00 |
| Growing with Kids | \$3,000.00 |
| Elmo Document Camera | \$1,220.00 |
| We Go for Nat Geo | \$ 255.64 |

B.E.S. Total \$4,755.64

Bernardsville Middle School

| | |
|-------------------------------|-----------|
| Forging the Future of Fitness | \$ 199.00 |
|-------------------------------|-----------|

B.M.S. Total \$ 199.00

Bernards High School

| | |
|---------------------------|------------|
| Spectrophotometry Program | \$3,000.00 |
| Golden Prom | \$ 500.00 |
| Ode to Omiros | \$3,000.00 |

B.H.S. Total \$6,500.00

Total \$11,454.64

Action
Resolution

5. Approve Application for Anti-Bullying Bill of Rights Act Grant*

Resolved, that the Somerset Hills Board of Education approve the grant application to apply for funds to support implementation of the Anti-Bullying Bill of Rights Act for the 2011/2012 school year.

Action
Resolution

6. Approve Delta Dental Contract*

Resolved, that the Somerset Hills Board of Education hereby resolves, effective July 1, 2012, to make the following changes to its group dental insurance program:

1. Terminate its group dental insurance policy with Horizon, Group Number 89607.
2. Select Delta Dental as its group dental insurance carrier, at the fees, one year rates, benefits, terms, and conditions represented in their proposal of March 22, 2012.
3. Designate Brown & Brown Benefit Advisors, Inc., as the Board's broker-of-record for our new Delta Dental group dental insurance program. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to this program.
4. Brown & Brown Benefit Advisors, Inc. is authorized to receive commission payment from Delta Dental, percentages for which are included in Delta Dental's proposed rates.

VI. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approval of Agreement with North American Power Partners*
Resolved, that the Somerset Hills Board of Education approve an agreement with North American Power Partners to enroll in the Demand Response Program for energy for the 2012/2013 school year with an estimated revenue of approximately \$30,000 per year.

Action Resolution 2. Approve Lease/Purchase of School Van*
Resolved, that the Somerset Hills Board of Education approve the lease/purchase of a 29 passenger Collins Bus through Middlesex Regional Cooperative Commission bid at a cost of \$49,803.88

VII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. First Reading and Adoption Regulation #5530 Substance Abuse (M)-Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Regulation #5530 Substance Abuse (M)-Revised.

VIII. Personnel

A. Committee Report & Discussion:

B. Action Items

All personnel action is on the recommendation of the Superintendent

Action Resolution 1. Approve Appointment of Assistant Principal
Resolved, that the Somerset Hills Board of Education approves the appointment of Shawn Kelly, assistant principal at Bernardsville Middle School at an annual salary of \$85,000 effective July 1, 2012 for the 2012-2013 school year. (Sharp)

Action Resolution 2. Approve Appointment of Special Education Teacher
Resolved, that the Somerset Hills Board of Education approves the appointment of Melissa Donofrio, special education teacher at Bedwell Elementary School, Level MA+15, Step 4, at an annual salary of \$59,595 effective September 1, 2012 for the 2012-2013 school year. Salary is based on the 2010-2011 salary guide. (step and salary may be adjusted upon ratification of collective bargaining agreement) (new)

Action Resolution 3. Approve Appointment of Elementary Teacher
Resolved, that the Somerset Hills Board of Education approves the appointment of Jessica Mariani, elementary teacher at Bedwell Elementary School, Level BA, Step 7, at an annual salary of \$56,790 effective September 1, 2012 for the 2012-2013 school year. Salary is based on the 2010-2011 salary guide. (step and salary may be adjusted upon ratification of collective bargaining agreement) (Prosser)

Action Resolution 4 Approve Appointment of Math Teacher
Resolved, that the Somerset Hills Board of Education approves the appointment of Denise Jandoli, math teacher at Bernardsville Middle School, Level BA, Step 1-2, at an annual salary of \$51,790 effective September 1, 2012 for the 2012-2013 school year. Salary is based on the 2010-2011 salary guide. (step and salary may be adjusted upon ratification of collective bargaining agreement) (Fanning-Lees)

Action Resolution 5. Approve Transfer and Reassignment
Resolved, that the Somerset Hills Board of Education approves the transfer and reassignment of Kathleen McCabe, from supervisor of instruction at Bernard High School to social studies teacher at Bernardsville Middle School, Level MA+60, Step 15, at an annual salary of \$85,850 effective September 1, 2012 for the 2012-2013 school year. Salary is based on the 2010-2011 salary guide. (step and salary may be adjusted upon ratification of collective bargaining agreement) (administrative restructuring)

Action Resolution 6. Accept Resignation
Resolved, that the Somerset Hills Board of Education accepts the resignation of Katherine Paccione, full time special education paraprofessional at Bedwell Elementary School, effective June 30, 2012.

Action Resolution 7. Approve Salaries for Confidential Employees*
Resolved, that the Somerset Hills Board of Education approves the salaries for the following confidential employees for the 2011-2012 school year effective July 1, 2011:

| | <u>Salary</u> | <u>Longevity</u> | <u>Total Salary</u> |
|--|---------------|------------------|---------------------|
| Ellen Clark - Secretary to the Superintendent | 69,490 | 1,434 | 70,924 |
| Margaret Mitchell - Assistant Information Systems Manager | 83,700 | | |
| Pamela Sheehan - Confidential Secretary/Bookkeeper | 63,838 | 1,434 | 65,272 |
| Rita Taber (7/1/11-12/31/11) Personnel Assistant | 72,726 | | 72,726 |
| Deborah Thorp - Accounts Payable Clerk | 52,833 | 1,434 | 54,267 |
| Mary Joyce Zonfrillo - Assistant Board Secretary | 78,194 | 2,146 | 80,340 |

Action 8. Approve Change of Assignment

Resolution Resolved, that the Somerset Hills Board of Education approves a change of assignment for Lisa Drew, from social studies teacher to .5 social studies teacher and .5 student assistant counselor at Bernardsville Middle School for the 2012-2013 school year.

Action 9. Approve Transfer*

Resolution Resolved, that the Somerset Hills Board of Education approves transfer for the following special education paraprofessional, effective March 26, 2012, for the 2011-2012 school year:

| <u>Name</u> | <u>From</u> | <u>To</u> |
|----------------|-------------|--|
| Joseph Tirrito | BHS | Bedminster (out of district placement) |

Action 10. Approve Counseling Internship/Field Study

Resolution Resolved, that the Somerset Hills Board of Education approves the following counseling internship and field study:

| Name | College/Program | School | Dates |
|-----------------|---|----------------------|--|
| Marcella Craver | Centenary College/ Counseling Internship | Bedwell Elem. BMS | 4/26/12 through completion of 600 hrs |
| Shane Porter | Kean University Administration/Supervision | BMS | Fall 2012 |

Action 11. Approval of Fall Athletic Positions*

Resolution Resolved, that the Somerset Hills Board of Education approves the following fall athletic positions for the 2012-2013 school year. Stipends are based on the 2010-2011 school year (stipends may be adjusted upon ratification of collective bargaining agreement):

BHS Athletic Positions

| Position | Person Recommended | Stipend |
|------------------------------|---------------------------|----------------|
| Assistant AD: Fall | Vacant | \$ 3,969 |
| Cheerleading: Fall Head | Amanda Porter | 4,978 |
| Cheerleading: Fall Assistant | Jade Pietroluongo | 3,745 |
| Cross Country: Head | David Szostak | 7,318 |
| Cross Country: Assistant | Thomas DiMarco | 4,785 |
| Field Hockey: Head | Sarah Falzarano | 7,318 |
| Field Hockey: Assistant (JV) | Leslie O'Connor | 6,154 |
| Field Hockey: Assistant (FR) | Kristin Wallace | 4,940 |
| Football: Head | Jon Simoneau | 10,616 |
| Football: Assistant | David Carmon | 7,916 |
| Football: Assistant (JV) | Brian Latzke | 7,916 |
| Football: Assistant (JV) | Bryce Baldwin | 7,257 |
| Football: Assistant (FR) | Joseph Milde | 7,257 |
| Football: Assistant (FR) | David Brothers | 7,916 |
| Open Gym: Fall | John McMahon | 1,829 |
| Men's Soccer: Head | Joseph LaSpada | 7,916 |
| Men's Soccer: Assistant (JV) | Jose Daben | 6,154 |
| Men's Soccer: Assistant (FR) | Allen Thurlow | 4,940 |
| Women's Soccer: Head | Christopher Habermas | 7,916 |

| | | |
|--------------------------------|-------------------|-------|
| Women's Soccer: Assistant (JV) | Philip Wilkinson | 6,154 |
| Women's Soccer: Assistant (FR) | Andrew Couch | 4,940 |
| Women's Tennis: Head | Kelly Clark | 7,036 |
| Women's Tennis: Assistant | Franklin Spangler | 4,563 |

Action
Resolution

12. Approve Bus Driver and Bus Paraprofessional Hourly Rates*

Resolved, that the Somerset Hills Board of Education approves the following bus drivers and bus paraprofessional hourly rates:

| Bus Drivers | | Bus Paraprofessionals | |
|---------------------------|-------------|------------------------------|-------------|
| Years of District Service | Hourly Rate | Years of District Service | Hourly Rate |
| 1 | \$20.00 | 1 | \$18.00 |
| 2 | \$20.50 | 2 | \$18.50 |

Action
Resolution

13. Approve Job Description*

Resolved, that the Somerset Hills Board of Education approves the Energy Coordinator job description.

Action
Resolution

14. Approve Appointment of Energy Coordinator *

Resolved, that the Somerset Hills Board of Education approves Mariel O'Brien as a Energy Coordinator for the district, at an hourly rate of \$32.00 from November 1, 2012 for the 2012-2013 school year.

Action
Resolution

15. Approve Appointment of Substitutes *

Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2011-2012 school year:

| Name | Substitute Position | Certificate |
|---------------------|----------------------------|-----------------------|
| Bridget Kevorkian | Teacher/Paraprofessional | Substitute Credential |
| Rebecca McMichael | Teacher/Paraprofessional | CEAS |
| Richard Russoniello | Paraprofessional | Substitute Credential |
| Mary Zambito | Teacher/Paraprofessional | Standard |

- X. Neighborhood Relations
 XI. Community Relations
 XII. Supplementary Matters
 XIII. Public Questions & Comments
 XIV. Adjournment

Resolutions:

*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.