

**THE SOMERSET HILLS SCHOOL DISTRICT  
REORGANIZATION MEETING – MAY 3, 2011**

**EXECUTIVE SESSION – 6:30 P.M.  
REORGANIZATION & PUBLIC INPUT & ACTION MEETING – 7:30 P.M.  
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

**I. Call to Order**

Nancy Lee Hunter, Board Secretary, calls the meeting to order.

**II. Pledge of Allegiance**

**III. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a reorganization meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**IV. Executive Session**

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED, that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

RESOLVED, that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**V. Election Results**

The results of the Annual School Election results are as follows:

(2) Three Year Terms/Bernardsville

Linda Kragie

Nancy Zurowski Palazzolo

(1)Three Year Term/Peapack/Gladstone

Louis Palma

The General Fund Budget passed by the following vote:

Yes 1029

No 528

**VI. Oath of Office**

**VII. Roll Call**

**VIII. Organizational Procedure**

1. Nomination and Election of President

Motion to nominate \_\_\_\_\_ (enter name) by \_\_\_\_\_

Seconded by \_\_\_\_\_

Any other nominations

Voice Vote:

*President now presides over meeting.*

2. Nomination and Election of Vice President

Motion to nominate \_\_\_\_\_ (enter name) by \_\_\_\_\_

Seconded by \_\_\_\_\_

Any other nominations

Voice Vote:

**IX. Organizational Action Items**

**(Attachment #1)**

Action

1. Adoption of Code of Ethics for School Board Members\*

*(each Board Member reads one)*

Resolution

Resolved, that the Somerset Hills Board of Education adopts the Code of Ethics for School Board members:

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate

information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in the proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Action  
Resolution

2. Adoption of By-Laws & Policies

Resolved, that the Somerset Hills Board of Education re-adopts all current Board Policies & By-Laws.

Action  
Resolution

3. Adoption of Program & Curriculum\*

Resolved, that the Somerset Hills Board of Education re-adopts all existing Curriculum for the 2011-2012 school year, on file in the Curriculum office.

Action  
Resolution

4. Adopt District Tradebooks, Software, Motion Pictures/Films\*

Resolved, that the Somerset Hills Board of Education adopts the district tradebook list, software list, and media list for the 2011-2012 school year, on file in the Curriculum office.

Action  
Resolution

5. Acknowledge Parent Organizations\*

Resolved, that the Somerset Hills Board of Education acknowledge the following parent organizations.

School

Organization

Bedwell	Home and School Association of Somerset Hills – Bedwell Elementary School
BMS	Home and School Association of Somerset Hills – Bernardsville Middle School Bernardsville Middle School Youth Sports Organization (BMS-YSO)
BHS	BHS Band Parents BHS Football Club BHS Lax Backers BHS Ski Racing Team Parents Home and School Association/Project Graduation Mountaineer Booster Club PAC Parents Somerset Hills Ice Hockey Association
District	Somerset Hills Education Foundation (SHEF) Somerset Hills Parents and Professionals of Exceptional Children Somerset Hills Athletic Facilities Foundation (SHAFF)

Action  
Resolution

6. Authorization to Implement 2011-2012 Budget and Chart of Accounts\*

Resolved, that the Somerset Hills Board of Education authorizes the Superintendent and Business Administrator to implement the 2011-2012 budget and Chart of Accounts pursuant to local policies and State regulations and laws.

Action  
Resolution

7. Board Secretary Tax Request Authorization: Borough of Bernardsville  
 Resolved, that the amount of taxes hereby certified as \$19,813,563.68 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2011-2012 school year from the Borough of Bernardsville and, be it further  
 Resolved, that the amount of taxes hereby certified as \$2,411,488.31 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2011-2012 school year from the Borough of Bernardsville, and, be it further  
 Resolved, that the Borough of Bernardsville is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

Month	General Fund	Debt Service	Total Amount Due
July 2011	\$1,651,130.00	\$200,957.00	\$1,852,087.00
August 2011	\$1,651,130.00	\$200,957.00	\$1,852,087.00
September 2011	\$1,651,130.00	\$200,957.00	\$1,852,087.00
October 2011	\$1,651,130.00	\$200,957.00	\$1,852,087.00
November 2011	\$1,651,130.00	\$200,957.00	\$1,852,087.00
December 2011	\$1,651,131.84	\$200,959.16	\$1,852,091.00
January 2012	\$1,651,130.00	\$200,957.00	\$1,852,087.00
February 2012	\$1,651,130.00	\$200,957.00	\$1,852,087.00
March 2012	\$1,651,130.00	\$200,957.00	\$1,852,087.00
April 2012	\$1,651,130.00	\$200,957.00	\$1,852,087.00
May 2012	\$1,651,130.00	\$200,957.00	\$1,852,087.00
June 2012	\$1,651,131.84	\$200,959.15	\$1,852,090.99
<b>Total</b>	<b>\$19,813,563.68</b>	<b>\$2,411,488.31</b>	<b>\$22,225,051.99</b>

Action  
Resolution

8. Board Secretary Tax Request Authorization: Borough of Far Hills  
 Resolved, that the amount of taxes hereby certified as \$1,599,295.02 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2011-2012 school year from the Borough of Far Hills and, be it further  
 Resolved, that the amount of taxes hereby certified as \$194,648.54 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2011-2012 school year from the Borough of Far Hills, and, be it further  
 Resolved, that the Borough of Far Hills is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

Month	General Fund	Debt Service	Total Amount Due
July 2011	\$133,274.00	\$16,220.00	\$149,494.00
August 2011	\$133,274.00	\$16,220.00	\$149,494.00
September 2011	\$133,274.00	\$16,220.00	\$149,494.00
October 2011	\$133,274.00	\$16,220.00	\$149,494.00
November 2011	\$133,274.00	\$16,220.00	\$149,494.00
December 2011	\$133,277.51	\$16,224.27	\$149,501.78
January 2012	\$133,274.00	\$16,220.00	\$149,494.00
February 2012	\$133,274.00	\$16,220.00	\$149,494.00
March 2012	\$133,274.00	\$16,220.00	\$149,494.00
April 2012	\$133,274.00	\$16,220.00	\$149,494.00
May 2012	\$133,274.00	\$16,220.00	\$149,494.00
June 2012	\$133,277.51	\$16,224.27	\$149,501.78
	<b>\$1,599,295.02</b>	<b>\$194,648.54</b>	<b>\$1,793,943.56</b>



Action 11. Official Publications\*  
Resolution Resolved, that the Somerset Hills Board of Education designates the Bernardsville News as the official publication and, Be It Further Resolved, that The Courier News and The Star Ledger be designated to receive official notices as required by law.

Action 12. Authorized Depositories\*  
Resolution Resolved, that the Somerset Hills Board of Education designates the following financial institutions as official depositories:

Peapack/Gladstone Bank	TD Bank
Bank of America	N.J. Cash Management Fund
Valley National Bank	PNC Bank
Hilltop Community Bank	Somerset Hills Bank
Chase Manhattan Bank	North Fork Bank

Action 13. Approve Deferred Compensation Plans\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the following Deferred Compensation Plans 403(b) and 457(b) providers:

Valic	The Legend Group	AXA Equitable	Metlife
Lincoln Investment Planning	T. Rowe Price	Vanguard Group	

Action 14. Appointment of Officers\*  
Resolution Resolved, that the Somerset Hills Board of Education appoints the following officers for the period of April 27, 2011 until April 25, 2012:

Nancy Lee Hunter	Board Secretary, Custodian of Records, Health and Safety Officer, Right-to-Know and A.H.E.R.A. Representative, Public Agency Compliance Officer, and Integrated Pest Management Coordinator
Barbara Walls	Affirmative Action Officer, Title IX Coordinator, ADA Officer
Thomas M. Venanzi	Treasurer of School Monies
Teresa Vaught	504 Officer, DYFS Liaison, Homeless Liaison
M. J. Zonfrillo	Assistant Board Secretary

Action 15. Approval of Affirmative Action Committee\*  
Resolution Resolved, that the Somerset Hills Board of Education approve Affirmative Action Committee members: Barbara Walls, Nancy Lee Hunter, Jennifer Shouffler, Coleen Butler, Patrick Lott, Michael Hoppe.

Action 16. Approve Shared Services Agreement with Bedminster Board of Education\*  
Resolution Resolved, that the Somerset Hills Board of Education approve a shared services agreement with the Bedminster Board of Education for the Director of Special Services for the 2011/2012 school year.

Action 17. Professional Services Contract Awards\*  
Resolution Whereas the Somerset Hills Board of Education is in need of auditing, financial, medical, legal, engineering and architectural services, and

Whereas N.J.S.A. 18A:18A-5a (1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids;

And after determining that the following professionals' best meet the needs of the Somerset Hills School District;

Now Therefore be it Resolved, that the Board Secretary is authorized to execute contracts for the following professional services\* from July 1, 2011 to June 30, 2012:

<b>Provider</b>	<b>Service</b>
Adams Stern Gutierrez & Lattiboudere	Legal
Fox Rothschild LLP	Legal
Gebhardt & Keifer	Legal
Wilentz Goldman & Spitzer, P.A.	Bond Counsel
Suplee, Clooney & Co.	Auditor
The Spiezle Architectural Group	Architect
T&M Associates	Engineer
Anthony Cioce, M.D.	School Sports Physician
Allyson Agathis, M.D.	School Physician
Capital Financial Advisors Inc.	Financial Advisory Services
RTK Associates	Right to Know Services
Boynton & Boynton	Property/Liability Insurance Agent
Brown & Brown Benefit Advisors, Inc.	Health Insurance Agent

\*fee schedule on file in Business Office

Action Resolution 18. Check Signer\*  
 Resolved, that the Somerset Hills Board of Education approves the use of an automated check signer on district checks pursuant to Board policy.

Action Resolution 19. Approve Maximum Expenditure for Travel\*  
 Resolved, that the Somerset Hills Board of Education approve \$75,000 as the maximum district wide total for travel related expenditures for the 2011-2012 school year, in accordance with N.J.Title 18A:11-12.

Action Resolution 20. Approve Payment of Bills\*  
 Resolved, that the Somerset Hills Board of Education authorizes the Board Secretary to pay bills between Board Meetings and that all bills paid will be presented for Board approval at the next scheduled meeting.

Action Resolution 21. Authorize Superintendent Right of Appointment\*  
 Resolved, that the Somerset Hills Board of Education authorize the Superintendent the right of appointment between Board Meetings for personnel.

Action Resolution 22. Petty Cash Accounts\*  
 Resolved, that the Somerset Hills Board of Education re-establishes the following Petty Cash accounts for the 2011-2012 school year in accordance with Board Policy 6:04.1:

<b>Location</b>	<b>Amount</b>	<b>Responsible Administrator</b>
Bedwell Elementary School	\$250.00	School Principal
Bernardsville Middle School	\$250.00	School Principal





Action Resolution 26. Hunterdon County Educational Services Commission Cooperative Purchasing\*  
 Resolved, that the Somerset Hills Board of Education approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Hunterdon County Educational Services Commission for the 2011-2012 school year.

Action Resolution 27. Middlesex County Educational Services Commission Cooperative Purchasing\*  
 Resolved, that the Somerset Hills Board of Education approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Middlesex County Educational Services Commission for the 2011-2012 school year.

Action Resolution 28. Approve Special Education Service Providers\*  
 Resolved, that the Somerset Hills Board of Education approval of the following Special Education service providers for the 2011-12 school year and extended school year program

Provider	Service	Location
Caldwell Pediatric Therapy Center, LLC	Occupational and Physical Therapy	West Caldwell, NJ
JLM ABA LLC	Behavioral	Shark River Hills, NJ
Bethel Ridge	Transitional Services	Basking Ridge, NJ
School Rehab Services	Occupational Therapy	Lawrenceville, NJ
Oxford Consulting	Physical Therapy	Manalapan, NJ
1 <sup>st</sup> Step Up	Physical Therapy	Mountainside, NJ
Metheny Medical & Educational Center	Speech Services	Peapack, NJ
Maxim Health Care Services	Nursing Services	Chicago, IL
Bergen County ESC	All services	Paramus, NJ
Middlesex County ESC	All services	Piscataway, NJ
Morris County ESC	All services	Morristown, NJ
Morris Union Jointure Commission	All services	New Providence, NJ
Somerset County ESC	All services	Manville, NJ

Note Appointments are based on the results of an analysis of a request for proposal for professional services dated April 15, 2011 on file in the Business Office.

Action Resolution 29. Approve Special Education Schools\*  
 Resolved, that the Somerset Hills Board of Education approve the following schools for the 2011-2012 school year and extended school year program:

Student ID#	Provider
759 699	Alexander Hamilton Morristown School District, NJ
2015203	Calais School Whippany, NJ
577	Camp Lee Mar Dresher, PA
699	Camp Okee Sunokee North Branch, NJ
785	Center School Highland Park, NJ
384, 792, 586, 1203, 576,	DLC – Warren

1163, 475	Warren, NJ
299	Eden Institute Princeton, NJ
1193	Frelinghuysen Morristown School District, NJ
2022113	McAuley School North Plainfield, NJ
39 775	Midland School North Branch, NJ
1208	Milburn Regional Day Bergen County, NJ
2009639	Morris County Vo Tech Morris County, NJ
400	Newmark School Plainfield, NJ
577	Ridge High School Bernards Township School District, NJ
690 2017122	Shepard High School Morristown, NJ
89 1047	Somerset Hills Learning Institute Bedminster, NJ
433	Banyan Upper School Fairfield, NJ
669	William Annin Bernards Township School District, NJ

Action  
Resolution

30. Approve Special Education Home Instruction/Bedside Services Providers\*  
 Resolved, that the Somerset Hills Board of Education approve the following providers for Home Instruction and/or Bedside Instruction for the 2011-2012 School Year and ESY program:

Provider	Service	Location
Education Inc.	Bedside/Home	Plymouth, MA
Vista Treatment Centers	Bedside/Home	Magna, UT
Lynn Scully LLC	Bedside/Home	Hackettstown, NJ
Educere LLC	Bedside/Home	Ambler, PA
Middlesex Regional ESC	Bedside/Home	Piscataway, NJ
Professional Education Services Inc	Bedside/Home	Glassboro, NJ
Morris County ESC	Bedside/Home	Morristown, NJ
Somerset County ESC	Bedside/Home	Raritan, NJ
University of Medicine & Dentistry NJ	Bedside/Home	Piscataway, NJ
Michele Gould	ABA Home Program	Cedar Knolls, NJ
Nicholas Marigliano	ABA Home Program	Jersey City, NJ
Kelli Portland	ABA Home Program	Milford, NJ

Action 31. Approve Special Education Evaluation Providers\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the following to provide evaluation services for the 2011-12 school year and extended school year program:

Provider	Service	Location
Carmen Cruz, LCSW	Bilingual Social Assessment	Somerset, NJ
Silvia DeLeon	Bilingual Speech Pathologist	Lawrenceville, NJ
Roman Perez, LDTC	Bilingual Educational Evaluation	Somerset, NJ
Gladys Portacio	Bilingual Psychological Testing	Greenbrook, NJ
Dr. Kavita Sinha	Neurological Evaluation	Warren, NJ
Dr. Jose Moreno	Psychiatric Evaluation	Chester, NJ
Dr. Lawrence Demilio	Psychiatric Evaluation	Mountainside, NJ

Action 32. Somerset County Educational Services Commission Agreement\*  
Resolution Resolved, that the Somerset Hills Board of Education approve a contract for the 2011-2012 school year with the Somerset County Educational Services Commission (S.C.E.S.C.) for the administration of the New Jersey Non-Public Textbook and Technology Program, and be it further  
Resolved, that the Somerset Hills Board of Education approve a contract for the 2011-2012 school year with the S.C.E.S.C. to administer the non-public portion of IDEA Grant Funds, and be it further  
Resolved, that the Somerset Hills Board of Education approve the use of the S.C.E.S.C. 2011-2012 rate schedule for educational services on an as needed basis.

Action 33. Morris County Educational Services Commission \*  
Resolution Resolved, that the Somerset Hills Board of Education approve a contract for the 2011-2012 school year with the Morris County Educational Services Commission (M.C.E.S.C.) for the administration of non-public, professional support, and speech services and approve the use of the M.C.E.S.C. 2011-2012 rate schedule for educational services on an as needed basis.

Action 34. Coordinated Transportation Agreement\*  
Resolution Resolved, that the “Resolution/Agreement” for participation in coordinated transportation services with the Somerset County Educational Services Commission be approved for the 2011-2012 school year, and be it further  
Resolved, that the “Resolution/Agreement” for participation in coordinated transportation services with the Morris-Union Jointure Commission be approved for the 2011-2012 school year, and be it further  
Resolved, that the “Resolution/Agreement” for participation in coordinated transportation services with the Morris County Educational Services Commission be approved for the 2011-2012 school year, and be it further  
Resolved, that the “Resolution/Agreement” for participation in coordinated transportation services with Sussex County Regional Cooperative be approved for the 2011-2012 school year, and be it further  
Resolved, that the “Resolution/Agreement” for participation in coordinated transportation services with the Union County Educational Services Commission be approved for the 2011-2012 school year.

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Mendham Township Board of Education be approved for the 2011-2012 school year.

Action  
Resolution

35. Approved State Contract Vendors\*

WHEREAS, the Somerset Hills Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerset Hills Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Somerset Hills Board of Education intends to enter into contracts with the New Jersey State Contract Vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Somerset Hills Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, including but not limited to the following vendors:

Ackerson Drapery & Decorating

Apple Computer

Avaya,

Dell Marketing LP

Education, Inc.

Hewlett Packard Company,

for the 2011-2012 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Somerset Hills Board of Education School Business Administrator, Nancy Lee Hunter, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Somerset Hills Board of Education and the Referenced State Contract Vendors shall be from July 1, 2011 to June 30, 2012.

Action  
Resolution

36. Approval of Bid Specifications\*

Resolved, that the Business Administrator be authorized to prepare bid specifications for the purchase of the following services and supplies:

- |   |                                       |
|---|---------------------------------------|
| ▪ Asbestos removal                                | Energy Management                     |
| ▪ Boiler inspections and repairs                  | Fire protection services              |
| ▪ Carpet and floor tile replacements              | Gym floor recoating                   |
| ▪ Classroom furniture and instructional equipment | Hot water storage tank replacement    |
| ▪ Computer/technology equipment                   | HVAC controls                         |
| ▪ Copier paper                                    | Painting                              |
| ▪ Custodial supplies                              | Parking lot/Roadway repairs           |
| ▪ Custodial/Grounds Equipment                     | Plumbing repairs                      |
| ▪ Door/window replacements                        | Roof repairs                          |
| ▪ Electrical upgrades/supplies                    | Teaching supplies                     |
| ▪ Elevator maintenance                            | Transportation services (as required) |
|   | Tree maintenance                      |

And, be it further

Resolved, that the Board Secretary be authorized to purchase the above services and supplies pursuant to the N.J. Public School Contracts Law.

Information

This resolution permits the Business Administrator to purchase services and supplies that have been included in the 2011-2012 budget. Purchases exceeding the bid threshold (\$36,000.00) will only be awarded in accordance with N.J.S.A. 18A:18A

Action  
Resolution

37. Approve NJSIAA Membership\*

Resolved, that the Somerset Hills Board of Education approves the annual membership in the NJSIAA for the 2011-2012 school year and agrees to be governed by the constitution, by-laws, rules and regulations established by NJSIAA.

Action  
Resolution

38. Approve Twelve Month Employee Holiday Schedules 2011-2012\*

Resolved, that the Somerset Hills Board of Education approve the attached 2011-2012 Holiday Schedules for twelve month employees.

Action  
Resolution

39. Approve 2011-2012 Tuition Rates\*

Resolved, that the Somerset Hills Board of Education approve the 2011-2012 tuition rates:

<b>GRADE</b>	<b>TUITION</b>
KINDERGARTEN	\$12,232
1-5	\$13,317
6-8	\$15,699
9-12	\$16,948

Action  
Resolution

40. Approve Transfer of Interest\*

Resolved, that the Somerset Hills Board of Education approve the transfer of interest earned on referendum proceeds from the Capital Project fund to the General Fund.

Action  
Resolution

41. Approve Organizational Chart\*

Resolved, that the Somerset Hills Board of Education approve the Somerset Hills School District Organizational Chart, as attached.

Action  
Resolution

42. Approve District Mentoring Plan\*

Resolved, that the Somerset Hills Board of Education approves the 2008-2011 district mentoring plan extension, on file in the Superintendent's office.

Action  
Resolution

43. Approve Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan\*

Resolved, that the Somerset Hills Board of Education approves the Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan, on file in the Superintendent's office.

**X. Personnel**

All personnel action is on the recommendation of the Superintendent

Action 1. Reappointment/Tenured Teachers\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following tenured teachers for the 2011-2012 school year (step, salary, and longevity may be adjusted upon ratification of collective bargaining agreement):

**Bedwell Elementary School**

<u>Name</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
David Angri	MA	20	95,245*
Karen Ayres	MA+45	16	87,343
Darcey Brooten	MA+15	5	60,595
Sharon Brum	MA+60	17	93,190*
Sherilyn Burnett	MA+15	19	93,335
Jessica Collins	MA	5	58,660
Megan Cooper	MA+30	7	64,530
Marcella Craver	MA+30	15	82,054
Sue Crowley	MA+60	13	79,689
Emma Davis	MA+15	6	61,595
Malinda Davis-Campbell	MA+60	20	105,337*
Roberta Davitt	BA+15	16	77,965
Lucille Dempsey	MA+45	7	66,465
Phyllis DeStefano	BA	17	79,245*
Sarah Falzarano	BA+15	3	54,725
Dana Fischer	BA+15	10	63,435
Cynthia Forsythe	BA+15	19	87,951*
Michele Freda	MA	11	67,689
Karen George	BA+15	20	91,535*
Kristine Hall	MA	13	72,488
Laurie Heppes	BA+15	18	84,639*
Susan Horowitz	MA+60	14	82,654
Laraine Jaeger	MA	20	94,745
Linda Jastrabek	BA+15	19	87,951*
Judy Jensen	BA	16	75,825
Holly Jongema	BA+15	5	56,725
Sally Kasulanic	MA+45	16	87,343
Jane Kay Julian	BA+15	11	65,410
Dawn King	MA	5	58,660
Mindy Kirschner	MA+45	9 (PT@.50)	34,700
Mary Kleinstein	MA+60	16	89,195
Andrea Kostelak	BA+15	14	72,391
Patrice Leavenworth	BA	17	78,745
Christine Lemberg	MA+60	17	92,690
Melissa Leonard	MA	7	60,668
Patricia Maddaluna	MA+60	20	105,337*
James McCarron	MA	17	84,125
Jonelle Mustich	MA	6	59,660
Laurie Och	MA	17	84,125
Amy Paterno	MA	9	63,771
Emily Pike	MA+60	14	82,654
Debra Prosser	BA+15	13	69,900

Patrick Reed	MA+15	5	60,595
Deborah Rokosky	MA+15	15	80,090
Margaret Rosenthal	MA	17	84,125
Elizabeth Rudin	MA+30	17	88,553
Karen Schessler	MA+30	13	76,211
Sophia Seelig	BA	8	58,150
Rebecca Sheasley	BA	5	54,790
Diana Sombers	MA+30	11 (PT @.50)	35,608
Jennifer Tack	MA	4	57,660
Eileen Tiffenbach	MA+30	20	100,463*
Janis Virtue	MA+60	20	105,337*
Lisa Weber-Hummel	MA	20	94,745
Philip Wilkinson	BA	10	61,500
Mary Clare Windisch	MA	16	80,983

**Bernardsville Middle School**

Kristene Both	MA+30	4	61,530
Mary Burke	MA+60	19	100,630*
Eric Calabrese	BA+15	4	55,725
Andrew Couch	BA	4	53,790
Sybil Cozin	BA+15	15 (PT@.67)	50,319
Peter DiCarlo	MA+30	4	61,530
Olivia Dorfman	MA	12	70,028
Thomas Ellard	MA+60	20	105,337*
Kimberly Flynn	MA+45	16	87,343
Mary Ellen Furbish	MA	5	58,660
Alexis Gardner	BA	20	88,905*
Christopher Habermas	MA+30	5	62,530
Mary Haspel	MA+15	19	93,335
Shawn Kelly	MA	4	57,660
Brian King	MA+60	18	96,335
Katherine LaCotta	MA+60	17	93,190*
George LaNeve	MA+60	20	105,337*
Joseph LaSpada	MA+60	20	105,337*
Brian Latzke	MA+45	7	66,465
Carrie Malwitz	MA+30	5	62,530
Nicole Marashlian	MA+45	7	66,465
Jessica McGinn	BA+15	7	58,725
Patricia McMillan	BA	17	78,745
Mark Noonan	BA	17	78,745
Karrie Obert-Thorn	MA+15	11	69,481
Henry Oosterveld	MA+60	12	77,255
Melissa Paparozzi	MA	4	57,660
Shane Porter	BA+15	5	56,725
Carolann Reznick	MA+45	7	66,465
Rosemarie Rizzuto	MA+60	17	92,690
Margaret Roberson	MA+45	19	98,540*
Suzanne Ryan	MA+30	14	79,030

Jason Snyder	BA+15	4	55,725
Elizabeth St.Ours	BA+15	6	57,725
Valerie Tchorz	MA+45	8	67,825
Michael Terraciano	MA+30	16	85,229
Kelly Wells	MA+30	8	65,890
Joy White	BA+15	5	56,725
Lori Wisniewski	MA+60	9	71,335

**Bernards High School**

Matthew Bale-Pena	BA	4	53,790
Carolyn Benner	MA+60	17	92,690
Dianne Berger	MA+15	17	86,412
Jeannette Bracero	MA	4	57,660
David Brothers	MA+30	16	85,229
Lynda Burns	BA+15	17	80,977
Lisa Carpiniello	BA	4	53,790
Jeffrey Caswell	BA	17	78,745
Marilyn Clendenny	MA+60	19	100,630*
Kay Collins	MA+15	17	86,412
Anne Connor	MA+45	16	87,343
Suzanne Cutler	BA	20	88,905*
Janet DeMeo	MA+30	14	79,030
Theresa DeRoberts	MA+30	9	67,465
Thomas DiMarco	MA+60	19	100,630*
Louise DuBois	MA+60	17	92,690
Jeffrey Falzarano	MA+15	20	97,440
James Ferrara	MA+60	20	104,837
Joseph Foglia	BA+15	20	91,535*
Angela Fresco	MA+45	12	75,431
Paula Gray	MA+60	19	100,130
John Grund	MA+15	19	93,335
Jay Hogge	MA+60	17	92,690
Wendi LaBruno	MA+60	10	73,110
John Lallis	MA+30	20	99,963
Lindsay Lorson	MA+30	4	61,530
Judith Martin	MA+60	20	105,337*
Sky Meakem	MA	3	56,660
Joseph Milde	BA	16	75,825
Janet Miller	MA+15	20	97,940*
Janice O'Brien	MA	13	72,488
Leslie O'Connor	BA+15	5	56,725
Jacqueline Oswald	MA+45	7	66,465
Mark Reinman	BA	16	75,825
Stephen Sands	BA+15	11	65,410
Lisa Seela	MA+45	20	102,561
Karen Silva	MA+60	17	92,690
Jon Simoneau	MA	8	62,112
Carolyn SooHoo	BA	9	59,725



Anna Sosely	MA+30	11	71,215
Mark Szakiel	MA	17	84,125
David Szostak	MA+45	11	73,150
Alan Tinquist	BA	11	63,475
Frederick Trumpy	MA+30	14	79,030
Cheryl Vassil	MA+60	15	85,850
Maria Venezia	MA+60	19	100,130
Maddalena Violillo	MA+45	10	71,175
Christine Whitlock	MA+60	17	92,690
Elizabeth Whittle	MA+45	20	102,561
Mary Yuknis	MA	20	94,745

\* Includes \$500 longevity

Action 2. Approve Tenure Contract\*

Resolution Resolved, that the Somerset Hills Board of Education approves a tenure contract for the 2011-2012 school year (step and salary may be adjusted upon ratification of collective bargaining agreement):

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Dennis Babicke	HS	MA+60	12	77,255
Heather Buterbaugh	HS	BA+15	8	60,085
Jonathan Cherng	HS	MA	3	56,660
Allison Ernst	HS	BA+15	3	54,725
LuAnn Falletta	HS	MA+30	15	82,054
Jessica Frazier	MS	BA	3	52,790
Michael Georgiana	MS	BA	3	52,790
Ashley Janosko	HS	MA+15	3	58,595
Kristen MacGorman	MS	MA+45	4	63,465
Amanda Morawick	MS	MA+30	3	60,530
Timothy Palek	MS	MA	3	56,660
Karen Senko	HS	MA+15	3	58,595
Lynn Weltler	HS	MA+30	16	85,229

Action 3. Reappointment/Non-Tenured Teachers\*

Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following non-tenured teachers for the 2011-2012 school year (step and salary may be adjusted upon ratification of collective bargaining agreement):

**Third Year Teachers**

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Kelly Clark	HS	MA	12	70,028
Megan Dooley	HS	MA	1-2	55,660
Nicole Drag	HS	BA	1-2	51,790
Lisa Drew	MS	MA+15	14	77,154
Melissa Gurth	Bedwell	MA+15	8 (PT@.50)	31,978
Theresa Peppe	HS	BA	1-2	51,790
Erika Procacci	MS	BA	4	53,790
Jill Roll	Bedwell	MA	13	72,488
Lauren Smith	Bedwell	MA	5	58,660

**Second Year Teachers**

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Susan Fischer	Bedwell	MA	9	63,771
Marianne Fitzgerald	MS	BA+15	4	55,725
Jade Pietroluongo	HS	BA	1-2	51,790
Jamie Reeves	Bedwell	BA	4	53,790
Kathleen Ryerson	HS	MA+15	13 (PT@.50)	37,206
Franklin Spangler	HS	BA	1-2	51,790

Action Resolution 4. Approve Non-Tenure Contract\*  
 Resolved, that the Somerset Hills Board of Education approves a non-tenure contract for Jose Daben, Spanish Teacher at Bernards High School, Level MA+45, Step 10, at an annual salary of \$71,175 (step and salary may be adjusted upon ratification of collective bargaining agreement) for the 2011-2012 school year.

Action Resolution 5. Reappointment/Technology Employees\*  
 Resolved, that the Somerset Hills Board of Education approves the reappointment of the following technology employees for the 2011-2012 school year (step, salary, stipend, and longevity may be adjusted upon ratification of collective bargaining agreement):

			<u>Step</u>
Susan Daniw	<b>Total Salary</b>	<b>51,530</b>	9
Mark Prunty	Salary	62,105	18
	Microsoft MCSA	1,800	
	Longevity	500	
	<b>Total Salary</b>	<b>64,405</b>	
Rickey Saez	Salary	56,905	14
	Microsoft MCP	700	
	Longevity	500	
	<b>Total Salary</b>	<b>58,105</b>	

Action Resolution 6. Reappointment/Custodial Employees\*  
 Resolved, that the Somerset Hills Board of Education approves the reappointment of the following custodial employees for the 2011-2012 school year:

		<u>Step</u>	
Daniel Beam	Base Salary	47,876	12
	Longevity	787	
	<b>Total Salary</b>	<b>\$48,663</b>	
Soukan Chandara	Base Salary	45,671	11
	Longevity	787	
	<b>Total Salary</b>	<b>\$46,458</b>	
Wiktor Chwiedsiouk	Base Salary	47,876	12
	Longevity	787	
	<b>Total Salary</b>	<b>\$48,663</b>	

Michael Consulmagno	Base Salary	40,406	8
	<b>Total Salary</b>	<b>\$40,406</b>	
Bhanca Komsiri	Base Salary	38,021	6
	<b>Total Salary</b>	<b>\$38,021</b>	
Tossapon Miles	Base Salary	37,328	5
	<b>Total Salary</b>	<b>\$37,328</b>	
Hong Panyanouvong	Base Salary	45,671	11
	<b>Total Salary</b>	<b>\$45,671</b>	
Chansy Phouthapadith	Base Salary	43,691	10
	Longevity	393	
	<b>Total Salary</b>	<b>\$44,084</b>	
Chone Phouthapadith	Base Salary	47,876	12
	Longevity	1,311	
	<b>Total Salary</b>	<b>\$49,187</b>	
Khambone Singsongkham	Base Salary	47,876	12
	Longevity	787	
	<b>Total Salary</b>	<b>\$48,663</b>	
Khamsy Sysongdeth	Base Salary	47,876	12
	Longevity	1,311	
	<b>Total Salary</b>	<b>\$49,187</b>	
Manaswee Sysongdeth	Base Salary	45,671	11
	Longevity	787	
	<b>Total Salary</b>	<b>\$46,458</b>	
Somdy Sysongdeth	Base Salary	47,876	12
	Longevity	393	
	<b>Total Salary</b>	<b>\$48,269</b>	
Visavanh Vongsouthy	Base Salary	43,691	10
	Longevity	393	
	<b>Total Salary</b>	<b>\$44,084</b>	
Bobknuck Vongvilay	Base Salary	47,876	12
	Longevity	787	
	<b>Total Salary</b>	<b>\$48,663</b>	
Wannapha Vongvilay	Base Salary	39,101	7
	<b>Total Salary</b>	<b>\$39,101</b>	

Nick Zamir	Base Salary	39,101	7
	<b>Total Salary</b>	<b>\$39,101</b>	

Action 7. Reappointment/Maintenance Employees\*

Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following maintenance employees for the 2011-2012 school year (step, salary, stipend, and longevity may be adjusted upon ratification of collective bargaining agreement):

			<u>Step</u>
James Fulper	Base Salary	53,195	12
	System Maintenance	16,526	
	Assistant Heating Controls	2,435	
	Boiler License	1,188	
	Longevity	786	
	<b>Total Salary</b>	<b>\$74,130</b>	
Douglas Lucas	Base Salary	53,195	12
	System Maintenance	16,526	
	Boiler License	1,188	
	Plaster Mason	1,803	
	Longevity	1,574	
	<b>Total Salary</b>	<b>\$74,286</b>	
Thomas Rodaligo	<b>Total Salary</b>	<b>\$43,445</b>	7
Rufus Vought	Base Salary	53,195	12
	System Maintenance	16,526	
	Assistant Heating Controls	2,435	
	Boiler License	1,188	
	Longevity	2,621	
	<b>Total Salary</b>	<b>\$75,965</b>	
Alan Yunghahn	Base Salary	53,195	12
	District Maint. Foreman	13,332	
	System Maintenance	16,526	
	Heating Controls	4,928	
	Locksmith	1,188	
	Boiler License	1,188	
	Longevity	2,621	
	<b>Total Salary</b>	<b>\$92,978</b>	

Action 8. Reappointment /Secretarial Support Staff\*

Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following support staff for the 2011-2012 school year (step, salary, and longevity may be adjusted upon ratification of collective bargaining agreement):

<u>Name</u>	<u>Location</u>	<u>Step</u>	<u>Salary</u>	<u>Longevity</u>	<u>Salary</u>
Lucy Russoniello	Bedwell	16	54,941	1,434	56,375
Deborah Meyer	MS	14	52,716		
Patricia Pedota	MS	12	50,591		
Anne Acuff	HS	18 (PT@.75)	42,950		
Virginia Collins	HS	18	57,266	1,434	58,700
Marilyn Foote	HS	OG	59,671	3,457	63,128
Robin Nickell	HS	6	44,816		
Joan Shannon	HS	18	57,266	1,434	58,700
Jacqueline Duskin	HS	4	43,091		
Christine Grant	District	18	57,266	1,434	58,700
Virginia Harknett	District	12	50,591		
Kathleen Mehan	District	8	46,641		

Action Resolution 9. Reappointment of Regular/Special Education Paraprofessionals  
**Appointments to be made at June 29, 2011 Board of Education Meeting**

Action Resolution 10. Reappointment of Confidential Employees\*  
 Resolved, that the Somerset Hills Board of Education approves the reappointment of the following confidential employees for the 2011-2012 school year (salary and longevity may be adjusted):

	<u>Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Ellen Clark - Secretary to the Superintendent	68,363	1,434	69,797
Margaret Mitchell - Assistant Information Systems Manager	82,463		
Pamela Sheehan - Confidential Secretary/Bookkeeper	62,895	1,434	64,329
Rita Taber - Personnel Assistant	71,651		
Deborah Thorp - Accounts Payable Clerk	52,052	1,434	53,486
Mary Joyce Zonfrillo - Assistant Board Secretary	77,038	1,434	78,472

Action Resolution 11. Reappointment of Administrators\*  
 Resolved, that the Somerset Hills Board of Education approves the reappointment of the following administrators for the 2011-2012 school year (salary may be adjusted):

	<u>Salary</u>
Coleen Butler-Assistant Principal-Bedwell	87,300
Suzanne Cooley-Principal-High School	145,000
Michael Corbett-Assistant Principal-High School	122,729
Michael Hoppe-Assistant Principal-High School	135,015
Nancy Lee Hunter – School Business Administrator	164,186
Lynn Kratz-Principal-Middle School	163,399
Patrick Lott-Assistant Principal-Middle School	120,780
Kathleen McCabe-Supervisor	92,000

Amy Phelan-Principal-Elementary School	147,643
Barbara Piparo-Walls-Assistant Superintendent	153,459
Jennifer Shouffler-Director of Curriculum & Instruction	120,000
Courter Smith-Supervisor	87,500

Action Resolution 12. Reappointment of Information Technology Manager\*  
Resolved, that the Somerset Hills Board of Education approves the reappointment of Charles Young, Information Technology Manager for the district, at an annual salary of \$ 95,914 for the 2011-2012 school year (salary may be adjusted).

Action Resolution 13. Reappointment of Security Officer\*  
Resolved, that the Somerset Hills Board of Education approves the reappointment of John McMahon as Security Officer at Bernards High School, at an annual salary of \$48,569 for the 2011-2012 school year (salary may be adjusted).

Action Resolution 14. Reappointment of Attendance Officer\*  
Resolved, that the Somerset Hills Board of Education approves the reappointment of John McMahon as Attendance Officer for the district at a stipend of \$4,136 for the 2011-2012 school year (stipend may be adjusted upon ratification of collective bargaining agreement).

Action Resolution 15. Reappointment of Treasurer of School Monies\*  
Resolved, that the Somerset Hills Board of Education approves the reappointment of Thomas Venanzi, Treasurer of School Monies, at an annual salary of \$4,998 for the 2011-2012 school year (salary may be adjusted).

Action Resolution 16. Reappointment of Board Messenger/Board Mail Person\*  
Resolved, that the Somerset Hills Board of Education approves the reappointment of Chone Phouthapadith as Board Messenger for the district at an annual stipend of \$1,200, and Board Mail Person for the district at an annual stipend of \$5,167 for the 2011-2012 school year (stipend may be adjusted upon ratification of collective bargaining agreement).

Action Resolution 17. Reappointment of Computer Technician  
Resolved, that the Somerset Hills Board of Education approves the reappointment of Maxwell Pike, part time (8 hrs. per week) Computer Technician, Step 1, at an hourly rate of \$27.00 for the 2011-2012 school year (step and salary may be adjusted upon ratification of collective bargaining agreement).

Action Resolution 18. Approval of Staff Member Students  
Resolved, that the Somerset Hills Board of Education approves the following children of staff members as district students for the 2011-2012 school year:

Grades Kindergarten & 2	James McCarron
Grade 2	Mark Noonan
Grades 7 & 10	Karen Silva
Grade 8 & 12	Dana Fischer
Grade 8 & 9	Rosemarie Rizzuto
Kindergarten	Valerie Tchorz
Grade 7	Patricia McMillan

Action 19. Approval of Home Instructors\*  
Resolution Resolved, that the Somerset Hills Board of Education approves all district certificated staff to provide home instruction as assigned for the 2011-2012 school year.

Action 20. Approval of Van Drivers\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the following van drivers for the 2011-2012 school year:

Eric Calabrese	Kim Miller
James Ferrara	Linda Miller
John Grund	Courter Smith
Christopher Habermas	David Szostak
Patrick Lott	Theresa Townsend
Joseph Milde	Kim Wilkinson

Action 21. Approval of Substitute Rates  
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitute rates for the 2011-2012 school year:

Teacher with Substitute Certificate	\$85.00
Teacher with Standard Certificate	\$95.00
Nurse	\$175.00
Nurse – Field Trip	\$225.00
Nurse (Overnight Trip)	\$450.00
Secretary	\$13.00/hr
Paraprofessional	\$12.00/hr
Custodian	\$13.00/hr
Maintenance	\$18.50/hr
Technology	\$20.00/hr
School Bus/Van Driver	\$20.00/hr
Bus Paraprofessional	\$18.00/hr
Seasonal Custodian	\$11.00/hr
Seasonal Maintenance	\$14.00/hr
Seasonal Technology	\$15.00/hr

Action 22. Approval of Hourly Rates  
Resolution Resolved, that the Somerset Hills Board of Education approves the following hourly rates:

Bus Paraprofessional	\$18.00
Bus Driver	\$20.00

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**THE SOMERSET HILLS SCHOOL DISTRICT  
PUBLIC INPUT & ACTION MEETING AGENDA –MAY 3, 2011**

**I. Correspondence**

**II. Superintendent Report**

1. Student/Staff Recognition
2. Proclamation to Designate May 8-14, 2011 as Special Education Week  
**WHEREAS**, the public school districts and private schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as citizens of this State and as members of society; and,  
**WHEREAS**, the local public school board members, as well as the administrators, teachers, and parents of the Somerset Hills School District serve as advocates of the rights of exceptional citizens; and,  
**WHEREAS**, we recognize the need for dedication to provide quality education for the exceptional students of our district;  
**NOW, therefore,**  
**AND I, Peter Miller**, serving as Superintendent of Somerset Hills School District do hereby proclaim the week of May 8-14, 2011 as Special Education Week in the Somerset Hills School District.

**III. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

**IV. Approval of Minutes**

Action  
Resolution

1. Approval of Minutes\*  
Resolved, that the Special Meeting and Executive session minutes of March 29, 2011 be approved.

Action  
Resolution

2. Approval of Minutes\*  
Resolved, that the Public Input & Action and Executive session minutes of March 30, 2011 be approved.

**V. Finance**

- A. Action Items:
- A. Committee Report & Discussion:
- B. Action Items:



Action  
Resolution

1. Board Secretary & Treasurer Reports & Board Certification\*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of March 2011 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	3,924,572.48	3,924,572.48
(20) Special Revenue Fund	-11,251.13	-11,251.13
(30) Capital Projects Fund	341,419.49	341,419.49
(40)Debt Service Fund	-830,908.57	-830,908.57
<b>Total Government Funds</b>	<b>\$3,423,832.57</b>	<b>\$3,423,832.57</b>

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action  
Resolution

2. Approve 2010-2011 Budget Transfers\*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for March 2011.

Action  
Resolution

3. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register dated March 2011 covering check 23017 in the amount of \$3,481.50 with the recommendation that it be paid, and Now, therefore, be it

Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>Fund</b>	<b>Amount</b>
(10) General Fund	\$3,481.50
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$3,481.50</b>

Action  
Resolution

4. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register dated April 2011 covering checks 23018 to 23182 in the amount of \$ 3,011,993.97 with the recommendation that they be paid, and

Now, therefore, be it

Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>Fund</b>	<b>Amount</b>
(10) General Fund	\$2,908,383.52
(20) Special Revenue Fund	\$35,861.61
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$67,748.84
<b>TOTAL</b>	<b>\$3,011,993.97</b>

Action Resolution 5. Approve Morris-Union Jointure Contract\*  
 Resolved, that the Somerset Hills Board of Education approve a contract with Morris-Union Jointure Commission for student #1203 for the 2010-2011.

Action Resolution 6. Approve Updated Tuition Amount  
 Resolved, that the Somerset Hills Board of Education approve the updated tuition amount for student #1152 for the 2011-2012 school year.

Action Resolution 7. Approve Non Public IDEA Amendment  
 Resolved, that the Somerset Hills School District approves amending FY 2011 IDEA Basic Nonpublic Grant Application to include carry over funds from FY2010 in the amount of \$44.00.

Action Resolution 8. Approve Integrated Preschool Program Tuition  
 Resolved, that the Somerset Hills School District approve a fee for general education students attending the Integrated Preschool Program for the 2011-12 school year in the amount of \$2,500.00.

**VI. Curriculum**

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve Field Trips\*  
 Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
BHS	a) French Students Exchange Program Rambouillet, France	3/27/12 – 4/8/12	24	2	0
BHS	b) BHS Physics Students Six Flags Great Adventure Jackson, NJ	5/31/11	280	8	10
BHS	c) Classified Students Raritan Valley Community College Date to Dream Student Leadership Conference	6/2/2011	10-12	2	0

Action  
Resolution

2. Approve District Travel\*

Resolved, that the Somerset Hills Board of Education approves the following district travel:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Angri, David	Response to Intervention: Practical Strategies Before Students Fall Behind in Reading	\$215.00	5/26/11
Olcott	b) Miller, Peter	NJ Association of School Administrators Spring Conference	\$232.48	5/23/11

**VII. Facilities & Operations**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Approve Lease/Purchase of School Van

Resolved, that the Somerset Hills Board of Education approve the lease purchase of a 2012 Type B wheel chair van at a cost of \$46,407.00 plus options under the Middlesex County Regional Services Commission bid, awarded February 20, 2010.

Action  
Resolution

2. Authorize Lease/Purchase Financing

Resolved, that the Somerset Hills Board of Education authorize the School Business Administrator to arrange for lease purchasing financing for the 2012 Thomas 24 passenger school van.

**VIII. Policy**

A. Committee Report & Discussion:

B. Action Items:

**IX. Personnel**

A. Committee Report & Discussion:

B. Action Items

All personnel action is on the recommendation of the Superintendent

Action  
Resolution

1. Approval of Parenthood Leave

Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Emma Davis, elementary teacher at Bedwell Elementary School, effective September 1, 2011 through January 26, 2012.

Action  
Resolution

2. Approval of Parenthood Leave

Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Kristin Fanning Lees, math teacher at Bernardsville Middle School, effective September 1, 2011 through June 30, 2012.

Action  
Resolution

3. Approval of Parenthood Leave

Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Karen Kraus Jackson, math teacher at Bernardsville Middle School, effective September 1, 2011 through June 30, 2012.

Action  
Resolution

4. Approval of Parenthood Leave

Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Sophia Seelig, elementary teacher at Bedwell Elementary School, effective September 1, 2011 through June 30, 2012.

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- Action 5. Approval of Parenthood Leave  
Resolution Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Erika Procacci, special education teacher at Bernardsville Middle School, effective September 1, 2011 through January 26, 2012.
- Action 6. Approval of Parenthood Leave  
Resolution Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Maureen Ziolkowski, elementary teacher at Bedwell Elementary School, effective September 1, 2011 through June 30, 2012.
- Action 7. Approve Appointment of Leave Replacement Teacher  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Cynthia Fulton, leave replacement elementary teacher at Bedwell Elementary School, Level BA, Step 15, at an annual salary of \$73,055, effective September 1, 2011 for the 2011-2012 school year. (Ziolkowski)
- Action 8. Approve Appointment of Leave Replacement Teacher  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Allen Thurlow, leave replacement elementary teacher at Bedwell Elementary School, Level BA+15, Step 4, at an annual salary of \$55,725, effective September 1, 2011 for the 2011-2012 school year. (Seelig)
- Action 9. Approve Appointment of Leave Replacement Teacher  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Jessica Mariani, leave replacement elementary teacher at Bedwell Elementary School, Level BA, Step 7, at an annual salary of \$56,790, effective September 1, 2011 through January 26, 2012. (Davis)
- Action 10. Approve Appointment of Leave Replacement Teacher  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Denise Jandoli, leave replacement math teacher at Bernardsville Middle School, Level BA, Step 1-2, at an annual salary of \$51,790, effective September 1, 2011 for the 2011-2012 school year. (Jackson)
- Action 11. Approve Appointment of Leave Replacement Teacher  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Katelyn Finley, leave replacement math teacher at Bernardsville Middle School, Level BA, Step 1-2, at an annual salary of \$51,790, effective September 1, 2011 for the 2011-2012 school year. (Fanning Lees)
- Action 12. Approval of Substitutes\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2010-2011 school year:
- |                 |                 |
|-----------------|-----------------|
| Rebecca DeMarco | Sub Certificate |
| Geoffrey George | Sub Certificate |

Action 13. Approval of Fall Athletic Positions\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the following athletic positions for the 2011-2012 school year (stipend may be adjusted upon ratification of collective bargaining agreement):

**BHS Athletic Positions**

<b>Position</b>	<b>Person Recommended</b>	<b>Stipend</b>
Assistant AD: Fall	Kelly Clark	\$ 3,969
Cheerleading: Fall Head	Vacant	4,978
Cheerleading: Fall Assistant	Vacant	3,745
Cross Country: Head	Dave Szostak	7,318
Cross Country: Assistant	Tom DiMarco	4,785
Field Hockey: Head	Sarah Falzarano	7,318
Field Hockey: Assistant (JV)	Leslie O'Connor	6,154
Field Hockey: Assistant (FR)	Kristen Wallace	4,940
Football: Head	Jon Simoneau	10,616
Football: Assistant	Dave Carmon	7,916
Football: Assistant (JV)	Brian Latzke	7,916
Football: Assistant (FR)	Joe Milde	7,257
Football: Assistant (FR)	Dave Brothers	7,257
Football: Assistant (JV)	Shadi Zaiton	7,916
Open Gym: Fall	John McMahon	1,829
Men's Soccer: Head	Joe LaSpada	7,916
Men's Soccer: Assistant (JV)	Jose Daben	6,154
Men's Soccer: Assistant (FR)	Allen Thurlow	4,940
Women's Soccer: Head	Chris Habermas	7,916
Women's Soccer: Assistant (JV)	Phil Wilkinson	6,154
Women's Soccer: Assistant (FR)	Andrew Couch	4,940
Women's Tennis: Head	Linda Miller	7,036
Women's Tennis: Assistant	Kim Miller	4,563

- X. Neighborhood Relations
- XI. Community Relations
- XI.I Supplementary Matters
- XIII. Public Questions & Comments
- XIV. Adjournment

**Resolutions:**

\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.