

---

**The Somerset Hills School District**  
**PUBLIC INPUT & ACTION MEETING AGENDA – JANUARY 22, 2014**  
**EXECUTIVE SESSION – 6:30 P.M.**  
**PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**  
**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.**  
**BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Roll Call**

**III. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**V. Pledge of Allegiance**

**VI. Correspondence**

1. Markie Burke Retirement Letter
2. Wendy Supron – Removal of Trees

**VII. Report of the Superintendent**

1. Student/Staff Recognition
2. Academic Report

3. SHEF's Directed Giving Campaign – Patrice Cummings
4. School Calendar 2014-2015
5. School Board Recognition Month

**WHEREAS**, The New Jersey School Boards Association has declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Somerset Hills Board of Education is one of 586 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS**, The Somerset Hills Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED**, That the Somerset Hills Board of Education, does hereby recognize the services of school board members throughout New Jersey as we join communities statewide in observing January 2014 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Somerset Hills Board of Education urges all our citizens to work with the Boards of Education and all school staff toward the improvement of our children's education.

#### **VIII. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

**IX. Approval of Minutes\***Action 1. Approval of MinutesResolution Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for December 11, 2013.Action 2. Approval of MinutesResolution Resolved, that the Somerset Hills Board of Education approve the Reorganization Meeting of January 7, 2014.**X. Finance\***

A. Committee Report &amp; Discussion:

B. Action Items:

Action 1. Board Secretary & Treasurer Reports & Board Certification\*Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of November 2013 showing the following balances:

| <b>FUND</b>                | <b>Board Secretary<br/>Cash Balance (1)</b> | <b>Treasurer Cash<br/>Balance (2)</b> |
|----------------------------|---|---------------------------------------|
| (10) General Fund          | \$7,003,244.77                              | \$7,003,244.77                        |
| (20) Special Revenue Fund  | (\$2,562.23)                                | (\$2,562.23)                          |
| (30) Capital Projects Fund | (\$486,527.25)                              | (\$486,527.25)                        |
| (40)Debt Service Fund      | \$5,121.05                                  | \$5,121.05                            |
| Total Government Funds     | \$6,519,276.34                              | \$6,519,276.34                        |

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2013-2014 Budget Transfers\*Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for November 2013.Action 3. Board Secretary & Treasurer Reports & Board Certification\*Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of December 2013 showing the following balances:

| <b>FUND</b> | <b>Board Secretary<br/>Cash Balance (1)</b> | <b>Treasurer Cash<br/>Balance (2)</b> |
|-------------|---|---------------------------------------|
|-------------|---|---------------------------------------|

|                            |                |                |
|----------------------------|----------------|----------------|
| (10) General Fund          | \$6,017,727.56 | \$6,017,727.56 |
| (20) Special Revenue Fund  | \$242,940.72   | \$242,940.72   |
| (30) Capital Projects Fund | \$283,422.70   | \$283,422.70   |
| (40)Debt Service Fund      | \$363,892.79   | \$363,892.79   |
| Total Government Funds     | \$6,907,983.77 | \$6,907,983.77 |

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

(Report will be distributed at meeting)

Action  
Resolution

4. Approve 2013-2014 Budget Transfers\*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for December 2013.

Action  
Resolution

3. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register dated December 2013 covering check numbers 30089 to 30196 in the amount of \$3,004,040.04 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| FUND                       | AMOUNT                |
|----------------------------|-----------------------|
| (10) General Fund          | \$2,881,886.30        |
| (20) Special Revenue Fund  | \$61,245.44           |
| (30) Capital Projects Fund | \$10,409.00           |
| (40) Debt Service Fund     | -0-                   |
| (60) Cafeteria Fund        | \$50,499.30           |
| <b>TOTAL</b>               | <b>\$3,004,040.04</b> |

WHEREAS, the Board Secretary has presented a check register dated December 2013 covering check numbers 30197 to 30199 in the amount of \$16,134.28 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| FUND                      | AMOUNT      |
|---------------------------|-------------|
| (10) General Fund         | \$16,134.28 |
| (20) Special Revenue Fund | -0-         |

|                            |                    |
|----------------------------|--------------------|
| (30) Capital Projects Fund | -0-                |
| (40) Debt Service Fund     | -0-                |
| (60) Cafeteria Fund        | -0-                |
| <b>TOTAL</b>               | <b>\$16,134.28</b> |

WHEREAS, the Board Secretary has presented a check register dated January 2014 covering check numbers 30200 to 30340 in the amount of \$1,626,339.47 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| <b>FUND</b>                | <b>AMOUNT</b>         |
|----------------------------|-----------------------|
| (10) General Fund          | \$1,553,414.32        |
| (20) Special Revenue Fund  | \$26,959.21           |
| (30) Capital Projects Fund | \$6,084.69            |
| (40) Debt Service Fund     | -0-                   |
| (60) Cafeteria Fund        | \$39,881.25           |
| <b>TOTAL</b>               | <b>\$1,626,339.47</b> |

Action  
Resolution

4. Approve Home Instructor

Resolved, that the Somerset Hills School District approve the following individual to provide home instruction for the 2013-2014 school year:

| Provider       | Student ID | Location         |
|----------------|------------|------------------|
| Paige Arnowitz | 2018100    | Bernardsville NJ |

Action  
Resolution

5. Approve Parent Fund Raisers

Resolved, that the Somerset Hills School District approve the following parent fund raisers:

| School | Organization               | Date            |
|--------|----------------------------|-----------------|
| BHS    | Booster Club- SAT Bootcamp | March 1-2, 2014 |

**XI. Curriculum\*** (Attachment #4)

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Approve Field Trips\*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

| School | Trip  | Date(s) | # of Students | # of Faculty | # of Chaperones |
|--------|---|---------|---------------|--------------|-----------------|
| BES    | a) Preschool<br>Somerset Hills Adult Day<br>Center<br>Basking Ridge, NJ | 2/12/14 | 12            | 5            |                 |
| BHS    | b) Mock Trial<br>Somerville Court House                                 | 1/7/14  | 8             | 1            |                 |

|     |  |         |     |   |   |
|-----|--|---------|-----|---|---|
|     | Somerville NJ  |         |     |   |   |
| BHS | c) AP European History<br>Met Opera LaBoheme NYC   | 3/22/14 | 16  | 2 |   |
| BHS | d) AP French Class<br>Visual encounter with AP<br>French language and culture<br>Barnes Foundation<br>Philadelphia, PA | 2/7/14  | 7   | 2 |   |
| BHS | e) English Classes<br>Poetry Out Loud Contest<br>Winners<br>Regional State Competition<br>Red Bank, NJ                 | 2/4/14  | 4   | 1 | 1 |
| BHS | f) Bernards Choirs<br>Compete and perform in<br>festival<br>Six Flags/Music in the Park<br>Jackson, NJ                 | 5/16/14 | 121 | 2 | 7 |

Action  
Resolution

2. Approve Professional Development\*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

| School | Name                    | Workshop/Conference                     | Est. Cost | Date     |
|--------|-------------------------|---|-----------|----------|
| BES    | a) Arnold, Kara         | Danielson for Teacher Training          | \$165.00  | Feb. 4   |
| BES    | b) Biondo, Courtney     | Reducing Anxiety & Problem Behavior     | \$201.26  | Feb. 4   |
| BES    | c) Brooten, Darcey      | Poetry Writing                          | \$50.00   | April 9  |
| BES    | d) Brum, Sharon         | TC Writing                              | \$50.00   | March 4  |
| BES    | e) Fischer, Dana        | Danielson for Teacher Training          | \$165.00  | Feb. 4   |
| BES    | f) Fischer, Susan       | Implementing Rigorous, Coherent Writing | \$165.00  | Jan. 31  |
| BES    | g) Forsythe, Cindy      | Danielson for Teacher Training          | \$165.00  | Feb. 4   |
| BES    | h) Fulton, Cindy        | Implementing Rigorous, Coherent Writing | \$212.00  | Jan. 31  |
| BES    | i) King, Dawn           | Danielson for Teacher Training          | \$165.00  | Feb. 4   |
| BES    | j) Kleinstein, Mary     | TC Writing                              | \$138.90  | March 4  |
| BES    | k) Leavenworth, Patrice | Implementing Rigorous, Coherent Writing | \$165.00  | Jan. 31  |
| BES    | l) Maddaluna, Penny     | TC Writing                              | \$50.00   | March 4  |
| BES    | m) Werner, Erika        | Singapore Math                          | \$149.00  | Internet |

|          |                        | Strategies for Gr 1-6   |          |   |
|----------|------------------------|---|----------|---|
| BHS      | n) Clark, Kelly        | Tennis Coaching Clinic  | 0        | Jan. 10   |
| BHS      | o) Connor, Anne        | National Association of School Nurse Conference                   | \$239.00 | Mar. 22   |
| BHS      | p) Dooley, Megan       | Section 504 in NJ   | \$189.00 | Feb. 27   |
| BHS      | q) Falletta, LuAnn     | AP Calculus Roundtable  | 0        | Feb. 12   |
| BHS      | r) Falzarano, Jeffrey  | Baseball Clinic   | 0        | Jan 17  |
| BHS      | s) Gray, Paul          | AP Calculus Roundtable  | 0        | Feb. 12   |
| BHS      | t) Hoppe, Mike         | Annual AD Workshop  | \$873.96 | Mar 27-28   |
| BHS      | u) Labus, Rebecca      | Middle States Regional Forum                                      | \$682.65 | Jan. 22-23  |
| BHS      | v) Maestas, Alyssa     | First Aid/CPR/AED Instruction                                     | \$579.76 | Jan. 16, 17 and 24  |
| BHS      | w) Neigel, Scott       | SC Principals Meeting   | 0        | Jan 16<br>Feb 20<br>Mar 14<br>April 10                                    |
| BHS      | x) Pietroluongo, Jade  | Children of the Holocaust   | 0        | April 10  |
| BHS      | y) Simoneau, Jon       | Football Megaclinic   | \$325.00 | Feb. 28   |
| BHS      | z) Tinquist, Alan      | Tennis Coaching Clinic  | 0        | Jan. 10   |
| BHS      | aa) Whittle, Elizabeth | AP French Themes  | 0        | Feb.18<br>Feb.25  |
| BMS      | bb) Both, Kristene     | TC-Author Studies & Informational Writing                         | \$83.25  | May 7   |
| BMS      | cc) Ryan, Suzanne      | NJSSNA Conference-<br>"Embracing the Challenge of School Nursing" | \$210.00 | March 22  |
| District | dd) Hunter, Nancy      | NJ Association of School Business Officials                       | 0        | Jan. 15<br>Jan. 24<br>Feb. 28<br>Mar. 28<br>April 25<br>May 23<br>June 27 |
| District | ee) Hunter, Nancy      | SC School Business Admin Roundtable                               | 0        | Jan. 24<br>Feb. 28<br>Mar. 21<br>April 25<br>May 16                       |
| District | ff) Kolmer, Grant      | Google in Education Summit  | \$249.00 | Mar. 13-14  |
| District | gg) Mitchell, Peg      | PS Users Group Meeting-District SIS Managers                      | \$87.00  | Jan. 15<br>Feb. 12  |

|          |                    |   |         |   |
|----------|--------------------|---|---------|---|
|          |                    |   |         | Mar. 19<br>Apr 23<br>May 28<br>June 18                      |
| District | hh) Shouffler, Jen | PARCC Training                                | 0       | Jan. 15   |
| District | ii) Vaught, Teresa | MUJC-Special Services Roundtable              | 0       | Jan. 17<br>Feb. 14<br>Mar. 14<br>May 9<br>June 13           |
| District | jj) Vaught, Teresa | SC - Special Services Roundtable              | 0       | Jan. 24<br>Feb. 28<br>Mar 14<br>April 4<br>May 9<br>June 13 |
| District | kk) Vaught, Teresa | SGO's – Monitoring & Adjusting                | 0       | Jan. 22   |
| District | ll) Vaught, Teresa | TC-Preparing students w/IEPs for ELA          | \$50.00 | Feb. 14   |
| District | mm) Walls, Barbara | MUJC-Personnel Admin Meeting                  | 0       | Mar. 4  |
| District | nn) Walls, Barbara | MUJC-Danielson PLC for Teacher Evaluation     | 0       | Jan. 14<br>Feb. 11<br>April 1                               |
| District | oo) Walls, Barbara | MUJC-Marshall Principal Evaluation PLC        | 0       | Jan. 28   |
| District | pp) Walls, Barbara | NJASA Executive Committee Meetings            | 0       | Jan. 16<br>Mar 13<br>April 10<br>May 21<br>June 5           |
| District | qq) Walls, Barbara | Personnel Administrators Association Meetings | 0       | Feb 13<br>May 6   |
| District | rr) Walls, Barbara | School Counselor Evaluation Model             | \$75.00 | Feb 6   |
| District | ss) Wood, Frances  | MUJC Monthly meetings                         | \$37.20 | Jan. 9<br>Feb. 13<br>Mar. 6<br>April 10<br>May 8<br>June 12 |
| District | tt) Wood, Frances  | SC Superintendents' Roundtable                | 0       | Jan. 10<br>Feb. 7<br>Mar. 7                                 |



|          |                    |                                     |          |                             |
|----------|--------------------|-------------------------------------|----------|-----------------------------|
|          |                    |                                     |          | April 11<br>May 2<br>June 6 |
| District | uu) Young, Charles | PARCC Training                      | 0        | Jan. 16                     |
| District | vv) Young, Charles | NY/NJ Google in<br>Education Summit | \$255.76 | Mar 13-14                   |

Action Resolution 3. HIB Report\*  
Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on January 22, 2014 and upheld the findings and/or consequences recommended by the superintendent.

Action Resolution 4. Adopt B.H.S. Courses for 2014-2015\*  
Resolved, that the Somerset Hills Board of Education approve the adoption of the following new Bernards High School courses for the 2014-2015 school year:  
Debate (A)  
Physics B 1 (AP)  
Physics B 2 (AP)

Action Resolution 5. Approve 2013-2014 Nursing Services Plan\*  
Resolved, that the Somerset Hills Board of Education approve the 2013-2014 Nursing Services Plan.

## **XII. Facilities & Operations**

- A. Committee Report & Discussion:  
B. Action Items:

Action Resolution 1. Adoption – 2014-2015 School Calendar\*  
Resolved, that the Somerset Hills Board of Education adopt the 2014-2015 school calendar, as attached.

## **XIII. Policy**

- A. Committee Report & Discussion:  
B. Action Items:

## **XIV. Personnel**

- A. Committee Report & Discussion:  
B. Action Items:  
All personnel action is on the recommendation of the Superintendent.

Action Resolution 1. Accept Retirement  
Resolved, that the Somerset Hills Board of Education accept, with regret, the retirement of Mary Burke, Language Arts teacher at Bernardsville Middle School effective June 30 2014, with thanks for 25 years of service to the district.

Action 2. Accept Resignation

- 
- Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Tonya Edlow, part time special education paraprofessional, effective February 13, 2014.
- Action 3. Accept Resignation  
Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Janelle Jegou, part time special education paraprofessional and regular paraprofessional, effective February 5, 2014.
- Action 4. Approve Appointment of Interim Assistant Principal  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Lynn Sharp, interim assistant principal at Bedwell Elementary School at a per diem rate of \$425, effective January 21, 2014 through the end of the assignment. (Dempsey)
- Action 5. Approve Parenthood Leave  
Resolution Resolved, that the Somerset Hills Board of Education approve parenthood leave for Jonelle Mustich, elementary teacher at Bedwell Elementary School from March 10, 2014 through June 30, 2014 and from September 1, 2014 through the last day of the second marking period (date to be determined) January 2015.
- Action 6. Approve Permanent Substitute  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Lauren O'Day, permanent substitute at Bedwell Elementary School, level MA, step 1, at an annual salary of \$56,435 (prorated), January 27, 2014 through March 7, 2014.
- Action 7. Approve Leave Replacement  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Lauren O'Day, elementary leave replacement teacher at Bedwell Elementary School, level MA, step 1, at an annual salary of \$56,435 (prorated) from March 10, 2014 through June 30, 2014. (Mustich)
- Action 8. Approve Appointment of Paraprofessional Chaperone  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Patricia Pedota, special education paraprofessional chaperone, to shadow student # 2016422, at an hourly rate of \$14.91 (not to exceed two hours) on December 17, 2013.
- Action 9. Approve Appointment of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Jacqueline Constantinou, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective January 13, 2014 for the 2013-2014 school year. (Flanagan)
- Action 10. Approve Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Catherine Omega, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective January 13, 2014 for the 2013-2014 school year. (new)

Action 11. Approve Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Howard Silberstein, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective January 13, 2014 for the 2013-2014 school year. (Russak)

Action 12. Approve Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Lauren Rittenhouse, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective February 18, 2014 for the 2013-2014 school year. (Edlow)

Action 13. Approve Co-Curricular Position

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular position at the Bernardsville High School for the 2013-2014 school year:

| <u>Name</u>       | <u>Position</u>         | <u>Stipend</u> |
|-------------------|-------------------------|----------------|
| Patricia McMillan | Tennis Coach – Men’s JV | \$4,631        |

Action 14. Approve Appointment of Peer Tutoring Coordinator

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Carrie Malwitz, peer tutoring coordinator at the Bernardsville Middle School, at a stipend of \$860.00 for the 2013-2014 school year, funded by the Somerset Hills Youth Services Commission and Municipal Alliance Committee.

Action 15. Approve Professional Development Plan

Resolution Resolved, that the Somerset Hills Board of Education approve the professional development plan (July 1, 2013 -June 30, 2018) for Frances Wood, Ed.D., Superintendent.

Action 16. Approve Appointment of Custodian

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Jerald Bell, full time custodian, Step 1B, at an annual salary of \$25,000 (prorated) effective October 28, 2013.

Action 17. Approve Appointment of Tutor Mentors

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following tutor mentors for the six week after school program at Bedwell Elementary School beginning January 15, 2014 through May 21, 2014 at an hourly rate of \$59.11.

| <u>Name</u>          | <u>Position</u>           | <u>Stipend</u> |
|----------------------|---------------------------|----------------|
| a) LaBruno, Wendi    | Tutor Mentor - substitute | \$59.11/hour   |
| b) Rokosky, Deborah  | Tutor Mentor              | \$59.11/hour   |
| c) Ruiz, Kathleen    | Tutor Mentor              | \$59.11/hour   |
| d) Wilkinson, Philip | Tutor Mentor              | \$59.11/hour   |

- Action 18. Approve Appointment of Volunteers  
Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteer positions at Bernards High School for the 2013-2014 school year:

| Name                  | Position        | Stipend   |
|-----------------------|-----------------|-----------|
| a) Frasier, Elisabeth | Academic Mentor | Volunteer |
| b) Hahn, Douglas      | Fencing         | Volunteer |
| c) Smith, John        | Academic Mentor | Volunteer |
| d) Smith, Suzanne     | Academic Mentor | Volunteer |

- Action 19. Approve Appointment of Substitutes  
Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2013-2014 school year:

| Name                     | Substitute                              | Certificate           |
|--------------------------|---|-----------------------|
| a) Anthony, Lydia        | Teacher, Paraprofessional               | Standard Certificate  |
| b) Bardes, Francesca     | Teacher, Paraprofessional               | Standard Certificate  |
| c) Bonanno, Megan        | Teacher, Paraprofessional,<br>Secretary | Substitute Credential |
| d) Brooten, Kyle         | Paraprofessional                        | Standard Certificate  |
| e) Caldwell, Jennifer    | Teacher, Paraprofessional               | Substitute Credential |
| f) Johnson-Smith, Sandra | Teacher, Paraprofessional,<br>Secretary | Substitute Credential |
| g) McCurnin, Kimberly    | Teacher, Paraprofessional               | CEAS                  |
| h) Onque, Dawn           | Bus Paraprofessional                    |                       |
| i) Schott, Oren          | Teacher, Paraprofessional               | Substitute Credential |

- XV. Community Relations**  
**XVI. Supplementary Matters**  
**XVII. Public Questions & Comments**  
**XVIII. Adjournment**

**Resolutions:**

**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.