
**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – MAY 19, 2010**

**EXECUTIVE SESSION – 6:30P.M.
PRINCIPALS CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Student/Staff Recognition
2. S.H.E.F. Presentation of Check

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX. Approval of Minutes**Action 1. Approval of Minutes***

Resolution Resolved, that the Public Input & Action and Executive meeting minutes of April 28, 2010, be approved.

Action 2. Approval of Minutes*

Resolution Resolved, that the Special meeting minutes of May 4, 2010, be approved.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action 1. Board Secretary & Treasurer Reports & Board Certification

Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of April, 2010 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$4,795,172.44	\$4,795,172.44
(20) Special Revenue Fund	\$1,824.07	\$1,824.07
(30) Capital Projects Fund	\$(991,668.12)	\$(991,668.12)
(40)Debt Service Fund	\$(536,475.00)	\$(536,475.00)
Total Government Funds	\$3,268,853.39	\$3,268,853.39

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that

sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- Action 2. Approve April 2009 Budget Transfers
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of 2009-2010 budget transfers for April, 2010.

- Action 3. Payment of Bills*
Resolution WHEREAS, the Board Secretary has presented a check register dated April 30, 2010 covering check numbers 20537 to 20541 in the amount of \$1,182,789.42 with the recommendation that they be paid, and
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,089,199.76
(20) Special Revenue Fund	\$73,740.30
(30) Capital Projects Fund	\$1,000.00
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$18,849.36
TOTAL	\$1,182,789.42

- Action 4. Payment of Bills*
Resolution WHEREAS, the Board Secretary has presented a check register dated May 12, 2010 covering check numbers 20542 to 20681 in the amount of \$669,616.45 with the recommendation that they be paid, and
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$642,409.96
(20) Special Revenue Fund	\$26,982.99
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$223.50
TOTAL	\$669,616.45

- Action 5. Approval of 2010/2011 Health Insurance Renewal Contract
Resolution Resolved, that the Somerset Hills Board of Education approve the renewal of our 2010/2011 Medical and Dental Insurance rates with Horizon Blue Cross Blue Shield with no increase in medical and a 3% decrease in traditional dental as follows:

	Medical*				Dental*	
	Single	2 Adults	Parent/Child	Family	Traditional	HMO
2009/2010	\$7,153	\$15,529	\$10,408	\$18,173	\$879	\$477
2010/2011	\$7,153	\$15,529	\$10,408	\$18,173	\$851	\$477

*yearly cost/per employee

XI. Curriculum

(Attachment #3)

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Peer Leadership B.M.S. Field Day	5/28/10	10	1	0
BHS	b) Girls Track Team North Carolina University Greensboro, JC	6/17/2010 To 6/19/2010	5	1	3
BHS	c) AB/IB Calculus, Math Studies, AP Stat Eureka! Apply your Imagination Bergen Performing Arts Center Englewood (Approved 3/10/2010 Change of Location)	5/28/10	104	6	0
BHS	d) BHS Math League Math Contest for 4 th Grade Student Bedwell Elementary School	6/15/2010	3	1	0

Action
Resolution

2. Approve B.H.S Textbook Adoption

Resolved, that the Somerset Hills Board of Education approves the following Bernards High School Spanish III (A) and III (H) textbook for the 2010-2011 school year:

Realidades (2008)

Publisher:Pearson

Action
Resolution

3. Approve B.H.S Textbook Adoption

Resolved, that the Somerset Hills Board of Education approves the following Bernards High School French V (H) textbook for the 2010-2011 school year:

Tresors du Temps-Level 4 (2005)

Publisher:Glencoe

Action
Resolution

4. Approve B.H.S Textbook Adoption

Resolved, that the Somerset Hills Board of Education approves the following Bernards High School French III (H), IV (A), IV (H) textbook for the 2010-2011 school year:

Discovering French -Level 3 (2009)

Publisher: Holt

- Action 5. Approve B.H.S Textbook Adoption
Resolution Resolved, that the Somerset Hills Board of Education approves the following Bernards High School Chemistry (AP) textbook for the 2010-2011 school year:
Chemistry the Central Science (2009)
Publisher: Pearson/Prentice Hall
- Action 6. Approve 2010-2011 Professional Development Plan
Resolution Resolved, that the Somerset Hills Board of Education approve the Professional Development Plan for the 2010-2011 school year.
- Action 7. Approve Professional Affiliation with the College of New Jersey
Resolution Resolved, that the Somerset Hills Board of Education approve participation in the College of New Jersey Professional Development of Schools Network through June 2011 at an annual cost of \$200.
Note: Paid for with Federal Title II Funds
- Action 8. Approve District Participation in State pilot assessments
Resolution Resolved, that the Somerset Hills Board of Education approve participation in state assessment pilots, K-12, for the 2010-2011 school year.
- Action 9. Approve BHS Summer Reading List
Resolution Resolved, that the Somerset Hills Board of Education approve Bernards High School summer reading list for the 2010-2011 school year.
- Action 10. Approve Sale of BHS Textbooks
Resolution Resolved, that the Somerset Hills Board of Education approve the sale of the following used Bernards High School Physics textbooks:
Conceptual Physics (1997)
Publisher: Addison-Wesley
- Action 11. Accept Somerset Hills Education Foundation (S.H.E.F) Donation
Resolution Resolved, that the Somerset Hills Board of Education accepts a donation of \$90,000 for a district wireless project from S.H.E.F, with gratitude.
- Action 12. Discontinue Membership in the Middle States Association of Colleges and Schools, Inc.
Resolution Resolved, that the Somerset Hills Board of Education approve to discontinue membership in the Middle States Association of Colleges and School, Inc. effective July 1, 2010.

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

- Action 1. Approve Purchase of School Van

Resolution Resolved, that the Somerset Hills Board of Education approve the purchase of a 2011 Thomas 24 passenger school van at a cost of \$45,896.96 under the Middlesex County Regional Services Commission bid, awarded February 20, 2010.

Action 2. Award B.H.S. Parking Improvements Project
Resolution Resolved, that the Somerset Hills Board of Education award the B.H.S. Parking Improvement Project to:
Bids will be received and opened May 18, 2010 at 10 a.m.
There will be an addendum for this item.

Action 3. Approve Energy Savings Agreement
Resolution Be it resolved that the Somerset Hills Board of Education approve an Energy Savings Agreement with Ameresco, Inc. dated May 19, 2010. (Details to be distributed at meeting)

Action 4. Approve Lease Purchase Agreement
Resolution Be it resolved that the Somerset Hills Board of Education approve an agreement with Bank of America for a 15 year lease purchase agreement for the funding of the energy Savings Agreement with Ameresco, Inc. (Details to be distributed at meeting)

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action 1. First Reading Policy #3351 Healthy Workplace Environment – New
Resolution Resolved, that the Somerset Hills Board of Education approve first reading of Policy #3351 Healthy Workplace Environment – New

Action 2. First Reading Policy #4351 Healthy Workplace Environment – New
Resolution Resolved, that the Somerset Hills Board of Education approve first reading of Policy #4351 Healthy Workplace Environment – New

Action 3. First Reading Policy # 8660 Transportation by Private Vehicle – Revision
Resolution Resolved, that the Somerset Hills Board of Education approve first reading of Policy # 8660 Transportation by Private Vehicle – Revision

Action 4. Reading/Approval Policy #1550 Affirmative Action Program for Employment Contract Practices/Employment Practices Plan (M) – Revision
Resolution Resolved, that the Somerset Hills Board of Education approve first reading of Policy #1550 Affirmative Action Program for Employment Contract Practices/Employment Practices Plan (M) – Revision

Action 5. Reading/Approval Policy #2260 Affirmative Action Program for School and Classroom Practices (M) – Revision
Resolution Resolved, that the Somerset Hills Board of Education approve first reading of Policy #2260 Affirmative Action Program for School and Classroom Practices (M) – Revision

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action
Resolution1. Approve Appointment of Social Studies Teacher

Resolved, that the Somerset Hills Board of Education approves the appointment of Lisa Drew, social studies teacher at Bernardsville Middle School, Level MA+15, Step 14, at an annual salary of \$77,154, for the 2010-2011 school year.

Action
Resolution2. Approve Appointment of Vocal Music Teacher

Resolved, that the Somerset Hills Board of Education approves the appointment of Matthew LaPine, vocal music teacher at Bernardsville Middle School, Level MA, Step 1-2, at an annual salary of \$55,660, for the 2010-2011 school year.

Action
Resolution3. Approval of Change in Teacher Assignment

Resolved, that the Somerset Hills Board of Education approves the change in assignment for Deborah Rokosky from elementary school teacher at Bedwell Elementary School to special education teacher at Bedwell Elementary School, for the 2010-2011 school year.

Action
Resolution4. Approval of Parenthood Leave

Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Anna Sosely, effective September 1, 2010 through January 30, 2011.

Action
Resolution5. Approve Appointment of Leave Replacement Counselor

Resolved, that the Somerset Hills Board of Education approves the appointment of Patricia Lampa, Leave Replacement School Counselor at the high school, Level MA, Step 20 at a per diem rate of \$474, effective September 1, 2010 through January 30, 2011 (Sosely)

Action
Resolution6. Approval of Parenthood Leave

Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Karrie Obert-Thorn, effective April 19, 2010 through November 14, 2010.

Action
Resolution7. Approval of Payment for IB Visual Arts Assessment

Resolved, that the Somerset Hills Board of Education approves payment of \$365.21 to Dennis Babicke for IB Visual Arts Assessment on Saturday, April 17, 2010.

Action
Resolution8. Approval of Salary Adjustment

Resolved, that the Somerset Hills Board of Education approves a salary adjustment for Jacqueline Duskin, secretary at Bernards High School, Step 4, from \$41,331 (09-10) to \$43,091 (10-11).

Action
Resolution9. Approval of Job Description

Resolved, that the Somerset Hills Board of Education approves job description for Supervisor of Instruction – High School.

<u>Action</u>	10. <u>Approval of Affirmative Action Committee</u>
<u>Resolution</u>	Resolved, that the Somerset Hills Board of Education approves the following staff members to serve on the Affirmative Action Committee for 2010-2011:
	Barbara Walls Affirmative Action Officer/Assistant Superintendent
	Debra Wilkins Director of Curriculum
	Malinda Davis-Campbell School Counselor/K-4
	Christopher Habermas School Counselor/5-8
	Nancy Lee Hunter School Business Administrator
	Mike Hoppe Assistant Principal/Athletics

<u>Action</u>	11. <u>Approval of Seasonal Employees</u>																		
<u>Resolution</u>	Resolved, that the Somerset Hills Board of Education approves the following seasonal employees from June 28 through September 3:																		
	<table> <thead> <tr> <th><u>Name</u></th> <th><u>Area</u></th> <th><u>Hourly Rate</u></th> </tr> </thead> <tbody> <tr> <td>Michael Clark</td> <td>Technology</td> <td>\$ 15.50</td> </tr> <tr> <td>Kevin Grant</td> <td>Maintenance</td> <td>15.00</td> </tr> <tr> <td>Bradley Oosterveld</td> <td>Custodian</td> <td>11.00</td> </tr> <tr> <td>Maria Barron</td> <td>Custodian</td> <td>11.00</td> </tr> <tr> <td>Alan Yunghahn, Jr.</td> <td>Custodian</td> <td>10.50</td> </tr> </tbody> </table>	<u>Name</u>	<u>Area</u>	<u>Hourly Rate</u>	Michael Clark	Technology	\$ 15.50	Kevin Grant	Maintenance	15.00	Bradley Oosterveld	Custodian	11.00	Maria Barron	Custodian	11.00	Alan Yunghahn, Jr.	Custodian	10.50
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<u>Action</u>	12. <u>Approval of Student Teachers/Field Placements/Internships</u>																																																						
<u>Resolution</u>	Resolved, that the Somerset Hills Board of Education approves the following student teachers, field placements, and internships for the 2010-2011 school year:																																																						
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Action 13. Rescind Co-Curricular Positions
Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular positions at the middle school, effective May 3, 2010:
Open Gym: Boys Spring Maddalena Violillo
Open Gym: Girls Spring Dianna Horvath

Action 14. Approval of Substitute
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitute for the remainder of 2009-2010, and for the 2010-2011 school year:
Teacher
Emily Dello Russo
Carol Engel
Dana Hanna
Julia Runte
Paraprofessional & Secretary
Carol Engel
Custodial/Maintenance
Aleksander Lamcaj

XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.