
**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – NOVEMBER 14, 2012
EXECUTIVE SESSION – 6:30 P.M.
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL
PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
BERNARDS HIGH SCHOOL**

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Storm Recovery Update
2. Student/Staff Recognition

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX. Approval of Minutes

Action
Resolution

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for October 17, 2012.

Action
Resolution

2. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Special Meeting and Executive meeting minutes for October 19, 2012.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated covering check numbers 26984 to 27153 in the amount of \$3,170,295.34 with the recommendation that they be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,999,345.70
(20) Special Revenue Fund	\$84,229.14
(30) Capital Projects Fund	\$86,720.50
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$3,170,295.34

Action
Resolution

2. Approve Fund Raiser*

Resolved, that the Somerset Hills Board of Education approve the following fund raisers:

School	Event	Date
a) S.H.E.F.	Chili Cook Off 10 th Year Anniversary	03/23/13
b) Bernards Baseball Team	Canning @ Kings, Bedminster	02/02-03/13
c) Bernards Baseball Team	Fundraising with mythyryone.com	11/1-30/12

- Action Resolution 3. Accept Project Learning Tree GreenWorks! Grant
Resolved, that the Somerset Hills School District accept the Project Learning Tree GreenWorks! grant in the amount of \$1,000 for B.H.S. Courtyard. Thank you to Karen DeTrollo, B.H.S. Science Teacher, for her assistance in obtaining this grant.

XI. Curriculum

- A. Committee Report & Discussion:
B. Action Items:

- Action Resolution 1. Approve Field Trips*
Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BMS	a) Forensics Club Chatham Middle School Chatham, NJ	12/1/12	20	1	1
BHS	b) Harvard Model Congress HMC Conference Boston, MA	02/21/13	25	3	

- Action Resolution 2. Approve Professional Development*
Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Jaeger, Laraine	Practical Strategies to Implement the New Common Core Mathematics Standards	\$225.00	12/18/12
BMS	b) Jandoli, Denise	Greenwich Japanese School Lesson Study Open House	\$85.00 NCLB Funds	11/16/12
BES	c) King, Dawn	Greenwich Japanese School Lesson Study Open House	\$131.31 NCLB Funds	11/16/12
BES	d) Leavenworth, Patrice	Practical Strategies for Meeting the Rigorous Common Core State Standards in Writing	\$215.00	3/19/12
BMS	e) McCabe, Kathleen	Using Nonfiction Text Sets and Evidence	\$70.00	11/19/12
BES	f) Settembrino, Lauren	Working with Difficult and Noncompliant Students	\$225.00	12/19/12
BES	g) Spadaccini, Gianna	Greenwich Japanese School Lesson Study Open House	\$127.58 NCLB Funds	11/16/12
BHS	h) Spiegel, Sky	The Dystopic Vision: Nightmare Worlds	\$85.00	02/01/13
BHS	i) Violillo, Maddalena	Accelerate Your Students Use of the Target Language	\$225.00	12/19/12

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve Revised 2012/2013 School Calendar*
Resolved, that the Somerset Hills Board of Education approve the revised 2012/2013 school calendar, as attached.

Information The district was closed for 8 days on 10/29, 10/30, 10/31, 11/1, 11/2, 11/5, 11/6 and 11/7/12 due to Hurricane Sandy. The first 3 make-up days are already built into the school calendar; 5/23, 5/14 and 5/28/13. The next 5 make-up days are 11/9/12, 1/21, 2/15, 2/18 and 4/5/13.

Action Resolution 2. Approve Refinancing of Energy Savings Improvement Lease*
Resolved, that the Somerset Hills Board of Education approve the refinancing of its Energy Savings Improvement Lease. Bid opening scheduled for November 13, 2012. (Details to be provided at Board meeting).

Action Resolution 3. Approve Memorandum of Agreement*
Resolved, that the Somerset Hills Board of Education approve the Law Enforcement Memorandum of Agreement on file in the Superintendent's office.

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action Resolution 1. Approve Appointment of Paraprofessional
Resolved, that the Somerset Hills Board of Education approve the appointment of Katie Maurer, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective October 29, 2012. (new)

Action Resolution 2. Approve Athletic Positions *
Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions at Bernards High School for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Clark, Kelly	Assistant Athletic Director: Spring	\$3,969
Hammond, Jared	Fencing Assistant Coach (JV): Winter	\$5,199
Hemans, Nick	Lacrosse Men's Assistant Coach (FR): Spring	\$4,940
Lawson, Brendan	Swimming Assistant Coach: Winter	\$4,563
Malkin, Kevin	Ski Team Head Coach: Winter	\$6,495
Snyder, Jason	Ice Hockey Assistant Coach (JV): Winter	\$4,013

- Action 3. Approve Appointment of Substitutes*
Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2012-2013 school year:

Name	Substitute Position	Certificate
a) Borer, Kimberly	Secretary	CEAS
b) Freda, Michele	Home Instructor/Math	Standard
c) Kierst, Robert	Teacher	Standard
d) Malkin, Kevin	Teacher	Substitute Credential
e) Walley, Joy	Teacher/Paraprofessional/Secretary	Substitute Credential

- Action 4. Approve Appointment of Volunteer*
Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteer position at Bernards High School for the 2012-2013 school year:
- | Name | Position | Stipend |
|----------------|---------------|-----------|
| Boise, Shannon | Track: Winter | Volunteer |

- Action 5. Approve Adoption of the Teacher Evaluation Instrument*
Resolution Resolved, that the Somerset Hills Board of Education approve the adoption of Charlotte Danielson's Framework for Teaching (2011)/Teachscape as the district's teacher evaluation instrument.

- Action 6. Approve Parenthood Leave
Resolution Resolved, that the Somerset Hills Board of Education approve parenthood leave for Eileen Wotanowski, PreK ABA teacher at Bedwell Elementary School from February 25, 2013 through March 22, 2013.

- Action 7. Approve Parenthood Leave*
Resolution Resolved, that the Somerset Hills Board of Education approve parenthood leave for Heather Hunkele, English teacher at Bernards High School from April 8, 2013 through June 30, 2013. (Adjustments to be made based on revised school calendar)

XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.

Revised

THE SOMERSET HILLS SCHOOL DISTRICT -- 2012-2013

January 2013						
S	M	T	W	Th	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Students/Staff:22 days

January

- 1 New Year's Day
- 21 Hurricane Makeup Day

December 2012						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Students/Staff:15 days

December

- 21 Early Dismissal
- 24-31 Winter Recess

November 2012						
S	M	T	W	Th	F	S
					2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Students/Staff:14 days

November

- 8 NJEA Convention
- 21 Early Dismissal
- 22-23 Thanksgiving Recess
- 9 Hurricane Makeup Day

October 2012						
S	M	T	W	Th	F	S
						6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Students-19 days Staff:20 days

October

- 8 Staff Development

September 2012						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Students-16 days Staff:18 days

September

- 3 Labor Day
- 4 Staff Development
- 5 Staff Development
- 6 First Day For Students
- 26 Yom Kippur

June 2013						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Students-14 days Staff:15 days

June

- 18-20 Early Dismissal
- 20 Last Day Of School
- 21 Staff Development

May 2013						
S	M	T	W	Th	F	S
						4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Students/Staff:22 days

May

- 27 Memorial Day
- 23-24 Hurricane Makeup Day
- 28 Hurricane Makeup Day

April 2013						
S	M	T	W	Th	F	S
						6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Students/Staff:18 days

April

- 1-4 Spring Break
- 5 Hurricane Makeup Day

March 2013						
S	M	T	W	Th	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Students/Staff:20 days

March

- 29 Good Friday

February 2013						
S	M	T	W	Th	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Students/Staff:20 days

February

- 15-18 Hurricane Makeup Days

NOTE: Three scheduled snow days were used during hurricane, therefore school will be in session May 23, 24 and 28. Additional days to be made up are Nov. 9, Jan. 21, Feb. 15, 18 and April 5. If additional days are needed, they will be taken in succession April 4, 3, etc. Staff will not be granted personal days for vacation on any of these makeup days.

Approved at Board of Education meeting - 2/29/12