

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – NOVEMBER 19, 2014**

**EXECUTIVE SESSION – 6:30 P.M.
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL
PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
BERNARDS HIGH SCHOOL**

I. Call to Order

II. Roll Call

III. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Student/Staff Recognition
2. Academic Report
3. Summer Reading Presentation – BHS English Teachers

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

IX. Approval of Minutes**Action
Resolution**1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for October 15, 2014.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

**Action
Resolution**1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of August 2014 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$4,654,158.48	\$4,654,158.48
(20) Special Revenue Fund	\$(39,630.47)	\$(39,630.47)
(30) Capital Projects Fund	\$34,323.01	\$34,323.01
(40) Debt Service Fund	\$(140,807.21)	\$(140,807.21)
Total Government Funds	\$4,508,043.81	\$4,508,043.81

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2014-2015 Budget Transfers*
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for August 2014.

Action 3. Board Secretary & Treasurer Reports & Board Certification*
Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September 2014 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$5,938,344.14	\$5,938,344.14
(20) Special Revenue Fund	\$14,470.59	\$14,470.59
(30) Capital Projects Fund	\$559,852.01	\$559,852.01
(40)Debt Service Fund	(\$351,054.21)	(\$351,054.21)
Total Government Funds	\$6,161,612.53	\$6,161,612.53

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it **RESOLVED**, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it **FURTHER RESOLVED**, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 4. Approve 2014-2015 Budget Transfers*
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for September 2014.

Action 5. Payment of Bills*
Resolution WHEREAS, the Board Secretary as presented a check register dated September 2014 covering check numbers 32369 to 32389 in the amount of \$3,233,025.17 with the recommendation that they be paid, and
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,684,980.17
(20) Special Revenue Fund	\$120.00
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	\$546,625.00
(60) Cafeteria Fund	\$1,300.00
TOTAL	\$3,233,025.17

WHEREAS, the Board Secretary as presented a check register dated October 2014 covering check numbers 32390 to 32645 in the amount of \$1,015,464.45 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$679,714.95
(20) Special Revenue Fund	\$96,526.27
(30) Capital Projects Fund	\$238,281.17
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$942.06
TOTAL	\$1,015,464.45

Action Resolution 6. Coordinated Transportation Agreements
Resolved, that the Somerset Hills Board of Education approve the "Resolution/Agreement" for participation in coordinated transportation services with the Morris-Union Jointure Commission be approved for the 2014 Extended School Year.

Action Resolution 7. Approve Transportation Contract
Resolved, that the Somerset Hills Board of Education approve a transportation contract agreement for student #2020159 with Edison Township Board of Education for the 2014/2015 school year.

Action Resolution 8. Approve Agreement with PayServ Inc.
Resolved, that the Somerset Hills Board of Education approve the agreement with PayServ, Inc. to provide payroll services in the amount of \$18,312. for the 2014-2015 school year.

Action Resolution 9. Approve Service Provider
Resolved, that the Somerset Hills Board of Education approve the following Special Education service provider for the 2014-2015 school year and extended school year program:

Provider	Service	Location
Dr. Brian Friedlander	Assistive Tech. Evals.	Port Murray, NJ

Action Resolution 10. Approve Settlement Agreement
Resolved, that the Somerset Hills Board of Education approve the settlement agreement between the parents of student 2017008 and the Somerset Hills School District.

Action Resolution 11. Approve Parent Organization Fund Raiser
Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raisers:

Organization	School	Event	Date
a) Girls Basketball	BHS	Poinsettia & Pie Fundraiser before the Holidays	12/2014
b) Girls Basketball	BHS	Middle School Skills Clinic	1/3/15
c) Girls Basketball	BHS	Foul Shoot-a-Thon: players get pledges per foul shots made out of 100	1/10/15

Action Resolution 12. Approve School
Resolved, that the Somerset Hills Board of Education approve the following school for the 2014/2015 school year:

Student ID#	Provider	Location
7712323425	Nuview Academy	Piscataway, NJ

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve Field Trips*
Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
BES	1) 1 st Grade-Trailside Nature & Science Center, Mountainside	5/8 and 5/15 (2 groups on separate days)	109	13	18
BHS	2) Madrigals - Veteran's Day-Olcott Square	11/11/14	33	2	0
BHS	3) AP French-MOMA-Matisse exhibit in support of AP exam	12/5/14	8	2	0
BHS	4) Ski Team-Killington pre-season	12/4-12/7/14	16	1	7
BHS	5) Madrigals- Matheny School	12/9/14	26	1	1
BHS	6) Madrigals-First Presbyterian Church, Bernardsville (AARP meeting)	12/12/14	26	1	1
BHS	7) Madrigals – The Grain House	12/21/14	26	1	1
BHS	8) Winter Track – Somerset County meet, Bethlehem, PA	12/29/14	45	3	0
BHS	9) Winter Track-Hispanic Games-NY Armory	1/10/15	45	3	0
BHS	10) Winter Track – Skyland Conference meet, Bethlehem	1/24/15	45	3	0
BHS	11) Winter Track – Metropolitan Invitational - NY Armory	1/28/15	45	3	0

BHS	12) Jazz Concert & Lecture at Lincoln Center	1/29/15	21	2	1
BHS	13) Winter Track-Varsity Classic Meet – NY Armory	2/2/15	45	3	0
BHS	14) Jazz Festival – Rowan University, Glassboro	2/11/15	21	1	1
BHS	15) Harvard Model Congress	2/19-22/15	26	3	0
BHS	16) Jazz Festival – Temple University, Philadelphia	3/3/15	21	1	1
BHS	17) Anatomy-Learn the science of organ transplant and career opportunities-New Providence	5/13/15	12	1	0
BHS	18) Music Festival-Dorney Park	5/22/15	21	2	0
BMS	19) Music Festival-Dorney Park	5/15/15	160	3	27

Action 2. Approve Professional Development*

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	1) Berardi, Anne	The Legal Responsibilities and Role of the School Nurse	\$80.00	Jan. 5, 2015
BES	2) Berardi, Anne	Challenges of Today's School Nurse	\$235.00	Dec. 9, 2014
BES	3) Crowley, Sue	Teachers College	\$57.20	Feb. 5, 2015
BES	4) Gelsinger, Allison	Teachers College	0	Jan. 7, 2015
BES	5) Leonard, Melissa	Rutgers Gifted Education Conference	\$149.00	Nov. 20, 2014
BES	6) Pike, Emily	Somerset Co. Traumatic Loss Coalition meeting	0	Nov. 21, 2014
BES	7) Roll, Jill	Practical Strategies for OTs	\$248.30	Jan. 28, 2015
BES	8) Sombers, Diana	Differentiating Math Instruction, Gr. K-5	\$208.62	Dec. 9, 2014
BES	9) Spadaccini, Jianna	Teachers College	0	Feb. 5, 2015
BHS	10) Ellis, Amanda	University of Miami College Counselor Conf.	\$370.00	Feb. 5-6, 2015

BHS	11) Ellis, Amanda	Counselor Day at Rutgers	0	Dec. 4, 2014
BHS	12) Ellis, Amanda	Ramapo Counselor Luncheon	0	Dec. 5, 2014
BHS	13) Foglia, Joe	PERC – Newark, NJ	0	Oct. 24, 2014
BHS	14) Grund, John	Chemistry of Connection-Social and Emotional Intelligence (Garrison, NY)	\$544.88	Nov. 21-23, 2014
BHS	15) Michalski, Joshua	NJCME History Conference – Princeton	\$75.00	Dec. 5, 2014
BHS	16) Sosely, Anna	Meet with Case Western admissions staff	0	Nov. 3, 2014
BHS	17) Sosely, Anna	Conference with Case Western reps.(in Morristown)	0	Nov. 3, 2014
BHS	18) Vassil, Cheryl	Foreign Language Educators of NJ Spring Conference	\$129.20	Feb. 27, 2015
BMS	19) Both, Kristene	What's New in Young Adult Literature-Newark	\$239.00	Feb. 23, 2015
BMS	20) Calabrese, Eric	Teaching with Primary Resources	\$35.73	Dec. 9, 2014
BMS	21) Drew, Lisa	Characteristics of Self-injurious behaviors vs Suicidal Behaviors	\$108.77	Dec. 4, 2014
BMS	22) Fross, Liana	Teachers College	\$63.00	Dec. 17, 2014
BMS	23) Kelly, Shawn	Integrating Tech & Social Media to Enhance Teaching & Learning for PARCC	\$178.96	Nov. 21, 2014
BMS	24) McInaw, Megan	Singapore Math teaching strategies-Chatham	\$298.00	Nov. 21, 2014
BMS	25) O'Halloran, Anne	Singapore Math teaching strategies-Chatham	\$298.00	Nov. 21, 2014
BMS	26) Rizzuto, Rosemarie	Teaching with Primary Resources	\$31.81	Dec. 9, 2014
District	27) Catelli, Michael	History Conference – Teaching WWI	\$75.00	Dec. 5, 2014
District	28) Shouffler, Jennifer	County Curriculum Meeting	0	Dec. 15, 2014
District	29) Vaught, Teresa; Grant, Christine; Mitchell, Peg	PowerSchool Users Group – Special Ed component	0	Nov. 19, 2014

Action Resolution 3. HIB Report
Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on November 19, 2014 and upheld the findings and/or consequences recommended by the superintendent.

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Accept Resignation – Board Member Linda Kragie
Resolved, that the Somerset Hills Board of Education accept the resignation of Board Member Linda Kragie effective November 10, 2014.

Action Resolution 2. Approve Comprehensive Maintenance Plan
Resolved, that the Somerset Hills Board of Education approve the 2015/2016 Comprehensive Maintenance Plan.

Action Resolution 3. Approve Annual Maintenance Budget Worksheet
Resolved, that the Somerset Hills Board of Education approves the attached Annual Maintenance Budget Amount Worksheet (Form M-1 calculation of \$125,023).

Action Resolution 4. Approve Disposal of Equipment
Resolved, that the Somerset Hills Board of Education approve the disposal of a Band Saw, Model 141, serial Number 8941124.

Action Resolution 5. Approve 2015/2016 School Calendar
Resolved, that the Somerset Hills Board of Education approve the 2015/2016 School Calendar.

Action Resolution 6. Approve Use of Capital Reserve – BMS Air Conditioning Installation
Resolved, that the Somerset Hills Board of Education approve the use of capital reserve in the amount of \$27,195 to fund the local share of SDA Project #4815-040-14-G-2PN for A/C installation in the multi-purpose room at Bernardsville Middle School.
(Total project cost: \$45,325, State Share: \$18,130)

Action Resolution 7. Approve Use of Capital Reserve – BMS Door Replacement
Resolved, that the Somerset Hills Board of Education approve the use of capital serve in the amount of \$41,520 to fund the local share of SDA Project #4815-040-14-G3KA for exterior door replacement at Bernardsville Middle School.
(Total project cost: \$69,200, State Share: \$27,680)

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action
Resolution1. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employees:

Name	School	Position	Effective date
a) DeVita, Gabrielle	BHS	Special Education Paraprofessional	10/22/14
b) Herrera, Goodness	Bedwell	Special Education Paraprofessional	10/31/14
c) Lowy, Heidi	BMS	Special Education Paraprofessional	10/24/14
d) Mahlik, Annette	Bedwell	Special Education Paraprofessional	10/20/14
e) Polizzi, Lucille	Olcott	Business Assistant	11/21/14
f) Zambito, Mary	Bedwell	Special Education Paraprofessional	11/9/14

Action
Resolution2. Approve Tenure Track Position

Resolved, that the Somerset Hills Board of Education approve the following tenure track position:

Name	School	Level	Step	Salary	Effective
Arnold, Kara	BES	BA	2	\$ 53,335	10/27/14

Action
Resolution3. Approve Long Term Substitute

Resolved, that the Somerset Hills Board of Education approve the following long term substitutes:

Name	School	Position	Salary	Effective
a) Meeks, Maureen (Hall)	BES	Elementary Teacher	\$262/day	10/27/14
b) Sheehan, Carolyn (Och)	BES	Elementary Teacher	\$262/day	10/27/14

Action
Resolution4. Rescind Co-Curricular Position

Resolved, that the Somerset Hills Board of Education rescind the following co-curricular position for the 2014-2015 school year.

Position	School	Name	Stipend
a) Winter Track: Head	BHS	David Szostak	\$4,631
b) Winter Track: Assistant	BHS	Ashley Morris	\$7,142
c) Basketball: Men's Assistant	BHS	Allen Thurlow	\$8,035

Action
Resolution5. Approve Co-Curricular Positions

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2014-2015 school year.

Position	School	Person Recommended	Stipend
a) Girls Basketball: Head	BMS	Leslie Atchison	\$5,544
b) Girls Basketball: Assistant	BMS	Zolton Gilly	\$2,669
c) Boys Basketball: Head	BMS	Patrick Reed	\$5,544
d) Boys Basketball: Assistant	BMS	Shane Porter	\$2,669
e) Writing Lab	BMS	Jessica Tynan	\$59.11/hou
f) Tennis: Head	BHS	Patricia McMillian	\$7,142
g) Basketball: Men's Assistant	BHS	Derek Dubois	\$8,035
h) Winter Track: Head	BHS	Ashley Morris	\$7,142
i) Winter Track: Assistant	BHS	David Szostak	\$4,361
j) Peer Tutoring Program	BMS	Samuel Dokus	\$1,000

Action
Resolution6. Approve Salary

Resolved, that the Somerset Hills Board of Education approve the salary for the following secretarial staff for the 2014-2015 school year:

Name	Location	Step	Salary	Longevity	Total Salary	Effective
a) Russoniello, Lucy	BES	18	\$60,470	\$1,790	\$62,261	2/1/14
b) Nickell, Robin	BHS	9	\$50,796	\$1,434	\$52,230	12/1/14

Action
Resolution7. Approve Overload Salary Advancement

Resolved, that the Somerset Hills Board of Education approve the following overload salary advancement for the 2014-2015 school year.

Teacher	Subject	Overload	Length	Salary
Snyder, Allison	English	5 periods	2014-2015	\$10,058

Action
Resolution8. Approve After School Duty Overload

Resolved, that the Somerset Hills Board of Education approve the following staff members for an after school duty overload at Bernardsville Middle School, 15 minutes per day, Tuesday through Friday as assigned, at their hourly per diem rates, effective September 16, 2014 for the 2014-2015 school year.

Name	Position
a) Boylan, Kristen (9/16/14 – 10/31/14)	Media Center
b) Dunay, Diane (10/27/14 – 6/30/15)	Media Center
c) Fitzgerald, Marianne	Detention
d) Rizzuto, Rosemarie	Media Center

Action 9 Approve Appointment
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Perry Hooker part time special education paraprofessional, Step 1B, at an hourly rate of \$15.13 (not to exceed 25 hours per week) effective September 22, 2014 for the 2014-2015 school year. (Mahlik)

Action 10 Approve Appointment
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Alicia Bezzek, Bus Nurse at an hourly rate of \$35.71 effective November 3, 2014 for the 2014-2015 school year. (new)

Action 11. Approve Salary
Resolution The Somerset Hills Board of Education hereby resolves to increase the annual salary of Coleen Butler, by \$6,000, Supervisor of Language Arts Literacy K-12, for performing additional duties as directed by the Superintendent of Schools, effective November 20, 2014.

Action 12. Approve Volunteer
Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteer for the 2014-2015 school year:

Name	Volunteer	Certificate
Tannenbaum, Ericka	Gymnastics	Substitute Credential

Action 13 Approve Appointment
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Christina Chiaravalloti, Counselor Bernards High School, MA+30, step 14, at an annual salary of \$80,275 effective 12/1/2014 for the 2014-2015 school year. (Labus)

Action 14. Approve Leave
Resolution Resolved, that the Somerset Hills Board of Education approve FMLA leave for Allen Thurlow, Teacher Bedwell Elementary School, from January 5, 2015 to March 30, 2015.

Action 15. Approve Substitute
Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2014-2015 school year:

Name	Substitute	Certificate
a) Burroughs, Paula	Teacher, Paraprofessional	Substitute Credential
b) Macey, Jeanne	Teacher, Paraprofessional, Secretary	Substitute Credential
c) McCullough, Ryan	Teacher, Paraprofessional	Substitute Credential
d) Trokan, Barbara	Teacher, Paraprofessional	CEAS

XV. Supplementary Matters

XVI. Public Questions & Comments

XVII. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.