

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – SEPTEMBER 15, 2010**

**EXECUTIVE SESSION – 6:30P.M.
PRINCIPALS CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Student/Staff Recognition

2. Report on Opening of School/Enrollment

6/24/10 Enrollment		9/7/10 Enrollment		Difference	
P	30	P	19	P	-11
K	115	K	102	K	-13
1	159	1	118	1	-41
2	143	2	161	2	18
3	151	3	143	3	-8
4	146	4	153	4	7
Bedwell	744	Bedwell	696	Bedwell	-48
5	140	5	143	5	3
6	142	6	145	6	3
7	149	7	143	7	-6
8	118	8	152	8	34
BMS	549	BMS	583	BMS	34
9	202	9	184	9	-18
10	197	10	211	10	14
11	212	11	201	11	-11
12	174	12	220	12	46
BHS	785	BHS	816	BHS	31
Total	2078	Total	2095	Total	17

3. Graduation Report

VIII.

Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX.

Approval of MinutesAction
Resolution1. Approval of Minutes*

Resolved, that the Public Input & Action and Executive meeting minutes of August 25, 2010 be approved.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action 1. Board Secretary & Treasurer Reports & Board Certification*Resolution

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of July, 2010 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$3,725,300.01	\$3,725,300.01
(20) Special Revenue Fund	(\$167,769.73)	(\$167,769.73)
(30) Capital Projects Fund	(\$1,120,491.68)	(\$1,120,491.68)
(40) Debt Service Fund	\$237,170.56	\$237,170.56
Total Government Funds	\$2,674,209.16	\$2,674,209.16

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2010-2011 Budget Transfers*Resolution

Resolved that the Somerset Hills Board of Education approves the attached list of 2010-2011 budget transfers for July 2010.

Action 3. Payment of Bills*Resolution

WHEREAS, the Board Secretary has presented a check register date August 31, 2010, covering check numbers 21493 to 21655 in the amount of \$2,049,870.79 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,187,728.27
(20) Special Revenue Fund	\$20,175.00
(30) Capital Projects Fund	\$133,938.47
(40) Debt Service Fund	\$708,009.50
(60) Cafeteria Fund	\$19.55
TOTAL	\$2,049,870.79

Action 4. Approval Refunding School Bonds*Resolution

Resolved, that the Somerset Hills Board of Education approve the resolution (i) authorizing the making of an application to the local finance Board pursuant to N.J.S.A. 18A:24-61 through 62 for approval to issue refunding school bonds to refund all or a portion of its outstanding 2003 school bonds and (ii) approving a refunding school bond ordinance in connection herewith. **(See attached resolution)**

Action 5. Approve IDEA-ARRA Salaries*Resolution

Resolved, that the Somerset Hills board of Education approve the following salaries be funded or the 2010/2011 school year through the IDEIA-ARA grant:

<u>Position</u>	<u>Employee</u>	<u>Salary</u>
.50 Social Worker	Eli Nowak	\$27,830.00
.50 Inclusion Pre-school Teacher	Michele Freda	\$33,844.50

XI.Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action 1. Approve Field Trips*Resolution

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) AP European History & AP U.S. History II Alexander Library- Rutgers University, New Brunswick, NJ	9/24/2010	40	2	0
BHS	b) BHS English Students Geraldine Dodge Poetry Festival – Student Day NJ PAC, Newark, NJ	10/8/2010	18	3	0
BHS	c) Key Club/Fall Rally Great Adventure, Jackson NJ	10/10/2010	20	2	2
BHS	d) Special Ed Students College Tour William Paterson University, Wayne, NJ	10/20/2010	10-12	2	0
BED	e) 4 th Grade Old Barracks Museum & NJ State House Trenton, NJ	10/5/2010	153	10	22

Action Resolution 2. Approve Professional Development
Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
Bedwell	a) Freda, Michelle	NJ Division for Early Childhood Annual Fall Conference	\$ 94.09	10/1/10
Bedwell	b) Pike, Emily	Art Educators of NJ Annual Conference	\$ 95.00	10/5/10
BHS	c) Dooley, Megan	NARACES School Counselor Conference	\$ 165.00	9/24-26/10
BHS	d) Janosko, Ashley	NARACES School Counselor Conference	\$ 165.00	9/24-26/10

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve Change Order No. 1 & No. 2*
Resolved, that the Somerset Hills Board of Education approve the following change orders for Top Line Construction Corp. (BHS Parking Lot Improvements): Change Order No. 1 in the amount of \$12,853.40 and Change Order No. 2 in the amount of \$1,840.80:

Original Contract	\$536,334.95
Net Change Orders	\$ 11,012.60
Final Contract	\$547,347.55

Action Resolution 2. Preliminary Eligible Costs (PEC)/Grant Approval – B.E.S.
Resolved, that the Somerset Hills Board of Education authorize the execution and delivery of the Grant Agreement with the NJ Department of Education for non solar energy improvement projects at Bedwell Elementary School in the amount of **\$954,649** (40% of the total estimated costs of \$2,386,623). **(State Project No. 4815-030-10-1002)**.

Action Resolution 3. Preliminary Eligible Costs (PEC)/Grant Approval – B.M.S.
Resolved, that the Somerset Hills Board of Education authorize the execution and delivery of the Grant Agreement with the NJ Department of Education for non solar energy improvement projects at Bernardsville Middle School in the amount of **\$1,265,896** (40% of the total estimated costs of \$3,164,741). **(State Project No. 4815-040-10-1003)**.

Action Resolution 4. Preliminary Eligible Costs (PEC)/Grant Approval – B.H.S.*
Resolved, that the Somerset Hills Board of Education authorize the execution and delivery of the Grant Agreement with the NJ Department of Education for non solar energy improvement projects at Bernards High School in the amount of **\$550,232** (40% of the total estimated costs of \$1,375,581). **(State Project No. 4815-020-10-1001)**.

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action 1. First Reading Policy #3144 Certification of Tenure Charges – Revision
Resolution Resolved that the Somerset Hills Board of Education approve the first reading of Policy #3144 Certification of Tenure Charges – Revision.

Action 2. First Reading Policy #5516 Use of Electronic Communication and Recording Devices (ECRD) (M) – Revision
Resolution Resolved that the Somerset Hills Board of Education approve the first reading of Policy #5516 Use of Electronic Communication and Recording Devices (ECRD) (M) – Revision.

Action 3. First Reading Policy #6112 Reimbursement of Federal and Other Grant Expenditures (M) – New
Resolution Resolved that the Somerset Hills Board of Education approve the first reading of Policy #6112 Reimbursement of Federal and Other Grant Expenditures (M) – New.

Action 4. First Reading Policy #8310 Public Records - Revision
Resolution Resolved that the Somerset Hills Board of Education approve the first reading of Policy #8310 Public Records – Revision.

Action 5. First Reading and Approval Bylaw #0146 Board Member Authority – Revision
Resolution Resolved that the Somerset Hills Board of Education approve the first reading and approval Bylaw #0146 Board Member Authority – Revision.

Action 6. First Reading and Approval Bylaw #0171 Duties of Board President and Vice President – Revision
Resolution Resolved that the Somerset Hills Board of Education approve the first reading and approval Bylaw #0171 Duties of Board President and Vice President – Revision

Action 7. First Reading and Approval Bylaw #0173 Duties of Public School Accountant – Revision
Resolution Resolved that the Somerset Hills Board of Education approve the first reading and approval Bylaw #0173 Duties of Public School Accountant – Revision.

Action 8. First Reading and Approval Policy #6830 Audit and Comprehensive Annual Financial Report (M) – Revision
Resolution Resolved that the Somerset Hills Board of Education approve the first reading and approval of Policy #6830 Audit and Comprehensive Annual Financial Report (M) – Revision.

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

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- Action Resolution 1. Approval of Mentor*
Resolved, that the Somerset Hills Board of Education approves the following staff member as mentor for novice teacher for the 2010-2011 school year:
BHS Jay Hogge (Jade Pietroluongo)
- Action Resolution 2. Approval of Department Coordinator Summer Hours*
Resolved, that the Somerset Hills Board of Education approves summer hours for department coordinators for transition services:
Thomas DeMarco – Science 4 hours
Theresa DeRoberts – World Language 4 hours
Paula Gray – Math 4 hours
- Action Resolution 3. Approval of Family Medical Leave
Resolved, that the Somerset Hills Board of Education approves an unpaid family medical leave for Joan Weller, special education aide at Bernardsville Middle School, effective November 19, 2010 through December 31, 2010.
- Action Resolution 4. Accept Resignation
Resolved, that the Somerset Hills Board of Education accepts the resignation of Lisa Kotz, part time (3.8 hrs/day) paraprofessional at Bedwell Elementary School, effective September 1, 2010.
- Action Resolution 5. Approval of Paraprofessional
Resolved, that the Somerset Hills Board of Education approves the appointment of Desiree DeNourie, part time (3.8 hrs/day) paraprofessional at Bedwell Elementary School, Step 1, at an annual salary of \$12,350, effective September 7, 2010, for the 2010-2011 school year.
- Action Resolution 6. Approval of Bus Paraprofessional
Resolved, that the Somerset Hills Board of Education approves the appointment of Debra Graves, bus paraprofessional, at an hourly rate of \$14.62, effective September 7, 2010, for the 2010-2011 school year.
- Action Resolution 7. Approval of Job Descriptions*
Resolved, that the Somerset Hills Board of Education approves the revision of the following job descriptions:
Assistant Principal – High School Athletics
Assistant Principal – High School Curriculum
Supervisor of High School English and Student Services
Supervisor of High School Social Studies and World Languages
- Action Resolution 8. Approval of Athletic/Co-Curricular Positions*
Resolved, that the Somerset Hills Board of Education approves the following athletic/co-curricular positions:

<u>High School</u>		<u>Stipend</u>
Kelly Clark	Assistant AD: Fall	3,969
Dave Carmon	Winter Track: Assistant	4,563
<u>Middle School</u>		
Marianne Fitzgerald	Team Leader – Grade 6	2,438

Action Resolution 9. Approval of Substitutes/Home Instructor*
Resolved, that the Somerset Hills Board of Education approves the following substitutes/home instructor:

<u>Teacher</u>	
Pasquale DiGiacchino	Sub Certificate
Desiree DeNourie	CEAS
Rae Horowitz	Sub Certificate
Kyle Markovich	Standard
Justin Suriano	Sub Certificate
Lynn Sharp	Standard Certificate
<u>Home Instructor</u>	
John Kollonitsch	Standard – Elementary & Earth Science

Action Resolution 10. Approval of Student Teaching Practicum*
Resolved, that the Somerset Hills Board of Education approves the following for the 2010-2011 school year:

Anne Connor	(Felician College)	Fall – Practicum	HS Health Education
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XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.



- **October 13, 2010**
Wednesday – 7:30 p.m.
Public Input & Action Meeting
The Community Room at Bernards High School

- **November 17, 2010**
Wednesday – 7:30 p.m.
Public Input & Action Meeting
The Community Room at Bernards High School

- **December 15, 2010**
Wednesday – 7:30 p.m.
Public Input & Action Meeting
The Community Room at Bernards High School

- **January 12, 2011**
Wednesday – 7:30 p.m.
Public Input & Action Meeting
The Community Room at Bernards High School

- **February 9, 2011**
Wednesday – 7:30 p.m.
Public Input & Action Meeting
The Community Room at Bernards High School

- **March 9, 2011**
Wednesday – 7:30 p.m.
Public Input & Action Meeting
The Community Room at Bernards High School