

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – FEBRUARY 24, 2010**

**EXECUTIVE SESSION – 6:30P.M.
PRINCIPALS CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a regular meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Litigation and Contract matters.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Student/Staff Recognition
2. Bedwell Fund Raiser – Pennies for Haiti
3. Presentation of S.H.E.F. Grants & Chili Cook-off April 17, 2010 – Deb Wilkins
4. Budget Discussion/State Aid Reduction

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX. Approval of Minutes**Action Resolution**1. Approval of Minutes*

Resolved, that the Public Input & Action and Executive meeting minutes of February 3, 2010, 2010 be approved.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action Resolution1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of January, 2010 showing the following balances:

| FUND | Board Secretary Cash Balance (1) | Treasurer Cash Balance (2) |
|----------------------------|---|-----------------------------------|
| (10) General Fund | \$5,921,152.89 | \$5,921,152.89 |
| (20) Special Revenue Fund | \$158,913.71 | \$158,913.71 |
| (30) Capital Projects Fund | (\$969,020.21) | (\$969,020.21) |
| (40)Debt Service Fund | \$549,720.12 | \$549,720.12 |
| Total Government Funds | \$5,660,766.51 | \$5,660,766.51 |

(1) From Secretary's Report

(2) From Treasurer's

Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2009-2010 Budget Transfers*
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of 2009-2010 budget transfers for January 2010.

Action 3. Payment of Bills*
Resolution WHEREAS, the Board Secretary has presented a check register dated February 17, 2010 covering check numbers 20032 to 20145 in the amount of \$1,561,738.24 with the recommendation that they be paid, and
Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| FUND | AMOUNT |
|----------------------------|-----------------------|
| (10) General Fund | \$1,385,758.36 |
| (20) Special Revenue Fund | \$36,212.23 |
| (30) Capital Projects Fund | -0- |
| (40) Debt Service Fund | \$98,009.50 |
| (60) Cafeteria Fund | \$41,758.15 |
| TOTAL | \$1,561,738.24 |

Action 4. Accept BMS Home and School Association (HSA) donation
Resolution Resolved, that the Somerset Hills Board of Education, accept \$15,000 for technology initiatives at the Bernardsville Middle School, from the BMS HSA, with gratitude.

Action 5. Approve American Appraisal Services*
Resolution Resolved, that the Somerset Hills Board of Education approve American Appraisal to perform a Fixed Asset Appraisal at a cost of \$9,450.00, in accordance with NJ State Accounting Regulations.

Action 6. Approve Settlement
Resolution Resolved, that the Somerset Hills Board of Education approve a settlement agreement between student #1159 and the Somerset Hills Board of Education.

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

- Action Resolution 1. Approve Field Trips*
Resolved, that the Somerset Hills Board of Education approve the following field trips:

| School | Trip | Date(s) | # of Students | # of Faculty | # of Chaperones |
|--------|---|---------|---------------|--------------|-----------------|
| BMS | a) 6 th Grade Class Liberty Science Center Jersey City, NJ 'The Human Body' Exhibit | 4/8/10 | 142 | 9 | 18 |
| BHS | b) BHS Jazz Ensemble Warren Hills HS Washington, NJ Jazz Festival | 3/10/10 | 18 | 2 | 0 |
| BHS | c) B.H.S. Winter Track Team National Scholastic Indoor Championships NY Armory, NYC | 3/13/10 | 4 | 1 | 0 |
| BHS | d) Pincacple/Crimson/ Bernardian Publication Workshops Convention Center NYC | 3/18/10 | 10-30 | 3 | 0 |

- Action Resolution 2. Approve Professional Development*
Resolved, that the Somerset Hills Board of Education approve the following professional development:

| School | Name | Workshop/Conference | Est. Cost | Date |
|--------|-----------------------|--|-----------|--------------|
| BHS | a) Bale-Pena, Matthew | National Athletic Trainers Association Annual Meeting | \$ 210.00 | 6/22-6/25/10 |
| BHS | b) Szakiel, Mark | 2010 National Science Teachers Association Conference | \$ 255.88 | 3/19/10 |
| BES | c) Winokur, Blake | 2010 Northeast Conference on Teaching of Foreign Languages | \$ 175.00 | 3/26/10 |
| BES | d) Winokur, Blake | Foreign Language Educators of NJ Annual Spring Conference | \$ 115.00 | 4/10/10 |

- Action Resolution 3. Approve BMS Textbook Adoption
Resolved, that the Somerset Hills Board of Education approves the following BMS Health textbook/curricular materials for the 2010-2011 school year:

The Great Body Shop (2009)

Publisher: Children's Health Market Inc.

Teen Health, Course 1, Course 2, and Course 3 (2009)

Publisher: Glencoe

- Action 4. Approve BMS Cycle Courses
Resolution Resolved, that the Somerset Hills Board of Education approves the following BMS Cycle courses for the 2010-2011 school year:
 Tools for BMS Success (Grade 5)
 Project Based Enrichment (Grade 6 & 7)
 Enrichment and Broadcasting (Grade 8)
- Action 5. Approve BMS Cycle Course Materials
Resolution Resolved, that the Somerset Hills Board of Education approves the following BMS enrichment curricular materials for the 2010-2011 school year:
IIM Independent Investigation Method (2010)
 Active Learning Systems, LLC
Renzulli Learning Systems (2010)
 Renzulli Learning Systems, LLC
- Action 6. Approve BHS Course*
Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS semester course (funded through a federal grant) for the 2010-2011 school year:
 Comparative World Religions (Targeted Grades 10-12)
- Action 7. Approve BHS Course*
Resolution Resolved, that the Somerset Hills Board of Education approve the following BHS semester course (funded through a federal grant) for the 2011-2012 school year:
 Global Politics and Conflicts (Targeted Grades 11-12)
- Action 8. Approve BMS Textbook Adoption
Resolution Resolved that the Somerset Hills Board of Education approve the following BMS French textbook for 2010-2011 school year:
Bien dit! Level 1 (2008)
 Publisher: Holt
- Action 9. Acceptance of S.H.E.F Grants*
Resolution Resolved, that the Somerset Hills Board of Education accepts the following \$15,520 in SHEF grants and \$1,200 towards Computers on Wheels (COWS) maintenance supplies, with gratitude:
- | | | |
|-----|---------------------------------------|----------|
| BES | Yes to Yoga | \$ 3,000 |
| BMS | Let there Be Light! | \$ 400 |
| BMS | Reading Brings Characters to Life | \$ 1,500 |
| BMS | Hear Us, Please! | \$ 2,960 |
| BHS | Historical Enrichment & Rehab Program | \$ 1,000 |
| BHS | Project Flip for Video | \$ 1,760 |

| | | |
|-----|---------------------------------|-----------------|
| BHS | BHS on Display | \$ 3,000 |
| BHS | Eureka! Apply Your Imagination! | \$ 1,000 |
| BHS | Math Contest at Bedwell | \$ 150 |
| BHS | CanoScan Scanner | \$ 250 |
| BHS | Intergenerational Golden Prom | \$ 500 |
| | TOTAL | \$15,520 |
| | Misc COW supplies | <u>\$ 1,200</u> |
| | GRAND TOTAL | \$16,720 |

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution

1. Approve Disposal of Equipment

Resolved, that the Somerset Hills Board of Education approve the disposal of the following equipment from B.E.S. Media Center:

| Serial Number | Item | Manufacturer | Model |
|---------------|--------------------------|---------------|-------------|
| 1574627 | Overhead Projector | 3M | VOP-9050 |
| 635362 | Overhead Projector | 3M | 213 |
| 674500 | Overhead Projector | 3M | 213 |
| 1574632 | Overhead Projector | 3M | VOP-9050 |
| 1390049 | Overhead Projector | 3M | 9050 |
| 1396799 | Overhead Projector | 3M | 9050 |
| 4083139 | Digital Camera | Olympus | D-600L |
| FE05507 | CD & Cassette Recorder | Califone | Spirit 1776 |
| KC 23753 | CD & Cassette Recorder | Califone | 2385AV-03 |
| LOIA11254A | Palmcorder | Panasonic | PV-L651D |
| 11043721 | Video AC Adaptor | Panasonic | PV-A19 |
| 8926386 | Camcorder | JVC | GR-AX30U |
| 06950188 | Adapter | JVC | CPS 020 |
| | Cassette Adapters | Lenmar | VCA24 |
| 1249361 | Filmstrip Projector | Dukane | 28A55 |
| CJ060775 | Audio Tape Recorder | Califone | 1300AV |
| CH492466 | Audio Tape Recorder | Califone | 3132AV |
| | 16MM Projector | Bell & Howell | 2580A |
| 2107374 | Carousel Slide Projector | Kodak | 850H |

Action Resolution

2. Approve Award of Bid for Olcott Roof Repair & Replacement*

Resolved, that the Somerset Hills Board of Education award the bid for the Olcott Building Roof Repair & Replacement in the amount of \$138,800 to:

Cumberland USA, Inc.,
 100A Lake Street
 Ramsey, NJ 07446

Resolved that bids were received for the Olcott Roof Repair & Replacement on February 16, 2010 from:

| Name | Base Bid |
|--|--------------|
| Pfister 80E 5th St Paterson, NJ 07524 | \$318,000.00 |
| Cumberland USA, Inc. 100A Lake Street Ramsey, NJ 07446 | \$138,800.00 |
| D.A. Nolt, Inc 53 Crosskeys Road Berlin, NJ 08009 | \$425,942.00 |
| Northeast Roof Maintenance 649 Catherine Street Perth Amboy NJ 08861 | \$525,210.00 |
| Schtiller & Plevy, Inc. 693-95 South 12th Street Newark, NJ 07103 | \$487,500.00 |
| Alper Engerprises Inc. 530 Kings Highway Moorestown, NJ 08057 | \$308,000.00 |
| Pravo Inc. 245 Westcoot Drive Rahway, NJ 07065 | \$288,900.00 |
| Paragon Restoration Corp. 292 Monroe Avenue Kenilworth NJ 07033 | \$395,000.00 |
| Asdal Construction Corp. 16 Tyson Place Bergenfield, NJ 07621 | \$357,000.00 |

- Action
Resolution
3. Approve Ludowici Roof Tile*
Resolved, that the Somerset Hills Board of Education approve the purchase of tile from Ludowici Roof Tile Company in New Lexington, Ohio, for the repair of the Olcott Roof, in an amount not to exceed \$108,000 with specific amount to be determined upon commencement of the roof repair project.
- Information
The purchase is not subject to bid under the exception to public bidding 18A:18A-5(12).
The funds for this project have been provided by the Somerset County Cultural & Heritage Commission.
- Action
Resolution
4. Approve Engineering Services*
Resolved, that the Somerset Hills Board of Education approve CMX for rebidding and redesign of the parking lot project in the amount of \$15,150.

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

- Action Resolution 1. Adoption Policy #6422 Budget Transfers – Revision
Resolved, that the Somerset Hills Board of Education approve the Adoption of Policy #6422 Budget Transfers.
- Action Resolution 2. First Reading Policy #0174 Legal Services (M) Revision
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #0174 Legal Services (M).
- Action Resolution 3. First Reading Policy #0177 Professional Services (M)
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #1570 Internal Controls (M).
- Action Resolution 4. First Reading Regulation #1570 Internal Controls (M) – Revision
Resolved, that the Somerset Hills Board of Education approve the first reading of Regulation #1570 Internal Controls (M).
- Action Resolution 5. First Reading Policy #1620 Administrative Employment Contracts – Revision
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #1620 Administrative Employment Contracts.
- Action Resolution 6. First Reading Policy #5338 Diabetes Management (M) – New
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #5338 Diabetes Management (M).
- Action Resolution 7. First Reading Policy #5512.01 Harassment, Intimidation, and Bullying (M)- Revision
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #5512.01 Harassment, Intimidation, and Bullying (M).
- Action Resolution 8. First Reading Policy #6471 School District Travel (M) – Revision
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #6471 School District Travel (M).
- Action Resolution 9. First Reading Policy #6111 Special Ed Medicaid Initiative (SEMI) Program (M)-Revision
Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #6111 Special Ed Medicaid Initiative (SEMI) Program (M).

Action 10. First Reading Regulation #6111 Special Ed Medicaid Initiative (SEMI) Program (M)-Revision
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Regulation #6111 Special Ed Medicaid Initiative (SEMI) Program (M).

Action 11. First Reading Policy #6360 Political Contributions (M) –Revision
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of #6360 Political Contributions (M).

Action 12. First Reading Policy #6660 Student Activity Fund (M) - Revision
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #6660 Student Activity Fund (M).

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Approve Appointment of Long Term Substitute
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Kristen Goldenbaum, long term substitute at Bedwell Elementary School, Level BA, Step 1, at a per diem rate of \$251.00, effective April 23, 2010, for the 2009-2010 school year. (Cooper)

Action 2. Approval Appointment of Long Term Substitute
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Jaclyn Noll, long term substitute at Bedwell Elementary School, Level MA, Step 1, at a per diem rate of \$269.00, effective April 30, 2010, for the 2009-2010 school year.(Smith)

Action 3. Approval Appointment of Secretary*
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Jacqueline Duskin, Step 4, at an annual salary of \$41,331 (prorated), effective March 1, 2010, for the 2009-2010 school year.

Action 4. Approval of Parenthood Leave
Resolution Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Jill Roll, effective February 16, 2010 through April 9, 2010.

Action 5. Approval to Return from Medical Leave*
Resolution Resolved, that the Somerset Hills Board of Education approves Carolyn Benner's return to work from an unpaid medical leave, effective February 4, 2010.

Action 6. Approval of Termination of Overloads*
Resolution Resolved, that the Somerset Hills Board of Education approves the termination of the following overloads, effective February 8, 2010:

| | |
|-------------------|--------------------|
| Lisa Seela | \$82.13 per period |
| Lynda Burns | \$63.39 per period |
| Jeannette Bracero | \$46.49 per period |
| Dianne Berger | \$67.74 per period |
| Janice O'Brien | \$57.06 per period |
| Mara Hellman | \$86.19 per period |

Action 7. Approval of Girls on Track Coaches
Resolution Resolved, that the Somerset Hills Board of Education approves the following coaches for Girls on Track after school program at Bernardsville Middle School. Program will run April 6 – June 10, Tuesday and Thursday, at an hourly rate of \$55.76. (This program is funded by the Somerset Hills Municipal Alliance):

Lisa Drew (full time)
Amanda Morawick (full time)

Action 8. Approval of Tutor/Mentors
Resolution Resolved, that the Somerset Hills Board of Education approves the following tutor mentors for the seven week after school program at Bedwell beginning in March at an hourly rate of \$55.76:

| | | |
|------------------|---|---------------------|
| Emma Davis | - | 1 session per week |
| Sue Crowley | - | 2 sessions per week |
| Emily Pike | - | 2 sessions per week |
| Coleen Butler | - | 2 sessions per week |
| Karen Schessler | - | 1 session per week |
| Cynthia Forsythe | - | 2 sessions per week |
| Peg Rosenthal | - | 2 sessions per week |
| Karen George | - | 1 session per week |
| Patrick Reed | - | 1 session per week |
| Deb Prosser | - | 1 session per week |

Action 9. Approval of HSPA Math Instructor
Resolution Resolved, that the Somerset Hills Board of Education approve Lisa Carpiniello as a HSPA Math Instructor, two 2-hour sessions, at an hourly rate of \$55.76.

Action 10. Approve BHS Ski Team Van Driver*
Resolution Resolved, that the Somerset Hills Board of Education approve Carsten Vonbrockdorff as a driver for the BHS Ski Team at no cost to the Board of Education starting February 1, 2010 through April 30, 2010.

Action 11. Rescind Co-Curricular Position
Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular position, effective April 30, 2010:

Bedwell
Lauren Smith Team Leader – Grade 1 \$2,335 (prorated)

Action 12. Approval of Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education approves the following co-curricular positions:
Bernardsville Middle School
 Open Gym: Boy's Spring Maddalena Violillo \$542
 Open Gym: Girl's Spring Diana Horvath \$542

Action 13. Approval of Substitutes*
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2009-2010 school year:

Teacher
 Alfred Atkins CEAS
 Thomas Bailey Standard Certificate
 Brady Becker Sub Substitute
 Jaelyn Pistilli-Urena Sub Certificate
 Jaelyn Noll CEAS
 Kristen Goldenbaum CEAS

Paraprofessional
 Alfred Atkins
Custodian
 Laura Morales

XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**