
**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – AUGUST 26, 2015**

Call to Order**Roll Call**

Present	Absent	Also Present
Mr. Baker	Mr. DiGiacchino	Frances Wood
Mrs. Coons	Ms. Goetz	Jennifer Shouffler
Mrs. Hawkins		Nancy Lee Hunter
Mrs. Palazzolo		
Mr. Palma		
Mrs. Petrilli		
Mrs. Swadba		
Ms. Sooy		

Executive Session

At 5:35 p.m., Mr. Palma moved the following:

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Baker seconded the motion. The Board returned to public session at 7:30 p.m. Mrs. Coons reported the board discussed Personnel, Student Matters and Litigation.

Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Pledge of Allegiance**Correspondence**

1. Thank You – Sophia Das-Blumenschine Scholarship
2. Thank You – Mathini Vaikunthan – Olcott Major Scholarship

Report of the Superintendent1. Proposed Referendum Discussion

Mr. Bannister, Architect from Parette Somjen presented the drawings for the upcoming referendum. Mr. Baker presented the financial information.

Public Questions & Comments

There was a general discussion regarding the referendum.

Approval of Minutes*Action 1. Approval of Minutes

Resolution Mr. Palma moved, seconded by Mrs. Hawkins that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for June 24, 2015. Minutes were approved by a roll call vote 8-0.

Action 2. Approval of Minutes

Resolution Mr. Palma moved, seconded by Mrs. Hawkins that the Somerset Hills Board of Education approve the Special Meeting Minutes (Executive) of August 18, 2015. Minutes were approved by a roll call vote of 8-0.

FinanceAction Items

Mr. Baker moved Finance resolutions #1-12, seconded by Mr. Palma. Finance resolutions #1-12 were approved by a roll call vote of 8-0.

Action 1. Board Secretary & Treasurer Reports & Board Certification*

Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of June 2015 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$3,665,048.07	\$3,665,048.07
(20) Special Revenue Fund	\$32,663.53	\$32,663.53
(30) Capital Projects Fund	\$214,756.64	\$214,756.64
(40)Debt Service Fund	\$98,078.50	\$98,078.50
Total Government Funds	\$4,010,546.74	\$4,010,546.74

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it **RESOLVED**, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it **FURTHER RESOLVED**, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2014-2015 Budget Transfers*

Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for June, 2015.

Action 3. Payment of Bills*

Resolution WHEREAS, the Board Secretary has presented a check register dated June 2015 covering check numbers 34346 to 34505 in the amount of \$883,276.24 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$531,985.20
(20) Special Revenue Fund	\$37,552.75
(30) Capital Projects Fund	\$285,234.15
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$28,504.14
TOTAL	\$883,276.24

WHEREAS, the Board Secretary has presented a check register dated July 2015 covering check numbers 34506 to 34786 in the amount of \$2,345,005.38 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,132,042.73
(20) Special Revenue Fund	\$390.42
(30) Capital Projects Fund	\$212,232.23
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$340.00
TOTAL	\$2,345,005.38

Action 4. Resolution Increasing Bid Threshold – Qualified Purchasing Agent

Resolution WHEREAS, Nancy Lee Hunter, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Somerset Hills Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Nancy Lee Hunter to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Action 5. Approve Tuition Student

Resolution Resolved, that the Somerset Hills Board of Education approve the son of Mr. & Mrs. Ralph Loenser as a Grade 9 Bernards High School tuition student for the 2015-2016 school year.

- Action 6. Approve Schools 2015/2016 School Year and ESY 2015
Resolution Resolved, that the Somerset Hills Board of Education approve the following school for the 2015/2016 school year and/or ESY 2015:

Student ID#	Provider	Location
3133702762	Windsor Learning Center	Pompton Lakes, NJ
400	The Woods	Langhorne, PA
2020475	High Frontier	Ft. Davis, TX

- Approve 7. Approve Agreement
Resolution Resolved, that the Somerset Hills Board of Education approve settlement agreement for student #2020475.

- Approve 8. Approve Agreement
Resolution Resolved, that the Somerset Hills Board of Education approve settlement agreement for student #2018100.

- Approve 9. Approve NJSIG Eric North 2015-2018
Resolution WHEREAS, N.J.S.A. 18A:18B-1 et.seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and WHEREAS, the Board of Education of the Somerset Hills School District desired to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and WHEREAS, the Board of Education of the Somerset Hills School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; WHEREAS, the Board of Education of the Somerset Hills School District under its obligations as a member of the New Jersey School Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SOMERSET HILLS SCHOOL DISTRICT: THAT THE Board of Education of Somerset Hills School District joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey Schools Insurance Group in accordance with the terms of the attached indemnity and Trust Agreement, effective 26 day of August 2015, for the following types of insurance:
Errors Omissions
Workers' Compensation

- Action 10. Approve Parent Organization Fundraiser
Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraisers:

Organization	School	Event	Date
a) Field Hockey	BHS	Parent Night at Claremont Tavern	9/3/15
b) Field Hockey	BHS	Goal-a-Thon contest for players	October 2015

c) Field Hockey	BHS	Sale of Mums	September 2015
d) Field Hockey	BHS	Sale of BHS Blankets	September 2015
e) Football Club	BHS	Gala Night	9/25/15
f) HSA Project Graduation	BHS	Letter to Senior parents & community	September 2015, January 2016, May 2016
g) HSA Project Graduation	BHS	Tricky Tray Basket Raffle	11/20/15
h) HSA Project Graduation	BHS	Senior Fashion Show	2/27/16
i) HSA Project Graduation	BHS	Graduation Balloon Sale	6/20/16
j) HSA	BES	Penny Wars	February 2016
k) HSA	BES	80's Party	1/30/16
l) HSA	BES	Mother/Son Bowling	1/24/16
m) HSA	BES	Movie Night	9/18/15, 11/4/15, 2/26/16, & 5/6/16

Action Resolution 11. Approve Non-Public Technology Purchase/2015-2016
Resolved, that the Somerset Hills Board of Education approve the following Non-Public Technology purchase for the 2015-2016 school year:
School of St. Elizabeth (13) Samsung Galaxy Tab 4 Education \$3,891.29

Action Resolution 12. Approve Non-Public Instructional Services
Resolved, that the Somerset Hills Board of Education approve the Nonpublic Instruction Services Agreement with Middlesex Educational Services Commission for Non-Public Title III Limited English Proficient, Non-Public Title I Direct Service, Non-Public Master Special Education Tuition and Non-Public Master Collaborative Educational Services for the 2015-2016 school year.

Curriculum

Action Items

Mrs. Palazzolo moved Curriculum resolutions #1-9, seconded by Mr. Baker. Curriculum resolutions #1-9 were approved by a roll call vote of 8-0. Mr. Baker and Mrs. Petrilli abstained on their own N.J.School Board Conferences.

Action Resolution 1. Approve Field Trips*
Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
BHS	Madrigals-Westminster Choral Festival, Princeton	March 4, 2016	23	1	1
BHS	Boys Lacrosse-Pre Season Spring Training-Orlando, Fla	March 17(after school) to Mar.21, 2016	30	1	7

BHS	Marching Band Camp – Port Murray, NJ	Sept. 1-4	50	5	0
BHS	Marching Band Competition-Met Life Stadium, East Rutherford	Sept. 26	50	5	0
BHS	Marching Band Competition-Livingston HS	Oct. 3	50	5	0
BHS	Marching Band –Columbus Day Parade - NYC	Oct. 12	50	5	0
BHS	Marching Band Competition-Wayne Hills HS	Oct. 17	50	5	0
BHS	Marching Band Competition-Ridge HS	Oct. 24	50	5	0
BHS	Madrigals- Sing at a Somerset Patriots game	Sept. 12 (Saturday)	23	1	1

Action Resolution

2. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	Brum, Sharon	Teachers College- Role of Play in Literacy Development	0	Jan. 6
BES	DeRoberts, Theresa	Teachers College-Launching State of the Art Year, Grade 1, Readers & Writers	\$49.45	Aug. 27
BES	DeStefano, Phyllis	Teachers College- Strengthening Structures to Support the teaching of Phonics & Spelling	0	Oct. 8
BES	Heppes, Laurie	Teachers College- Strengthening Structures to Support the teaching of Phonics & Spelling	0	Oct. 8
BES	Maddaluna, Penny	Teachers College-New Units/New Year	\$100.00	Aug. 28
BES	Maddaluna, Penny	Teachers College- Role of Play in Literacy Development	\$100.00	Jan. 6
BES	Vera, Holly	Teachers College- Strengthening Structures to Support the teaching of Phonics & Spelling	\$100.00	Oct. 8
BES	Rokosky, Debbie	Teachers College – Launching a State of the Art Year for 1 st Grade Readers and Writers	\$28.00	Aug. 27
BHS	Babicke, Dennis	PhotoPlus Int'l Conference-NYC	\$81.00	Oct. 23
BHS	Connor, Anne	Annual NJ American Academy Pediatric School Nurse Conference-Somerset, NJ	\$175.00	Oct. 14
BHS	Coppola, Carolyn	Art Educators NJ Conference, Long Branch	\$175.00	Oct. 5 & 6
BHS	Stolarz, Lizabeth	Naviance Professional Development	0	Sept. 18
BHS/ BMS	Worstell, Laura	Annual NJ American Academy Pediatric School Nurse Conference-Somerset, NJ	\$175.00	Oct. 14
BOE	Baker, Robert	NJ School Boards – Atlantic City	\$684.00	Oct.27-29

BOE	Petrilli, Sue	NJ School Boards – Atlantic City	\$684.00	Oct.27- 29
District	Butler, Coleen	SGO workshop – Rockaway, NJ	0	Aug. 19
District	Catelli, Michael	NJ World Language Supervisors Meeting- N. Plainfield, NJ	0	Oct. 2
District	Catelli, Michael	NJ Social Studies Supervisors Assn Meetings - Monroe, NJ	0	10/9, 1/15, 5/6
District	Catelli, Michael	NJ Council of Social Studies Conference Piscataway, NJ	0	Oct. 21-22
District	DeMarco, Jinnee	Certification and Benefit Insurance Workshop, Somerville	0	Sept. 1
District	Hunter, Nancy	County BA Meetings- 9/18, 10/15, 11/20, 12/18, 1/22, 2/26, 3/18, 4/22, 5/20, 6/9	0	PM meetings
District	Kolmer, Grant	NJECC Monthly Meetings -9/18, 10/16, 11/20, 12/18, 2/26, 3/18, 4/15, 5/20, 6/10	0	AM meetings
District	Kolmer, Grant	NJDOE - SGO meeting – Rockaway, NJ	0	Aug. 19-PM
District	Plimpton, Robert	School Safety & Cooperative Purchasing- Rutgers	\$236.00	Aug. 6
District	Shouffler, Jennifer	MUJC Curriculum Meetings 9/30, 10/13, 12/2, 1/6, 3/9, 5/11	0	AM meetings
District	Shouffler, Jennifer	NJ School Boards – Atlantic City	\$476.00	Oct.27-29
District	Shouffler, Jennifer	County Curriculum Meetings 10/16, 11/13, 12/11, 2/12, 4/1, 5/6	0	PM only
District	Trokan, Barbara	Certification and Benefit Insurance Workshop, Somerville	\$8.62	Sept. 1
District	Vaught, Teresa	MUJC Directors of Special Service Mtgs. 9/18, 10/16, 11/20, 12/11, 1/15, 2/12, 3/18, 5/13, 6/10	0	All AM meetings
District	Wood, Frances	NJ School Boards – Atlantic City	\$461.00	Oct.27-29
District	Wood, Frances	County Superintendents’ Roundtable 9/11, 10/1-10/2(Retreat), 11/13, 12/4, 1/8, 2/5, 3/4, 4/8, 5/6, 6/3	0	PM meetings
District	Wood, Frances	MUJC Meetings -9/10, 10/8, 11/12, 12/10, 1/14, 2/11, 3/10, 4/21, 5,12, 6/9	0	AM meetings

Action
Resolution

3. Approve School Improvement Panels 2015-2016

Resolved, that the Somerset Hills Board of Education approve the following School Improvement Panels (ScIPs) for 2015-2016:

Bedwell Elementary School
Amy Phelan – Principal
TBD- Assistant Principal
Dana Fischer- Grade 4 Teacher

Bernardsville Middle School
John Alfieri- Principal
TBD- Assistant Principal
Shane Porter – Social Studies Teacher
Jessica Tynan- Special Education Teacher

Bernards High School
 Scott Neigel- Principal
 Mike Corbett- Assistant Principal
 Angela Cerza- Psychology Teacher/ Special Educator
 Lisa Camuto- Math Teacher

Action 4. Approve Anti-Bullying Specialists 2015-2016
Resolution Resolved, that the Somerset Hills Board of Education approve the following Anti-Bullying Specialists for 2015-2016:
 Teresa Vaught- District HIB Coordinator
 Lisa Drew- High School Anti-Bullying Specialist
 Marcy Craver- Middle School Anti-Bullying Specialist
 Emily Pike- Elementary School Anti-Bullying Specialist

Action 5. Approve School Safety Teams 2015-2016
Resolution Resolved, that the Somerset Hills Board of Education approve the following School Safety Teams for 2015-2016:
 Bedwell Elementary School
 Amy Phelan – Principal
 TBD- Assistant Principal
 Phil Wilkinson- Physical Education Teacher
 Patrick Reed- Grade 4 Teacher
 Meredith Panik- School Psychologist
 Megan Bonanno- Parent

Bernardsville Middle School
 John Alfieri- Principal
 TBD- Assistant Principal
 Chris Habermas- Guidance Counselor
 Suzanne Ryan- School Nurse
 Meghan Mongno- Learning Consultant
 TBD- School Psychologist
 Lynn Sharp - Parent

Bernards High School
 Scott Neigel- Principal
 Lisa Drew- Student Assistance Counselor
 Megan Dooley- Guidance Counselor
 Jen Rodriguez- School Psychologist
 Anne Connor- School Nurse
 Michelle Lobo- Parent

Action 6. Approve Affirmative Action Officers 2015-2016
Resolution Resolved, that the Somerset Hills Board of Education approve the following Affirmative Action Officers for 2015-2016:
 Jennifer Shouffler- District
 Michael Hoppe- Bernards High School
 Marcy Craver- Bernardsville Middle School

TBD- Bedwell School

Action 7. Approve 504 Coordinators 2015-2016
Resolution Resolved, that the Somerset Hills Board of Education approve the following 504 Coordinators for 2015-2016:
 Teresa Vaught- District
 Mike Corbett- Bernards High School
 John Alfieri- Bernardsville Middle School
 Emily Pike- Bedwell School

Action 8. Approve Nursing Services Plan 2015-2016
Resolution Resolved, that the Somerset Hills Board of Education approve the Nursing Services Plan for the 2015-2016 school year.

Action 9. Approve School Self-Assessment/Anti-Bullying Bill of Rights Act 2015-2016
Resolution Resolved, that the Somerset Hills Board of Education approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2014 – June 1=30, 2016 for the following schools:
 Marion T. Bedwell Elementary School
 Bernardsville Middle School
 Bernards High School Home School Student

Facilities & Operations*

Committee Report

Mr. Palma reported that the committee met tonight.

Action Items

Mr. Palma moved Facilities & Operations resolution #1, seconded by Mr. Baker. Facilities & Operations resolution #1 was approved by a roll call vote 8-0.

Action 1. Approve Resolution of the Board of Education of the Somerset Hills Regional School District in the County of Somerset, New Jersey providing for the Submission of a Special Ballot Question to the School District Voters at the Annual School District Election to be held on Tuesday, November 3, 2015
Resolution WHEREAS, The Board of Education (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) of the Somerset Hills Regional School District in the County of Somerset, New Jersey (the "State") desires to undertake a school facilities project in order to undertake improvements to Marion T. Bedwell Elementary School and Bernards High School (the "Project");

WHEREAS, to accomplish the Project, the Board seeks to authorize the submission of a ballot question and an explanatory question at the annual School District election to be held on Tuesday, November 3, 2015 (the "Election") and to authorize certain actions required to be taken in connection with the conduct of the Election and the undertaking of the Project.

NOW THEREFORE, BE IT RESOLVED by The Board of Education of Somerset Hills Regional School District in the County of Somerset, New Jersey (not less than a majority of the full membership of the Board concurring) as follows:

1. The following Explanatory Statement and Proposal (the "Proposal") shall be submitted to the legal voters of the School District at the annual School District election (the "Election") to be held on Tuesday, November 3, 2015.

EXPLANATORY STATEMENT

THE PROJECT

The Board is seeking to undertake the following facilities improvements:

- The renovation/upgrade of Marion T. Bedwell Elementary School in order to provide renovated restrooms including ADA compliance and accessibility upgrades and site improvements to road and sidewalk areas to enhance safety and accessibility for both the Marion T. Bedwell Elementary School/Bernardsville Middle School campus: and
- The renovation/upgrade of Bernards High School in order to provide for the conversion of the former unused auditorium to library/media center, the conversion of the current library/media center to special and general classrooms and various site improvements to provide parking/accessibility upgrades and paving/drainage improvements.

PROJECT COSTS

The total costs of the project shall not exceed \$5,829,094. The Board has received an award of State funding in the amount of 40% reducing the taxpayers' share of the project to 60% of the project cost.

40% STATE FUNDING FOR THE PROJECT

The Board has received State funding for the project in the form of debt service aid on the bonds issued for the Project. The State has awarded debt service aid in the amount of 40%. This State aid reduces the taxpayers' share of the project to 60% of the project cost. Such State funding will only be available if the referendum passes.

PROPOSAL

The Board of Education of the Somerset Hills Regional School District in the County of Somerset, New Jersey is authorized to undertake a school facilities project consisting of (A) the renovation/upgrade of Marion T. Bedwell Elementary School in order to provide renovated restrooms including ADA compliance and accessibility upgrades and site improvements to road and sidewalk areas to enhance safety and accessibility for both the Marion T. Bedwell Elementary School/Bernardsville Middle School campus and (B) the renovation/upgrade of Bernards High School in order to provide for the conversion of the former, unused auditorium to a library/media center, the conversion of the current library/ media center to special and general classrooms and various site improvements to provide parking/accessibility upgrades and paving/drainage improvements. The Board is authorized to expend on such project and issue bonds for such project in an amount not to exceed \$5,829,094. The State has agreed to provide debt service aid in the amount of 40% of the "final eligible costs" of the school facilities project. All of the costs of the project are final eligible costs. The local shares of each of the projects may be transferred among projects.

2. The Board hereby approves and adopts the Proposal and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same.

3. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be

necessary to comply with applicable provisions of the Education Law and Election Law, to the Executive Somerset County Superintendent of Schools, Somerset County Clerk, Somerset County Board of Elections, and to the Clerks of the constituent municipalities, and to request such persons to undertake their respective functions under the Education Law and the Election Law, as applicable, in connection with the Election. The Business Administrator/Board Secretary is hereby authorized to amend the Proposal and the Explanatory Statement to conform same to statutory requirements.

4. The Board hereby acknowledges and confirms that, in accordance with the requirements of Sections 24-16 and 24-17 of the Education Law, a Supplemental Debt Statement has been prepared as of the date of this resolution by the respective Chief Financial Officers of the constituent municipalities, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such Supplemental Debt Statements have been filed in the offices of the respective Clerks of the constituent municipalities, and in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution. The Board hereby directs the Business Administrator/Board Secretary to cause such Supplemental Debt Statements to be filed in the office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs prior to the date of the Election.

5. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel and the Architect for the Project, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election, including preparation and submission of all required applications for receipt of debt service aid.

6. The Board hereby (i) accepts the determination of Preliminary Eligible Costs as set forth in the letters of the New Jersey Department of Education (the "NJDOE Eligibility Letters"); (ii) elects to receive the State Share in the form of debt service aid; (iii) determines to construct the Project; (iv) agrees to locally fund any excess costs and (v) delegates the supervision of the Project to the Business Administrator/Board Secretary.

7. This resolution shall take effect immediately.

Policy*

Action Items

Mrs. Coons moved Policy resolution #1, seconded by Mr. Palma. Policy resolutions #1 was approved by a roll call vote of 8-0.

Action Resolution

1. Second Reading and Adoption

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of the following policies and regulations: (attachment)

Policy #	Title
a) R 5200	Attendance
b) P 5460	High School Graduation
c) P 5465	Early Graduation
d) P 8630	Bus Driver – Bus Aide Responsibility
e) R 8630	Emergency School Bus Procedures

Personnel***Action Items**

Mrs. Hawkins moved Personnel resolutions #1-23, seconded by Mr. Palma. Personnel resolutions #1-23 were approved by a roll call vote of 8-0.

All personnel action is on the recommendation of the Superintendent.

**Action
Resolution****1. Accept Resignation**

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employees:

Name	School	Position	Effective
a) Bailey, Carol	BMS	Special Education Paraprofessional	8/19/15
b) Biondo, Courtney	BES	Special Education	7/15/15
c) Chiaravalloti, Christina	BHS	College and Career Specialist	8/1/15
d) d'Anunciacao, Jessica	BES	Special Education Paraprofessional	8/6/15
e) DeAngelo, Thomas	Olcott	Transportation Manager	8/31/15
f) DeTrollo, Karen	BHS	Biology	7/1/15
g) Hart, Timothy	BES	Assistant Principal	10/26/15 or sooner as determined by the Superintendent
h) Kelly, Shawn	BMS	Assistant Principal	9/11/15 or sooner as determined by the Superintendent
i) Moore, Marie	BES	Special Education Paraprofessional	8/11/15
j) Tlack, Tracey	BMS	Special Education Paraprofessional	7/27/15
k) Zahorodny, Phyllis	BES	Special Education Paraprofessional	8/5/15

**Action
Resolution****2. Rescind Appointment Leave Replacement**

Resolved, that the Somerset Hills Board of Education rescind the appointment of leave replacement for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary \$	Effective
Bernstein, Jessica	BES	Teacher	Mustich	MA	2	53,335	9/1/15

**Action
Resolution****3. Rescind Co-Curricular Positions**

Resolved, that the Somerset Hills Board of Education rescind the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) DeTrollo, Karen	BHS	Green Team	\$1,851
b) Harlow, Brian	BHS	Vocal Music Accompanist	\$4,135

Action**4. Approve Appointment Administrator**

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following administrator for the 2015-2016 school year:

Name	School	Position	Replace	Salary	Effective
Dempsey, Gretchen	BMS	Assistant Principal	Kelly	\$104,500	10/27/15 or sooner as determined by the Superintendent

Action 5. Approve Appointment Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary \$	Effective
a) Bernstein, Jessica	BES	Teacher	Mariani	MA	2	53,335	8/26/15
b) d'Anunciacao, Jessica	BES	Special Education	Biondo	MA + 15	1	58,335	9/1/15
c) Ollo, Angelina	BHS	Special Education	New	MA	1	56,335	9/1/15
d) Poandl, Ed	BHS	General Woodwork	Tinquist	MA	14	76,395	9/1/15
e) Young, Joseph	BHS	Biology	Detrolio	BS	1	52,335	9/1/15

Action 6. Approve Appointment Leave Replacement

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of leave replacement for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary \$	Effective
a) Wengel, Laura	BHS	English	Snyder	MA	3	58,335	9/1/15 – 1/22/16
b) Westfall, Sarah	BES	Teacher	Mustich	BS	1	52,335	9/1/15 – 6/30/16

Action 7. Approve Appointment Non-Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Casale, Arlene	BES	Regular Paraprofessional	Santini	Para B	1	\$14.44/hour	9/1/15
b) Habibi, Sama	BES	Regular Paraprofessional	New	Para B	1	\$14.44/hour	9/1/15
c) Mullen, David	Olcott	Bus Driver	New	n/a	n/a	\$21,600	9/1/15
d) Scherp, Lauren	BES	Regular Paraprofessional	Zerjav	Para B	1	\$14.44/hour	9/1/15
e) Vail, Peggy	Olcott	Transportation Manager	DeAngelo	n/a	n/a	\$26,000	9/1/15

Action 8. Amend Appointment Non-Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education amend the start date of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Step	Salary \$	Effective
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Sandoval, Alcira	BHS	Custodian	Gimenez	1B	25,750	6/25/15
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Action Resolution 9. Approve Waiver Request for Teacher Observations
Resolved, that the Somerset Hills Board of Education approve the waiver request for teacher observations for the 2015-2016 school year:

Action Resolution 10. Approve Home Instructors
Resolved, that the Somerset Hills Board of Education approve the appointment of the following home instructor for the 2015-2016 school year:

Name	Subject
Holborow, Laura	Biological Science

Action Resolution 11. Approve Creation Co-Curricular Position
Resolved, that the Somerset Hills Board of Education approve the creation of the following co-curricular position for the 2015-2016 school year:

Position	School	Stipend
Cross Country Assistant	BMS	\$2,908

Action Resolution 12. Approve Co-Curricular Positions
Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Albanese-Demair, Christine	BHS	Green Team	\$1,851
b) Brooten, Darcey	BES	Team Leader – Grade 3	\$2,475
c) Brothers, David	BHS	Tennis: Women’s Assistant (JV)	\$4,631
d) DeAngelo, Stephanie	BMS	Cross Country Assistant	\$2,908
e) Dooley, Megan	BHS	Naviance Coordinator	\$2,375
f) Ferrara, James	BHS	Activities Technician I	\$4,277
g) Ferrara, James	BHS	Activities Technician II	\$2,044
h) Obert-Thorn, Karrie	BMS	Service Organization	\$3,710
i) Roser, Sarah	BHS	Peer Leadership: Assistant	\$4,059
j) Rudin, Elizabeth	BES	Team Leader – Grade 2	\$2,475
k) Simoneau, Jon	BHS	TV Studio Coordinator	\$8,112

Action Resolution 13. Approve I&RS Coordinator
Resolved, that the Somerset Hills Board of Education approve the following I&RS coordinator for the 2015-2016 school year:

Name	School	Stipend
Stolarz, Lizabeth	BHS	\$2,450

Action Resolution 14. Approve Volunteer
Resolved, that the Somerset Hills Board of Education approve the following co-curricular volunteer for the 2015-2016 school year:

Name	School	Position	Stipend
DeSimone, David	BMS	Cross Country & Track & Field	Volunteer

Action 15. Approve Student TeachingResolution Resolved, that the Somerset Hills Board of Education approve the following student teacher for the 2015-2016 school year:

Teacher	School	Subject	Mentor
San Roman, Gabrielle	BHS	Vocal Music	Matthew LaPine

Action 16. Approve Staff Member StudentsResolution Resolved, that the Somerset Hills Board of Education approve the following children of staff members as district students for the 2015-2016 school year:

Staff Member	Grade
King, Dawn	Grade 12

Action 17. Approve Additional Summer WorkResolution Resolved, that the Somerset Hills Board of Education approve the following additional summer work for staff members at their per diem/per hour rate for the 2015-2016 school year:

Name	Position	School	Not to Exceed
a) Ayres, Karen	Child Study Team	District	4 additional days
b) LaBruno, Wendi	Child Study Team	BHS	4 additional days
c) Mongno, Megan	LDT-C	BES	4 additional days
d) Panik, Meredith	Child Study Team	BES	3 days
e) Rodriguez, Jennifer	Child Study Team	BHS	1 additional day

Action 18. Approve Seasonal EmployeeResolution Resolved, that the Somerset Hills Board of Education approve the following seasonal employee for the 2015-2016 school year.

Name	Position	Hourly Rate	Effective dates
Kania, Zyta	Custodial	\$13.00/hour	8/10/15 – 9/11/15

Action 19. Approve SubstitutesResolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2015-2016 school year:

Name	Substitute Position	Certification
a) Carey, Amanda	Teacher, Paraprofessional	Standard Certificate
b) Dilts, Tyler	Maintenance	n/a
c) Jebara, Mervette	Teacher, Paraprofessional	CEAS
d) Kania, Zyta	Custodian	n/a
e) Kim, John	Teacher, Paraprofessional	Substitute Credential
f) Lapinskie, Elizabeth	Teacher, Paraprofessional, Secretary	Substitute Credential
g) Panetta, Carolyn	Paraprofessional	Substitute Credential
h) Sayaves, Pinij	Custodian	n/a
i) Duris, Camelia	Teacher, Paraprofessional	Substitute Credential
j) Thepnarong, Supanee	Custodian	n/a
k) Trabachino, John	Teacher, Paraprofessional	Standard Certificate

Action 20. Accept ResignationResolution Resolved, that the Somerset Hills Board of Education accept the resignation of the following employees:

Name	School	Position	Effective
Quinn, Jann	BES	Special Education Paraprofessional	8/19/15

Action 21. Approve Home Schooled Student for Co-Curricular Activities
Resolution Resolved, that the Somerset Hills Board of Education approve the following home schooled student for co-curricular activities for the 2015-2016 school year: #

Action 22. Rescind Co-Curricular Positions
Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
Heydt, Jaimie	BMS	Year book	\$2,578

Action 23. Approve Co-Curricular Positions
Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Bracero, Jeanette	BHS	PSAT coordinator	\$1,500
b) Tarulli, Dyana	BHS	Tennis: Women's Head	\$7,142

Supplementary Matters

Public Questions & Comments

1. Mrs. Mindy Hoppe inquired as to why the Board meetings were not being taped. Mrs. Hunter responded that school is not in session and the students generally tape the meeting.

Adjournment

Mr. Palma moved to adjourn the meeting at 8:55 p.m., seconded by Mr. Baker. Motion was approved by a roll call vote of 8-0.

Respectfully submitted,

Nancy Lee Hunter

Board Secretary

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**