
**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – JUNE 24, 2015**

Call to Order

The meeting was called to order at 7:30 p.m. by Mrs. Coons, President.

Roll Call

Present	Absent	Also Present
Mr. Baker		Frances Wood
Mrs. Coons		Jennifer Shouffler
Mr. DiGioacchino		Nancy Lee Hunter
Ms. Goetz *arrived at 7:45 p.m.		
Mrs. Hawkins		
Mrs. Palazzolo		
Mr. Palma		
Mrs. Petrilli		
Mrs. Swadba		
Ms. Sooy		

Executive Session

At 6:45 p.m., Mr. Palma moved the following:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Baker seconded the motion. The Board returned to public session at 7:30 p.m. Mrs. Coons reported the board discussed student matters and personnel.

Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of

Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Pledge of Allegiance

Correspondence

None

Report of the Superintendent

1. Student/Staff Recognition

- Molly Lukacsko and Abigail Lim were recognized for winning the Somerset County Flag Day Festival essay and art contest. Dr. Wood read a letter from Mrs. Wisnewski and how proud she was of her students.
- Mr. Falzarano, Coach recognized the B.H.S. Baseball Team and Assistant Coaches. The team plays with passion and pride and was honored for Group II finals.
- Kyle Oliver was signed by Sacred Heart University for baseball.
- Luke Bowerbank was recognized for Courier News Player of the Year. He has become the all-time career hit leader at B.H.S.

Public Questions & Comments

None

Approval of Minutes*

Action

1. Approval of Minutes

Resolution

Mr. Palma moved, seconded by Mrs. Hawkins that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for June 10, 2015. Public Input and Action Meeting roll call vote 8-0-2. Ms. Sooy and Mr. Palma abstained. Executive Session Meeting roll call vote 9-0-1. Ms. Sooy abstained.

Finance

Committee Report

Mr. Baker reported that he committee did not meet. Mr. Baker reported that the District received formal notice they will be eligible for 40% debt service on the proposed referendum.

Action Items

Mr. Baker moved Finance resolutions #1-8, seconded by Mr. Palma. Finance resolutions #1-8 were approved by a roll call vote of 10-0.

Action

1. Board Secretary & Treasurer Reports & Board Certification*

Resolution

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of May 2015 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$3,953,754.17	\$3,953,754.17
(20) Special Revenue Fund	\$125,711.93	\$125,711.93

(30) Capital Projects Fund	\$516,318.87	\$516,318.87
(40)Debt Service Fund	(\$171,940.50)	(\$171,940.50)
Total Government Funds	\$4,423,844.47	\$4,423,844.47

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Approve 2014-2015 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for May, 2015.

Action
Resolution

3. Approve 2014-2015 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for June, 2015 (to be distributed at meeting).

Action
Resolution

4. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated May 2015 covering check numbers 34202 in the amount of \$ 337.50 with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$337.50
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$337.50

WHEREAS, the Board Secretary has presented a check register dated June 2015 covering check numbers 34203 to 34287 in the amount of \$2,966,841.21 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,886,374.62
(20) Special Revenue Fund	\$49,239.61
(30) Capital Projects Fund	\$30,094.00

(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$1,132.98
TOTAL	\$2,966,841.21

WHEREAS, the Board Secretary has presented a check register dated June 2015 covering check numbers 34288 to 34345 in the amount of \$352,580.44 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$335,247.04
(20) Special Revenue Fund	\$1,005.32
(30) Capital Projects Fund	\$16,328.08
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$352,580.44

Action
Resolution

5. Approve Vehicle Maintenance Agreement 2015/2016
Resolved, that the Somerset Hills Board of Education approve the Vehicle Maintenance Agreement for the 2015/2016 school year with the Morris-Union Jointure Commission

Action
Resolution

6. Approve 2015/2016 IDEA Grant
Resolved, that the Somerset Hills Board of Education approve 2015-2016 IDEA Grant in the following amounts:

Basic	\$459,808
Preschool	\$ 17,776
Nonpublic	\$ 67,583
Total	\$545,167

Action
Resolution

7. Approve Parent Organization Fund Raiser
Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser:

Organization	School	Event	Date
a) Ski Race Team	BHS	Sell 50/50 Raffle Tickets	September – December 2015
b) HSA	BES	Mother/Son Bowling	1/24/16
c) HSA	BES	80's Themed party	1/30/16
d) HSA	BES	Penny Wars	2/8/16 & 2/11/16
e) HSA	BES	Movie Night	9/18/15, 11/4/15, 2/26/16 & 5/6/16

Action
Resolution

8. Approve General Funds to Capital Reserve Transfer
Resolved, that the Somerset Hills Board of Education approve a transfer from unexpended General Funds to Capital Reserve in the amount of \$400,000.

Curriculum**Committee Report**

No report.

Action Items

Mrs. Palazzolo moved Curriculum resolutions #1-6, seconded by Mr. Palma. Curriculum resolutions #1-6 were approved by a roll call vote of 10-0.

Action 1. **Approve Field Trips***

Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
a) BHS	Bernards Baseball-ESPNs Wide World of Sports/Spring Training Orlando, FL	March 17-22, 2016	32	2	1
b) BHS	Bernards Softball - ESPNs Wide World of Sports/Spring Training Orlando, FL	March 18-23, 2016	16	1	2
c) BHS	Madrigals Montclair University Music Clinic and Festival	Oct. 30	23	1	2

Action 2. **Approve Professional Development***

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	McCarron, Jim	Art Study Grant for study in Ireland from Quinnipiac University	0	June 15-19
b) BES	Biondo, Courtney	Summer Inclusion Conference Montclair University	\$241.00	June 24-25
c) BMS	Cooper, Megan	Advanced Continuum Training (advanced decoding/encoding and higher level spelling rules. Emphasis on Greek/Latin roots) Secaucus	\$1,139.00	Aug. 10-13
d) BHS	Koch, Kevin	“How To Start a HS Technology & Engineering Course” TCNJ	\$641.00	July 13-17
e) District	Catelli, Michael	Meeting on Nigeria Seton Hall University	0	June 22
f) District	Catelli, Michael	Human Rights Ed meeting Rutgers University	0	June 24

g) District	Catelli, Michael	League of Global Scholars Meeting Seton Hall University	0	Aug. 13
h) BES	DeRoberts, Theresa	Classroom Management Kean University	\$116.28	August 20
i) BHS	Foglia, Joe	NSTA Workshop: Implementing Next Generation Science Standards Atlantic City	\$391.14	July 28
j) Olcott	DeMarco, Jinnee	Systems 3000 Accounting	0	July 8, 2015

Action Resolution 3. HIB Report*
Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on June 24, 2015 and upheld the findings and/or consequences recommended by the Superintendent.

Action Resolution 4. Approve 2015-2016 District Mentoring Plan
Resolved, that the Somerset Hills Board of Education approve the 2015-2016 District Mentoring Plan. The plan will be on file at the curriculum office.

Action Resolution 5. Approve Evaluation Services 2014-2015
Resolved, that the Somerset Hills Board of Education approve the following facility to conduct evaluation services for the 2014-2015 school year and ESY program:

Provider	Service	Location
Talk Moore Speech Services, LLC	PROMPT Therapy Evaluation	1292 Hamburg Turnpike, Wayne, NJ 07470

Action Resolution 6. Approve Evaluation Services 2015-2016
Resolved, that the Somerset Hills Board of Education approve the 2015-2016 the following facility to conduct evaluation services for the 2015-2016 school year and ESY program:

Provider	Service	Location
Talk Moore Speech Services, LLC	PROMPT Therapy Evaluation	1292 Hamburg Turnpike, Wayne, NJ 07470

Facilities & Operations*

Committee Report

No report.

Action Items

Mr. Palma moved Facilities & Operations resolutions #1-7, seconded by Mr. DiGiacchino. Facilities & Operations resolutions #1-7 were approved by a roll call vote of 10-0.

Action Resolution 1. Approve Outdoor Lighting Contract
Resolved, that the Somerset Hills Board of Education approve a contract with Generation Electric Company (bid awarded under Middlesex Educational Services Commission) to retrofit

and upgrade exterior lighting through the Somerset Hills School District at a cost of \$85,999.

Approve
Resolution

2. Approve Paving at Bernardsville Middle School
Resolved, that the Somerset Hill Board of Education approve a contract with Diamond Construction Company for sidewalk paving and repair (bid awarded under Middlesex Educational Services Commission) at a cost of \$35,600.

Action
Resolution

3. Approve Bogush Heating and Cooling
Resolved, that the Somerset Hills Board of Education approve a contract with Bogush Heating and Cooling Division for \$25,997. to install 29 thermostatic radiator valves in the repair and upgrade of the heating system in the Olcott Building.

Action
Resolution

4. Approve Parette Somjen Architects
Resolved, that the Somerset Hills Board of Education approve a contract with Parette Somjen Architects in the amount of \$38,600. for professional services in connection with the demolition phase of the Old Auditorium at Bernards High School.

Action
Resolution

5. Approve Agreement with Somerset Hills YMCA
Resolved, that the Somerset Hills Board of Education authorize the Board Secretary to enter into an agreement with the Somerset Hills YMCA to rent certain areas of Bernards High School for summer camp for the Summer season of 2016. Final agreement to be approved by the Somerset Hills Board of Education by September, 2015.

Action
Resolution

6. Approve Bernardsville Painting & Contracting Contract
Resolved, that the Somerset Hills Board of Education approve a contract with Bernardsville Painting & Contracting to paint the Bernardsville Middle School Cafeteria, repair and refurbish stage and replace or refurbish all doors for a total of \$27,720

Action
Resolution

7. Approve Halecon Contract
Resolved, that the Somerset Hills Board of Education approve contract with Halecon to refurbish tennis courts in the amount of \$21,650.

Policy*
Committee Report
No report.

Action Items

Mrs. Coons moved Policy resolution #1, seconded by Mr. Palma. Policy resolution #1 was approved by a roll call vote of 10-0.

Action

1. First Reading

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations: (attachment)

Policy#	Title
R 5200	Attendance

Personnel*

Committee Report

Mrs. Hawkins reported tha the Committee met on June 23, 2015.

Action Items

Mrs. Hawkins moved Personnel motions #1-18, seconded by Mr. Palma. Personnel motions #1-18 were approved by a roll call vote of 10-0.

All personnel action is on the recommendation of the Superintendent.

Action

1. Accept Resignation

Resolution

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employees:

Name	Location	Position	Effective
a) Gimenez, Angel	BHS	Custodian	7/23/15
b) Janosko, Ashley	BHS	Guidance	7/1/15

Action

2. Approve Appointment Certified Staff

Resolution

Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Falk, Lisa	BHS/BMS	ESL	Jones	MA	1	56,335	9/1/15

Action

3. Approve Appointment Leave Replacement

Resolution

Resolved, that the Somerset Hills Board of Education approve the appointment of the following leave replacements for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Cooperstein, Rhonda	BHS	Guidance	Ellis	Doctorate	8	70,930	9/1/15
b) Dunay, Diane	BMS	Media Specialist	Boylan	MA	7	61,335	9/1/15

Action

4. Amend Summer Work

Resolution

Resolved, that the Somerset Hills Board of Education amend the following summer work for staff members at their per diem/per hour rate for the 2015-2016 school year:

Name	Position	School	Not to Exceed
Cooperstein, Rhonda	Guidance (LR for Ellis)	BHS	10

Action

5. Rescind Extended School Year Staff

Resolution Resolved, that the Somerset Hills Board of Education rescind the following extended school year staff:

Name	Position	Rate
Quinlan, Alyce	Teacher	Per diem/per hour rate

Action 6. Approve Extended School Year Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the following extended school year staff at their per diem/per hour rate for the 2015-2016 school year (step, salary, stipend, and longevity may be adjusted upon ratification of collective bargaining agreement):

Name	Position	Rate
King, Jodie	Teacher	Per diem/per hour rate

Action 7. Approve Appointment Non-Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Step	\$ Salary	Effective
Sandoval, Alcira	BHS	Custodian	Gimenez	1B	25,750	6/25/15

Action 8. Approve Summer Work

Resolution Resolved, that the Somerset Hills Board of Education approve the following summer work for staff members at their per diem/per hour rate for the 2015-2016 school year:

Name	Position	School	Not to Exceed
Wilmont, Mary Beth	Nurse	BES	5 days

Action 9. Approve Seasonal Employees

Resolution Resolved, that the Somerset Hills Board of Education approve the following seasonal staff for the 2015-2016 school year.

Name	Area	Hourly Rate	Effective
Dilts, Tyler	Maintenance	\$14.00/hour	6/25/15 – 9/8/15

Action 10. Accept Resignation

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
c) Santini, Martha	BES	Part Time Regular Paraprofessional	7/17/15
d) Yunghahn Jr., Alan	Olcott	Seasonal Maintenance	6/23/15

Action 11. Approve Appointment Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
b) Anthony, Lydia	BHS/BES	Music	Espineira	BA	1	52,335	9/1/15
c) Bello, Roxana	BHS	Spanish	Hegedes	MA + 15	8	64,930	9/1/15

d) Rodriguez, Allison	BHS	Math	Cicchino	BA	4	55,335	9/1/15
e) Stolarz, Lizabeth	BHS	Guidance	Janosko	MA + 45	4-5	65,335	9/1/15
f) Zaborowski, Donna	BES	Reading Specialist	Horowitz (transfer)	MA	17	85,450	9/1/15

Action Resolution 12. Amend Appointment Certified Staff

Resolved, that the Somerset Hills Board of Education amend the appointment of the following certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Quinlan, Alyce	BHS	Special Education	Benner	Ma	8	62,930	9/1/15
b) Vu, Truc-Lan	BES	Elementary Teacher 4 th Grade	King	MA	4	59,335	9/1/15

Action Resolution 13. Approve Parenthood Leave

Resolved, that the Somerset Hills Board of Education approve the following parenthood leave for the 2015-2016 school year:

Name	School	Position	Begin Date	End Date
a) Davis, Emma	BES	2 nd Grade	10/26/15	6/30/16
b) St. Ours, Elizabeth	BMS	Physical Education	9/30/15	First day of 4 th Marking Period

Action Resolution 14. Approve Appointment Leave Replacement

Resolved, that the Somerset Hills Board of Education approve the appointment of leave replacement for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
c) Eckert, Alyssa	BHS	Biology	DeBarra	BA	2	53,335	9/1/15 – April 2016
d) Kadus, Jamie	BES	2 nd Grade	Davis	BA	1	52,335	9/1/15

Action Resolution 15. Approve Appointment Non-Certified Staff

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Salary	Effective
b) Brenner, Kevin	Olcott	Maintenance	Yunghahn	Temporary Appointment	\$18.50/hour	6/29/15
c) DeMarco, Jinnee	Olcott	Business Office Assistant	New	Confidential Secretary	\$40,625	7/6/15

Action Resolution 16. Approve Co-Curricular Positions

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
------	--------	----------	---------

a) Flynn, Kimberly	BMS	Field Hockey	\$4,305
b) Obert-Thorn, Carrie	BMS	Community Service	\$3,034

Action 17. Approve Extended School Year Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the following extended school year staff at their per diem/per hour rate for the 2015-2016 school year (step, salary, stipend, and longevity may be adjusted upon ratification of collective bargaining agreement):

Name	Position	Rate
Connor, Anne	Nurse	Per diem/per hour rate
Perkins, Bonnie	Substitute Teacher & Substitute Paraprofessional	Approved Substitute Rate/ Paraprofessional Rate

Action 18. Approve Summer Work

Resolution Resolved, that the Somerset Hills Board of Education approve the following summer work for staff members at their per diem/per hour rate for the 2015-2016 school year:

Name	Position	School	Not to Exceed
Stolarz, Lizabeth	Counselor	BHS	10 days

Supplementary Matters

None

Public Questions & Comments

1. Erica Tannenbaum would like to have her daughter officially represent B.H.S. for gymnastics. Dr. Wood explained how she should go about making a proposal with Mr. Hoppe.

Adjournment

Mr. Palma moved to adjourn the meeting at 8:45 p.m., seconded by Mr. Baker. Motion was approved by a roll call vote of 10-0.

Respectfully submitted,

Nancy Lee Hunter

Board Secretary

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**