

The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – NOVEMBER 18, 2015
EXECUTIVE SESSION – 6:30 P.M.
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL

PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
BERNARDS HIGH SCHOOL

I. Call to Order

II. Roll Call

III. Executive Session

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

V. Pledge of Allegiance

VI. Correspondence

(Attachment #1)

1. Thank you - Bernardsville Fire Company

VII. Report of the Superintendent

1. Staff Recognition - Ricky Saez
2. Academic Report
3. **Election Results**

The results of the Annual School Election results are as follows:

(1)Three Year Term/Bernardsville

Janis Virtue

(1)Three Year Term/Far Hills

Susan Petrilli

(1)Three Year Term/Peapack-Gladstone

Mindy Hoppe

Referendum Results (per Somerset County Certificate of Election)

Yes - 1260 No - 773

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

IX. Approval of Minutes*

(Attachment #2)

Action
Resolution

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for October 21, 2015.

X. Finance

(Attachment #3)

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of October, 2015 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$5,785,561.75	\$5,785,561.75
(20) Special Revenue Fund	\$232,574.72	\$232,574.72
(30) Capital Projects Fund	(\$240,283.30)	(\$240,283.30)
(40)Debt Service Fund	(\$88,190.00)	(\$88,190.00)
Total Government Funds	\$5,689,663.17	\$5,689,663.17

(1) From Secretary's Report

(2) Treasurer's Report to be distributed at meeting

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major

account or fund has been over-expended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2015-2016 Budget Transfers*

Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for October, 2015.

Action 3. Payment of Bills*

Resolution WHEREAS, the Board Secretary has presented a check register covering check numbers 35184 to 35209 in the amount of \$2,952,900.95 with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,925,297.45
(20) Special Revenue Fund	\$6,533.50
(30) Capital Projects Fund	\$21,070.00
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$2,952,900.25

WHEREAS, the Board Secretary has presented a check register covering check numbers 35210 to 35408 in the amount of \$740,218.50 with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$607,460.01
(20) Special Revenue Fund	\$132,456.99
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$301.50
TOTAL	\$740,218.50

Action 4. Approval of Settlement Agreement for student # 202164

Resolution Resolved, that the Somerset Hills Board of Education approve the Settlement Agreement for student # 202164.

Action 5. Approval of Fund Raisers

Resolution Resolved, that the Somerset Hills Board of Education approve the following fund raisers for the 2015-2016 school year:

Organization	School	Event	Date
a) Baseball Booster Club	BHS	Sale of Miscellaneous Product & Merchandise	Fall/Winter
b) Baseball Booster Club	BHS	Canning at Shop Rite, Kings, and similar establishments.	Fall/Winter
c) Baseball Booster Club	BHS	Dinner at Claremont Tavern or similar venue	Fall/Winter

Action 6. Approve Out of District SchoolResolution Resolved, that the Somerset Hills Board of Education approve the following school for the 2015-2016 school year:

Student ID #	Provider	Location	Tuition
7908643364	Union Co Tech	Scotch Plains, NJ	\$6,000.00

Action 7. Approve TranslatorResolution Resolved, that the Somerset Hills Board of Education approve the following translator for the 2015-2016 school year:

Name	Service	Location	Amount
Pope, Lia	Translator/Standard Certificate	Bryam, NJ	\$59.11/hour

Action 8. Approve Teacher Salary to be Funded by Title IResolution Resolved, that the Somerset Hills Board of Education approve that a portion of teacher Melissa Sorge's salary in the amount of \$63,000 be charged to the Title I salary account for the 2015-2016 school year.Action 9. Accept Science ScholarshipResolution Resolved, that the Somerset Hills Board of Education accept a donation from the DAS Family in the amount of \$5,000 to establish a yearly science scholarship for the class of 2016 through the class of 2020 in the amount of \$1,000 per year.**XI. Curriculum****(Attachment #4)**

A. Committee Report & Discussion

B. Action Items:

Action 1. Approve Field Trips*Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
a. BES	Second Grade-Morris Museum	May 4, 2016	115	6	20
b. BHS	MD Program-ShopRite-Bernardsville	Nov. 19 and Dec. 8	7	5	0
c. BHS	Ski Race Team-Killington	Dec. 3-Dec. 6 (Thurs-Sun)	14	0	15
d. BHS	Acting Troupe/Theater Arts/Drama Club to Dumont HS - Drama & Forensics Competition	Dec. 12, 2015 (Sat)	30	2	4

e. BHS	Acting Troupe/Theater Arts/Drama Club to Dumont HS - Drama & Forensics Competition	Jan. 23, 2016 (Sat)	30	2	4
f. BHS	Acting Troupe/Theater Arts/Drama Club to Raritan HS - Drama & Forensics Competition	Feb 27, 2016 (Sat)	30	2	4
g. BHS	Acting Troupe/Theater Arts/Drama Club- Broadway Show	Jan.6, 2016 (Wed)	40	3	0
h. BHS	Harvard Model Congress	Feb.18-Feb. 21, 2016 (Thurs-Sun)	25	3	0
i. BMS	Forensics-Competition at Chatham Middle School	Dec. 5, 2015 (Sat)	10-20	1	1

Action
Resolution

2. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a. BHS	Atchison, Leslie	Softball Convention-AC	\$672.62	1/28-1/31/16
b. BHS	Cooperstein, Rhonda	Case Western Reserve meeting, Morristown, NJ	0	11/2/15 AM
c. BHS	Corbett, Michael	504 Training-North Hunterdon-Voorhees	\$165.00	12/11/2015
d. BHS	Lan, Cameron	NJCHE Annual History Conference - Princeton	\$75.00	12/4/2015
e. BHS	Morris, Ashley	TCNJ Career & Community Studies Program Briefing	\$14.26	11/20/2015
f. BMS	McInaw, Megan	Lesson Study Open House @The Greenwich Japanese School-CT	\$27.96	11/24/2015
g. BMS	O'Halloran, Annie	Lesson Study Open House @The Greenwich Japanese School-CT	\$34.10	11/24/2015
h. District	Butler, Coleen	County ELA Supervisor's Mtg, Somerville	0	11/18/2015
i. District	Hunter, Nancy	Affordable Care Act Reporting Requirement Workshop-Robbinsville	0	12/3/15

j. District	Kolmer, Grant	Lesson Study Open House @The Greenwich Japanese School-CT	0	11/24/2015
k. District	Kolmer, Grant	Somerset County Science Supv mtg-Somerville	0	12/8/15
l. District	Kolmer, Grant	Somerset County Math Supv mtg-Somerville	0	12/14/15
m. District	Mehan, Kathy	NJ & Federal Leave Laws Training, Strauss Esmay: Toms River, NJ	\$50.00	12/1/15

Action Resolution

3. HIB Report*

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on November 18, 2015 and upheld the findings and/or consequences recommended by the Superintendent.

XII. Facilities & Operations* (Attachment #5)

A. Committee Report & Discussion:

B. Action Items:

Action Resolution

1. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of Bernardsville Board Member, Lauriann Swadba, effective November 3, 2015.

Action Resolution

2. Approval of Agreement with the Somerset County YMCA for Facility Rental

Resolved, that the Somerset Hills Board of Education approve an agreement with the Somerset County YMCA for rental of certain classrooms and areas at Bernards High School for the summer of 2016 for a fee of \$5,000 per week.

XIII. Policy* (Attachment #6)

A. Committee Report & Discussion:

B. Action Items:

Action Resolution

1. First Reading

Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations: (attachment)

Policy #	Title
a) P 7510	Use of School Facilities
b) R 7510	Use of School Facilities
c) R 7511	Use of Athletic Fields
d) P 8600	Transportation
e) R 8600	Transportation

Action
Resolution2. Second Reading and Adoption

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of the following policies and regulations: (attachment)

Policy #	Title
a) P 1581	Victim of Domestic or Sexual Violence Leave
b) P 2425	Physical Education
c) P 2431	Athletic Competition
d) P 3125	Employment of Teaching Staff Members
e) P 3322	Staff Member's use of Personal Cellular Telephones/Other communication Devices (teaching staff)
f) P 4125	Employment of Support Staff Members
g) P 4322	Staff Member's use of Personal Cellular Telephones/Other communication Devices (support staff)
h) R 5308	Student Health Records
i) P 5330	Administration of Medication
j) P 5339	Screening for Dyslexia
k) P 5615	Suspected Gang Activity
l) P 5756	Transgender Students
m) P 8540	School Nutrition Programs
o) P 8820	Opening Exercises/Ceremonies

XIV.**Personnel***

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action
Resolution1. Approve Appointment Non-Certified Staff

Resolved, that the Somerset Hills Board of Education approve the following non-certified staff for the 2015-2016 school year.

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Bara, Alexandra	BES	Spec Ed Para	new	B	1	\$15.13/ hour	10/23/15
b) Engleman, Amy	BES	Spec Ed Para	new	B	1	\$15.13/ hour	10/28/15

c) Felder, April	BMS	Spec Ed Para	new	B	1	\$15.13/ hour	11/2/15
d) Smith, Michele	BES	Spec Ed Para	new	B	1	\$15.13/ hour	11/2/15
e) Spitz, Mary	BES	Spec Ed Para	new	B	1	\$15.13/ hour	11/2/15

Action 2. Approve Parenthood Leave

Resolution Resolved, that the Somerset Hills Board of Education approve the following parenthood leave for the 2015-2016 school year:

Name	School	Position	Begin	End
a) Collins, Jessica	BES	Elementary Teacher	2/1/16	January 2017
b) Tynan, Jessica	BMS	Literacy Teacher	2/3/16	September 2016

Action 3. Rescind Co-Curricular Position

Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular positions for the 2015-2016 school year.

Name	School	Position	Stipend
a) Losonczy, Thomas	BHS	Fencing: Assistant	\$4,759
b) Morris, Ashley	BHS	Track & Field M/W Assistant	\$6,246
c) Szostak, David	BHS	Winter Track: Assistant	\$4,631

Action 4. Approve Co-Curricular Position

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular position for the 2015-2016 school year.

Name	School	Position	Stipend
a) Hudson, Jennifer	BHS	Fencing: Assistant	\$4,759
b) Kahl, Taylor	BHS	Ski Team: Head	\$6,592
c) Keating, Conor	BHS	Ice Hockey	Volunteer
d) LaChac, Luke	BHS	Winter Track Assistant	\$4,631
e) Losonczy, Thomas	BHS	Fencing: Assistant	Volunteer

Action 5. Approve Leave of Absence

Resolution Resolved, that the Somerset Hills Board of Education approve the following medical leave of absence for the 2015-2016 school year:

Name	School	Position	Begin	End
Salazar, Adia	BHS	Custodian	11/15/15	TBD

Action 6. Approve Substitutes

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2015-2016 school year.

Name	Substitute Position	Certification
a) Suriano, Justin	Teacher, Paraprofessional	Substitute Credential

XV. Supplementary Matters**XVI. Public Questions & Comments****XVII. Adjournment****Resolutions:**

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.