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**The Somerset Hills School District**  
**PUBLIC INPUT & ACTION MEETING MINUTES – OCTOBER 21, 2015**

**Call to Order**

The meeting was called to order at 7:30 p.m. by Mrs. Hawkins, Vice President

**Roll Call**

Present	Absent	Also Present
Mr. Baker	Mrs. Coons	Frances Wood
Mr. DiGiacchino	Mrs. Petrilli	Jennifer Shouffler
Ms. Goetz		Nancy Lee Hunter
Mrs. Hawkins		
Mrs. Palazzolo		
Mr. Palma		
Mrs. Swadba		
Ms. Sooy		

**Executive Session**

At 6:30 p.m., Mr. Palma moved the following:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Baker seconded the motion. The Board returned to public session at 7:30 p.m. Mrs. Coons reported the board discussed Personnel, Student Matters and Litigation.

**Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**Pledge of Allegiance****Correspondence**

1. Letter from Suplee, Clooney & Company Re: GASB 68

**Report of the Superintendent**

1. Student/Staff Recognition  
Bernardian Yearbook - Staff Advisors: Heather Hunkele, Janice O'Brien  
Editors: Jacob Rosen, Alexa Cerza, Allison Chironna  
Jim McCarron-Art Award from Quinnipiac University.
2. Academic Report
3. District Report of Violence and Vandalism Report 2014-2015 (Period 2)  
Pursuant to N.J.S.A. 18A:17-46, 17 unduplicated acts of violence and vandalism were reported to the NJ Department of Education Electronic Violence and Vandalism Reporting System (EVVRS) during period 2 (January 1-June 30, 2015).  
At B.H.S., there was 1 case of substance abuse, 1 situation of violence, and 6 HIB incidents; at B.M.S., 3 incidents of violence occurred, 1 incident of vandalism, and 3 HIB incidents. B.E.S. had 1 case of violence and 1 vandalism incident.
4. Referendum Update –Video
5. SHEF presented Fall Grants - \$10,255.00

**Public Questions & Comments**

1. Mindy Hoppe asked why the Board meetings are no longer being taped. It was explained that we will resume taping meetings next month.
2. Lloyd Sims wanted to discuss the physical education policy; the Board asked that this be discussed during the second public comment.

**Approval of Minutes\***

- |                   |  |
|-------------------|--|
| <u>Action</u>     | 1. <u>Approval of Minutes</u>  |
| <u>Resolution</u> | Mr. Palma moved, seconded by Mr. DiGioacchino that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for September 16, 2015. Resolution was approved by a roll call vote of 5-0-3. Ms. Goetz, Mrs. Palazzolo, Mrs. Swadba abstained. |

**Finance****Committee Report**

No report.

**Action Items**

Mr. Baker moved Finance resolutions #1-10, seconded by Mr. DiGioacchino. Finance resolutions #1-10 were approved by a roll call vote of 8-0.

- |                   |   |
|-------------------|---|
| <u>Action</u>     | 1. <u>Board Secretary &amp; Treasurer Reports &amp; Board Certification*</u>  |
| <u>Resolution</u> | WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September, 2015 showing the following balances: |

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$6,168,212.66	\$6,168,212.66
(20) Special Revenue Fund	\$346,940.03	\$346,940.03
(30) Capital Projects Fund	(\$219,213.30)	(\$219,213.30)
(40) Debt Service Fund	(\$353,574.00)	(\$353,574.00)
<b>Total Government Funds</b>	<b>\$5,942,365.39</b>	<b>\$5,942,365.39</b>

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it **RESOLVED**, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it **FURTHER RESOLVED**, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action  
Resolution

2. Approve 2015-2016 Budget Transfers\*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for September, 2015.

Action  
Resolution

3. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register covering check numbers 34925 to 35183 in the amount of \$4,183,684.46 with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	<b>AMOUNT</b>
(10) General Fund	\$3,586,411.23
(20) Special Revenue Fund	62,825.94
(30) Capital Projects Fund	5,586.00
(40) Debt Service Fund	525,850.00
(60) Cafeteria Fund	3,011.29
<b>TOTAL</b>	<b>\$4,183,684.46</b>

Action  
Resolution

4. Approve Nonpublic Security Aid Program

Resolved, that the Somerset Hills Board of Education approve the agreement with the Middlesex Regional Educational Services Commission to provide Nonpublic Security Aid Program, pursuant to the requirements of the New Jersey Nonpublic Security Aid Program, on behalf of the Board for the 2015/2016 school year.

- Action Resolution 5. Approve Facility 2015-2016 School Year  
Resolved, that the Somerset Hills Board of Education approve the following facility to conduct evaluation services for the 2015-2016 school year:

Provider	Service	Location	Rate
Livingston Educational Center, LLC	Reading/Language Diagnostic Evaluations	Livingston, NJ	\$1,000.00 per evaluation
Speech Language Learning Connection, LLC	Speech/Language Evaluation	Tinton Falls, NJ	\$3,200.00 Per evaluation

- Action Resolution 6. Approve Transportation Contract 2015-2016  
Resolved, that the Somerset Hills Board of Education approve the transportation contract with the Edison Township Board of Education.

- Action Resolution 7. Approve Morris-Union Jointure Commission Transportation Contracts  
Resolved, that the Somerset Hills Board of Education approve the 2015 extended year and 2015-2016 regular school year transportation contracts with the Morris Union Jointure Commission.

- Action Resolution 8. Approve Professional Services Contract  
Resolved, that the Somerset Hills Board of Education approve the Professional Services Contract for Barbara Hadzima to provide services at Bedwell Elementary School and Bernardsville Middle School at \$425.00 per diem for the period September 28, 2015 through October 22, 2015.

- Action Resolution 9. Approve Parent Organization Fund Raiser  
Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser:

Organization	School	Event	Date
a) Soccer Teams – Boys & Girls	BHS	Pizza at Claremont Tavern	9/28/15
b) Student Council	BMS	Anti-bullying Awareness Dance a Thon	11/20/15
c) Boys Basketball	BHS	Dinner at Saint Brigid Church Peapack	11/7/15
d) Girls Basketball	BHS	Sell pots of poinsettia's for Christmas season	Nov & Dec 2015
e) Girls Basketball	BHS	Sell candles	Jan & Feb 2016
f) Student Council	BMS	Anti-Bullying Awareness Dance-A-Thon	11/28/15
g) Football Club	BHS	Sell Bernards Football T-Shirts	Fall
h) Lax Backers	BHS	Sell coupon books	10/26/15 – 10/30/15
i) Football Booster Club	BHS	Eat out at Delicious Heights	11/11/15

Action 10. Approve Grants

Resolution Resolved, that the Somerset Hills Board of Education approve the SHEF fall grants in the amount of \$10,255.00.

**Curriculum**Committee Report

Mrs. Palazzolo gave the report. The committee met on September 29 and October 13, 2015.

Action Items

Mrs. Palazzolo moved Curriculum resolutions #1-5, seconded by Mr. Palma. Curriculum resolutions #1-5 were approved by a roll call vote of 8-0.

Action 1. Approve Field Trips

Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

<b>School</b>	<b>Trip</b>	<b>Date</b>	<b># of Students</b>	<b># of Faculty</b>	<b># of Chaperones</b>
1. BES	4 <sup>th</sup> Grade- Trenton- State House, Old Barracks, Planetarium	Nov. 24, 2015	145	12	23
2. BES	3 <sup>rd</sup> Grade-Sterling Hill Mine, Ogdensburg, NJ	May 13, 2016	131	8-9	18
3. BHS	MD Program-Wightman's Farm, Morristown	Oct. 27, 2015	9	6	0
4. BHS	AP European History-Alexander Library – Rutgers	Nov. 13, 2015	32	2	0
5. BHS	Madrigals – Vanderveer House, Bedminster	Nov. 29, 2015 (Sunday)	22	1	1
6. BHS	MD Program-Mayo Performing Arts Center (“Lion, Witch and Wardrobe”)-Morristown	Dec. 1, 2015	7	5	0
7. BHS	Madrigals-Somerville Caroling Festival	Dec. 4, 2015 (after school)	22	1	1
8. BHS	Madrigals-Matheny	Dec. 8, 2015 (AM)	22	1	1
9. BHS	Madrigals-Bernardsville Library	Dec. 8, 2015 (after	22	1	1

		school)			
10. BHS	AP Physics-Faraday Children's Christmas Lecture & Demo Show-Rutgers	Dec. 13, 2015 (Sunday)	24	1	0
11. BHS	Madrigals- Bernards Inn	Dec. 13, 2015 (Sunday)	22	1	1
12. BHS	AP Physics-NJ Physics Olympics – Monmouth HS	Jan. 16, 2016 (Saturday)	24	1	0
13. BHS	Band & Orchestra to DisneyWorld for Performances	Jan. 28– Feb. 1	92	6	2
14. BHS	Anatomy for Life-NJ Sharing Network – New Providence (Learn science of organ transplant & career opportunities)	May 25, 2016	11	1	0
15. BHS	Choirs-Hershey Park Competition	May 20, 2016	130	2	7
16. BHS	Physics – Six Flags Physics Day	May 25, 2016	230	5	10
17. BHS	Anatomy & Physiology to Liberty Science Center	June 10, 2016	45	1	3

Action 2. Approve Professional Development\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
1. BES	Bernstein, Jessica	TC-A Day Specifically Designed to Support ICT Teams in the Upper Grades	\$22.00	Dec. 3
2. BES	Bernstein, Jessica	TC-How to Recognize the Challenges Inherent in Texts	\$22.00	Jan. 12
3. BES	Collins, Jessica	TC-What You Need To Know About Teaching Foundational Skills in Reading & Writing	0	Nov. 19
4. BES	Crowley, Sue	TC-Becoming a Contemporary Teacher	0	Jan. 20
5. BES	D'Anunciacao, Jessica	TC-A Day Specifically Designed to Support ICT Teams in the Upper Grades	\$22.00	Dec. 3
6. BES	DeRoberts, Theresa	WIDA Access Training	0	Nov. 24 (webinar)
7. BES	DeRoberts,	TC-ELLS: Ways to Use Nonfiction Texts to	\$43.45	Oct. 23

		Theresa	Develop Oral Language and Support Informational Reading		
8.	BES	Falzarano, Sarah	TC- What You Need To Know About Teaching Foundational Skills	\$28.57	Nov. 19
9.	BES	Fischer, Dana	TC-The Intersection of Author Studies	0	Jan. 22
10.	BES	Fischer, Dana	TC-Content Area Reading & Writing the New Unit	\$45.00	Dec. 2
11.	BES	Gelsinger, Allison	TC-The Intersection of Author Studies, Interpretation Clubs, etc.	0	Jan. 22
12.	BES	Gelsinger, Allison	TC-Content Area Reading & Writing	0	Dec. 2
13.	BES	Leonard, Melissa	TC-Becoming a Contemporary Teacher	\$66.22	Jan. 20
14.	BES	McCarron, Jim	ArtEd of NJ	\$190.00	Oct. 6
15.	BES	Reed, Patrick	TC-Content Area Reading & Writing the New Unit	\$54.54	Dec. 2
16.	BES	Rokosky, Debbie	TC-Writing Fiction with Young Writers	0	Feb. 9
17.	BES	Rokosky, Debbie	TC-Creating a tool kit of tips/tools for teaching upcoming reading units	0	Jan. 27
18.	BES	Third Grade Team-	Chaperones - Sterling Hill Mine (Brooten, Forsythe, Arnold, Grau, Kostelak, O'Day, Westfall)	\$12.00	May 13
19.	BES	Vu, Truc-Lan	TC- Mixing Sources, Crafting Writing in a Digital Age	\$21.00	Dec. 11
20.	BES	Westfall, Sarah	TC-Literacy Conference	\$44.00	Nov. 24
21.	BES	Westfall, Sarah	TC-A Global Education	\$34.00	Feb. 4
22.	BES	Ziolkowski, Maureen	TC-What You Need To Know About Teaching Foundational Skills in Reading & Writing	0	Nov. 19
23.	BHS	Albanese-DeMair, Christine	Chaperone-Anatomy for Life, NJ Sharing Network- New Providence	0	May 18
24.	BHS	Albanese-DeMair, Christine	Chaperone-Anatomy & Physiology to Liberty Science Center	0	June 10
25.	BHS	Atchison, Leslie	World Softball Convention- Mohegan Sun	\$155.00	Jan. 22
26.	BHS	Cerza, Angela	Formative Assessment: Helping Students Work Toward Understanding-Monroe Twp	\$12.31	Dec. 7
27.	BHS	Clark, Kelly	Architecture as a Primary Source	\$36.00	Nov. 10
28.	BHS	Collins, Kay	Math, Money, Standards, and the Quality of Life – Rutgers	\$195.00	Dec. 4
29.	BHS	Dolson, Margaret	Chaperone-AP European History to Rutgers Library	0	Nov. 13
30.	BHS	Dooley, Megan	Hobart and William Smith Colleges – Presentation in Morristown	\$5.70	Nov. 3 (1/2 day)
31.	BHS	Drew, Lisa	The Challenges Our Youth Face – RVCC	\$35.00	Nov. 12

32.	BHS	Falletta, LuAnn	Formative Assessment: Helping Students Work Toward Understanding-Monroe Twp	\$23.56	Dec. 7
33.	BHS	Falzarano, Jeff	Formative Assessment: Helping Students Work Toward Understanding-Monroe Twp	\$17.98	Dec. 7
34.	BHS	Ferrara, Jim	Chaperone- Band-Columbus Day Parade-NYC	0	Oct. 12
35.	BHS	Hogge, Jay	Architecture as a Primary Source – NYC	\$23.50	Nov. 10
36.	BHS	Hogge, Jay	Chaperone-AP European History to Alexander Library – Rutgers	0	Nov. 13
37.	BHS	Hogge, Jay	History Conference – Princeton	\$75.00	Dec. 4
38.	BHS	Kaplan, Daniel	Architecture as a Primary Source – NYC	\$38.50	Nov. 10
39.	BHS	Lan, Cameron	Architecture as a Primary Source	\$23.00	Nov. 10
40.	BHS	LaPine, Matthew	Chaperone-Madrigals Westminster Choir College	0	March 4
41.	BHS	LaPine, Matthew	Chaperone-Hershey Park Competition	0	May 20
42.	BHS	Lapine, Matthew	Chaperone-Somerville Caroling Festival	0	Dec. 4
43.	BHS	LaPine, Matthew	Chaperone- Vanderveer House, Bedminster	0	Nov. 29
44.	BHS	LaPine, Matthew	Chaperone-Matheny	0	Dec. 8 (AM)
45.	BHS	LaPine, Matthew	Chaperone-Bernardsville Public Library	0	Dec. 8
46.	BHS	LaPine, Matthew	Chaperone-Bernards Inn	0	Dec. 13
47.	BHS	LaPine, Matthew	ACDA – Boston	\$600.20	Feb. 10-13
48.	BHS	LaPine, Matthew	Direct CJMEA Honor Choir	0	Jan. 8
49.	BHS	Maxwell, Dorothea	Formative Assessment: Helping Students Work Toward Understanding-Monroe Twp	\$22.94	Dec. 7
50.	BHS	Morris, Ashley	Higher EEd Student Assistance Authority Fall Training Inst. – Morristown	0	Nov. 26
51.	BHS	Murphy, Theresa	Architecture as a Primary Source	\$37.00	Nov. 10
52.	BHS	Neigel, Scott	Somerset County HS Principals Meetings	0	10/15, 11/19, 12/17, 1/21, 2/18, 4/21, 5/20
53.	BHS	Neigel, Scott	Formative Assessment: Helping Students Work Toward Understanding-Monroe Twp	\$650.00	Dec. 7
54.	BHS	Pasculli, Sarah	Chaperone - MD Program-Mayo Performing Arts Center – Morristown	\$40	Dec. 1
55.	BHS	Pasculli, Sarah	Chaperone-MD Program-Wightman's Farm-Morristown	0	Oct. 27
56.	BHS	Pietroluongo, Jade	Architecture as a Primary Source – NYC	\$41.50	Nov. 10
57.	BHS	Quinlan, Alyce	Building Creative Assessments – Monroe Twp	\$152.78	Oct. 28
58.	BHS	Quinlan, Alyce	Improving Adolescent Literacy – Monroe Twp	\$3.78	Nov. 20
59.	BHS	Sosely, Anna	Updates for University of Maine-West Orange	0	Oct. 22



60.	BHS	Sosely, Anna	Admission Changes to Ohio Wesleyan Univ-Summit	0	Nov. 13
61.	BHS	Stolarz, Liz	Basic Guide to I&RS	\$149.00	Oct. 9
62.	BHS	Stolarz, Liz	Counselor Lunch –programs for LD students-Centenary College, Hackettstown	0	Nov. 13
63.	BHS	Szostak, David	Architecture as a Primary Source – NYC	\$16.50	Nov. 10
64.	BMS	Calabrese, Eric	Architecture as Primary Source – NYC	\$34.00	Nov. 4
65.	BMS	Dokus, Sam	Architecture as Primary Source – NYC	\$9.70	Nov. 4
66.	BMS	LaChac, Luke	Architecture as Primary Source – NYC	\$31.00	Nov. 4
67.	BMS	Russo, Dawn	TC-The Intersection of Author Studies, Interpretation Clubs, etc.	0	Jan. 22
68.	BMS	Snyder, Jason	Chaperone – BHS Marching Band to NYC Columbus Day Parade	0	Oct. 12
69.	BMS	Tchorz, Valerie	TC- What You Need To Know About Teaching Foundational Skills	\$97.30	Nov. 19
70.	BMS	Tchorz, Valerie	TC-support students’ initiative, independence and interdependence	\$97.30	Jan. 6
71.	BMS	Wisniewski, Lori	Architecture as Primary Source – NYC	\$33.50	Nov. 4
72.	District	Butler, Coleen	Burlington County Special Services mt (effective literacy instructional ideas for ELL)	0	Oct. 28
73.	Dist	Butler, Coleen	Director of Guidance meetings	0	10/9, 11/13, 12/4, 1/8, 2/5, 3/4, 4/1, 6/3
74.	Dist	Butler, Coleen	Som County Vocational/Technical School	0	Oct. 8
75.	Dist	Catelli, Michael	World Language Supv. Roundtable	0	Oct. 1 (pm) & Oct. 8(am)
76.	Dist	Catelli, Michael	Leading PD for staff-Architecture as a Primary Source – NYC	0	Nov. 4 (MS) & Nov. 10 (HS)
77.	Dist	Catelli, Michael	History Conference – Princeton	\$90.00	Dec. 4
78.	Dist	Hunter, Nancy	ERIC North Meetings & Annual Training Seminar	0	Oct. 1, Jan. 8, May 6,
79.	Dist	Mehan, Kathy	Systems 3000 Payroll Training	0	Oct. 14
80.	Dist	Trokan, Barbara	Systems 3000 Payroll Training	\$33.25	Oct. 14

Action Resolution

3. HIB Report\*

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on October 21, 2015 and upheld the findings and/or consequences recommended by the Superintendent.

Action

4. Approve Special Education Class

Resolution Resolved, that the Somerset Hills Board of Education approve the establishment of an elementary special education class for students with multiple disabilities at Bedwell Elementary School.

Action 5. Approve Updated Curriculum

Resolution Resolved, that the Somerset Hills Board of Education approve the following updated curriculum documents for 2015-2016. These documents are on file in the Curriculum Office.

Introduction to Woodworking  
Cabinet Making and Manufacturing  
Advanced Wood Processes  
Architectural Drafting  
Architectural Modeling

### **Facilities & Operations\***

#### Committee Report

Mr. Palma reported that the committee met this evening.

#### Action Items

Mr. Palma moved Facilities & Operations resolutions #1-4, 6, seconded by Mr. DiGiacchino. Facilities & Operations resolutions #1-4, 6 were approved by a roll call vote of 8-0.

Action 1. Approve District Performance Reviews and Statements of Assurance for QSAC

Resolution WHEREAS, 18A:7a-3 et.seq. and NJAC 6A:30-1.1 et seq. established the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district,  
and

WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance,  
and

WHEREAS, the Somerset Hills Board of Education has conducted a self-evaluation in the key components to assess the district's capacity and effectiveness using quality performance indicators,  
and

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) – District Performance Reviews (DPR's) and Statement of Assurance for The Somerset Hills School District, is attested to for accuracy and approved for submission to the New Jersey Department of Education, Office of the Executive County Superintendent of Schools.

Action 2. Approve Comprehensive Maintenance Plan

Resolution Resolved, that the Somerset Hills Board of Education approve the 2015/2016 Comprehensive Maintenance Plan.

Action 3. Approve Annual Maintenance Budget Worksheet

Resolution Resolved, that the Somerset Hills Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1) attached calculation of \$125,023).

Action 4. Approve School Bus Emergency Evacuation Drills

Resolution Resolved, that the Somerset Hill Board of Education approve all School Bus Emergency Evacuation Drills for Bedwell Elementary School, Bernardsville Middle School and Bernards High School for the 2015/2016 school year.

Resolution #5 was not moved:

Action 5. Approve Agreement with Under Armour Destination Athlete

Resolution Resolved, that the Somerset Hill Board of Education approve the Agreement with Under Armour Destination Athlete for Athletic Uniforms and Equipment for the term 8/1/2015 through 6/30/2016.

Action 6. Approve Memorandum of Agreement

Resolution Resolved that the Somerset Hills Board of Education approve the Law Enforcement Memorandum of Agreement, signed 9/28/15, on file in the Superintendent's Office.

### Policy\*

#### Committee Report

Mrs. Hawkins gave the report. The committee met on October 16, 2015.

#### Action Items

Mr. Palma moved Policy resolution #1, seconded by Mr. DiGiacchino. Policy resolution #1 was approved by a roll call vote of 8-0.

Action 1. First Reading

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations: (attachment)

<b>Policy #</b>	<b>Title</b>
a) P 1581	Victim of Domestic or Sexual Violence Leave
b) P 2425	Physical Education
c) P 2431	Athletic Competition
d) P 3125	Employment of Teaching Staff Members
e) P 3322	Staff Member's use of Personal Cellular Telephones/Other Communication Devices (teaching staff)
f) P 4125	Employment of Support Staff Members
g) P 4322	Staff Member's use of Personal Cellular Telephones/Other Communication Devices (support staff)
h) R 5308	Student Health Records
i) P 5330	Administration of Medication

j) R 5330	Administration of Medication
k) P 5339	Screening For Dyslexia
l) P 5615	Suspected Gang Activity
m) P 5756	Transgender Students
n) P 8540	School Nutrition Programs
o) P 8820	Opening Exercises/Ceremonies

**Personnel\*****Committee Report****Action Items**

Mrs. Hawkins moved Personnel resolutions #1-16, seconded by Mr. Palma. Personnel resolutions #1-16 were approved by a roll call vote of 8-0.

All personnel action is on the recommendation of the Superintendent.

**Action  
Resolution****1. Approve Tenure Contract**

Resolved, that the Somerset Hills Board of Education approve the following tenured teacher for the 2015-2016 school year (step, salary, stipend, and longevity may be adjusted upon ratification of collective bargaining agreement):

<b>Name</b>	<b>Location</b>	<b>Level</b>	<b>Step</b>	<b>\$ Salary</b>
Gilly, Zolton	BMS	MA + 60	6	68,335

**Action  
Resolution****2. Approve Appointment Administrator**

Resolved, that the Somerset Hills Board of Education approve the appointment of the following administrator for the 2015-2016 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Replace</b>	<b>Salary \$</b>	<b>Effective</b>
Friedman, April	BES	Assistant Principal	Hart	101,000	11/1/15

**Action  
Resolution****3. Approve Appointment Non-Certified Staff**

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Replace</b>	<b>Level</b>	<b>Step</b>	<b>Salary</b>	<b>Effective</b>
a) Cimaglia, Elizabeth	BES	Special Educational Paraprofessional	Zahorodny	B	1	\$15.13 / hour	10/6/15
b) Bhattacharjee, Bratati	BES	Special Educational Paraprofessional	King	B	1	\$15.13 / hour	10/8/15
c) Hendelson, Elisha	BES	Special Educational Paraprofessional	Behrins	B	1	\$15.13 / hour	10/8/15
d) Legagneur, Miyisha	BMS	Special Educational Paraprofessional	Nigro	B	1	\$15.13 / hour	10/8/15
e) Schott, Oren	BMS	Special Educational Paraprofessional	Godhwani	B	1	\$15.13 / hour	10/14/15

Action 4. Approve Parenthood Leave

Resolution Resolved, that the Somerset Hills Board of Education approve the following parenthood leaves for the 2015-2016 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Begin Date</b>	<b>End Date</b>
a) Heydt, Jaimie	BMS	Special Education Teacher	11/18/15	4/18/16
b) Monroe, Sky	BHS	English	3/7/16	6/30/16
c) Morris, Ashley	BHS	Special Education Teacher	2/16/16	6/30/16
d) Tresslar, Kristene	BMS	Literacy	10/5/15	4/8/16

Action 5. Approve Appointment Leave Replacement

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of leave replacement for the 2015-2016 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Replace</b>	<b>Level</b>	<b>Step</b>	<b>Salary</b>	<b>Effective</b>
a) Greder, Anthony	BMS	Literacy	Tresslar	MS	3	58,335 (prorated)	10/5/15
b) Liberatore, Samantha	BMS	Physical Education	St. Ours	BA	1	52,335 (prorated)	9/28/15

Action 6. Approve Student Intern

Resolution Resolved, that the Somerset Hills Board of Education approve the following student intern for the 2015-2016 school year:

<b>Teacher</b>	<b>School</b>	<b>Subject</b>	<b>Mentor</b>
Perez, Andrew	BES	School Psychologist	Meredith Panik

Action 7. Rescind Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Heydt, Jaimie	BHS	Softball Assistant Coach	\$6,246
b) Wagner, Alyssa	BMS	Softball Head Coach	\$4,600

Action 8. Approve Co-Curricular Positions  
Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Delesso, Thomas	BHE	Vocal Music Accompanist	\$4,135
b) Keating, Connor	BHS	Lacrosse: Men's Assistant JV	\$6,246
c) Leonard, Melissa & Och, Laurie (shared)	BES	Math Club (shared position)	\$29.55/hour (each)
d) Leonard, Melissa	BES	Word Masters	\$59.11/hour
e) Losonczy, Thomas	BHS	Fencing: Assistant	\$4,759
f) Wagner, Alyssa	BHS	Softball Assistant Coach	\$6,246

Action 9. Approve After School Duty Overload  
Resolution Resolved, that the Somerset Hills Board of Education approve the following staff members for an after school duty overload at Bernardsville Middle School, 15 minutes per day, Tuesday through Friday as assigned, at their hourly per diem rates, effective for the 2015-2016 school year.

Name	Position
a) Boylan, Kristen (4/11/16 – 6/30/16)	Media Center
b) Dunay, Diane (9/1/15 – 4/8/16)	Media Center
c) Fitzgerald, Marianne	Detention
d) Rizzuto, Rosemarie	Media Center

Action 10. Approve Translator  
Resolution Resolved, that the Somerset Hills Board of Education approve the following translator for the 2015-2016 school year:

Name	Position	Location
Bautista, Ana	Special Education Paraprofessional	Bedwell Elementary School

Action 11. Approve Volunteers  
Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteer for the 2015-2016 school year:

Name	Volunteer
DiNapoli, Nicholas	BHS Soccer

Action 12. Approve Internship  
Resolution Resolved, that the Somerset Hills Board of Education approve the following internship for the 2015-2016 school year (Spring 2016).

<b>Teacher</b>	<b>School</b>	<b>Subject</b>	<b>Mentor</b>
Brooten, Darcey	BES	Media Center	Sue Crowley

Action 13. Approve Home Instructor

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following home instructor for the 2015-2016 school year:

<b>Name</b>	<b>Subject</b>
Tonetta, Tracie	Elementary Teacher & Teacher of Biology

Action 14. Approve Substitutes

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2015-2016 school year:

<b>Name</b>	<b>Substitute Position</b>	<b>Certification</b>
a) Hansen, Meghan	Teacher, Paraprofessional	Sub Credential
b) Solomon, Leah	Teacher, Paraprofessional	Sub Credential
c) Tonetta, Tracie	Teacher, Paraprofessional	Standard Certificate
d) Pope, Lia	Teacher, Paraprofessional	Standard Certificate

Action 15. Approve Appointment Non-Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Replace</b>	<b>Level</b>	<b>Step</b>	<b>Salary</b>	<b>Effective</b>
a) Kubey, Benjamin	BES	Special Education Paraprofessional	New	B	1	\$15.13 / hour	10/19/15
b) Quigley, Suzanne	BES	Special Education Paraprofessional	New	B	1	\$15.13 / hour	10/26/15

Action 16. Amend Parenthood Leave

Resolution Resolved, that the Somerset Hills Board of Education amend the following parenthood leave end date for the 2015-2016 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Begin Date</b>	<b>End Date</b>
Snyder, Allison	BHS	English	5/26/15	<b>9/1/2016</b>

**Supplementary Matters****Public Questions & Comments**

- Mr. Sims asked what were the policy changes that were approved tonight regarding Physical Education. The Board responded. On September the Curriculum Committee met and agreed that option 2 is only intended for the B.H.S. On October 6, 2015 the policy committee revised the policy to reflect that option 2 applies to B.H.S.
- Jennifer Sciarra thanked Mrs. Hunter for following up on transportation issues and would like to see a continuation of cooperation between parent bus volunteers and the Transportation department.

3. A 10 year old 5<sup>th</sup> grade student at B.M.S. said he needs more advanced math classes.

**Adjournment**

Mr. Palma moved to adjourn the meeting at 9:10 p.m., seconded by Ms. Goetz. Motion was approved by a roll call vote of 8-0.

Respectfully submitted,

*Nancy Lee Hunter*

Board Secretary

**Resolutions:**

**\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**