
**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – SEPTEMBER 16, 2015**

Call to Order

The meeting was called to order at 7:30 p.m. by Mrs. Coons.

Roll Call

Present	Absent	Also Present
Mr. Baker	Mrs. Palazzolo	Frances Wood
Mrs. Coons	Mrs. Swadba	Jennifer Shouffler
Mr. DiGiacchino		Nancy Lee Hunter
Ms. Goetz		
Mrs. Hawkins		
Mr. Palma		
Mrs. Petrilli		
Ms. Sooy		

Executive Session

At 6:30 p.m., Mr. Baker moved the following:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Palmer seconded the motion. The Board returned to public session at 7:30 p.m. Mrs. Coons reported the board discussed Student Matters, Personnel and Litigation.

Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Pledge of Allegiance**Correspondence**

1. Email: Dave DePodwin, Secretary, ACRES regarding B.H.S. lower field

Report of the Superintendent

1. Opening of School
2. Graduation Report
3. Update on Referendum

Public Questions & Comments

1. Several parents from Bedwell Elementary and Bernardsville Middle School expressed serious concerns with transportation issues that occurred the first week of school. Administration will be following up on these issues.
2. A parent expressed that many Middle School parents are frustrated with the new website. The complaint involved not being able to access the same information as they did in the past and about being locked out for password issues. Administration responded that they will look into it and attempt to resolve.
3. A Middle School parent was concerned about the changes to the music schedule. Administration will be exploring alternative options.

Approval of Minutes*

Action 1. Approval of Minutes

Resolution Mr. Palma moved, seconded by Mrs. Hawkins that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for August 26, 2015. Motion approved by roll call vote of 7-0-1. Mr. DiGiacchino abstained.

Finance**Committee Report**

No meeting.

Action Items

Mr. Baker moved Finance resolutions #1-8, seconded by Mr. Palma. Finance resolutions #1-8 were approved by a roll call vote of 8-0.

Action 1. **Board Secretary & Treasurer Reports & Board Certification***

Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of July, 2015 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$4,182,765.71	\$4,182,765.71
(20) Special Revenue Fund	\$289,189.56	\$289,189.56
(30) Capital Projects Fund	\$(141,135.54)	\$(141,135.54)
(40)Debt Service Fund	\$363,462.50	\$363,462.50
Total Government Funds	\$4,694,282.23	\$4,694,282.23

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Approve 2015-2016 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for July, 2015.

Action
Resolution

3. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated July 2015 covering check numbers 34787 to 34795 in the amount of \$154,857.09 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$11,197.14
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	\$143,659.95
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$154,857.09

WHEREAS, the Board Secretary has presented a check register dated August 2015 covering check numbers 34796 34924 in the amount of \$1,341,291.57 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,265,320.06
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	\$72,491.76
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$3,479.75
TOTAL	\$1,341,291.57

Action
Resolution4. Approve Service Provider

Resolved, that the Somerset Hills Board of Education approve the following service provider for the 2015-2016 school year:

Provider	Service	Location
Bautista, Ana	Translator	Basking Ridge, NJ

Action
Resolution5. Approve NJSIG Eric North 2015-2018

Resolved, that the Somerset Hills Board of Education accept the revised safety grant in the amount of \$3,018.

Action
Resolution6. Board Secretary & Treasurer Reports & Board Certification (continued)

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of August, 2015 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$5,401,046.44	\$5,401,046.44
(20) Special Revenue Fund	\$317,576.03	\$317,576.03
(30) Capital Projects Fund	\$(213,627.30)	\$(213,627.30)
(40) Debt Service Fund	\$(105,544.00)	\$(105,544.00)
Total Government Funds	\$5,399,451.17	\$5,399,451.17

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it **RESOLVED**, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it **FURTHER RESOLVED**, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution7. Approve 2015-2016 Budget Transfers

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for August, 2015.

Action
Resolution8. Approve Parent Organization Fund Raiser

Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser:

Organization	School	Event	Date
Mountaineer Booster Club – Girls Tennis	BHS	Dinner at Claremont Tavern	9/3/15

Curriculum**Committee Report**

Mrs. Hawkins reported that the committee met on September 15, 2015.

Action Items

Mrs. Hawkins moved Curriculum resolutions #1-5, seconded by Mr. Palma. Curriculum resolutions #1-5 were approved by a roll call vote of 8-0.

Action 1. **Approve Field Trips***

Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
BHS	MD Program-Shop Rite-Bernardsville	Sept. 18 and Oct. 13	7	4	0
BHS	MD Program-going to Bedwell Garden	Sept. 22	7	4	0
BHS	MD Program-Alstede Farms-Chester	Sept. 29	8	6	0
BHS	MD Program-Hunterdon Health & Wellness Center-Whitehouse Station	Fridays- 9/25, 10/23, 11/20, 12/18, 1/22, 2/26, 3/18, 4/22, 5/27	8	6	0
BHS	MD Program-Bernardsville Library	Oct. 6 and Oct. 20	7	4	0
BHS	AP Physics C – Physics Seminars and Regional AAPT Meeting – Bergen Community College, Paramus	Oct. 3	15	1	0

Action 2. **Approve Professional Development***

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	Brooten, Darcey	TC- Tap the Power of Books – NYC	\$13.00	Nov. 24
b) BES	Brooten, Darcey	TC- A Global Education: Developing Engaged Global Citizens – NYC	\$13.00	Feb. 4
c) BES	DeRoberts, Theresa	WIDA ACCESS Training- Webinar	0	Oct. 22-pm
d) BES	Fischer, Susan	TC-Digital Tools Into Literacy Learning-NYC	0	Dec. 17
e) BES	Fulton, Cynthia	TC-Teaching an Important Unit on Word Detectives – NYC	\$21.02	Oct. 5
f) BES	Leavenworth, Patrice	TC-Teaching an Important Unit on Word Detectives – NYC	\$62.30	Oct. 5

g) BHS	Brothers, David	Chaperone – Boys Lacrosse to Disney-PreSeason Training	0	Mar.17-22
h) BHS	Clark, Kelly	NJ Council for the Social Studies – Piscataway	\$80.00	Oct. 21
i) BHS/ BMS	Dokus, Sam	NJ Council for the Social Studies – Piscataway	\$80.00	Oct. 21
j) BHS	Ferrara, Jim	HS/College Physics Workshop – Bergen Community College, Paramus	\$110.74	Oct. 2(evening) & Oct. 3
k) BHS	LaBruno, Wendi	Autism, ADHD & Anxiety in Children & Adolescents- Parsippany	\$203.71	Oct. 29
l) BHS	LaPine, Matt	Chaperone – Madrigals to Westminster Choir College	0	Mar. 4
m) BHS	Pasculli, Sarah	Chaperone-MD Program: ShopRite of Bernardsville	0	Sept. 18 and Oct. 13
n) BHS	Pasculli, Sarah	Chaperone-MD Program – Bedwell Garden	0	Sept. 22
o) BHS	Pasculli, Sarah	Chaperone-MD Program-Alstede Farms-Chester	0	Sept. 29
p) BHS	Pasculli, Sarah	Chaperone-MD Program-Hunterdon Health & Wellness Center-Whitehouse Station 925, 10/23, 11/20, 12/18, 1/22, 2/26, 3/18, 4/22, 5/27	0	Fridays
q) BHS	Pasculli, Sarah	Chaperone-MD Program-Bernardsville Library	0	Oct. 6 and Oct. 20
r) BHS	Rodriguez, Jennifer	Autism, ADHD & Anxiety in Children & Adolescents- Parsippany	\$199.99	Oct. 29
s) BMS	DeAngelo, Stephanie	Teaching with Technology – Monroe Township	\$125.00	Dec. 22
t) District	Hunter, Nancy	Fall Business Administrators’ Meeting – New Providence, NJ	0	Sept. 24
u) District	Shouffler, Jennifer	County Curriculum Meeting – Flemington, NJ	0	Oct. 8- AM
v) District	Vaught, Teresa	SC Directors of Special Services meetings: 9/18, 10/16, 11/20, 12/18, 1/15, 2/19, 3/18, 4/15, 5/20, 6/10	0	PM meetings
w) District	Vaught, Teresa	Effective Literacy Practices for English Language Learners – Hackensack, NJ	0	Oct. 26
x) District	Vaught, Teresa	Experienced BiLingual/ESL Supervisors – Edison, NJ	0	Oct. 6 – AM
y) District	Vaught, Teresa	Newcomer English Language Learners Summit-Trenton	0	April 15

Action
Resolution

3. HIB Report*

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on September 16, 2015. There were no cases presented.

Action
Resolution4. Approve Hunterdon Wellness Center

Resolved, that the Somerset Hills Board of Education approve the following swim dates at the Hunterdon Wellness Center in Whitehouse Station for our students attending our Multiple Disabled programs, at no fee:

September 25, 2015	December 18, 2015	March 18, 2016
October 13, 2015	January 22, 2016	April 22, 2016
November 20, 2015	February 26, 2016	May 27, 2016

Action
Resolved5. Approve Curriculum Documents 2015/2016

Resolved, that the Somerset Hills Board of Education approve the following new and updated curriculum documents for 2015-2016. These documents are on file in the Curriculum Office.

BHS – Precalculus A
BHS – Precalculus H
BHS – Calculus
BHS – Engineering and Problem Solving
BHS – Engineering II
BHS – Technology and Research
BHS – English 9A
BHS – English 10A
BHS – English 11A
BHS – Techniques of Writing
BHS – English 9H
BHS – English 10H
BHS – English 11H
BHS – AP European History
BHS – World History NL
BHS – World History A
BHS – World History H
BHS – US II NL
BHS – US II A
BHS – US II H
BHS – AP Chemistry
BMS – Grade 7 Math
BMS – Grade 7 Math H
BMS – Spanish 5
BMS – Technology 8
BMS- Vocal Music Gr 5-8
Bedwell/BMS – Gr 4-8 Literacy
Bedwell – Technology K-4
Bedwell – K-4 Social Studies
Bedwell—K-4 Enrichment
Computers Grades 5-8
Gr 12 English Multiculturalism

Video Production Curriculum

Facilities & OperationsCommittee Report

Mr. Palma reported that the committee met on 9/16/15.

Action Items

Mr. Palma moved Facilities & Operations resolutions #1-2, seconded by Mr. DiGiacchino. Facilities & Operations resolutions #1-2 were approved by a roll call vote of 8-0.

Action1. Approve Safety DrillResolution

Resolved, that the Somerset Hills Board of Education approve a safety drill and helicopter landing by the Bernardsville Fire Department on Sunday, September 27, 2015.

Action2. Approve Physics MeetingResolution

Resolved, that the Somerset Hills Board of Education approve a round table physics teaching discussion at Bernards High School for about twenty teachers from various school districts on Saturday, October 24, 2015, 8 a.m.

Policy

The next meeting will be October 6, 2015 at 5:45 p.m.

Personnel*Committee Report

Mrs. Hawkins reported that the committee met on September 15, 2015.

Action Items

Mrs. Hawkins moved Personnel resolutions #1-11, seconded by Mr. Palma. Personnel resolutions #1-11 were approved by a roll call vote of 8-0.

All personnel action is on the recommendation of the Superintendent.

Action1. Accept ResignationResolution

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
King, Jodi	BES	Special Education Paraprofessional	9/1/15

Action2. Approve Appointment Certified StaffResolution

Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Czermak, Lois Ann	BMS	Special Education	Procacci	BA	4-5	55,335	9/1/15
b) Jones,	BES	Special	DeMarco	MA	2	28,668	9/1/15

Rachelle		Education	transfer			(50%)	
c) Scully, Kristen	BMS	School Psychologist	Vilela	MA+45	4-5	33,668 (50%)	9/1/15

Action
Resolution

3. Approve Appointment Non-Certified Staff

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Bautista, Ana	BES	Special Education Paraprofessional	Hansen	Para B	1	15.13/ hour	9/8/15
b) Davis, Kerry	BES	Special Education Paraprofessional	Bailey	Para B	1	15.13/ hour	9/8/15
c) Go, Robert	MUJC	Special Education Paraprofessional/ Bus Aide	Moore	Para B	1	15.13/ hour	9/8/15
d) Meiser, Michelle	BMS	Special Education Paraprofessional	Silberstein	Para B	1	15.13/ hour	9/8/15
e) Onorato, Jeremy	BES	Special Education Paraprofessional	Quinn	Para B	1	15.13/ hour	9/9/15
f) Perkins, Bonnie	BMS	Special Education Paraprofessional	D'Annunzio	Para B	1	15.13/ hour	9/8/15
g) Roth, Emilie	BMS	Special Education Paraprofessional	Falk	Para B	1	15.13/ hour	9/8/15
h) Scherp, Lauren	BES	Special Education Paraprofessional	Roche	Para B	1	15.13/ hour	9/8/15
i) Silberstein, Howard	BES	Special Education Paraprofessional	Tlack	Para B	1	15.13/ hour	9/8/15

Action
Resolution

4. Approve Overload

Resolved, that the Somerset Hills Board of Education approve the following overload for the 2015-2016 school year.

Teacher	Subject	Overload	Length	Salary
a) Cerza, Angela	Social Studies	5 periods	Full Year	\$14,524
b) Falzarano, Jeff	English	5 periods	Sept – Jan	\$8,247
c) Monroe, Sky	English	5 periods	Sept – Jan	\$5,029
d) Murphy, Theresa	Social Studies	2 periods	Full Year	\$3,690
e) Wagner, Alyssa	Physics	3 periods	Full Year	\$6,035

Stanek, Cary	BES	Special Education Paraprofessional	Maqueda	Para B	1	15.13/ hour	9/8/15
--------------	-----	---------------------------------------	---------	--------	---	----------------	--------

Action 10. Approve Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Simoneau, Jon	BHS	TV Studio Coordinator	\$8,112
b) Szesko, Julie-Ann	BMS	Yearbook	\$2,578

Action 11. Approve Home Instructors

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following home instructor for the 2015-2016 school year:

Name	Subject
LaMarca, Donna	Elementary Teacher & Teacher of Students with Disabilities

Supplementary MattersPublic Questions & Comments

None

Adjournment

Mr. Palma moved to adjourn the meeting at 9:20 p.m., seconded by Mrs. Hawkins. Motion was approved by a roll call vote of 8-0.

Respectfully submitted,

Nancy Lee Hunter

Board Secretary

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.