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**The Somerset Hills School District**  
**PUBLIC INPUT & ACTION MEETING AGENDA – SEPTEMBER 16, 2015**  
**EXECUTIVE SESSION – 6:30 P.M.**  
**PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**  
**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.**  
**BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Roll Call**

**III. Executive Session**

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**V. Pledge of Allegiance**

**VI. Correspondence**

**VII. Report of the Superintendent**

1. Opening of School
2. Graduation Report
3. Student/Staff Recognition
4. Update on Referendum

**VIII. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

**IX. Approval of Minutes\* (Attachment #1)****Action 1. Approval of Minutes**

**Resolution** Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for August 26, 2015.

**X. Finance (Attachment #2)**

A. Committee Report & Discussion:

B. Action Items:

**Action 1. Board Secretary & Treasurer Reports & Board Certification\***

**Resolution** WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of July, 2015 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$4,182,765.71	\$4,182,765.71
(20) Special Revenue Fund	\$289,189.56	\$289,189.56
(30) Capital Projects Fund	\$(141,135.54)	\$(141,135.54)
(40) Debt Service Fund	\$363,462.50	\$363,462.50
Total Government Funds	\$4,694,282.23	\$4,694,282.23

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

\*Treasurer's Report to be delivered at meeting.

Action Resolution 2. Approve 2015-2016 Budget Transfers\*  
Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for July, 2015.

Action Resolution 3. Payment of Bills\*  
WHEREAS, the Board Secretary has presented a check register dated July 2015 covering check numbers 34787 to 34795 in the amount of \$154,857.09 with the recommendation that the checks be paid, and  
Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	<b>AMOUNT</b>
(10) General Fund	\$11,197.14
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	\$143,659.95
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$154,857.09</b>

WHEREAS, the Board Secretary has presented a check register dated August 2015 covering check numbers 34796 34924 in the amount of \$1,341,291.57 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	<b>AMOUNT</b>
(10) General Fund	\$1,265,320.06
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	\$72,491.76
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$3,479.75
<b>TOTAL</b>	<b>\$1,341,291.57</b>

Action Resolution 4. Approve Service Provider  
Resolved, that the Somerset Hills Board of Education approve the following service provider for the 2015-2016 school year:

<b>Provider</b>	<b>Service</b>	<b>Location</b>
Bautista, Ana	Translator	Basking Ridge, NJ

## **XI. Curriculum (Attachment #3)**

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Approve Field Trips\*  
Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
BHS	MD Program-Shop Rite-Bernardsville	Sept. 18 and Oct. 13	7	4	0
BHS	MD Program-going to Bedwell Garden	Sept. 22	7	4	0
BHS	MD Program-Alstede Farms-Chester	Sept. 29	8	6	0
BHS	MD Program-Hunterdon Health & Wellness Center-Whitehouse Station	Fridays- 9/25, 10/23, 11/20, 12/18, 1/22, 2/26, 3/18, 4/22, 5/27	8	6	0
BHS	MD Program-Bernardsville Library	Oct. 6 and Oct. 20	7	4	0
BHS	AP Physics C – Physics Seminars and Regional AAPT Meeting – Bergen Community College, Paramus	Oct. 3	15	1	0

Action 2. Approve Professional Development\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	Brooten, Darcey	TC- Tap the Power of Books – NYC	\$13.00	Nov. 24
b) BES	Brooten, Darcey	TC- A Global Education: Developing Engaged Global Citizens – NYC	\$13.00	Feb. 4
c) BES	DeRoberts, Theresa	WIDA ACCESS Training- Webinar	0	Oct. 22-pm
d) BES	Fischer, Susan	TC-Digital Tools Into Literacy Learning-NYC	0	Dec. 17
e) BES	Fulton, Cynthia	TC-Teaching an Important Unit on Word Detectives – NYC	\$21.02	Oct. 5
f) BES	Leavenworth, Patrice	TC-Teaching an Important Unit on Word Detectives – NYC	\$62.30	Oct. 5
g) BHS	Brothers, David	Chaperone – Boys Lacrosse to Disney-PreSeason Training	0	Mar.17-22
h) BHS	Clark, Kelly	NJ Council for the Social Studies – Piscataway	\$80.00	Oct. 21
i) BHS/ BMS	Dokus, Sam	NJ Council for the Social Studies – Piscataway	\$80.00	Oct. 21
j) BHS	Ferrara, Jim	HS/College Physics Workshop – Bergen Community College, Paramus	\$110.74	Oct. 2(evening) & Oct. 3

k) BHS	LaBruno, Wendi	Autism, ADHD & Anxiety in Children & Adolescents- Parsippany	\$203.71	Oct. 29
l) BHS	LaPine, Matt	Chaperone – Madrigals to Westminster Choir College	0	Mar. 4
m) BHS	Pasculli, Sarah	Chaperone-MD Program: ShopRite of Bernardsville	0	Sept. 18 and Oct. 13
n) BHS	Pasculli, Sarah	Chaperone-MD Program – Bedwell Garden	0	Sept. 22
o) BHS	Pasculli, Sarah	Chaperone-MD Program-Alstede Farms-Chester	0	Sept. 29
p) BHS	Pasculli, Sarah	Chaperone-MD Program-Hunterdon Health & Wellness Center-Whitehouse Station 925, 10/23, 11/20, 12/18, 1/22, 2/26, 3/18, 4/22, 5/27	0	Fridays
q) BHS	Pasculli, Sarah	Chaperone-MD Program-Bernardsville Library	0	Oct. 6 and Oct. 20
r) BHS	Rodriguez, Jennifer	Autism, ADHD & Anxiety in Children & Adolescents- Parsippany	\$199.99	Oct. 29
s) BMS	DeAngelo, Stephanie	Teaching with Technology – Monroe Township	\$125.00	Dec. 22
t) District	Hunter, Nancy	Fall Business Administrators’ Meeting – New Providence, NJ	0	Sept. 24
u) District	Shouffler, Jennifer	County Curriculum Meeting – Flemington, NJ	0	Oct. 8- AM
v) District	Vaught, Teresa	SC Directors of Special Services meetings: 9/18, 10/16, 11/20, 12/18, 1/15, 2/19, 3/18, 4/15, 5/20, 6/10	0	PM meetings
w) District	Vaught, Teresa	Effective Literacy Practices for English Language Learners – Hackensack, NJ	0	Oct. 26
x) District	Vaught, Teresa	Experienced BiLingual/ESL Supervisors – Edison, NJ	0	Oct. 6 – AM
y) District	Vaught, Teresa	Newcomer English Language Learners Summit-Trenton	0	April 15

Action Resolution 3. HIB Report\*  
Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on September 16, 2015 and upheld the findings and/or consequences recommended by the Superintendent.

Action Resolution 4. Approve Hunterdon Wellness Center  
Resolved, that the Somerset Hills Board of Education approve the following swim dates at the Hunterdon Wellness Center in Whitehouse Station for our students attending our Multiple Disabled programs, at no fee:

September 25, 2015	December 18, 2015	March 18, 2016
October 13, 2015	January 22, 2016	April 22, 2016
November 20, 2015	February 26, 2016	May 27, 2016

Action 5. Approve NJSIG Eric North 2015-2018  
Resolution Resolved, that the Somerset Hills Board of Education accept the revised safety grant in the amount of \$3,018.

Action 6. Approve Curriculum Documents 2015/2016  
Resolved Resolved, that the Somerset Hills Board of Education approve the following new and updated curriculum documents for 2015-2016. These documents are on file in the Curriculum Office.

BHS – Precalculus A
BHS – Precalculus H
BHS – Calculus
BHS – Engineering and Problem Solving
BHS – Engineering II
BHS – Technology and Research
BHS – English 9A
BHS – English 10A
BHS – English 11A
BHS – Techniques of Writing
BHS – English 9H
BHS – English 10H
BHS – English 11H
BHS – AP European History
BHS – World History NL
BHS – World History A
BHS – World History H
BHS – US II NL
BHS – US II A
BHS – US II H
BHS – AP Chemistry
BMS – Grade 7 Math
BMS – Grade 7 Math H
BMS – Spanish 5
BMS – Technology 8
BMS- Vocal Music Gr 5-8
Bedwell/BMS – Gr 4-8 Literacy
Bedwell – Technology K-4
Bedwell – K-4 Social Studies
Bedwell—K-4 Enrichment
Computers Grades 5-8
Gr 12 English Multiculturalism
Video Production Curriculum

**XII. Facilities & Operations\***

A. Committee Report &amp; Discussion:

B. Action Items:

Action  
Resolution1. Approve Safety Drill

Resolved, that the Somerset Hills Board of Education approve a safety drill and helicopter landing by the Bernardsville Fire Department on Sunday, September 27, 2015.

Action  
Resolution2. Approve Physics Meeting

Resolved, that the Somerset Hills Board of Education approve a round table physics teaching discussion at Bernards High School for about twenty teachers from various school districts on Saturday, October 24, 2015, 8 a.m.

**XIII. Policy\***

A. Committee Report &amp; Discussion:

B. Action Items:

**XIV. Personnel\***

A. Committee Report &amp; Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action  
Resolution1. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
King, Jodi	BES	Special Education Paraprofessional	9/1/15

Action  
Resolution2. Approve Appointment Certified Staff

Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Czermak, Lois Ann	BMS	Special Education	Procacci	BA	4-5	55,335	9/1/15
b) Jones, Rachelle	BES	Special Education	DeMarco transfer	MA	2	28,668 (50%)	9/1/15
c) Scully, Kristen	BMS	School Psychologist	Vilela	MA+45	4-5	33,668 (50%)	9/1/15

Action  
Resolution3. Approve Appointment Non-Certified Staff

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Bautista, Ana	BES	Special Education Paraprofessional	Hansen	Para B	1	15.13/hour	9/8/15

b) Davis, Kerry	BES	Special Education Paraprofessional	Bailey	Para B	1	15.13/hour	9/8/15
c) Go, Robert	MUJC	Special Education Paraprofessional/ Bus Aide	Moore	Para B	1	15.13/hour	9/8/15
d) Meiser, Michelle	BMS	Special Education Paraprofessional	Silberstein	Para B	1	15.13/hour	9/8/15
e) Onorato, Jeremy	BES	Special Education Paraprofessional	Quinn	Para B	1	15.13/hour	9/9/15
f) Perkins, Bonnie	BMS	Special Education Paraprofessional	D'Anunzio	Para B	1	15.13/hour	9/8/15
g) Roth, Emilie	BMS	Special Education Paraprofessional	Falk	Para B	1	15.13/hour	9/8/15
h) Scherp, Lauren	BES	Special Education Paraprofessional	Roche	Para B	1	15.13/hour	9/8/15
i) Silberstein, Howard	BES	Special Education Paraprofessional	Tlack	Para B	1	15.13/hour	9/8/15

Action Resolution

4. Approve Overload

Resolved, that the Somerset Hills Board of Education approve the following overload for the 2015-2016 school year.

Teacher	Subject	Overload	Length	Salary
a) Cerza, Angela	Social Studies	5 periods	Full Year	\$14,524
b) Falzarano, Jeff	English	5 periods	Sept – Jan	\$8,247
c) Monroe, Sky	English	5 periods	Sept – Jan	\$5,029
d) Murphy, Theresa	Social Studies	2 periods	Full Year	\$3,690
e) Wagner, Alyssa	Physics	3 periods	Full Year	\$6,035

Action Resolution

5. Approve Co-Curricular Positions

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Hooker, Perry	BHS	Soccer: Women's Assistant	\$5,014
b) McMahon, Sean	BHS	Traffic Duty	\$30/hour

Action Resolution

6. Approve Substitutes

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2015-2016 school year:

<b>Name</b>	<b>Substitute Position</b>	<b>Certification</b>
a) Morin, Jackie	Teacher, Paraprofessional	Substitute Credential
b) Robinson, Kristin	Teacher, Paraprofessional	Substitute Credential
c) Wilmont, Marybeth	Nurse	RN License
d) Worstell, Laura	Nurse	RN License
e) Yhap-Zebro, Genevieve	Nurse	RN License

**XV. Supplementary Matters**

**XVI. Public Questions & Comments**

**XVII. Adjournment**

**Resolutions:**

**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.