
The Somerset Hills School District
Regular Meeting Agenda – April 27, 2016
Executive Session –5:00 P.M.
Public Input & Action – 7:30 P.M.
Community Room at Bernards High School

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Pledge of Allegiance

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Correspondence

VI. Report of the Superintendent

1. Student/Staff Recognition
 - a) US News & World Report 2016 High School Rankings.
 - b) Michael Hoppe received a Certified Athletic Administrator Certification (CAA) from the National Interscholastic Athletic Administrators Association.
2. Academic Report

VII. Re-open Contracts

PUBLIC HEARING ON AMENDMENTS TO SUPERINTENDENT’S, ASSISTANT SUPERINTENDENT’S AND BUSINESS ADMINISTRATOR’S CONTRACTS OF EMPLOYMENT

Whereas pursuant to N.J.S.A. 18A:11-11 and N.J.A.C. 6A:23A-3.1 the Board is required to conduct a public hearing when the terms of the employment contracts for the Superintendent, Assistant Superintendent and Business Administrator are amended; and

Whereas the Board is desirous of amending some of the terms of these contracts; and

Whereas the Executive County Superintendent of Schools has approved the amendments to these contracts of employment;

Now, therefore, be it resolved that the Board hereby opens the public hearing on the amendments to these employment contracts.

- Discussion
- Public Comments
- Motion to close public hearing.

APPROVE AMENDED CONTRACT FOR SUPERINTENDENT OF SCHOOLS FOR THE PERIOD JULY 1, 2013 TO JUNE 30, 2018.

Resolved, that the Somerset Hills Board of Education approve the amendment to the terms and conditions of the contract of employment for the Superintendent of Schools for the period July 1, 2013 through June 30, 2018.

- Roll call

APPROVE AMENDED CONTRACT FOR ASSISTANT SUPERINTENDENT OF SCHOOLS FOR THE PERIOD JULY 1, 2015 TO JUNE 30, 2016.

Resolved, that the Somerset Hills Board of Education approve the amended contract of employment for the Assistant Superintendent of Schools for the period July 1, 2015 through June 30, 2016.

- Roll call

RESOLUTION APPROVING AMENDED CONTRACT FOR SCHOOL BUSINESS ADMINISTRATOR FOR THE PERIOD JULY 1, 2015 TO JUNE 30, 2016.

Resolved, that the Somerset Hills Board of Education approve the amended contract of employment for the School Business Administrator for the period July 1, 2015 through June 30, 2016.

- Roll call

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an

individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

IX. Approval of Minutes*

Action 1. Approval of Minutes

Resolution Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for March 16, 2016.

Action 2. Approval of Minutes

Resolution Resolved, that the Somerset Hills Board of Education approve the Special Meeting and Executive meeting minutes for April 6, 2016.

a) **WHEREAS**, on March 16, 2016 the Superintendent reported to the Somerset Hills Board of Education that there was a HIB investigation and it was determined that Student 3541294956 committed an act of harassment, intimidation, and bullying; and

WHEREAS, on April 6, 2016 the Somerset Hills Board of Education held an appeal hearing where the student's parents presented evidence;

NOW, THEREFORE BE IT RESOLVED, that the Somerset Hills Board of Education affirms the Superintendent's HIB determination and discipline imposed.

b) **WHEREAS**, on March 16, 2016 the Superintendent reported to the Somerset Hills Board of Education that there was a HIB investigation and it was determined that Student 5574051263 committed an act of harassment, intimidation, and bullying; and

WHEREAS, on April 6, 2016 the Somerset Hills Board of Education held an appeal hearing where the student's parents presented evidence;

NOW, THEREFORE BE IT RESOLVED, that the Somerset Hills Board of Education affirms the Superintendent's HIB determination and discipline imposed.

c) **WHEREAS**, on March 16, 2016 the Superintendent reported to the Somerset Hills Board of Education that there was a HIB investigation and it was determined that Student 69827898766 committed an act of harassment, intimidation, and bullying; and

WHEREAS, on April 6, 2016 the Somerset Hills Board of Education held an appeal hearing where the student's parent presented evidence;

NOW, THEREFORE BE IT RESOLVED, that the Somerset Hills Board of Education affirms the Superintendent's HIB determination and discipline imposed.

X. Finance

A. Committee Report & Discussion: 2016 - 2017 Annual School Budget Hearing

B. Action Items:

Action 1. Adoption of the 2016-2017 Budget*Resolution

Resolved, that the Somerset Hill Board of Education adopt the 2016-2017 Budget (attached) as approved by the County Superintendent of Schools;

And, be it further

Resolved, that the Somerset Hills Board of Education approves that the 2016-2017 general fund tax levy of \$30,140,110 and the debt service fund tax levy of \$3,247,712 for a total tax levy of \$33,387,822 which represents a 2.0% increase from the tax levy for the previous school year.

Action 2. Board Secretary & Treasurer Reports & Board Certification*Resolution

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of March showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$3,887,942.49	\$3,887,942.49
(20) Special Revenue Fund	\$237,469.64	\$237,469.64
(30) Capital Projects Fund	\$6,043,637.23	\$6,043,637.23
(40) Debt Service Fund	(\$698,043.92)	(\$698,043.92)
Total Government Funds	\$9,471,005.44	\$9,471,005.44

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 3. Approve 2015-2016 Budget Transfers*Resolution

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for March, 2015.

Action 4. Payment of Bills*Resolution

WHEREAS, the Board Secretary has presented a check register covering check numbers 36316 to 36349 in the amount of \$4,170,036.00 with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$3,128,223.06
(20) Special Revenue Fund	\$35,652.34
(30) Capital Projects Fund	0
(40) Debt Service Fund	0
(60) Cafeteria Fund	\$54,046.20
(90) Agency Funds	\$952,114.40
TOTAL	\$4,170,036.00

Action
Resolution

5. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register covering check numbers 36350 to 36571 in the amount of \$3,234,308.61 with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,832,690.79
(20) Special Revenue Fund	\$92,866.89
(30) Capital Projects Fund	\$151,319.68
(40) Debt Service Fund	0
(60) Cafeteria Fund	\$51,867.11
(90) Agency Funds	\$105,564.14
TOTAL	\$3,234,308.61

Action
Resolution

6. Accept S.H.E.F. Donation*

Resolved that the Somerset Hills Board of Education accept the following donation from the Somerset Hills Education Foundation: \$11,865.

Action
Resolution

7. Approve Capital Reserve to Capital Outlay

Resolved that the Somerset Hills Board of Education approve an appropriation from capital reserve to capital outlay in the amount of \$89,846 to fund repaving the Bedwell & Middle School campus.

Action
Resolution

8. Approve Non Public Security Aid Program

Resolved that the Somerset Hills Board of Education approve the New Jersey Nonpublic Security Aid Program order for the School of St. Elizabeth in the amount of \$4,262.

Action
Resolution

9. Approve Non Public Technology Order

Resolved, that the Somerset Hills Board of Education approve the purchase of multi media speakers in the amount of \$72.18, to be funded by State of New Jersey Non Public Technology Funds.

Action
Resolution

10. Transfer to Capital Projects

Resolved, that the Somerset Hills Board of Education approve a transfer of \$83,950 from Capital Reserve to Capital Projects for the renovation of the Bedwell bathrooms.

- Action** 11. Approve Health Insurance Rates*.
Resolution Resolved that the Somerset Hills Board of Education approve the following Health Insurance Rates for the 2016-2017 school year:

	Annual 2/1/15-6/30/16	Annual 7/1/16-6/30/17
Program	Current Rates	Renewal Rates
PPO with 10% RX		
Single	\$10,766.40	\$11,304.72
Parent/Child(ren)	\$15,729.84	\$16,516.32
Couple	\$23,468.59	\$24,642.60
Family	\$27,464.28	\$28,837.56
POS with 10% RX		
Single	\$9,837.24	\$10,329.12
Parent/Child(ren)	\$14,357.40	\$15,075.12
Couple	\$21,455.16	\$22,528.56
Family	\$25,084.68	\$26,338.92
High Deductible Plan with \$10/\$25/\$50 RX		
Single	\$8,606.28	\$9,036.60
Parent/Child(ren)	\$12,577.80	\$13,206.72
Couple	\$18,767.04	\$19,705.44
Family	\$21,970.20	\$23,068.68
PPO Plus Premier Dental		
Single	\$1,150.68	\$1,257.48
Employee + Family	\$1,150.68	\$1,257.48
Delta Care Dental		
Single	\$305.76	\$310.68
Employee + 1	\$583.56	\$592.80
Employee + Family	\$961.32	\$975.72

- Action** 12. Approve Settlement Agreement*
Resolution Resolved, that the Somerset Hills Board of Education approve the settlement agreement for the following student:

Student ID

2022072

- Action** 13. Approve Agreement*
Resolution Resolved, that the Somerset Hills Board of Education approve the agreement for the following student:

Student ID
2019381

Action 14. Approve Parent Organization Fundraiser*
Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraiser for the 2015-2016 school year:

Organization	School	Event	Date
a) Lax Backers	BHS	Nicolettes Pizzeria - receive 20% donation from food purchased that day	May 2, 2016 June 6, 2016
b) Football Booster Club	BHS	Selling Magnets & T-Shirts and Canning at Kings in Bernardsville	May 7, 2016 July 23 & 24, 2016 August 13 & 14, 2016
c) Lax Backers	BHS	Car Wash & Bake Sale	May 21, 2016

Action 15. Approve Participation in SEMI Program*
Resolution Whereas, the Somerset Hills School District (hereinafter referred to as “School District”), located in Bernardsville, New Jersey, provides education and related health services to enrolled students, including services compensated under the New Jersey Medicaid program; and

Whereas, Public Consulting Group (PCG) is a consulting firm performing Medicaid reimbursement services for the New Jersey Department of the Treasury; and

Whereas, PCG, in performing said Medicaid services, also assists School District to identify students with Medicaid, to calculate the Medicaid eligibility rate (MER), to submit Medicaid claims, and to develop more effective Medicaid outreach programs;

Therefore, for mutual benefit and consideration duly acknowledged by both parties to this Agreement, it is hereby agreed as follows:

1. School District will provide PCG, as its agent for performing the services described above, access to student files for the sole purpose of carrying out said services.
2. PCG will act as agent for School District for the sole purpose of properly performing the Medicaid-related services described above.

Action 16. Approve Tuition Student*
Resolution Resolved, that the Somerset Hills Board of Education approve the following tuition student for the 2016-2017 school year:

Student #	School	Grade
2018415	Bernards High School	11

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution1. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
a) BES	3rd & 4th Gr OPT3 Students- Liberty Sci.Center	May 18	25	2	3
b) BES	4th Grade Bronx Zoo	June 6	147	12	23
c) BHS	Robotics Club- Competition, Brookdale Community College, Lincroft	April 30 (Sat.)	15	1	0
d) BHS	MD Program-Michael's Craft Store, Bridgewater	May 10	6	4	0
e) BHS	MD Chemistry Class- Sterling Hill Mine, Ogdensburg, NJ	May 12	7	6	0
f) BHS	MD Program- Lakota Wolf Preserve, Columbia, NJ	May 17	8	7	0
g) BHS	MD Program-Wegman's	May 24	6	4	0
h) BHS	MD Program-Somerset Patriots game	May 26	8	7	0
i) BHS	Photo & History classes- Photo Coop Pro Photo Studio- Little Falls	May 27	30	2	1
j) BMS	Forensics Club-Forensics Competition-Randolph MS	May 13	20-30	2	0
k) BMS	Gr. 7-Somerset Hills YMCA-Day of PE and wellness activities	May 20	140	10	0
l) BMS	Gr. 6- Adventure Aquarium- Camden	May 23	130	8	12

Action
Resolution2. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	Berardi, Anne	Managing Diabetes in Children - Stillwater, NJ	\$90.00	6/ 17
b) BES	Crowley, Sue	Best Books published in 2015 - Whippany	\$199.00	5/ 20
c) BES	Fischer, Susan	TC- Advanced Summer Reading Institute- NYC	\$825.00	8/8 - 8/12
d) BHS	Bello, Roxana	American Council on Teaching of Foreign Languages - Boston	\$555.10	11/17 - 11/19
e) BHS	Cherng, Jonathan	AP Computer Principles Workshop- Rutgers	\$1083.28	6/27 - 6/30
f) BHS	Drew, Lisa	HIB and students with Disabilities- MUJC,New Providence	\$150.00	5/11
g) BHS	Murphy, Theresa	AP US Gov & Pol for Teachers - Drew University	\$1048.29	8/1 - 8/5
h) BHS	Rodriguez, Jennifer	School Refusal Behavior- Parsippany	\$179.99	5/20
i) BHS	Sosely, Anna	School Refusal Behavior- Parsippany	\$179.99	5/20
j) BHS	Sosely, Anna	Dept. of Air Force Counselor Workshop- Newark	0	4/22
k) BHS	Sosely, Anna	County College of Morris Counselor Mtg. - Randolph	0	4/29
l) BHS	Vassil, Cheryl	American Council on Teaching of Foreign Languages - Boston	\$706.95	11/17 - 11/19
m)BMS	Craver, Marcella	HIB and students with Disabilities- MUJC,New Providence	\$156.08	5/11
n) District	Hunter, Nancy	Insurance meeting/ERIC North-Eatontown, NJ	\$24.49	5/6
o) District	Shouffler, Jennifer	Blended On-line Learning Modules for PLCs-Monroe Twp	0	5/31

Action 3. Approve Virtual Online Courses*

Resolution Resolved, that the Somerset Hills Board of Education approve the following virtual online courses for students for the 2015-2016 school year:

Provider	Service	Location
APEX	Virtual Online Courses	Seattle, WA

XII. Facilities & Operations*

A. Committee Report & Discussion:

B. Action Items:

Action 1. Interscholastic Athletic Association Membership*

Resolution Resolved, that the Somerset Hills Board of Education approve Bernards High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

Action 2. HIB Report*
Resolution Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on April 27, 2016 and upheld the findings and/or consequences recommended by the Superintendent.

Action 3. Approve Change Order*
Resolution Resolved, that the Somerset Hills Board of Education approve change order No. 16-001 to Two Brothers Contracting for \$5,800 for asbestos abatement.

Action 4. Approve Maintenance Agreement*
Resolution Resolved, that the Somerset Hills Board of Education approve annual maintenance agreement with MTS Intelligent Surveillance Solutions in the amount of \$4,500.

Action 5. Award Bid for New Media Center*
Resolution Bid opening is scheduled for April 22nd. Recommendation for award will be included with Addendum on 4/27/16.

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

Action 1. First Reading
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations: (attachment)

Policy #	Title
a) P 2422	Health and Physical Education
b) P 2431	Athletic Competition
c) R 2431.2	Medical Examination Prior to Participation
d) P 5111	Eligibility of Resident - Nonresident Students
e) R 5111	Eligibility of Resident - Nonresident Students
f) P 5310	Health Services
g) R 5310	Health Services
h) P 5330.01	Administration of Medical Marijuana
i) R 5330.01	Administration of Medical Marijuana

i) P 5460	High School Graduation
j) P 8462	Reporting Potentially Missing or Abused Children
k) R 8462	Reporting Potentially Missing or Abused Children

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action1. Accept Resignation*Resolution

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employees:

Name	School	Position	Effective
a) Plimpton, Robert	Olcott	Custodial Foreman	4/29/16
b) Trokan, Barbara	Olcott	Business Office Assistant	5/11/16

Action2. Amend Salary for Non-Certified Staff*Resolution

Resolved, that the Somerset Hills Board of Education amend the salary for the following non-certified staff for the 2015-2016 school year.

Name	Location	Job Title	\$ Salary PER HOUR
Mullen, Daivd	Olcott	Transp Driver	20.00/hour

Action3. Amend Department Coordinator*Resolution

Resolved, that the Somerset Hills Board of Education amend the following Department Coordinator for the 2015-2016 school year:

Name	Department	Stipend
Berger, Dianne	English Special Services	Per diem/per hour rate

Action4. Amend Longevity SalaryResolution

Resolved, that the Somerset Hills Board of Education amend the longevity salary for the following employee for the 2015-2016 school year.

Name	School	Level	Step	Salary	Longevity	Total Salary
Brum, Sharon	BES	MA+60	1	\$106,997	\$1,000	107,997

Action 5. Approve Parenthood Leave

Resolution Resolved, that the Somerset Hills Board of Education approve the following parenthood leave for the 2016-2017 school year::

Name	School	Position	Date
Sorge, Melissa	BMS	Reading Specialist	9/6/16 - 6/30/16

Action 6. Approve Appointment Leave Replacement

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following leave replacement for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Date
Cary, Amanda	BES	Elementary Teacher	Bohr	BA	1	\$52,595	3/16/16 plus two transitions days at sub rate

Action 7. Approve Temporary Substitute*

Resolution Resolved, that the Somerset Hills Board of Education approve the following temporary substitute for the 2015-2016 school year:

Name	School	Position	Salary	Date
Sheehan, Pamela	Olcott	Bookkeeper	\$34.53/hour	4/18/16 - TBD

Action 8. Approve Salary*

Resolution Resolved, that the Somerset Hills Board of Education approve the salary for the following employee for the 2015-2016 school year:

Name	School	Position	Salary	Effective Date
DeMarco, Jinnee	Olcott	Business Office Assistant	\$54,000	5/1/16

Action 9. Approve Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Hendelson, Elisha	BES	Girls on the Run Coach	\$59.11/hour
b) Gelsinger, Allison	BES	Girls on the Run Coach	\$59.11/hour

c) Freda, Michele	BES	Girls on the Run Coach	\$59.11/hour
d) Bernardi, Anne	BES	Girls on the Run Coach	\$59.11/hour
e) DeRoberts, Thereesa	BES	Girls on the Run Coach	\$59.11/hour
f) Rokosky, Debbie	BES	Girls on the Run Coach	\$59.11/hour
g) Pike, Emily	BES	Girls on the Run Coach	\$59.11/hour

Action 10. Approve Substitutes*

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2015-2016 school year:

Name	Substitute Position	Certification
a) Bobal, Kenneth	Teacher/Paraprofessional	CEAS
b) Moise, Darley	Bus Driver	CDL
c) Leichtling, David	Bus Para	CEAS
d) Gallaway, Katherine	Teacher/Paraprofessional	Standard Certificate
e) Salinas, Ernesto	Custodian	n/a

XV. Supplementary Matters**XVI. Public Questions & Comments****XVII. Adjournment****Resolutions:**

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.