
The Somerset Hills School District
Regular Meeting Agenda –April 26, 2017
Executive Session – 5:00 P.M.
Public Input & Action – 7:30 P.M.
Community Room at Bernards High School

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Pledge of Allegiance

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Correspondence

VI. Report of the Superintendent

1. Student/Staff Recognition
 - Alex Mastronardi - wrestler
 - Boys & Girls swim team
 - Ski Team
2. Academic Report - BES Garden
3. Student Representative Report - Frederick Ludtke

VII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

VIII. Approval of Minutes***Action** 1. Approval of Minutes

Resolution Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for march 22, 2017.

IX. Finance

A. Committee Report & Discussion:

B. Action Items:

Action 1. Adoption of the Final 2017-2018 Budget*

Resolution Resolved, that the Somerset Hills Board of Education approve for the 2017-2018 school year as approved by the Somerset County Executive Superintendent of Schools as follows:

2017-2018	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	\$37,891,147	\$845,207	\$3,293,350	\$42,029,704
Less Anticipated Revenue	\$ 7,148,235	\$845,207	\$ 239,263	\$ 8,232,705
Taxes to be Raised	\$30,742,912	0	\$3,054,087	\$33,796,999

Action 2. Board Secretary & Treasurer Reports & Board Certification

Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of MONTH, YEAR showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$6,717,852.89	\$6,717,852.89
(20) Special Revenue Fund	\$159,413.55	\$159,413.55
(30) Capital Projects Fund	\$2,016,209.41	\$2,016,209.41
(40)Debt Service Fund	(\$811,899.48)	(\$811,899.48)
Total Government Funds	\$8,081,576.37	\$8,081,576.37

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

3. Approve 2016-2017 Budget Transfers

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for March, 2017.

Action
Resolution

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached check register with the recommendation that the checks be paid, and
Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	MARCH	APRIL
(10) General Fund	\$69,006.35	\$3,986,733.28
(20) Special Revenue Fund	\$565.00	\$63,991.09
(30) Capital Projects Fund	\$0	\$273,905.98
(40) Debt Service Fund	\$0	\$0
(60) Cafeteria Fund	\$0	\$1,620.33
TOTAL	\$69,571.35	\$4,326,250.68

Action
Resolution

5. Approve Group Medical and Rx Drug Insurance Carrier*

Resolved, that the Somerset Hills Board of Education make the following changes to its group medical and rx drug insurance carrier, effective July 1, 2017:

- Terminate its participation in the Public Employer Trust, underwritten by AmeriHealth Insurance Company of New Jersey, Inc.

- Select Aetna as its group medical & rx drug insurance carrier, at the rates, benefits, terms, and conditions represented in their proposal of February 22, 2017. Benefits will be guaranteed "equal to or better than" the district's current program, per the Aetna guarantee letter dated February 22, 2017.

- Designate Brown & Brown Benefit Advisors, Inc., as the Board's broker-of-record for our new Aetna program. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs.

- Brown & Brown Benefit Advisors, Inc.'s responsibilities will include, but are not limited to, negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems.

- Brown & Brown Benefit Advisors, Inc. is authorized to receive commission payment from Aetna, percentages for which are included in Aetna's proposed rates.

- All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement this change.

Action 6. Approve Parent Organization Fundraiser*Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser for the 2016-2017 school year:

Organization	School	Event	Date
a) Laxbackers	BHS	Selling merchandise and food at games	Spring 2017
b) Project Graduation 2018	BHS	Bistro 73 Ladies Luncheon	May 16, 2017

Action 7. Approve Out of District Transportation ContractResolution Resolved, that the Somerset Hills Board of Education approve the following out of district transportation contract for the 2016-2017 school year:

Student ID	Host District	Dates	Amount
2018411	Lakeland Regional H.S.	Mar 2017 - Jun 2017	\$2,304

Action 8. Approve Settlement AgreementsResolution Resolved, that the Somerset Hills Board of Education approve the settlement agreements for the following students:

Student ID
2018038
2020475
2017257
2024276

X. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action 1. Approve Field TripsResolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BES	Gr. 3 & 4 Enrichment Class- Liberty Science Center	June 8	23	3	0

Action 2. Approve Field Trips*Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	Special Ed class- Lakota Wolf Preserve-Columbia, NJ	May 4	8	6	0
BHS	Special Ed class - Space Farms - Sussex, NJ	June 2	8	6	0
BHS	Special Ed class & Peer Mentors- Somerset Patriots	June 7	21	4	0

Action 3. Approve Professional Development**Resolution** Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BHS	Dooley, Megan	NJACAC Conf.- Presenting on how to counsel families when college is not the next step- Long Branch	\$195.46	May 22
BHS	Drew, Lisa	Changing How We Feel by Changing How We Think- W. Orange	\$79.00	May 9
BHS	Drew, Lisa	Addiction and the Brain-New Concepts & Theories- Piscataway	\$100.71	June 1
BHS	Neigel, Scott	Skyland Scholar Athletic Luncheon-Bridgewater	0	Apr. 24
BHS	Pietroluongo, Jade	Chinese Culture- Newark	\$175.00	May 4
BHS	Sosely, Anna	Fairleigh Dickinson LD Program	0	May 18
BHS	Stolarz, Liz	Turning Fear of Failure into Fuel for Success-Fairleigh Dickinson	0	May 18
BMS	Craver, Marcy	Changing How We Feel by Changing How We Think- W. Orange	\$90.00	May 9
BMS	Obert-Thorn, Karrie	K-4 Literature for Struggling Readers-FDU Teaneck Campus	\$200.00	Aug. 1-2
District	Lucas, Doug	ERIC North 14th Annual Training Seminar (Security)- Red Bank	\$30.00	May 5
District	Vail, Peggy	Annual Cooperative Transportation Meeting - Piscataway	\$12.15	May 4
District	Vail, Peggy	School Transportation Supv Meeting - Wayne	\$27.96	May 5

XI. Facilities & Operations*

A. Committee Report & Discussion:

B. Action Items:

Action 1. Interscholastic Athletic Association Membership***Resolution** Resolved, that the Somerset Hills Board of Education approve Bernards High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.**Action** 2. HIB Report**Resolution** Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on April 26, 2017 and upheld the findings and/or consequences recommended by the Superintendent.**Action** 3. District Calendar**Resolution** Resolved, that the Somerset Hills Board of Education approve change to 2016-2017 District Calendar. Due to snow day, early dismissal Professional Day on March 15, 2017 changed to delayed opening on May 30, 2017.

XII. Policy

- A. Committee Report & Discussion:
 B. Action Items:

Action
Resolution

1. Second Reading and Adoption

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of the following policies and regulations: (attachment)

Policy #	Title
a) 2460 P	Special Education
b) 2460 R	Special Education
c) 2460.1 R	Special Education - Location, Identification, and Referral
d) 2460.8 R	Special Education - Free and Appropriate Public Education
e) 2460.9 R	Special Education - Transition From Early Intervention Programs to Preschool Programs
f) 2460.15 R	Special Education - In Service Training Needs for Professional and Paraprofessional Staff
g) 2467 P	Surrogate Parents and Foster Parents
h) 7510 P	Use of School Facilities

Action
Resolution

2. Approve Statement of Assurance

Resolved, that the Somerset Hills Board of Education approve the attached Statement of Assurance for the revisions to the Special Education Model Policies and Procedures.

XIII. Personnel

- A. Committee Report & Discussion:
 B. Action Items:
 All personnel action is on the recommendation of the Superintendent.

Action
Resolution

1. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
Amin, Sadia	BES	Special Education Paraprofessional	3/30/17

Action
Resolution

2. Approve Appointment Non-Certified Staff

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2016-2017 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
Canny, Emma	BES	Special Education Paraprofessional	Amin	B	1	\$15.54/hour	4/19/17

Action 3. Approve Student Teacher

Resolution Resolved, that the Somerset Hills Board of Education approve the following student teacher for the 2016-2017 school year:

Student Teacher	School	Subject	Mentor	Date
Marisa Curcio	BMS	Music	Stephen Sands	Fall 2017

Action 4. Approve Job Description*

Resolution Resolved, that the Somerset Hills Board of Education approve the following job description:
Assistant School Business Administrator

Action 5. Approve Appointment Certified Staff*

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2016-2017 school year:

Name	School	Position	Salary	Effective
Demarco, Jinnee	Olcott	Assistant School Business Administrator	no change	4/27/17

Action 6. Rescind Co-Curricular Positions*

Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular positions for the 2016-2017 school year:

Name	School	Position	Stipend
Lachac, Luke	BHS	Track & Field: Men's & Women's Assistant Coach	\$6,000

Action 7. Approve Co-Curricular Positions*

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2016-2017 school year:

Name	School	Position	Stipend
a) Pair, Randall	BHS	Media Center After Hours Supervisor	\$25.00/hour
b) O'Brien, Janice	BHS	Media Center After Hours Supervisor	\$25.00/hour
c) Snyder, Allison	BHS	Media Center After Hours Supervisor	\$25.00/hour
d) Silva, Karen	BHS	Media Center After Hours Supervisor	\$25.00/hour
e) DiMarco, Thomas	BHS	Track & Field: Men's & Women's Assistant Coach	\$6,000

Action 8. Accept Retirement*

Resolution Resolved, that the Somerset Hills Board of Education accept the retirement of the following employee:

Name	School	Position	Years of Service	Effective
Collins, Virginia	BHS	Secretary	18	7/31/17

Action 9. Approve Substitutes*

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2016-2017 school year:

Name	Substitute Position	Certification
a) DaSilva, Stacie	Teacher/Paraprofessional	Substitute Credential
b) Gulbis, Daina	Teacher/Paraprofessional	Substitute Credential
c) Tigse-Samanie, Dolores	Custodian	n/a
d) Gallaway, Katherine	Teacher/Paraprofessional	Standard Certificate
f) Cooperstein, Rhonda	Teacher/Paraprofessional	Standard Certificate

XIV. Public Questions & Comments

XV. Strategic Planning Committee

XVI. Supplementary Matters

XVII. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.