
The Somerset Hills School District
Regular Meeting Agenda –January 18, 2017
Executive Session – 6:00 P.M.
Public Input & Action – 7:30 P.M.
Community Room at Bernards High School

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Pledge of Allegiance

III. Oath of Office

Kathleen Tober

IV. Roll Call

V. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

VI. Correspondence

VII. Report of the Superintendent

1. Student/Staff Recognition
 - a) Caroline Baratta - 1000 points basketball
 - b) Isabella Piccone - set BHS swim record in 400 free style
2. Academic Report
Emily Pike - B Well Girls
3. Student Representative Report: Frederick Ludtke
4. School Board Recognition Month

WHEREAS, The New Jersey School Boards Association has declared January 2017 to be

School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Somerset Hills Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Somerset Hills Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Somerset Hills Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Somerset Hills Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

IV. Approval of Minutes*

Action
Resolution

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for December 14, 2016.

Action
Resolution

2. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for January 4, 2017.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution1. Board Secretary & Treasurer Reports & Board Certification

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of December, 2016 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund-	\$5,650,688.66	\$5,650,688.66
(20) Special Revenue Fund	\$151,320.23	\$151,320.23
(30) Capital Projects Fund	\$2,646,173.53	\$2,646,173.53
(40) Debt Service Fund	\$376,835.52	\$376,835.52
Total Government Funds	\$8,825,017.94	\$8,825,017.94

(1) From Secretary's Report

(2) From Treasurer's Report
(will be distributed at meeting)

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it **RESOLVED**, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it **FURTHER RESOLVED**, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution2. Approve 2016-2017 Budget Transfers

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for December, 2016.

Action
Resolution3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached check register with the recommendation that the checks be paid, and now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	December	January
(10) General Fund	\$2,955,905.16	\$550,962.32
(20) Special Revenue Fund	\$9,545.62	\$79,348.97
(30) Capital Projects Fund	\$949,648.56	\$546.42
(40) Debt Service Fund	\$0	\$0
(60) Cafeteria Fund	\$238,081.53	\$383.80
(90) Agency Fund	\$1,049,615.63	\$359,984.96
TOTAL	\$5,202,796.50	\$991,226.47

Action 4. Approve Purchase*
Resolution Resolved, that the Somerset Hills Board of Education approve the purchase of three copier/printers and related software from Image Systems in the amount of \$17,778.00 for Bernards High School new Media Center.

Action 5. Approve Non-Public Security Aid
Resolution Resolved, that the Somerset Hills Board of Education approve the following non-public security aid for 2016-2017 school year:

School	Quantity	Description	Unit Price	Total
Far Hills Country Day School	1	Security Guards (Estimated hours 1301)	\$29.00/hour	\$37,729.00

Action 6. Approve Settlement Agreements
Resolution Resolved, that the Somerset Hills Board of Education approve the settlement agreements for the following students:

Student ID
2021109

Action 7. Approve Parent Organization Fundraiser
Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raisers for the 2016-2017 school year:

Organization	School	Event	Date
a) Laxbackers	BHS	Selling magnets, tumblers and blankets at Kings in Bedminster	January 21 & 22, 2017
b) Laxbackers	BHS	Selling magnets, tumblers and blankets at Kings in Bernardsville	March 4 & 5, 2017

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action 1. Approve Field Trips
Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
a) BES	Nutrition presentation at ShopRite- PLC Group (Karen Ayers, Anne Berardi, Meredith Panik, Emily Pike)	Feb. 2	14	4	0
b) BES	Preschool- Morristown Arts Center- "Rainbow Fish"	Feb. 8	12	6	2
c) BES	Second Grade trip to Fairview Farm, Bedminster	May 22	109	10	18
d) BMS	Forensics Competition- Randolph HS	Feb. 3	10-19	1	1
e) BMS	Forensics Competition- Montville HS	Apr 21	10-19	1	1
f) BMS	Forensics Competition- Randolph HS	Apr 28	10-19	1	1
g) BHS	AP European History-Metropolitan	Feb. 11	21	1	1

	Opera ("Barber of Seville")	(Sat)			
h) BHS	Poetry Out Loud competition-Morristown	Feb. 13	14	1	0

Action 2. Approve Professional Development

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	Berardi, Anne	Annual School Nurse Conf.- Iselin	\$225.00	Mar. 25
b) BES	DeMarco, Monica	TC-NYC- Dyslexia Initiative	\$100.00	Mar. 1
c) BES	Westfall, Sarah	TC-NYC- Getting the Most Out of Your Guided Reading Sessions	\$28.00	Feb. 6
d) BMS	DeAngelo, Stephanie	Presenter-North East Foreign Lang. Conf.- NYC	\$275.00	Feb. 9-10
e) BMS	DeAngelo, Stephanie	Presenter - Annual Foreign Language Conf.-Iselin	\$165.00	Mar. 31
f) BHS	LaBruno, Wendi	Treating Anxiety Disorders in Children-Parsippany	\$404.99	Feb. 16-17
g) BHS	Falzarano, Jeff	Baseball Coaches Clinic-AC	\$202.47	Jan. 26-29
h) BHS	Falletta, LuAnn	AP Calculus Roundtable-Morristown	0	Jan. 27
i) BHS	Gray, Paula	AP Calculus Roundtable-Morristown	0	Jan. 27
j) District	Rosen, Dana	TC-NYC- Book Clubbing for Beginners	0	Mar. 20

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action 1. HIB Report

Resolution Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on **January 18, 2017** and upheld the findings and/or consequences recommended by the Superintendent.

Action 2. Approve Change Orders

Resolution Resolved, that the Somerset Hills Board of Education approve the following change orders for the 2016-2017 school year:

Company	Project	Amount
a) Your Way Construction	Bedwell Sidewalk	Reduce contract by \$15,000.00
b) Falak Construction	Bedwell Bathroom	Reduce contract by \$28,445.36

Action 3. Approve Change Orders*

Resolution Resolved, that the Somerset Hills Board of Education approve the following change orders for the 2016-2017 school year:

Company	Project	Amount
a) Your Way Construction	Bernards High School Parking Lot	Reduce contract by \$30,214.16
b) Daskal LLC	Bernards High School	Reduce contract by \$4,989.23

	Auditorium Demolition	
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XIII. Policy

- A. Committee Report & Discussion:
B. Action Items:

XIV. Personnel

- A. Committee Report & Discussion:
B. Action Items:
All personnel action is on the recommendation of the Superintendent.

Action 1. Accept Resignation

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
a) Douglass, David	MUJC	Special Education Paraprofessional	1/16/17
b) Dominguez, Elena	BES	Teacher	12/19/16
c) Wilkinson, Philip	BES	Teacher	1/3/17
d) Felder, April	BMS	Special Education Paraprofessional	12/23/16
e) Rivera, Fernando	BES	Special Education Paraprofessional	12/23/16

Action 2. Approve Appointment Non-Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2016-2017 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
Rivera, Daren	BMS	Special Education Paraprofessional	Hooker	B	1	\$15.54/hour	1/6/17

Action 3. Approve Internship

Resolution Resolved, that the Somerset Hills Board of Education approve the following internship for the 2016-2017 school year:

Intern	Program	Subject/School	Mentor	Date
Yhap-Zebro, Genevieve	NJ City University	School Nurse BHS & BMS	Anne Connor, Joseph Milde & Suzanne Ryan	January 2017 - June 2017 196 hours
Szabo, Monika	Centenary University	Guidance/BMS	Marcy Craver	January 2017 - June 2017 50 hours

Action 4. Approve Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2016-2017 school year:

Name	School	Position	Stipend
a) Grau, Jianna	BES	Homework Club Instructor	\$59.11/hour
b) Rokosky, Debbie	BES	Homework Club Instructor	\$59.11/hour
c) Leavenworth, Patrice	BES	Homework Club Instructor	\$59.11/hour
d) Fulton, Cynthia	BES	Homework Club Instructor	\$59.11/hour
e) Sombers, Diana	BES	Homework Club Instructor - substitute	\$59.11/hour
f) Heppes, Laurie	BES	Homework Club Instructor - substitute	\$59.11/hour

Action 5. Approve Appointment Leave Replacement

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following leave replacement for the 2016-2017 school year:

Name	School	Position	Replace	Level	Step	Salary	Date
Zahorodny, Phyllis	BMS	Special Education Teacher	Bracho	BA	5	\$56,990	1/17/17 - 6/30/17

Action 6. Approve Translator*

Resolution Resolved, that the Somerset Hills Board of Education approve the following translator for the 2016-2017 school year:

Name	Location
Rivera, Daren	District

Action 7. Approve Job Description*

Resolution Resolved, that the Somerset Hills Board of Education approve the following job description:
Media Center After Hours Supervisor

Action 8. Accept Retirement*

Resolution Resolved, that the Somerset Hills Board of Education accept the retirement of the following employee:

Name	School	Position	Years of Service	Effective
DeMeo, Janet	BHS	Math Teacher	10	2/28/17

Action 9. Approve Appointment Leave Replacement*

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following leave replacement for the 2016-2017 school year:

Name	School	Position	Replace	Level	Step	Salary	Date
Flinton, Michelle	BHS	Math Teacher	DeMeo	BA	1	\$52,990	1/9/17 - 2/28/17

Action 10. Approve Appointment Certified Staff*

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2016-2017 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
Nosworthy-Roth, Emilie	BHS	Special Education Teacher	Burns	MA	4	\$59,990 (Retro pay from 9/1/16)	1/18/17 - 6/30/17

Action 11. Approve Overload Extension*

Resolution Resolved, that the Somerset Hills Board of Education approve the following overload extension for the 2016-2017 school year:

Name	Subject/School	Overload	Length	Salary
Gray, Paula	Math - SIP/BHS	5 periods per week	MP3	\$4,476

Action 12. Approve Substitutes*

Resolution Resolved, that the Somerset Hills Board of Education approve the following district substitutes for the 2016-2017 school year:

Name	Substitute Position	Certification
a) Clark, Meghan	Teacher/Paraprofessional	Substitute Certificate
b) Rivera, Fernando	Teacher/Paraprofessional	Substitute Certificate

XV. Public Questions & Comments

XVI. Supplementary Matters

XVII. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.