
**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – NOVEMBER 18, 2009**

Call to Order

The Public Input & Action Meeting was called to order at 6:35 p.m. by Mrs. Coons.

Welcome

Roll Call

Present

Robert Baker
Donna Coons
John Dorr
Deborah Hawkins
Linda Kragie
Karen McMahon
Nancy Palazzolo
Louis Palma
Lauriann Swadba

Absent

Alice Rose
Nancy Hunter

Also Present

Peter Miller
Barbara Walls

Executive Session

At 6:35 p.m., Mr. Palma moved the following:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel and Litigation matters.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mrs. Hawkins seconded the motion to adjourn to executive session and the resolution was passed by unanimous vote of 9-0. The Board returned to public session at 7:42 p.m. Mrs. Coons reported that the Board discussed personnel and litigation items while in executive session.

Pledge of Allegiance

Mrs. Coons announced that Mrs. Walls is the Acting Board Secretary at this meeting.

Correspondence

1. Letter from Esme Filderman

Report of the Superintendent

1. Annual Financial Audit. Warren Korecky, Partner - Suplee Clooney & Company
Mr. Miller introduced Mr. Korecky from Suplee Clooney & Company. Mr. Korecky reviewed the audit report and recommendation on fixed assets. Mr. Korecky and Mr. Miller responded to questions from the Board and public about the audit.
2. Report on Strategic Plan Committee. Mr. Miller presented the annual review of year 1 of the Strategic Plan and the implementation overview of Year 2. Mr. Miller thanked the Planning Team. He also emphasized that the Strategic Plan helps us stay focused.
3. Report on Student Assessment. Ms. Wilkins presented assessment data. HSPA and NJASK Grade 3-8 Math, Language Arts Literacy and Science where applicable and SAT Scores. She said the district scores are well above DFG and State averages.
4. Report on New Jersey Quality Single Accountability Continuum (NJQSAC). Mr. Miller presented the NJQSAC and discussed the DPR Self-Assessment Scores:
Fiscal Management 99 of 100 points
Governance 100 of 100 points
Instruction & Program current 72 of 118 points*
anticipated 115 of 118 points
Operations 120 of 120 points
Personnel 100 of 100 points
*NJDOE has not provided data for indicators A1-6. Districts have been instructed by NJDOE to leave those indicators blank. Although this reduces the district's self-assessment score in this section to 61%, it is the district's expectation that all of the points for A1-6 will be awarded when the NJDOE provides that information.
5. Code of Student Conduct Report
Mr. Miller reported that there were 602 referrals for the 2008-09 school year. The top eight referrals are as follows: 170 referrals for iPods and cell phones (prohibited items), 63 referrals for tardies, 53 referrals for insubordination, 35 referrals for class misconduct, 34 referrals for cutting central detention, 32 referrals for computer misuse, 27 referrals for failing to report to assigned area and 27 referrals for obscene language.
6. Student/Staff Recognition. Mr. Miller congratulated Bernard High School teams and their coaches for their recent wins: Girls Cross County Team won the Skyland Division Championship; Girls Soccer Team won the NJSIAA Sectional Championship; Field Hockey finished undefeated and won the Skyland Division Championship; Boys Soccer captured the Skyland Conference Division Championship. Mr. Miller also congratulated the coaches for a great job.

Sixth grade student Mariah James provided the keynote address at the Somerset County Youth Council's Annual Youth Conference at Somerset Vo-Tech on November 12th.

Public Questions & Comments

1. Mr. Foglia said in recent years the Somerset Hills Educational Association has participated in NJEA climate surveys every three years and provided copies to the Board only.

2. Mrs. Cembrook, Bernardsville resident, thanked everyone who attended the Somerset Hills Athletic Foundation Fund fundraiser at the PAC Center. She also thanked all the people who helped with the event. Mrs. Cembrook spoke about B.H.S. student Anthony Virgilo who has planned an event to show the movie "Darin Goes West" about a young man with muscular dystrophy. It is a free event, but donations will be accepted.
3. Mr. DiGioacchino, Bernardsville resident, said he would like the Board to consider giving some of the savings from the use of the turf field to S.H.A.F.F. He continued that the parking lot is a lawsuit waiting to happen and the Board should do what is in the best interest of the students.
4. Janet Waite, Bernardsville resident, spoke about the middle school distribution of test scores. Mr. Miller addressed Mrs. Waite's questions.

Approval of Minutes

Action 1. Approval of Minutes

Resolution Mr. Palma moved that the Public Input & Action and Executive meeting minutes of October 14, 2009 be approved. Mrs. Swadba seconded the motion. Roll call vote 9-0.

Action 2. Approval of Minutes

Resolution Mr. Palma moved that the Special and Executive meeting minutes of November 4, 2009 be approved. Mrs. Swadba seconded the motion. Roll call vote 9-0.

Finance

Committee Report & Discussion

Mr. Dorr reported that the next meeting is December 7th. The date for the release of state aid has been moved to March 18, 2010. He announced that the public is invited to be involved in the budget at the Open Public Community Finance Meeting on December 2nd. The Board thanked the Somerset Hills Municipal Alliance for the grant.

Action Items:

Mr. Dorr moved Finance resolutions 1-9, seconded by Ms. Kragie. The resolutions were approved by unanimous roll call vote of 9-0.

Action 1. Board Secretary & Treasurer Reports & Board Certification

Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of July, 2009 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$2,284,576.21	\$2,284,576.21
(20) Special Revenue Fund	(196,934.03)	(196,934.03)
(30) Capital Projects Fund	(727,338.94)	(727,338.94)
(40) Debt Service Fund	295,870.56	295,870.56
Total Government Funds	\$2,236,173.80	\$2,236,173.80

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action Resolution

2. Board Secretary & Treasurer Reports & Board Certification

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of August, 2009 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$6,524,015.03	\$6,524,015.03
(20) Special Revenue Fund	(187,536.53)	(187,536.53)
(30) Capital Projects Fund	(729,338.94)	(729,338.94)
(40)Debt Service Fund	(51,672.69)	(51,672.69)
Total Government Funds	\$5,555,466.87	\$5,555,466.87

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action Resolution

3. Payment of Bills

WHEREAS, the Board Secretary has presented a check register dated July 31 to September 30, 2009 covering check numbers 19125 to 19348 in the amount of \$5,095,822.05 with the recommendation that they be paid, and

Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$3,428,657.85
(20) Special Revenue Fund	\$207,127.69
(30) Capital Projects Fund	\$4,572.74
(40) Debt Service Fund	\$1,448,043.88
(60) Cafeteria Fund	\$7,419.89

TOTAL	\$5,095,822.05
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Action 4. Approve 2009-2010 Budget Transfers
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of 2009-2010 budget transfers for July and August, 2009.

Action 5. Approve Tuition Student
Resolution Resolved, that the Somerset Hills Board of Education approve B.M.S. tuition student, JS, Grade 7, at a tuition of \$16,108 for the 2009-2010 school year.

Action 6. Accept Somerset Hills Municipal Alliance Youth Services Commission Grant
Resolution Resolved, that the Somerset Hills Board of Education approve the Somerset Hills Municipal Alliance Youth Services Commission grant in the amount of \$19,797.00 for the 2009-2010 school year.

Action 7. Acceptance of 2008-2009 Audit
Resolution Whereas the Somerset Hills Board of Education engaged the firm of Suplee, Clooney & Company to conduct a yearly audit of the district's financial records; and
Whereas the firm audited these records for the 2008-2009 school year;
NOW THEREFORE BE IT RESOLVED that the minutes reflect that the Somerset Hills Board of Education reviewed the 2008-2009 Audit Report, acknowledges the following recommendation; and
BE IT FURTHER RESOLVED that the Board Secretary be directed to file the necessary reports to the State Department of Education.
Recommendations: That the balance in the Construction in Progress account be reviewed for reclassification in the appropriate Capital Asset accounts.

Action 8. Approve Corrective Action Plan
Resolution Resolved, that the Somerset Hills Board of Education approve the Corrective Action Plan for the 2008-2009 Audit.

Recommendation Number	Corrective Action to be Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
08/09-1	The Balance in the Construction in Progress account for completed projects should be reclassified to the appropriate Capital Assets accounts.	Construction in Progress account to be analyzed. Journal Entries will be recorded to reclassify completed projects.	Business Administrator	December 31, 2009

Action 9. Approve Settlement Agreement
Resolution Resolved, that the Somerset Hills Board of Education approve a Settlement Agreement between student #2011677, the Bedminster Board of Education and the Somerset Hills Board of Education.

Curriculum

Committee Report & Discussion

Mrs. Palazzolo commented on the last two curriculum meetings.

Action Items

Mrs. Palazzolo moved Curriculum resolutions 1-22, seconded by Mr. Palma. The resolutions were approved by unanimous roll call vote of 9-0.

Action 1. Approve Field Trips
Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Student Athletic Leadership Training Raritan Valley Community College, Branchburg, NJ	12/7/2009 3/15/2010	14	1 or 2	0
BHS	b) College Tour School of Visual Arts NYC	2/3/10	12	2	0
BHS	c) Acting Troup, Theater Arts I & II Alvin Ailey American Dance Theater Performance NJ PAC, Newark, NJ	5/7/10	60	2	2
BHS	d) Acting Troup, Theater Arts I & II Meet the Artist School Series Lincoln Center, NYC	2/4/10	60	2	2
BHS	e) Art & Photography Classes Cultural Enrichment Queens Custom Frame Queens, NY	4/21/10	24	2	1
BHS	f) Art & Photography Classes Art & History Enrichment Metropolitan Museum	1/13/10	28	2	0

	NYC				
BHS	g) Art & Photography Classes Art & History Enrichment Museum of Modern Art NYC	2/10/2010	28	2	0
BMS	h) Theater Class Attend Broadway production of Ragtime Neil Simon Theater NYC	1/9/10	48	3	Student must have a parent with them
BMS	i) 8 th Grade Trip Spirit of New York lunch cruise Madame Tussaudis Wax Museum, narrated sightseeing tour, Blue Man Group	6/16/2010	120	7	8
BHS	j) BHS Ski Team Stratton Mountain Stratton, Vermont	12/10-13/ 2009	23	1	5

Action Resolution

2. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Angri, David	Keeping Students Actively Engaged in Reading Activities	\$ 199.00	11/24/09
BES	b) Brum, Sharon	SMART Board Training	\$ 195.00	12/03/09
BMS	c) Burke, Markie	Strategies that Change Writers	\$ 219.00	10/2/09
BHS	d) Collins, Kay	Preparing Students for Algebra I Competency Assessment	\$ 185.00	1/29/10
BHS	e) DeMeo, Janet	Preparing Students for Algebra I Competency Assessment	\$ 199.26	12/18/09
BMS	f) Drew, Lisa	Dialectical Behavior Therapy	\$ 50.00	12/17/09
BMS	g) Flynn, Kim	Strategies that Change Writers	\$ 219.00	10/2/09
BMS	h) MacGorman, Kristen	NJASL Annual Fall Conference	\$ 213.48	11/13&14/09
BES	i) Maddaluna, Penny	SMART Board Training	\$ 195.00	12/03/09
Olcott	j) Miller, Peter	Somerset County Superintendent's Professional Development Workshop	\$ 275.00	11/12&13/09
BES	k) Sheasley, Rebecca	Inclusion of Young Students with Autism	\$ 115.00	1/13/10

BES	l) Mary Haspel	Inclusion of Young Students with Autism	\$ 115.00	1/13/10
BMS	m) Sara Longueira	Early Development Disorders Resulting From Abuse	\$ 159.00	12/10/09
BES	n) Laraine Jaeger	Response to Intervention	\$205.51	12/11/09
Olcott	o) Barbara Walls	Social Networking: A New Frontier	\$129.00	12/7/09

Action Resolution 3. Approve District Nursing Plan
Resolved, that the Somerset Hills Board of Education approve the 2009-2010 district Nursing Plan.

Action Resolution 4. Approve B.H.S Winter Musical
Resolved, that the Somerset Hills Board of Education approve the following B.H.S play for the 2009-2010 Winter Musical:
Anything Goes
Lindsay/Crouse: 1977

Action Resolution 5. Approve B.H.S Introduction to Creative Writing Course
Resolved, that the Somerset Hills Board of Education approve B.H.S course Introduction to Creative Writing as a semester course for the 2010-2011 school year.

Action Resolution 6. Approve B.H.S Advanced Creative Writing Course
Resolved, that the Somerset Hills Board of Education approve B.H.S Advanced Creative Writing as a semester course for the 2010-2011 school year.

Action Resolution 7. Approve B.H.S Multivariable Calculus Honors Course
Resolved, that the Somerset Hills Board of Education approve B.H.S course Multivariable Calculus Honors for the 2010-2011 school year.

Action Resolution 8. Approve B.H.S Calculus Honors Course
Resolved, that the Somerset Hills Board of Education approve B.H.S course Calculus Honors for the 2010-2011 school year.

Action Resolution 9. Approve B.H.S Geometry Course
Resolved, that the Somerset Hills Board of Education approve B.H.S course Geometry for the 2010-2011 school year.

Action Resolution 10. Approve B.H.S AP Studio Art 2D Course
Resolved, that the Somerset Hills Board of Education approve B.H.S course AP Studio Art 2D Design for the 2010-2011 school year.

Action Resolution 11. Approve B.H.S AP Latin Course
Resolved, that the Somerset Hills Board of Education approve B.H.S course AP Latin for the 2010-2011 school year.

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- Action 12. Approve B.H.S AP Economics Micro & Macro Course
Resolution Resolved, that the Somerset Hills Board of Education approve B.H.S course AP Economics Micro & Macro for the 2010-2011 school year.
- Action 13. Approve B.H.S Technology & Research Course
Resolution Resolved, that the Somerset Hills Board of Education approve B.H.S Technology & Research as a semester course and B.H.S graduation requirement for the 2010-2011 school year.
- Action 14. Approve B.H.S Public Speaking Course
Resolution Resolved, that the Somerset Hills Board of Education approve B.H.S Public Speaking as a semester course for the 2010-2011 school year.
- Action 15. Approve B.H.S Financial Literacy Course
Resolution Resolved, that the Somerset Hills Board of Education approve B.H.S Financial Literacy, online, pass/fail, semester course for the 2010-2011 school year.
- Action 16. Approve B.H.S World Language Honors Courses
Resolution Resolved, that the Somerset Hills Board of Education approve the following B.H.S World Language department Honors courses for the 2010-2011 school year:
Spanish 3 Honors
Spanish 5 Honors
French 3 Honors
French 5 Honors
- Action 17. Approve B.H.S World Language Accelerated Courses
Resolution Resolved, that the Somerset Hills Board of Education approve the following B.H.S World Language department Accelerated courses for the 2010-2011 school year:
Latin 3 A
Latin 4 A
Spanish 4 A
French 4 A
- Action 18. Adopt B.M.S, B.E.S Curriculum & Matrices
Resolution Resolved, that the Somerset Hills School District adopt B.M.S, B.E.S curriculum & matrices as per NJQSAC requirements for the 2009-2010 school year.
- Action 19. Approve Elimination of B.H.S Courses
Resolution Resolved, that the Somerset Hills Board of Education approve the elimination of the following B.H.S courses in the 2010-2011 school year:
IB Language (English) A1, HL, IB Math Studies, SL, IB Math Methods, SL,
IB Mathematics, SL, IB Mathematics, HL, IB Biology, HL, IB Chemistry, SL,
IB Physics, SL, IB Environmental Systems, SL, IB French IV, SL, IB French V, SL, IB Latin IV,
SL, IB Latin V, SL, IB Spanish IV, SL, IB Spanish V, SL, IB History of the Americas II, HL, IB
20th Century European/World History-12, IB Psychology, IB Music, IB Visual Arts, SL, IB Design
Technology, SL, Tools and Technology (TNT) and Creative Writing

Action 20. Approve B.H.S Math Course
Resolution Resolved that the Somerset Hills Board of Education approve B.H.S course Advanced Mathematical Concepts (Honors) for the 2010-2011 school year.

Action 21. Approve B.H.S Textbook
Resolution Resolved, that the Somerset Hills School District approve the following textbook for use in AP Environmental Science, for the 2009-2010 school year:
Living in the Environment, 16th edition (2009)
Publisher: Holt

Action 22. Approve B.E.S Participation in Monarch Watch
Resolution Resolved, that the Somerset Hills School District approve B.E.S participation in Monarch Watch program, *Monarchs in Space*, for the 2009-2010 school year.

Facilities & Operations

Committee Report & Discussion

Mr. Palma reported that the meeting is being rescheduled to November 30, 2009.

Action Items

Mr. Palma moved Facilities & Operations resolutions 1-4, seconded by Ms. Kragie. The resolutions were approved by unanimous roll call vote of 9-0.

Action 1. Acceptance of NJQSAC Self-Evaluation Report
Resolution WHEREAS, 18A:7a-10 establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance, and WHEREAS, the Somerset Hills Board of Education has conducted a self evaluation for the period 2007-2010 in the key components to assess the district's capacity and effectiveness using quality performance indicators, and NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) – District Performance Reviews (DPR's) and State of Assurance for the Somerset Hills School District, be approved for submission to the New Jersey Department of Education, Office of the Executive County Superintendent of schools.

Information Detailed District Performance Reviews are posted on the Somerset Hills School District website.

Action 2. Approval of H1N1 Flu Clinic

Resolution Resolved, that the Somerset Hills Board of Education make the Community Room at Bernards High School available to the Bernards Township Health Department to administer the H1N1 vaccine on the following dates: 12/9/09 and 12/16/09.

Action 3. Approve Code of Student Conduct Report
Resolution Resolved, that the Somerset Hills Board of Education accept the Code of Student Conduct Report.

Action 4. Accept Donation of Trees
Resolution Resolved, that the Somerset Hills Board of Education accept the donation of ten maple trees to be planted on Olcott Avenue, from the Bernardsville Shady Tree Commission. Approximate value of the project is \$4,000.

Policy

Committee Report & Discussion

Mrs. McMahon reported that the committee met on November 2nd.

Action Items

Mrs. McMahon moved Policy resolutions 1-4, seconded by Mrs. Hawkins. The resolutions were approved by unanimous roll call vote of 9-0.

Action 1. Adoption Policy #5460 High School Graduation (M) – Revision
Resolution Resolved, that the Somerset Hills Board of Education approve the adoption of Policy #5460 High School Graduation (M).

Action 2. Adoption Policy #5465 Early Graduation (M) – Revision
Resolution Resolved, that the Somerset Hills Board of Education approve the adoption of Policy #5465

Action 3. First Reading Policy #5200 Attendance (M) - Revision
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #5200 Attendance (M).

Action 4. Approve 2009/2010 Board Goals
Resolution Resolved, that the Somerset Hills Board of Education approve the 2009-2010 Board Goals, as follows:
Goal #1. Support the implementation of year 2 of the district's strategic plan and continue to inform the public of annual progress.
Goal #2. Improve communication with the public and solicit feedback via the newly formed Community Relations Committee.
Goal #3. Ensure that the strongest academic and co-curricular experiences are provided for all students by enhancing district practices in the areas of curriculum supervision, development, student activities, and guidance/college counseling and provide an ongoing professional review of these modifications as presented by the administration.

Goal #4. Prepare a fiscally responsible budget by identifying efficiencies in each budget line, negotiated agreements, and shared services and seek additional revenue from grants and other income sources. Gather budget input from all school community constituents.

Personnel

Committee Report & Discussion

Mrs. Hawkins reported that the committee met on November 2nd and 11th.

Action Items

Mrs. Hawkins moved personnel resolutions 1-19, seconded by Mrs. Palazzolo. The resolutions were approved by unanimous roll call vote of 9-0.

All personnel action is on the recommendation of the Superintendent.

Action Resolution 1. Approve Appointment of Energy Efficiency Coordinator
Resolved, that the Somerset Hills Board of Education approves the appointment of Mariel O'Brien, Energy Efficiency Coordinator for the district, at an hourly rate of \$30.00, effective November 2, 2009, for the 2009-2010 school year.

Action Resolution 2. Approve Appointment of Bus Paraprofessional
Resolved, that the Somerset Hills Board of Education approves the appointment of Diana Shack, Bus Paraprofessional, at an hourly rate of \$14.00, effective September 10, 2009 for the 2009-2010 school year.

Action Resolution 3. Approve Appointment of Bus Paraprofessional
Resolved, that the Somerset Hills Board of Education approves the appointment of Margaret Rosenthal, Bus Paraprofessional, at an hourly rate of \$14.00, effective September 10, 2009 for the 2009-2010 school year.

Action Resolution 4. Approval of Salary Guide Advancement
Resolved, that the Somerset Hills Board of Education approves the following salary guide advancement, retroactive to September 1, 2009, based upon the successful completion of the necessary graduate and PDI credits:

		<u>Step</u>		<u>Salary</u>
a)	Carrie Malwitz	4	MA to MA+15	\$58,530

Action Resolution 5. Salary Adjustment
Resolved, that the Somerset Hills Board of Education adjusts the salary of Marianne Crocco, Pre-School Inclusion Teacher, from \$28,075 to \$27,525 for the 2009-2010 school year.

Action Resolution 6. Approval Appointment of District Liaison
Resolved, that the Somerset Hills Board of Education approves the appointment of Vincent D'Elia, Ph.D., Director of Special Services, to serve as district liaison to the Division of Youth and Family Services, effective July 1, 2009 for the 2009-2010 school year.

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- Action 7. Approval of Home Programming Services
Resolution Resolved, that the Somerset Hills Board of Education approves Nicolas Marigliano to provide 4 hours of home programming per week, as per student's IEP for the 2009-2010 school year, at an hourly rate of \$55.76.
- Action 8. Approval of Paraprofessional Rates for Applied Behavioral Analysis Therapy
Resolution Services
Resolved, that the Somerset Hills Board of Education approves the following paraprofessional rates for applied behavioral analysis therapy services:
- | | |
|-----------|--------------|
| 2009-2010 | \$37.32/hour |
| 2010-2011 | \$38.98/hour |
- Action 9. Approval of Applied Behavioral Analysis Therapy Services
Resolution Resolved, that the Somerset Hills Board of Education approves Nancy Negri, Special Education Paraprofessional, to provide home based applied behavioral analysis therapy for the 2009-2010 school year at an hourly rate of \$37.32.
- Action 10. Approval of Change in Status
Resolution Resolved, that the Somerset Hills Board of Education approves the change in status of Lynn Weltler from part time (.83) Theater/English Teacher to full time Theater/English Teacher, effective September 1, 2009, at an annual salary of \$80,149 for the 2009-2010 school year.
- Action 11. Approval of Unpaid Leave
Resolution Resolved, that the Somerset Hills Board of Education approves an unpaid medical leave for Amal George, part time special education paraprofessional at Bedwell Elementary School, effective November 2, 2009 through December 2, 2009.
- Action 12. Amend Parenthood Leave Date
Resolution Resolved, that the Somerset Hills Board of Education amends the effective date of Sarah Falzarano's parenthood leave from November 16, 2009 to November 11, 2009 through June 30, 2010.
- Action 13. Amend Start Date of Leave Replacement Teacher
Resolution Resolved, that the Somerset Hills Board of Education amends the start date of Susan Fischer, Leave Replacement Teacher at Bedwell Elementary School, Level MA, Step 8, at an annual salary of \$61,672 (prorated), from November 16 to November 9, 2009 through June 30, 2010 (Falzarano).
- Action 14. Approval of Parenthood Leave
Resolution Resolved, that the Somerset Hills Board of Education approves a parenthood leave for Jill Roll, Occupational Therapist, effective February 8, 2010 through March 15, 2010.
- Action 15. Approval of Field Placement, Intern, and Student Teachers

Resolution Resolved, that the Somerset Hills Board of Education approves the following field placement, intern, and student teachers:

	<u>College</u>	<u>Dates</u>	<u>School</u>
Nicole Mazzocchi	Fairleigh Dickinson	2/1/10-2/26/10	BES
Shawn Kelly (internship)	Montclair State	1/18/10-5/12/10	BMS
Julia Carey	College of NJ	3/8/10-5/7/10	BES
Amanda Gallo	College of NJ	1/19/10-4/30/10	BES
Bryan Hedgecock	Kean University	3/14/10-5/10/10	BHS

Action 16. Approval of Job Descriptions

Resolution Resolved, that the Somerset Hills Board of Education approves the following job descriptions:

Affirmative Action Officer
Athletic Director – Assistant
Maintenance Foreman
Maintenance Personnel
Head Custodian
Custodian

Action 17. Rescind Co-Curricular Position

Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular position:

Bernards High School

Steve Lawrence Musical: Spring Vocal

Action 18. Approval of Co-Curricular/Athletic Positions

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular/athletic positions:

Bernards High School

Stephen Sands	Musical: Spring Vocal	\$3,551
Tom Mulvaney	Marching Band: Asst. Marching	\$3,939
Alan Tinquist	Lacrosse: Men's Asst. JV	\$5,840
Jennifer Lipnickey	Softball: Assistant JV	\$5,840
Ashley Janosko	Winter Track	Volunteer
Carl Porambo	Winter Track	Volunteer
Rich Armstrong	Men's Basketball	Volunteer
Jonathan Cherng	Fencing	Volunteer
Olivia Dorfman (50%)	Forensics Team/Mock Trial Team	\$1,247 (50%)
Sally Kasulanic (50%)	Forensics Team/Mock Trial Team	\$1,247 (50%)

Bernardsville Middle School

Liz St. Ours	Open Gym: Girls Winter	\$542
Eric Calabrese	Open Gym: Boys Winter	\$542
Tim Palek	Sports Academy – Girls Basketball (Winter)	\$985
Joe LaSpada	Sports Academy – Girls Soccer (Spring)	\$985
Andrew Couch	Sports Academy – Boys Soccer (Spring)	\$985

- Action** 19. **Approval of Substitutes**
Resolution Resolved, that the Somerset Hills Board of Education approves the following
 substitutes for the 2009-2010 school year:
- Teachers**
Stephanie Litwin Standard Certificate
Christine Balak CEAS
Heather Klinger Standard Certificate
Gena Poniatowski CEAS
Grant Way Sub Certificate
Lydia Stiles Sub Certificate
- Nurse**
Melissa Zingo
- Paraprofessionals**
Christine Balak
Heather Klinger
Gena Poniatowski
Lydia Stiles

Neighborhood Relations

Mrs. Coon reported that the committee met on November 17th.

Community Relations

Ms. Kragie reported that the committee met on October 22nd.

Supplementary Matters

1. Ms. Kragie reported on the School Boards Convention seminars on law and finance.

Public Questions & Comments

1. Janet Waite, Bernardsville resident, asked about the gentleman who offered his services on budget and asked the board if they were contemplating involving members from the community in the budget process.
The Board explained this is the forum for members of the public to comment on the budget during the process.

Adjournment

Mrs. Hawkins made a motion to adjourn the meeting at 10:15 p.m. Mr. Palma seconded the motion, which was passed by unanimous vote of 9-0.

Respectfully submitted,
Barbara Walls
Acting Board Secretary