

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – NOVEMBER 20, 2013**

Call to Order

The meeting was called to order at 7:30 p.m. by Mrs. Coons, President.

Roll Call

Mr. Baker
Mrs. Hawkins
Ms. Kragie
Mrs. Kurschus
Mrs. Palazzolo
Mr. Palma
Mrs. Petrilli
Ms. Goetz
Mrs. Swadba
Mrs. Coons

Absent

None

Also Present

Frances Wood
Barbara Walls
Nancy Lee Hunter

Executive Session

At 6:30 p.m., Mr. Palma moved the following:

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Baker seconded the motion. The Board returned to public session at 7:30 p.m. Mrs. Coons reported that the Board discussed Personnel and Litigation

Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Pledge of Allegiance

- The public watched a video of the Veteran's Day Ceremony in Olcott Square featuring the B.H.S. Madrigals.

Correspondence

None

Report of the Superintendent1. **Student/Staff Recognition**

BHS Championships for 2013-2014

Divisional Titles

Boys Cross Country

Girls Cross Country

Field Hockey

Football

Boys Soccer

Girls Soccer

Sectional Titles

Girls Cross Country

Girls Soccer

Girls Soccer will be playing on November 23, 2013 for the State title.

2. **Academic Report**

Bedwell –Grade level teams met with principal to discuss homework practices. Teachers had meeting time to complete the new report cards. Principal presented at the NJ School Boards Conference in October regarding Bedwell's Green Ribbon School award.

Bernardsville Middle School – NJ Ask Scores were reviewed. Principal working with teachers receiving comments on lesson plans emphasizing clear objectives and appropriate supporting activities. Gr. 5 Language Arts teachers and principal attended Teacher's College Workshop; Student Council organized an anti-bullying campaign where every student helps build a wall with bricks showing how they are fighting bullying. Guidance Counselor/SAC presented at the October H.S.A. meeting. This month the school ran a clothing drive for the Salvation Army and they held a Halloween Dance for grades 5 and 6.

Bernards High School –At faculty meeting, purpose and rationale of homework discussed; occasional check in with students on time spent on assignments was encouraged. SGOs have been submitted and reviewed and supervisors are following up with staff. For public relations, Student award ceremony from last year's achievements was held on Oct. 11. Principal met with student leaders to discuss clubs, activities and potential new programs. Principal arranged a meeting for National Merit recipients. Madrigals performed at Veteran's Day ceremony at Olcott Square.

3. State Assessment Report – J. Shouffler gave a report on the District’s state testing scores.
4. Annual Report of Violence and Vandalism – 2012/2013 (Period 2)
Pursuant to N.J.S.A. 18A:17-46, 17 acts of violence and vandalism were reported to the NJ Department of Education Electronic Violence and Vandalism Reporting System (EVVRS) during period 2 (January 1, 2013 through June 30, 2013).

At the high school, there was 1 case of substance abuse, 1 weapon possession and 3 HIB incidents. At the middle school, 1 incident of violence occurred, 3 cases of vandalism and 6 HIB incidents, and at Bedwell, there were 2 incidents of HIB.

Public Questions & Comments

None

Approval of Minutes

- Action 1. Approval of Minutes
Resolution Mr. Palma moved that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for October 16, 2013. Mrs. Hawkins seconded the motion. Roll call vote of 9-0-1. Mrs. Kurschus abstained.

Finance

Committee Report

Mr. Baker gave the report. The committee met on November 19, 2013. The next meeting will be December 10, 2013.

Action Items

Mr. Baker moved Finance resolutions #1-8, seconded by Mr. Palma. Finance resolutions #1-8 were approved by a roll call vote of 10-0.

- Action 1. Board Secretary & Treasurer Reports & Board Certification*
Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September, 2013 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$7,392,182.04	\$7,392,182.04
(20) Special Revenue Fund	\$28,959.37	\$28,959.37
(30) Capital Projects Fund	(\$431,005.07)	(\$431,005.07)
(40)Debt Service Fund	(\$513,393.95)	(\$513,393.95)
Total Government Funds	\$6,476,742.39	\$6,476,742.39

(1) From Secretary’s Report

(2) From Treasurer’s Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of October, 2013 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$8,327,814.17	\$8,327,814.17
(20) Special Revenue Fund	\$113,379.26	\$113,379.26
(30) Capital Projects Fund	(\$459,134.07)	(\$459,134.07)
(40)Debt Service Fund	(\$202,489.95)	(\$202,489.95)
Total Government Funds	\$7,779,569.95	\$7,779,569.95

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

3. Approve 2013-2014 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for September 2013.

Action
Resolution

4. Approve 2013-2014 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for October 2013.

Action
Resolution

5. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated September 2013 covering check numbers 29698 to 29706 in the amount of \$13,464.59 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$13,464.59
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$13,464.59

WHEREAS, the Board Secretary has presented a check register dated October 2013 covering check numbers 29707 to 29713 in the amount of \$2,730,806.85 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,629,125.31
(20) Special Revenue Fund	\$10,576.26
(30) Capital Projects Fund	\$28,129.00
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$62,976.28
TOTAL	\$2,730,806.85

WHEREAS, the Board Secretary has presented a check register dated November 2013 covering check numbers 29714 to 29945 in the amount of \$2,335,653.59 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,229,775.31
(20) Special Revenue Fund	\$88,796.55
(30) Capital Projects Fund	\$11,848.93
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$5,232.80
TOTAL	\$2,335,653.59

Action
Resolution

6. Approve Transfer of Funds

Resolved, that the Somerset Hills Board of Education approve transfers from June 2013 as follows:

A. From:	30-000-411-450-02-00-31	\$28,880.00
	BHS Wall Replacement	
To:	30-000-410-450-02-00-31	\$28,800.00
	BHS Scoreboard Replacement	

B. From:	General Fund Balance	\$56,181.00
To:	Debt Service Fund Balance	\$56,181.00

Action 7. Approve Team Doctor
Resolution Resolved, that the Somerset Hills Board of Education approve Tri-County Orthopedics as team doctor for the Somerset Hills School District. The physician assigned to us is Stephen Hunt, M.D. of Bedminster. Fee for service is \$200 per football game attended.

Action 8. Approve Tuition Student
Resolution Resolved, that the Somerset Hills Board of Education approve the daughter of Mrs. Judy Thomson as a Bernards High School tuition student for the 2013-2014 school year.

Curriculum

Committee Report

Mrs. Palazzolo gave the report. The Curriculum committee met on November 5 & 19, 2013 and will meet next on December 3 & 17, 2013.

Action Items

Mrs. Palazzolo moved Curriculum resolutions #1-4, seconded by Mr. Palma. Curriculum resolutions were approved by a roll call vote of 10-0.

Action 1. Approve Field Trips*
Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Madrigals & Trevor Silva Veterans Days Ceremony Olcott Square Bernardsville NJ	11/11/13	24	2-3	0
BHS	b) Harvard Model Congress Delegation Harvard Model Congress Conference Boston, MA	2/20- 23/14	25	4	0
BHS	c) PLC Group – Increasing Student Awareness of Healthy Lifestyles Shoprite Bernardsville NJ	01/22/14	25	4	0
BHS	d) French Club Metropolitan Museum of Art New York City NY	12/8/13	15	1	0
BHS	e) AP French Class Metropolitan Museum of Art New York City NY	12/11/13	7	2	0

BHS	f) AP World History Metropolitan Museum of Art New York City NY	12/14/13	15	1	0
BHS	g) AP World History Metropolitan Museum of Art New York City NY	1/11/14	15	1	0
BHS	h) AP World History Brooklyn Museum Brooklyn NY	1/31//14	15	1	0
BHS	i) AP World History Princeton University Museum Princeton NJ	2/13/14	15	1	0
BHS	j) AP World History Newark Museum Newark NJ	2/23/14	15	1	0
BHS	k) Spanish IV & AP Spanish Reportorio (Spanish Theatre) New York City NY	3/22/14	45	3	0
BES	l) Kindergarten Class Trip RVCC Theatre & Planetarium Somerville NJ	3/10/14	111	7 + nurse	18
BHS	m) BHS Boys Lacrosse Team Pre-Season Spring Training/Wide World of Sports Disney World Orlando, FL	3/12- 16/14	29	1	5
BHS	n)BHS Ski Team Killington Ski Resort Killington Vermont	12/5-8/13	12	1	6

Action
Resolution

2. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES/BMS	a) Butler, Colleen	TC-Progressions of Argument Writing	\$750.00	12/11-13/13
BHS	b) Carmon, David	Track Clinic	\$99.00	12/5-6/13
BES	c) Davitt, Roberta	Building Healthy Communities	\$85.00	12/4/13

School	Name	Workshop/Conference	Est. Cost	Date
BHS	d) Falletta, LuAnn	Put the "Calculus" in Your "Precalculus Course"	\$209.09	3/10/14
BHS	e) Hogge, Jay	NJ Council for History Ed	\$90.00	12/6/13
BES	f) Horowitz, Susan	Analyzing Text-Teacher's College	\$107.00	12/9/13
BES	g) Kostelak, Andrea	Using iPad to Support All Learners	\$118.74	12/9/13
BMS	h) McInaw, Megan	Math in Focus workshop	\$300.00	11/22/13
BES	i) Och, Laurie	Singapore Math	\$315.12	11/22/13
/13BMS	j) O'Halloran, Annie	Math in Focus workshop	\$300.00	11/22/13
BES	k) Sombers, Diana	Singapore Math Workshop	\$307.44	11/22/13
BHS	l) Szostak, David	Track Clinic	\$242.85	12/5-6/13
District	m) Kolmer, Grant	Technology Tools that Enable	\$50.00	12/10/13
District	n) Shoufler, Jennifer	Differentiation	\$150.00	11/22/13
BHS	o) Neigel, Scott	Differentiation	\$150.00	11/22/13
BHS	p) O'Brien, Janice	NCTE Annual Convention	\$625.00	11/21-22/13

Action Resolution

3. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on November 20, 2013 and upheld the findings and/or consequences recommended by the superintendent.

Action Resolution

4. Approve Parent Organization Fund Raisers

Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raisers:

School	Organization	Event	Date
BHS	a) Girls Basketball Booster	Food/Beverage Tasting at Claremont Tavern	Early December
BHS	b) Boys Lacrosse	Sell Winter Knit Hats	Fall/Winter
BHS	c) Fencing Parents	Awards Banquet	Mar. 9
BES/BMS	d) HSA joint fundraiser	Casino Night	Feb. 7

Facilities & Operations

Committee Report

Mr. Palma reported that the committee met on November 20, 2013. They will meet again on December 11, 2013.

Action Items

Mr. Palma moved Facilities & Operations resolutions 1-5, seconded by Ms. Kragie. Facilities & Operations resolutions 1-5 were approved by a roll call vote of 10-0.

Action 1. Approve Comprehensive Maintenance Plan
Resolution Resolved, that the Somerset Hills Board of Education approve the 2013/2014 Comprehensive Maintenance Plan.

Action 2. Approve Annual Maintenance Budget Worksheet
Resolution Resolved, that the Somerset Hills Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1 calculation of \$125,023 (attached).

Action 3. Approve Submission of Lower Field Improvements at B.H.S.
Resolution Resolved, that the Somerset Hills Board of Education approve submission of the project "Lower Field Improvements" at Bernards High School at an estimated total project cost of \$241,905.00 to the NJ Department of Education for approval and to update the LONG RANGE FACILITIES PLAN. This project is considered an "Other Capital" project and is not eligible for State funding.

Action 4. Approve Memorandum of Agreement
Resolution Resolved, that the Somerset Hills Board of Education approve the Law Enforcement Memorandum of Agreement on file in the Superintendent's Office

Action 5. Approve Disposal of Equipment
Resolution Resolved, that the Somerset Hills Board of Education approve the disposal of B.H.S. Weight Room Equipment.

PolicyCommittee Report

No meeting

Action Items

Mr. Palma moved Policy resolutions 1-19, seconded by Ms. Kragie. Policy resolutions 1-19 were approved by a roll call vote of 10-0.

Action 1. Approve Second Reading and Adoption Policy #3144.12 Certification of Tenure Charges – Inefficiency (M) – New
Resolution Resolved that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3144.12 Certification of Tenure Charges – Inefficiency (M) – New

Action 2. Approve Second Reading and Adoption Policy #3144.3 Suspension Upon Certification of Tenure Charge – New
Resolution Resolved that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3144.3 Suspension Upon Certification of Tenure Charge – New.

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- Action 3. Approve Second Reading and Adoption Policy #3372 Teaching Staff Member Tenure Acquisition – New
- Resolution Resolved that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3372 Teaching Staff Member Tenure Acquisition – New.
- Action 4. Approve Second Reading and Adoption Policy #3373 Tenure Upon Transfer or Promotion - New
- Resolution Resolved that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3373 Tenure Upon Transfer or Promotion – New.
- Action 5. Approve Second Reading and Adoption Policy #3374 Tenure Upon Transfer to an Underperforming School – New
- Resolution Resolved that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3374 Tenure Upon Transfer to an Underperforming School – New.
- Action 6. Approve Second Reading and Adoption #5512 Harassment, Intimidation and Bullying (M) Revised
- Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #5512 Harassment, Intimidation and Bullying (M) Revised.
- Action 7. Approve First Reading and Adoption Regulation #5530 Substance Abuse (M) – Revised
- Resolution Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Regulation #5530 Substance Abuse (M) – Revised.
- Action 8. Approve First Reading Policy #1240 Evaluation of Superintendent (M) - Revised
- Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #1240 Evaluation of Superintendent (M) – Revised.
- Action 9. Approve First Reading Regulation #1240 Evaluation of Superintendent (M) - Revised
- Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Regulation #1240 Evaluation of Superintendent (M) – Revised.
- Action 10. Approve First Reading Policy #3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)
- Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #3142 Nonrenewal of Nontenured Teaching Staff Member (Revised).
- Action 11. Approve First Reading Policy #3144 Certification of Tenure Charges (Revised)
- Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #3144 Certification of Tenure Charges (Revised).
- Action 12. Approve First Reading Policy #3221 Evaluation of Teachers (M) - New
- Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #3221 Evaluation of Teachers (M) – New.

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- Action 13. Approve First Reading Regulation #3221 Evaluation of Teachers (M) - New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Regulation #3221 Evaluation of Teachers (M) – New.
- Action 14. Approve First Reading Policy #3222 Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators (M) - New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) – New.
- Action 15. Approve First Reading Regulation #3222 Evaluation of Teaching Staff Members,
Excluding Teachers and Administrators (M) - New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Regulation #3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) – New.
- Action 16. Approve First Reading Policy #3223 Evaluation of Administrators, Excluding Principals,
Vice-Principals, and Assistant Principals (M) - New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #3223 Evaluation of Administrators, Excluding Principals, Vice-Principals, and Assistant Principals (M) – New.
- Action 17. Approve First Reading Regulation #3223 Evaluation of Administrators, Excluding
Principals, Vice-Principals, and Assistant Principals (M) - New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Regulation #3223 Evaluation of Administrators, Excluding Principals, Vice-Principals, and Assistant Principals (M) - New
- Action 18. Approve First Reading Policy #3224 Evaluation of Principals, Vice-Principals, and
Assistant Principals (M) - New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #3224 Evaluation of Principals, Vice-Principals, and Assistant Principals (M) – New.
- Action 19. Approve First Reading Regulation #3224 Evaluation of Principals, Vice-Principals, and
Assistant Principals (M) - New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Regulation #3224 Evaluation of Principals, Vice-Principals, and Assistant Principals (M) – New

Personnel

Committee Report

Mrs. Hawkins wished Gretchen Dempsey, who is resigning, best of luck in her new position. Mrs. Dempsey was a wonderful teacher and administrator.

Mrs. Hawkins reported that the committee met on November 5, 2013. The next meeting is December 3, 2013.

Action Items

Mrs. Hawkins moved Personnel resolutions 1-19, seconded by Mr. Palma. Personnel resolutions 1-19 were approved by a roll call vote of 10-0.

All personnel action is on the recommendation of the Superintendent.

- Action 1. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Jean Jackson, part time special education paraprofessional, effective November 15, 2013.
- Action 2. Approve Appointment of Health and Physical Education Teacher
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Alyssa Maestas, Health and Physical Education teacher at Bernards High School, level BA, step 1 at an annual salary of \$52,435 (prorated) effective October 21, 2013 for the 2013-2014 school year. (Fox)
- Action 3. Approve Leave Replacement Position
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Rhonda Cooperstein, School Counselor leave replacement (50%) at Bernards High School, level Doctorate, step 6 at an annual salary of \$33,218 (prorated) from January 6, 2014 through June 30, 2014. (Stolarz)
- Action 4. Amend Parenthood Leave End Date
Resolution Resolved, that the Somerset Hills Board of Education amend the parenthood leave end date for Jessica Collins, elementary teacher at Bedwell Elementary School from January 27, 2014 to June 30, 2014.
- Action 5. Amend Appointment of Leave Replacement
Resolution Resolved, that the Somerset Hills Board of Education amend the appointment of Kristin Morlock, leave replacement teacher at Bedwell Elementary School, from September 1, 2013 through June 30, 2014. (Collins)
- Action 6. Approve Appointment of Paraprofessional
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Gina Cavill, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective November 18, 2013 for the 2013-2014 school year. (Jackson)
- Action 7. Approve Appointment of Paraprofessional
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Joy Walley, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective November 12, 2013 for the 2013-2014 school year. (Nunoo)
- Action 8. Approve Appointment of Paraprofessional
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Meghan Hansen, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective October 22, 2013 for the 2013-2014 school year. (Heil)

Action 9. Approve Appointment of Paraprofessional Chaperone
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Patricia Pedota, special education paraprofessional chaperone, to shadow student # 2019283, at an hourly rate of \$14.91 (not to exceed two hours) on November 1, 2013.

Action 10. Approve the Appointment of Bus Paraprofessional
Resolution Resolved, that the Somerset Hills Board of Education approve Reginald Hampton bus paraprofessional, at an hourly rate of \$18.00, effective October 21, 2013 until the end of the assignment.

Action 11. Approve Appointment of Volunteer
Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteer position at Bernards High School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Cebello, Lauren	Fencing	Volunteer
Sarka, Jonathan	Ice Hockey	Volunteer

Action 12. Approve Salary Guide Advancement Corrections
Resolution Resolved, that the Somerset Hills Board of Education approve salary advancement corrections for the following staff members for the 2013-2014 school year, retroactive to September 1, 2013.

Name	Current Level/Step	Current Salary	New Level/Step	New Salary
Janosko, Ashley	MA+45/5	\$71,979	MA+60/5	\$74,179
Sorge, Melissa	MA+15/6	\$62,435	MA+30/6	\$64,435

Action 13. Approve Mentor
Resolution Resolved, that the Somerset Hills Board of Education approve the following staff member as mentor for novice teacher for the 2013-2014 school year:

Mentor	Novice	Duration	Stipend
Leslie Atchison	Alyssa Maestas	Full year	\$550

Action 14. Approve Overload
Resolution Resolved, that the Somerset Hills Board of Education approve an overload for the following Bernardsville Middle School teacher for the 2013-2014 school year:

Teacher	Subject Area	Overload	Length	Salary
Terraciano, Vincent	Grade 5	5 periods	Full year	\$15,583

Action 15. Approve Co-Curricular Position
Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular position at the Bernardsville Middle School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Martin, Judith	Drama: Spring Assistant	\$1,289

Action 16. Approve Appointment of SubstitutesResolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2013-2014 school year:

Name	Substitute	Certificate
a) Brooten, Kyle	Teacher	Standard Certificate
b) DeBang, Christine	Nurse	Registered Nurse
c) Grenci, Marisa	Teacher	Substitute Credential
d) Jebara, Noura	Teacher	Substitute Credential
e) Koo, Stephen	Teacher	Substitute Credential
f) Piantadosi, Tessa	Nurse	Registered Nurse
g) Rago, Matthew	Teacher	Substitute Credential
h) Ward, Michael	Teacher	Substitute Credential
i) Jebara, Noura	Paraprofessional/Secretary	Substitute Credential
j) Kashmanian, Nicholas	Teacher	Substitute Credential

Action 17. Approve Appointment of VolunteerResolution Resolved, that the Somerset Hills Board of Education approve the following volunteer position at Bernards High School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Albanese, Christine	Swim Team	Volunteer

Action 18. Accept ResignationResolution Resolved, that the Somerset Hills Board of Education accept the resignation of Gretchen Dempsey, Assistant Principal, Bedwell Elementary School, effective January 17, 2014.Action 19. Accept ResignationResolution Resolved, that the Somerset Hills Board of Education accept the resignation of Christopher Bubnick, part time special education paraprofessional, effective December 6, 2013.**Community Relations**

None

Supplementary Matters

1. Mr. Baker, along with other board members, attended the annual New Jersey School Boards Association workshop which was useful and informative. Somerset Hills School District made a presentation on Green Ribbon Schools which was very well received.
2. Mr. Baker attended the County School Board meeting where the Somerset Hills Green Ribbon Schools were highlighted in a publication.
3. Mrs. Coons congratulated Mr. Baker who received the New Jersey Bronze Certification on behalf of the State of NJ for Sustainable Schools.
4. Mrs. Hawkins appreciated 4 board members attending the Municipal Alliance meeting last month.

Public Questions & Comments

None

Adjournment

Mrs. Hawkins moved to adjourn the meeting at 9:15 p.m., seconded by Ms. Kragie. The motion was approved by a unanimous roll call vote of 10-0.

Respectfully submitted,

Nancy Lee Hunter

Board Secretary

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**