

**The Somerset Hills School District  
PUBLIC INPUT & ACTION MEETING MINUTES – OCTOBER 13, 2010**

**Call to Order**

The Public Input & Action meeting was called to order at 7:30 p.m. by Mrs. Coons, President.

**Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**Roll Call****Present**

Robert Baker  
Donna Coons  
John Dorr  
Deborah Hawkins  
Linda Kragie  
Karen McMahon  
Nancy Palazzolo  
Louis Palma  
Caitlyn Parker  
Lauriann Swadba

**Absent****Also Present**

Peter Miller  
Nancy Lee Hunter  
Barbara Walls

**Executive Session**

At 6:30 p.m., Mr. Palma moved the following:

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mrs. Hawkins seconded the motion to adjourn to executive session and the resolution was passed by unanimous vote of 10-0. The Board returned to public session at 7:30 p.m. Mrs. Coons reported that the Board discussed personnel, student matters and contract negotiations.

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**Pledge of Allegiance****Correspondence**

None

**Report of the Superintendent**

1. Schools for Energy Efficiency (SEE) Update – Mariel O’Brien reported on activities in the schools and on the cost savings of \$44,000 for the first half of the year under the Schools for Energy Efficiency.
2. Violence & Vandalism Prevention Awareness Week is October 18-22, 2010. Activities scheduled throughout the district.  
Mr. Miller shared that at Bedwell students will learn to appreciate how we are alike and celebrate our differences. Teachers will engage students in activities to promote good character as a means to prevent bullying and lessons will be presented on tolerance.  
At the Middle School Students will be viewing bullying videos and discussions will be taking place after with anti-bullying strategies. Students in 7<sup>th</sup> grade are doing research on the history of prejudice and violence and 8<sup>th</sup> grade students are discussing violence in schools. The 8<sup>th</sup> Grade will also attend the Youth Summit at BHS where they will be engaged in activities about difficult choices, relationships and respect.  
At B.H.S. the focus of the activities will be on stress and anger. The activities will show how the inappropriate expression of anger and poor stress reduction are the root causes of violence. Activities will focus on facts and myths about anger, anger management and stress reduction techniques, and provide resources for help when anger is out of control or help for victims. T-shirts will be worn with a quote from the Dalai Lama – “We can never obtain peace in the outer world until we make peace with ourselves.” Also there will be an anger management scavenger hunt, posters and signs and the morning announcements will all provide helpful information.
3. Violence & Vandalism Report 2009-2010 Mr. Miller reported Pursuant to N.J.S.A. 18A:17-46, seven acts of violence and vandalism were reported to the NJ Department of Education Electronic Violence and Vandalism Reporting System (EVVRS) during the 2009-2010 school year. Five incidents of substance abuse, one incident of vandalism and one incident of weapon possession occurred in the high school.
4. Code of Student Conduct Report 2009-2010  
Mr. Miller reported that there were 639 referrals for the 2009-2010 school year (465 at BHS, 62 at BMS, 112 at BES). The most referrals were for cell phone and iPod use (prohibited items), cutting class and misconduct. School responses to the violations are based on the severity and occurrences with warnings and points as the most frequent consequence or ISS and OSS detention for more severe infractions.  
The Code of Student Conduct at each of the schools in the district has proven to be successful. At Bedwell Elementary school, the effectiveness may be witnessed in the large number of awards given to students through the Character Education Program. At the middle school, student behavior continues to be satisfactory and both the purposes and content of the Code of Student Content have proven to be highly effective. At the high school, only a small percentage of students violate the Code of Conduct and the vast majority of the infractions are minor. While the use of prohibited objects such as cell phones and i-Pods is a distraction, we are very lucky to say that it is our most prevalent problem. Furthermore, it is very rare for a student to have a second infraction of this nature; this is due to the consequence of one day of In-school Suspension Alternative Program (ISAP) for second offenses. Our schools remain very safe and the vast majority of students uphold the Code of Conduct on a consistent basis.
5. Professional Learning Communities – Jennifer Shouffler reported on Professional Learning Communities to the Board.

**6. Student/Staff Recognition**

- Congratulations to the 11 seniors that have been named Commended Students in the 2011 National Merit Scholarship Program:
  - Amy Carle
  - Audrey Clayton
  - Robert Crane
  - Michael DeBerardine
  - Isabel Henderson
  - Matt Kinkley
  - Meghan Mills
  - Rebecca Gonzalez-Rivas
  - Madeline Seigle
  - Mary Cate Swadba
  - Courtney Waite
- Congratulations to girls cross country team member Dana Giordano who received the Star Ledger Athlete of the Week – Top Performer for Week 2.
- Seniors Jonathan Robinson and Allison Hildebrandt were selected 2010 Homecoming King and Queen this past weekend.
- Brian King from Bernardsville Middle School received a \$3,161 grant from the PSE&G Environmental Education Grant Program to undertake an environmental research project with his 8th grade students. The students will learn how the residential community, local industry, and agriculture affect the Mine Brook Stream. The project will consist of field research, including data collection during field trips and assessment of samples in the classroom, to assess the community's impact on the stream. During field trips to the stream, Mr. King will guide students in the collection and analysis of data related to water quality.
- Mr. Miller spoke about retired BHS Social Studies teacher, Joe Poplowski who taught for 32 years, retiring in 2005. On Tuesday, he lost his battle with cancer. Joe was a very dedicated teacher who provided enthusiasm to his lessons and to his life. He touched many lives at B.H.S.

**Public Questions & Comments**

1. Sandy Feld is very concerned about the state of the economy and believes that it is going to get worse. He is requesting that he be a member of the negotiations team with the upcoming negotiations with Somerset Hills Education Association.

**Approval of Minutes**

Action 1. Approval of Minutes\*

Resolution Mr. Palma moved that the Public Input & Action and Executive meeting minutes of September 15, 2010 be approved. Ms. Kragie seconded the motion. Roll call vote 10-0.

**Finance****Committee Report**

Mr. Dorr reported that the Board met on October 5, 2010 regarding Health Insurance Brokerage Services.

Mrs. Hunter introduced Mr. Jim Finn, Grinspec Consulting., and a division of Brown & Brown, who will be appointed at this meeting as our Broker-of-Record for medical and dental insurance effective December 1, 2010

Action Items

Mr. Dorr moved Finance resolutions 1-16, seconded by Mr. Palma. Resolutions 1-4, 6, 7, 10, 12-16 were approved by a roll call vote of 10-0. Resolution 8 was approved by a roll call vote of 9-0-1, Mrs. McMahon abstained. Resolution 5, 9, 11 was approved by a roll call vote of 9-0.

Action Resolution1. Board Secretary & Treasurer Reports & Board Certification\*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of August, 2010 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$6,141,522.52	\$6,141,522.52
(20) Special Revenue Fund	(\$187,944.73)	(\$187,944.73)
(30) Capital Projects Fund	(\$1,254,430.15)	(\$1,254,430.15)
(40) Debt Service Fund	(\$119,849.94)	(\$119,849.94)
Total Government Funds	\$4,579,297.70	\$4,579,297.70

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action Resolution2. Approve 2010-2011 Budget Transfers\*

Resolved that the Somerset Hills Board of Education approves the attached list of 2010-2011 budget transfers for August 2010.

Action Resolution3. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register dated August 31, 2010 covering check numbers 21655 to 21657 in the amount of \$44,412.18 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	<b>AMOUNT</b>
(10) General Fund	\$44,412.18
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$44,412.18</b>

- Action Resolution 4. Payment of Bills\*  
 WHEREAS, the Board Secretary has presented a check register dated September 30, 2010 covering check numbers 21658 to 21854 in the amount of \$3,721,682.42 with the recommendation that they be paid, and  
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,728,764.38
(20) Special Revenue Fund	\$225,920.57
(30) Capital Projects Fund	\$30,162.63
(40) Debt Service Fund	\$723,680.63
(60) Cafeteria Fund	\$13,154.21
<b>TOTAL</b>	<b>\$3,721,682.42</b>

- Action Resolution 5. Approve Tuition Student  
 Resolved, that the Somerset Hills Board of Education approve the child of Mr. & Mrs. Edward Pew as a 3<sup>rd</sup> grade tuition student for the 2010-2011 school year.

- Action Information Resolution 6. Public Hearing on Refunding School Bond Ordinance\*  
 Mrs. Hunter introduced Ms. Robbie Acampora from Capital Financial Advisors who presented a Report on the Refunding of School Bonds and responded to questions from the Board and public.  
 Resolved, that the Somerset Hills Board of Education approve the *attached* resolution authorizing certain actions necessary in connection with the sale and issuance of not to exceed \$33,800,000 aggregate principal amount of refunding school bonds and authorizing the appropriate officials to do all acts deemed necessary and advisable in connection with the sale, issuance and delivery of said bonds.

- Action Resolution 7. Approve Revised IDEIA-ARRA Salaries\*  
 Resolved, that the Somerset Hills Board of Education approve the following salaries be funded for the 2010/2011 school year through the IDEIA-ARRA grant:

<u>Position</u>	<u>Employee</u>	<u>Salary</u>
.50 Social Worker	Eli Nowak	\$27,830.00
.10 Social Worker	Karen Ayres	\$ 9,615.91
		<b>\$37,445.91</b>

- Action Resolution 8. Approve Out of District Schools  
 Resolved, that the Somerset Hills Board of Education approve the following Out of District School placement for the 2010/2011 school year:

Student #	School	Location
2013709	Caron Adolescent	Wernersville, PA

- Action Resolution 9. Approve Contract for B.H.S. Principal Search\*  
 Resolved, that the Somerset Hills Board of Education approve a contract with New Jersey Principals and Supervisors Association in the amount of \$6,000 to conduct an employment search for the position of B.H.S. principal for the 2011-2012 school year.

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- Action 10. Approve Transfer of Funds\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the close out of the unexpended proceeds for the Bedwell Roof Project in the amount of \$169,303 and that \$117,005.23 representing the local share be transferred from the Capital Projects Fund to the Capital Reserve account in the General Fund and that the remaining State grant in the amount of \$52,297.77 be cancelled.
- Action 11. Approve BMS Fundraiser  
Resolution Resolved, that the Somerset Hills Board of Education approve the BMS Coin Drive Fundraiser, to raise funds for The American Diabetes Association, October 18-27, 2010.
- Action 12. Approve Group Insurance Broker-of-Record\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the following changes to its group insurance broker-of record effective December 1, 2010.  
Pursuant to their proposal of October 1, 2010, designate Grinspec Consulting, a Division of Brown & Brown, Inc., as the Board's group insurance broker-of-record for our Horizon Blue Cross Blue Shield of New Jersey group medical insurance program, group # 007-89607.  
Pursuant to their proposal of October 1, 2010, designate Grinspec Consulting, a Division of Brown & Brown, Inc., as the Board's group insurance broker-of-record for our Horizon Blue Cross Blue Shield of New Jersey group dental insurance program, group # 000-89607 and group #004-89607.  
Grinspec Consulting is authorized to act on behalf of the Board in all matters related to these programs. Grinspec Consulting's responsibilities will include – but are not limited to – negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems. Grinspec Consulting is authorized to receive commission payments from Horizon as compensation for their services, percentages for which are currently included in our premium rates.  
All appropriate employees of the Somerset Hills Board of Education are authorized to take such action and affect such documentation as necessary to implement these changes.
- Action 13. Approve S.H.E.F. Grant Donation\*  
Resolution Resolved, that the Somerset Hills Board of Education accept \$11,092 donation from Somerset Hills Education Foundation (SHEF) for the Fall mini grant cycle, with gratitude.
- Action 15. Approve Energy Procurement Contract\*  
Information A competitive public bid through the Ameresco Energy Savings Improvement Program (ESIP) for electric supply was conducted on Wednesday, October 13, 2010.  
The estimated annual savings to the district, net of procurement costs, is \$75,000.
- Resolution Resolved, that the Somerset Hills Board of Education approve an electrical supply contract with Direct Energy for a 24 month term, beginning May 2011, whereby Direct Energy shall provide electrical power supply to the Somerset Hills School District at a rate of \$0.08919/kWh.
- Action 16. Approve Establishment of Scholarship\*

Resolution Resolved, that the Somerset Hills Board of Education approve the establishment of the “Joseph Poplowski Basketball Scholarship”, with gratitude.

### Curriculum

#### Committee Report & Discussion

Mrs. Palazzolo gave a report of the Curriculum Committee who met on Tuesday, October 12, 2010.

#### Action Items

Mrs. Palazzolo moved Curriculum resolutions 1-2, seconded by Mrs. Parker. Resolution 1 was approved by a roll call vote of 9-0-1, Mr. Dorr abstained. Resolution 2 was approved by a roll call vote of 10-0.

#### Action 1. Approve Field Trips\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BES	a) Kindergarten Kings, Police Station and Post Office Bernardsville	05/12/11	101	9	15
BES	b) First Grade Trailside Nature & Science Center Mountainside, NJ	4/29/2011 5/13/2011	120	8	18
BES	c) Second Grade Upper Raritan Watershed Association Fairview Farm, Bedminster, NJ	5/5/2011	160	10	1
BES	d) Third Grade Sterling Hill Mine Ogdensburg, NJ	05/3/2011	142	8	21
BES	e) Fourth Grade Bronx Zoo Bronx, NY	6/6/2011	154	11	22
BMS	f) 8 <sup>th</sup> Grade Band BHS Band Day	10/22/10	15	3	2
BMS	g) 7 <sup>th</sup> Grade Mathemagic-Bradley Fields Math magician Mayo Arts Center Morristown NJ	03/23/11	140	10	0
BHS*	h) Photography/Tech Class Museum of Natural History NYC	3/23/2011	40	2	2
BHS*	i) Advanced Photo	12/8/2010	40	2	2

	Students Metropolitan Museum of Art NYC				
BHS*	j) Marching Band Ridge High School Basking Ridge NJ	10/30/10	45	4	0
BHS*	k) Marching Band J. Birney Crum Allentown, PA	11/13/10	45	4	0
BHS*	l) Advanced Physics Bergen County College Paramus NJ	11/13/10	23	2	0
BHS*	m) AP/Honors Physics Rutgers New Brunswick NJ	12/12/10	23	2	0
BHS*	n) AP/Honors Physics Monmouth Regional HS Monmouth NJ	1/15/2011	23	2	0
BHS*	o) AP/Honors Princeton University Princeton, NJ	3/18/2011	23	2	0
BHS*	p) Peer Leadership- Advisory Board Youth Leadership Institute Project Adventure Beverly, MA	06/20- 24/11	8	2	0
BHS*	q) Peer Leadership/Ropes Course Camp Cromwell Martinsville, NJ	06/1/11	25	2	0
BHS*	r) Peer Leadership/Ropes Course Camp Cromwell Martinsville, NJ	06/2/11	25	2	0
BHS	s) Harvard Model Congress Boston, MA	2/17- 20/11	25	3	0
BHS	t) AP European History Metropolitan Opera NYC	1/15/11	15	1	0
BHS	u) Comparative Religions Rubin Museum of Art NYC	12/9/10	21	1	1
BHS	v) US1-Honors Walking Tour of New York City	11/17/10	41	1	2



BHS	w) Model UN Model UN Conference South Orange, NJ	4/2-2/11	15	1	1
BHS	x) English III Bedwell Elementary School Bernardsville Monster Book Field Trip	10/14/10 & 11/2/10	100	4	0
BHS	y) Life/Transition Skills Class Visit Bernardsville local businesses	4/6-13-27 5/4-11- 18-25 6/1	6	2	0
BHS	z) AP Environmental Science Penns Brook Bernardsville	10/20/10	29	1	1
BHS	aa) AP Environment Science Rutgers University New Brunswick NJ	11/17/10	29	2	
BHS	bb) Theater Classes The Merchant of Venice Broadhurst Theatre NY	11/13/10	30	2	0
BHS	cc) Theater Class/Public Speaking Forensic Competition NJDFL/Toms River HS Toms River NJ	12/4/10	30	2	0
BHS	dd) Theater/Public Speaking Class Lincoln Center NYC	1/12/11	30	2	0
BHS	ee) Theater/Public Speaking Classes Forensic Competition NJDFL/New Burlington HS Columbus NJ	1/15/11	30	2	0
BHS	ff) Theater/Public Speaking Classes Forensic Competition NJDFL/Absegami HS Galloway Twp NJ	1/8/11	30	2	0
BHS	gg) Theater Classes NJ Governors Awards &	1/29/11	30	2	0

	Senior Scholarship Auditions Rutgers – Speech Theater Association NJ New Brunswick NJ				
BHS	hh) Theater/Public Speaking Classes Forensic Competition NJDFL/Eastern HS Voorhees, NJ	2/5/11	30	2	0
BHS	ii) Theater/Public Speaking Classes NJDFL State Championships Raritan HS Bridgewater NJ	2/27/11	30	2	0
BHS	jj) Theater Classes Mary Poppins New Amsterdam Theater NYC	3/27/11	30	2	0
BHS	kk) Theater Classes Alvin Ailey American Dance Theater NJ PAC Newark NJ	5/6/11	30	2	0
BHS	ll) Photo/Film Students School of Visual Arts NYC	11/2/10	8-10	2	0
BHS	mm) Varsity Boys Lacrosse Disney's 2011 Lacrosse Spring Training Orlando, FL	3/16/11- 3/20/11	22 or 24	1	3
BES	nn) Preschool – p.m. class Somerset Hills Adult Day Center Basking Ridge, NJ	2/24/11	13	4	0
BES	oo) Preschool- a.m. class Environment Education Center Basking Ridge, NJ	3/23/11	12	6	2
BES	pp) Preschool – a.m. class Environmental Education Center Basking Ridge, NJ	3/23/11	13	4	2

- Action Resolution 2. Approve Professional Development\*  
Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BHS	a) Babicke, Dennis	Photo Plus International Conference	\$ 69.00	10/29/10
BES	b) Burnett, Sherilyn	ASHA Convention	\$ 443.94	11/18&19/10
BHS	c) Burns, Lynda	Working with Angry Students	\$ 211.15	10/1/10
BHS	d) McCabe, Kate	National Council for Social Studies	\$ 950.26	11/11&12/10
BMS	e) Morawick, Amanda	When a Family is Affected by Cancer	\$ 25.00	9/24-26/10
BHS	f) Oswald, Jacqueline	NJASL Annual Fall Conference	\$ 85.00	12/3/10
BHS	g) Vassil, Cheryl	21 <sup>st</sup> Century Learning	\$ 30.91	1/17/11
BES	h) Virtue, Janis	Literacy & Reading Recovery	\$ 91.51	10/20, 12/8, 1/19, 3/16, 5/18
BES	i) Weber-Hummel, Lisa	ASHA Convention	\$ 419.99	11/18&19/10

### Facilities & Operations

#### Committee Report & Discussion

Mr. Palma reported that the Facilities & Operations committee will be meeting on Thursday, October 21, 2010 at 1:30 p.m.

#### Action Items

Mr. Palma moved Facilities & Operations resolutions 1-4, seconded by Ms. Kragie. Resolutions 1-4 were approved by a roll call vote of 10-0.

- Action Resolution 1. Acknowledgement of 2009-2010 Violence and Vandalism Report\*  
Resolved, that the Somerset Hills Board of Education acknowledges receipt of the 2009-2010 Violence and Vandalism Report.

- Action Resolution 2. Approve Change Order No. 1 & No. 2\*  
Resolved, that the Somerset Hills Board of Education approve the following change orders for Cumberland USA, Inc. (Olcott Roof): Change Order No. 1 in the amount of \$12,853.40 (add) and Change Order No. 2 in the amount of \$1,840.80 (deduct).

- Action Resolution 3. Approve Memorandum of Agreement\*  
Resolved, that the Somerset Hills Board of Education approve the Law Enforcement Memorandum of Agreement.

- Action 4. Approve District Nursing Plan\*

Resolution Resolved, that the Somerset Hills Board of Education approve the 2010-2011 District Nursing Plan.

### **Policy**

#### **Committee Report & Discussion**

Mrs. McMahon gave a report of the Policy committee. The committee met on Tuesday, October 5, 2010.

#### **Action Items**

Mrs. McMahon moved Policy resolutions 1-7, seconded by Mr. Palma. Resolutions 1-7 were approved by a roll call vote of 9-0.

Action 1. Second Reading and Adoption Policy #3144 Certification of Tenure Charges – Revision  
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3144 Certification of Tenure Charges – Revision.

Action 2. Second Reading and Adoption Policy #5516 Use of Electronic Communication and Recording Devices (ECRD) (M) – Revision  
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #5516 Use of Electronic Communication and Recording Devices (ECRD) (M) – Revision.

Action 3. Second Reading and Adoption Policy #6112 Reimbursement of Federal and Other Grant Expenditures (M) – New  
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #6112 Reimbursement of Federal and Other Grant Expenditures (M) – New.

Action 4. Second Reading and Adoption Policy #8310 Public Records - Revision  
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #8310 Public Records – Revision.

Action 5. First Reading Policy #2431.3 Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics – New  
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #2431.3 Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics – New

Action 6. First Reading Policy #2431.4 Concussion Testing and Return-to-Play – New  
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #2431.4 Concussion Testing and Return-to-Play – New

Action 7. First Reading Policy #4159 Support Staff Member/School District Reporting Responsibilities - New  
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #4159 Support Staff Member/School District Reporting Responsibilities - New

### **Personnel**

#### **Committee Report & Discussion**

Mrs. Hawkins gave the report. The committee met on October 5, 2010. The committee began work on the B.H.S. Principal search.

#### Action Items

Mrs. Hawkins moved Personnel resolutions 1-8, seconded by Mr. Palma. Resolutions 2-8 were approved by a roll call vote of 10-0. Resolution 1 was approved by a roll call vote of 9-0.

All personnel action is on the recommendation of the Superintendent.

Action 1. Approval of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Anthony Caljean, part time (3.5 hrs/day) paraprofessional at Bedwell Elementary School, Step 1, at an hourly rate of \$18.42, effective September 29, 2010, for the 2010-2011 school year.

Action 2. Extension of Employment Contract\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the extension of the employment contract for Nicholas Del'Re, Interim Supervisor of Special Services, effective February 1, 2011 through June 30, 2011.

Action 3. Approval of Student Teacher/Intern\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the following:  
Student Teacher  
 Steven Bogart (Kean University) March 2011-May 2011 (5 days per week)  
 HS Physical Education  
Intern  
 Magda Perska (Fairleigh Dickinson) 2 days per week during the school year  
 Special Services

Action 4. Approval of Salary Guide Advancements\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the following salary guide advancements, retroactive to September 1, 2010, based upon the successful completion of the necessary graduate and PDI credits:

		<u>Step</u>	<u>Level</u>	<u>Salary</u>
a)	Karen Ayres	16	MA+30 to MA+45	\$87,343
b)	Kristene Both	4	MA+15 to MA+30	61,530
c)	Darcey Brooten	5	MA to MA+15	60,595
d)	Jessica Collins	5	BA+15 to MA	58,660
e)	Sybil Cozin	15 (PT@.67)	BA to BA+15	50,319
f)	Emma Davis	6	MA to MA+15	61,595
g)	Janet DeMeo	14	MA+15 to MA+30	79,030
h)	Gretchen Dempsey	7	MA+30 to MA+45	66,465
i)	Allison Ernst	3	BA to BA+15	54,725
j)	LuAnn Falletta	15	MA+15 to MA+30	82,054
k)	Kimberly Flynn	16	MA+30 to MA+45	87,343
l)	Angela Fresco	12	MA+30 to MA+45	75,431
m)	Christopher Habermas	5	MA+15 to MA+30	62,530

n)	Susan Horowitz	14	MA+45 to MA+60	82,654
o)	Karen Jackson	16	MA to MA+15	83,176
p)	Sally Kasulanis	16	MA+30 to MA+45	87,343
q)	Shawn Kelly	4	BA+15 to MA	57,660
r)	Mindy Kirschner	9 (PT@.60)	MA+15 to MA+45	41,640
s)	Mary Kleinstein	16	MA+45 to MA+60	89,195
t)	Kathy LaCotta	17	MA+45 to MA+60	93,190 *
u)	George LaNeve	20	MA+45 to MA+60	105,337 *
v)	Lindsay Lorson	4	MA to MA+30	61,530
w)	Kristen MacGorman	4	MA+30 to MA+45	63,465
x)	Carrie Malwitz	5	MA+15 to MA+30	62,530
y)	Nicole Marashlian	7	MA+30 to MA+45	66,465
z)	Amanda Morawick	3	MA to MA+30	60,530
aa)	Melissa Paparozzi	4	BA+15 to MA	57,660
bb)	Shane Porter	5	BA to BA+15	56,725
cc)	Elizabeth Rudin	17	MA+15 to MA+30	88,553
dd)	Karen Schessler	13	MA+15 to MA+30	76,211
ee)	Melissa Leonard	7	BA+15 to MA	60,668
ff)	Lisa Seela	20	MA+30 to MA+45	102,561
gg)	Karen Senko	3	MA to MA+15	58,595
hh)	Lauren Smith	5	BA+15 to MA	58,660
ii)	Jason Snyder	4	BA to BA+15	55,725
jj)	Elizabeth St.Ours	6	BA to BA+15	57,725
kk)	Jennifer Tack	4	BA+15 to MA	57,660
ll)	Valerie Tchorz	8	MA+30 to MA+45	67,825
mm)	Fred Trumpy	14	BA+15 to MA+30	79,030
nn)	Margaret Varga	19	MA+30 to MA+45	98,540 *
oo)	Christine Whitlock	17	MA+45 to MA+60	92,690
pp)	Lori Wisniewski	9	MA+45 to MA+60	71,335

\* Includes longevity

Action 5. Approval of Writing Lab Proctors\*

Resolution Resolved, that the Somerset Hills Board of Education approves the following staff members for the middle school writing lab, 2 days per week, at an hourly rate of \$58.24, not to exceed a total of 2 hours per week, during the period September 28, 2010 –January 27, 2011:

Kristene Both  
Valerie Tchorz

Action 6. Approval of Substitute Nurse Rates\*

Resolution Resolved, that the Somerset Hills Board of Education approves the following substitute nurse rates effective October 14, 2010 for the 2010-2011 school year:

Nurse – Daily Rate	\$175
Nurse – Field Trip	\$225
Nurse – Overnight Field Trip	\$450

Action 7. Approval of Athletic/Co-Curricular Positions\*

Resolution Resolved, that the Somerset Hills Board of Education approves the following athletic/co-curricular positions:

<u>High School</u>		<u>Stipend</u>
Shawn Kelly	Assistant AD: Winter	\$ 5,181
Allen Thurlow	Basketball: Men's Assistant (JV)	\$ 7,916
Ryan Davidson	Wrestling: Assistant (JV)	\$ 7,916
Sally Kasulanis	Forensics Team/Mock Trial Team (50%)	\$ 1,336
Karen Ayres	Forensics Team/Mock Trial Team (50%)	\$ 1,336
Eugene Riley	Volunteer - Wrestling	
 <u>Middle School</u>		
Lisa Drew	Open Gym: Girl's Winter	\$ 566
Lisa Drew	Open Gym: Girl's Spring	\$ 566
Timothy Palek	Open Gym: Boy's Fall	\$ 566

Action 8. Approval of Substitutes\*

Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes:

<u>Teacher</u>	
Stephen Gregg	Standard Certificate
Richard Sumliner	Standard Certificate
Grant Clark	Sub Certificate
<u>Bus Driver</u>	
Sue Rusak	

### Neighborhood Relations

1. Mrs. Swadba reported that there will be meeting on Tuesday, October 26, 2010.

### Community Relations

1. Mrs. Coons will be setting up a meeting. There was a meeting with Lee Hoenecker and Kevin Ballantine to discuss traffic and safety issues.

### Supplementary Matters

1. Mrs. McMahon reported that she attended the Somerset Hill Education Foundation meeting on Tuesday, October 12, 2010

### Public Questions & Comments

1. Janet Waite inquired if AP test results from prior years can be obtained from teachers.

### Adjournment

Mrs. Palazzolo made a motion to adjourn the meeting at 9:50 p.m. Ms. Kragie seconded the motion, which was passed by unanimous vote of 10-0.

Respectfully submitted,

*Nancy Lee Hunter*

Board Secretary

**Resolutions:**

**\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**