
The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – FEBRUARY 20, 2013

Call to Order

The meeting was called to order by Mrs. Coons, President

Roll Call

Present	Absent	Also Present
Robert Baker	John Dorr	Peter Miller
Donna Coons		Barbara Walls
Julie Goetz		Nancy Lee Hunter
Deborah Hawkins		
Linda Kragie		
Nancy Palazzolo		
Louis Palma		
Susan Petrilli		
Lauriann Swadba		

Executive Session

At 6:30 p.m., Mr. Palma moved the following:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters and Legal Matters.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Baker seconded the motion to adjourn to executive session and the resolution was passed by unanimous vote of 9-0. The Board returned to public session at 7:30 p.m. Mrs. Coons reported that the Board discussed Personnel, Student Matters and Legal Matters.

Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Pledge of Allegiance**Correspondence**

1. Letter from Sharon Warren – Athletic Fields
2. Email from Marion Olson
3. Email from David DePodwin

Report of the Superintendent

1. Columbia University Teachers College Readers/Writers Workshop
Jennifer Shouffler, Director of Curriculum, Coleen Butler, Supervisor K-8, Holly Jongema, Kindergarten Teacher, Susan Fischer, 1st Grade teacher and Melissa Leonard 4th Grade teacher gave a presentation on Columbia University Teachers College Readers/Writers Workshop. Both teachers and administrators expressed their enthusiasm over the success of the program.
2. Introduction of 2013/2014 School Budget
Mrs. Hunter introduced the school budget showing an overall tax rate increase of 1.6%.
3. Student/Staff Recognition

Mr. Miller reported:

- The New Jersey Department of Education has announced that Bedwell is one of only two schools to be recognized as a 2013 New Jersey Green Ribbon School. Additionally, Bedwell will be submitted to the U.S. Department of Education as nominee for the National Green Ribbon School Award.
- Congratulations to Courter Smith who has been chosen to be inducted into the New Jersey Scholastic Coaches Association Hall of Fame this year.
- Congratulations to our BHS athletes and coaches on the following titles:
 1. Girls Swimming (co-champions)
 2. Ice Hockey (NJIHL regular season champs)
 3. Girls Fencing (Skyland and District)
 4. Girls Winter Track (Sectional Champs)
 5. Boys Winter Track (Sectional Champs)
- The North Jersey Interscholastic Hockey League announced league All Stars. Congratulations to Matt Dean who was named first team recipient; Honorable Mentions include Mark McGriskin, Curtis McGriskin, Eddie Pavlini, and Oliver Bech-Hansen!.
- Congratulations to the athletes who qualified for the prestigious Meet of Champions for track.
- Congratulations to the members of the boys and girls swim team who qualified for the Meet of Champions.
- Sophomore Emma Grey was accepted into the New Jersey All-State Symphonic band.
- Congratulations to BHS football stars Zack De Leon, John Maddaluna, and Devin Ray who signed on National Signing Day. Zack De Leon signed with the University of San Diego, John Maddaluna, signed with Colgate and Devin Ray signed with Rutgers.
- Congratulations to BMS Chorus Teacher and Director, Stephen Sands, who was nominated as a tenor soloist and member of "Trinity Wall Street," for the category of Best Choral Performance. Mr. Sands attended the 55th Annual Grammy Awards in California.

Public Questions & Comments

None

Approval of Minutes

Ms. Kragie said while she appreciated that the minutes of February 5, 2013 were amended, she would like it to be noted that a grass field, in addition to a turf field, was also proposed at Chestnut field. Ms. Kragie is not in support of cryogenic rubber artificial turf.

Action1. **Approval of Minutes****Resolution**

Mr. Palma moved that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for January 23, 2013. Ms. Goetz seconded the motion. The motion was approved by a roll call vote of 7-0-2. Mrs. Coons and Mrs. Petrilli abstained.

Action2. **Approval of Minutes****Resolution**

Mr. Palma moved that the Somerset Hills Board of Education approve the Special Meeting Minutes and Executive meeting minutes for January 22, 2013. Ms. Goetz seconded the motion. The motion was approved by a roll call vote of 9-0.

Action3. **Approval of Minutes****Resolution**

Mr. Palma moved that the Somerset Hills Board of Education approve the Special Meeting Minutes and Executive meeting minutes for January 28, 2013. Ms. Goetz seconded the motion. The motion was approved by a roll call vote of 9-0.

Action4. **Approval of Minutes****Resolution**

Mr. Palma moved that the Somerset Hills Board of Education approve the Special Meeting Minutes and Executive meeting minutes for January 30, 2013. Ms. Goetz seconded the motion. The motion was approved by a roll call vote of 9-0.

Action5. **Approval of Minutes****Resolution**

Mr. Palma moved that the Somerset Hills Board of Education approve the Special Meeting Minutes and Executive meeting minutes for January 31, 2013. Ms. Goetz seconded the motion. The motion was approved by a roll call vote of 9-0.

Action6. **Approval of Minutes****Resolution**

Mr. Palma moved that the Somerset Hills Board of Education approve the Special Joint Meeting Minutes with the Borough of Bernardsville minutes, as amended, for February 5, 2013. Ms. Goetz seconded the motion. The motion was approved by a roll call vote of 7-1-1. Mrs. Kragie voted no. Mr. Baker abstained.

Facilities & Operations**Committee Report**

Mr. Palma gave the report on the Facilities & Operations meeting of February 20, 2013. The ad hoc committee on Bedwell Safety will be meeting on March 6, 2013.

Mrs. Coons gave a presentation of the facts regarding the development of the B.H.S. lower field and the discussion to date of Chestnut Field. Mrs. Swadba gave a brief report on the development of the usage agreement for Chestnut Field. The meeting was opened to the public for questions and comments on these issues for approximately two hours. The Board and the Administration responded to concerns to the extent possible.

Action Items

Mr. Palma moved Facilities & Operations resolutions 1-4, seconded by Ms. Kragie. Resolutions 1-4 was approved by a roll call vote of 9-0. Resolution #3 was approved by a roll call vote of 8-1. Mr. Baker voted no.

Action Resolution 1. Approve Bid Advertisement
Resolved, that the Somerset Hills Board of Education approve the advertising to bid the Bernards High School Upper Gym Floor Replacement-DOE Project Number 4815-020-13-1000.

Action Resolution 2. Approve Capital Reserve Transfer
Resolved, that the Somerset Hills Board of Education approve a transfer of \$200,000 from Capital Reserve to the Capital Projects Fund for replacement of the gym floor.

Action Resolution 3. Approve Professional Services
Resolved, that the Somerset Hills Board of Education approve professional engineering services from T&M Associates as amended to reflect the plan as of 2/20/13, in the amount of \$11,700 for Bernards High School Lower Field improvements.

Action Resolution 4. Accept HIB Report
Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on February 20, 2013 and upheld the findings and/or consequences recommended by the superintendent.

Finance

Committee Report

No report.

Action Items

Mr. Palma moved Finance resolutions #1-8, seconded by Ms. Goetz. Resolutions 1-8 were approved by a roll call vote of 9-0.

Action Resolution 1. Board Secretary & Treasurer Reports & Board Certification*
WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of January 2013 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$7,038,476.82	\$7,038,476.82
(20) Special Revenue Fund	\$(203,327.89)	\$(203,327.89)
(30) Capital Projects Fund	\$(66,808.29)	\$(66,808.29)
(40)Debt Service Fund	\$615,687.55	\$615,687.55
Total Government Funds	\$7,384,028.19	\$7,384,028.19

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Approve 2012-2013 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for January 2013.

Action
Resolution

3. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated January 2013 covering check numbers 27600 to 27618 in the amount of \$1,199,320.25 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,186,487.36
(20) Special Revenue Fund	\$6,612.64
(30) Capital Projects Fund	\$6,220.25
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$1,199,320.25

WHEREAS, the Board Secretary has presented a check register dated February 2013 covering check numbers 27619 to 27927 in the amount of \$920,132.29 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$887,319.46
(20) Special Revenue Fund	\$22,070.70
(30) Capital Projects Fund	\$8,147.74
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$2,594.39
TOTAL	\$920,132.29

- Action Resolution 4. Approve Waiver of Requirements Special Education Medicaid Initiative Program*
Resolved, that the Somerset Hills Board of Education approve the Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program:
Whereas, NJAC 6:A23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program.
Whereas, the Somerset Hills Board of Education desires to apply for this waiver due to the fact that it estimates having 26 students Medicaid eligible classified students which is less than the state guideline of 40 students in the 2013-2014 budget year.
Resolved, that the Somerset Hills Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate request for a waiver of the requirements of NJAC 6:A23A-5.3 for the 2013-2014 school year.
- Action Resolution 5. Approve Tuition Student
Resolved, that the Somerset Hills Board of Education approve the child of Mr. & Mrs. Loureiro as a kindergarten tuition student for the 2012-2013 school year at an annual rate of \$11,713.
- Action Resolution 6. Introduction of 2013-2014 Budget *
Resolved, that the Somerset Hills Board of Education adopt the preliminary 2013-2014 Budget at cap for submission to the County Superintendent of Schools for approval as per attachment;
And, be it further
RESOLVED that the Somerset Hills Board of Education approves that the 2013-2014 general fund tax levy of \$28,163,596. and the debt service fund tax levy of \$3,165,670. representing a total tax levy of \$31,329,266. which represents a 1.6% increase from the tax levy for 2012-2013;
And, be it further
RESOLVED that the Board Secretary be authorized to make minor adjustments as may be required by additional state information and/or the County Superintendent.
And, be it further
RESOLVED that a Public Hearing for adoption of the 2013/2014 Budget be held on March 27, 2013 at 7:30 p.m. in the Community Room at Bernards High School.
- Action Resolution 7. Approve B.H.S. Estimated Tuition 2013/2014
Resolved, that the Somerset Hills Board of Education approve an estimated tuition rate for Bernards High School of \$16,096.00 for the 2013/2014 school year.
- Action Resolution 8. Approve Tuition Student
Resolved, that the Somerset Hills Board of Education approve the child of Mr. & Mrs. Simon, as a Grade 2 tuition student for the 2012-2013 school year at an annual rate of \$13,300. (prorated)

CurriculumCommittee Report

No report.

Action Items

Mrs. Palazzolo moved Curriculum resolutions 1-3, seconded by Mr. Palma. Resolutions 1-3 were approved by a roll call vote of 9-0.

Action 1. Approve Field Trips*

Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) BHS Jazz Ensemble Jazz Band Festival Steel Stacks HS Bethlehem PA	3/3/13	15	2	0
BHS	b) AP Environmental Science Bernardsville Wastewater Treatment Plant Bernardsville NJ	3/11/13 3/12/13 3/13/13 3/14/13	25 21 25 21	1 1 1 1	2 2 2 2
BHS	c) BHS Jazz Ensemble Jazz Band Festival Livingston HS Livingston NJ	4/13/13	15	2	0
BHS	d) Peer Leaders Project Adventure Beverly MA	6/24-28/13	10	2	0
BMS	e) Forensics Club Theatrefest 2013 Competition Chatham Middle School Chatham, NJ	3/16/13	18	1	0
BMS	f) BMS 8 th Grade 2013 Class Trip Celebration NYC	6/12/13	133	10-12	10-12
BES	g) Preschool-PM Class Community Service – Sing songs to Seniors Somerset Hills Adult Day Center Basking Ridge, NJ	3/5/13	11	4	1
BES	h) Bedwell/Bedminster MD Class Social Skills/Community baseball game Somerset Hills Patriots Bridgewater NJ	4/24/13	7	6	1

BHS	i) AP European History Met Opera NYC NY	4/13/13	18	2	0
BHS	j) Boys' Tennis Seal Colony Tennis Resort Bethany Beach DE	3/27-4/1/13	8	1	0
BES	k) Second Grade Field Trip Upper Raritan Watershed Bedminster NJ	5/16/13	110	8	15
BHS	l) AP Physics C Class USGA Far Hills NJ	3/6/13	16	2	0
BHS	m) Green Team Penn Brook Bernardsville NJ	3/13/13	18-28	1	1

Action 2. Approve Professional Development*
Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Burnett, Sherilyn	Communication Disorders Symposium	\$159.30	3/22/13
BES	b) Butler, Coleen	Lesson Study Conference	\$144.22	3/15/13
BHS	c) DeTrollo, Karen	Engaging Students in Modeling and Argumentation	\$139.76	3/5/13
BHS	d) DiCarlo, Peter	NJ MEA Music Conference	\$162.23	2/22/13
BES	e) Fischer, Susan	Higher Level Comprehension Workshop	\$50.00	3/4/13
BES	f) Fulton, Cynthia	Teachers College Reader's Comprehension Workshop	\$50.00	3/4/13
Olcott	g) Hunter, Nancy	NJ Sustainable Schools Conference	\$150.00	3/15/13
BES	h) Mastrangeli, Karen	Higher Level Comprehension Workshop	\$100.69	3/4/13
Olcott	i) O'Brien, Mariel	NJ Sustainable Schools Conference	\$150.00	3/15/13
BES	j) Phelan, Amy	NJ Sustainable Schools Conference	\$150.00	3/15/13
BMS	k) Ryan, Suzanne	NJ State School Nurses Association Annual Conference	\$257.88	3/9/13
Olcott	l) Shouffler, Jennifer	Lesson Study Conference	\$144.22	3/15/13
BHS	m) Simoneau, Jon	Frank Glazier Football Clinic	\$184.60	3/1/13
BHS	n) Trumpy, Fred	NJ Music Educators Conference	\$150.00	2/21-22/13
BHS	o) Vassil, Cheryl	Making the Best Use of Technology in the World Language Classroom	\$239.42	4/19/13

Action 3. Approve English Program Consultant
Resolution Resolved, that the Somerset Hills Board of Education approve the hiring of Dr. Emily Meixner as a consultant to complete a thorough review of the Bernards High School English program.

Policy**Committee Report**

No report.

Action Items

Mr. Palma moved Policy resolutions 1-15, seconded by Mrs. Hawkins. Resolutions 1-15 were approved by a roll call vote of 8-0.

- Action Resolution** 1. First Reading & Adoption Bylaw #0132 Executive Authority - Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Bylaw #0132 Executive Authority – Revised.
- Action Resolution** 2. First Reading & Adoption Policy #2415 No Child Left Behind Programs (M) - Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #2415 No Child Left Behind Programs (M) – Revised.
- Action Resolution** 3. First Reading & Adoption Policy #3230 Outside Activities – Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #3230 Outside Activities – Revised.
- Action Resolution** 4. First Reading & Adoption Policy #3281 Inappropriate Staff Conduct – Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #3281 Inappropriate Staff Conduct – Revised.
- Action Resolution** 5. First Reading & Adoption Policy #3282 Use of Social Networking Sites – Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #3282 Use of Social Networking Sites – Revised.
- Action Resolution** 6. First Reading & Adoption Policy #4230 Outside Activities - Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #4230 Outside Activities – Revised.
- Action Resolution** 7. First Reading & Adoption Policy #4281 Inappropriate Staff Conduct – Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #4281 Inappropriate Staff Conduct – Revised.
- Action Resolution** 8. First Reading & Adoption Policy #4282 Use of Social Networking Sites – Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #3282 Use of Social Networking Sites – Revised.
- Action Resolution** 9. First Reading & Adoption Policy # 6003 Records Retention – Federal- Other Grant Expenditures – Revised
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy # 6003 Records Retention – Federal- Other Grant Expenditures – Revised.
- Action** 10. First Reading & Adoption Policy #8505 School Nutrition (M)-Revised

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #8505 School Nutrition (M) – Revised.

Action 11. First Reading Policy #2431 Athletic Competition (M) – Revised

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading Policy #2431 Athletic Competition (M)– Revised.

Action 12. First Reading Regulation #2431.1 Emergency Procedures for Athletic Practices and Competitions (M) – Revised

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading Regulation #2431.1 Emergency Procedures for Athletic Practices and Competitions (M)– Revised.

Action 13. First Reading Regulation #2431.2 Medical Examinations to Determine Fitness for Participation in Athletics (M) - Revised

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading Regulation #2431.2 Medical Examinations to Determine Fitness for Participation in Athletics (M).

Action 14. First Reading Policy #6163 Advertising on School Property – New

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading Policy #6163 Advertising on School Property – New.

Action 15. First Reading Policy #6164 Advertising on School Buses – New

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading Policy #6164 Advertising on School Buses – New.

Personnel

Committee Report

No report.

Action Items

Mrs. Hawkins moved Personnel resolutions 1-20, seconded by Mr. Palma. Resolutions 1-20 were approved by a roll call vote of 9-0. Resolution #13 (d) was approved by a roll call vote of 8-0-1. Mrs. Hawkins abstained.

All personnel action is on the recommendation of the Superintendent.

Action 1. Approve Appointment of Social Studies Teacher

Resolution Resolved, that the Somerset Hills Board of Education approve Samuel Dokus, social studies teacher at Bernardsville Middle School, Level BA, Step 1 at an annual salary of \$52,080 (prorated), effective February 11, 2013 through June 30, 2013. (McCabe)

Action 2. Approve Appointment of Custodian

Resolution Resolved, that the Somerset Hills Board of Education approve Zakee Roberts, full time custodian, Step 1B, at an annual salary of \$25,000 (prorated) effective February 11, 2013 for the 2012-2013 school year. (Salazar)

- Action Resolution 3. Approve Leave Replacement Position
Resolved, that the Somerset Hills Board of Education approve Lenore Fornabio, special education leave replacement at Bedwell Elementary School, Level MA, Step 7 at an annual salary of \$61,080 (prorated), effective February 6, 2013 through June 30, 2013. (Wotanowski)
- Action Resolution 4. Approve Termination
Resolved, that the Somerset Hills Board of Education approve the termination of Alfredo Salazar, district custodian, effective January 28, 2013.
- Action Resolution 5. Approve Parenthood Leave
Resolved, that the Somerset Hills Board of Education approve a parenthood leave for Jessica Collins, grade 2 teacher at Bedwell Elementary School from April 15, 2013 through June 30, 2013 and from September 1, 2013 through on or about January 24, 2014 (first day of marking period 3 is to be determined).
- Action Resolution 6. Approve Longevity
Resolved, that the Somerset Hills Board of Education approve \$750 longevity for Karen Silva, science teacher at Bernards High School effective September 1, 2012.
- Action Resolution 7. Amend Appointment
Resolved, that the Somerset Hills Board of Education amend the appointment of Jessica Collins, grade 2 team leader from September 1, 2012 until April 14, 2013.
- Action Resolution 8. Approve Adoption of the Principal Evaluation Instrument
Resolved, that the Somerset Hills Board of Education approve the adoption of the Marshall Principal Evaluation Rubrics as the District's evaluation instrument for principals.
- Action Resolution 9. Approve Mentor
Resolved, that the Somerset Hills Board of Education approve Shane Porter as the mentor for Samuel Dokus for the 2012-2013 school year.
- Action Resolution 10. Approve Appointment of Tutor Mentors
Resolved, that the Somerset Hills Board of Education approve the following tutor mentors for the six week after school program at Bedwell Elementary School beginning March 25, 2013 at an hourly rate of \$59.11. (Funded by NCLB and Municipal Alliance)

1 Session Weekly	2 Sessions Weekly	3 Sessions Weekly
Brooten, Darcey	Arnold, Kara	Settembrino, Lauren
Crowley, Loretta	Colicchio, Andrea	
Maurer, Katie	Forsythe, Cynthia	
Reed, Patrick	Terraglia, Christina	
Werner, Erika	Wilkinson, Philip	

Action 11. Approve Co-Curricular Positions
Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2012-2013 school year:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Stipend</u>
Maddaluna, Patricia	BES	Team Leader Grade 2	(prorated) \$2,475 (4/15-6/30/13)
Viola, Daniel	BHS	Musical: Spring Set Construction	\$1,500

Action 12. Approve Appointment of Home Instructor
Resolution Resolved, that the Somerset Hills Board of Education approve the following Home Instructor for the 2012-2013 school year:

Name	Home Instructor	Certificate
Kaiser, Jan	French and Spanish	Standard

Action 13. Approve Appointment of Substitutes
Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2012-2013 school year:

Name	Substitute Position	Certificate
a) Bosworth, Sharon	Paraprofessional	Standard
b) Donovan, Casey	Teacher	Substitute Credential
c) Ferrara, Samantha	Teacher	Substitute Credential
d) Hawkins, Mary	Teacher/Paraprofessional	Substitute Credential
e) Kaiser, Jan	Teacher	Standard
f) Lawrence, Richard	Bus Driver	Commercial Driver License
g) Murphy, Danielle	Teacher/Paraprofessional	Substitute Credential
h) Silva, Breanna	Teacher/Paraprofessional/ Secretary	Substitute Credential
i) Sutherland, Jeffrey	Teacher	Substitute Credential
j) Tomaino, Christopher	Teacher	Substitute Credential
k) Jodelka, Melanie	Teacher	CEAS
l) McMahon, Sean	Paraprofessional	Substitute Credential
m) Wallace, Cheryl	Teacher	Standard

Action 14. Approve Termination
Resolution Resolved, that the Somerset Hills Board of Education approve the termination of Meaghan Rigler, school counselor at Bernardsville Middle School, effective April 15, 2013.

Action 15. Approve Long Term Substitute
Resolution Resolved, that the Somerset Hills Board of Education approve Patricia Lampa, long term substitute at Bernardsville Middle School, effective February 18, 2013 through April 15, 2013 at a per diem rate of \$479. (Rigler)

Action 16. Approve Suspension with Pay
Resolution Resolved, that the Somerset Hills Board of Education approve a suspension with pay for Employee #08689 effective February 15, 2013 until further notice as determined by the Superintendent.

Action 17. Approve Long Term Substitute
Resolution Resolved, that the Somerset Hills Board of Education approve Cheryl Wallace, language arts long term substitute at Bernardsville Middle School effective May 22, 2013 through June 30, 2013 at a per diem rate of \$260. (White)

Action 18. Approve Long Term Substitute
Resolution Resolved, that the Somerset Hills Board of Education approve Melanie Jodelka, English long term substitute at Bernards High School effective April 5, 2013 through June 30, 2013, at a per diem rate of \$260. (Hunkele)

Action 19. Approve Long Term Substitute
Resolution Resolved, that the Somerset Hills Board of Education approve Kara Arnold, grade 4 long term substitute at Bedwell Elementary School effective February 25, 2013 through April 5, 2013 at a per diem rate of \$260. (Jaeger)

Action 20. Approve Long Term Substitute
Resolution Resolved, that the Somerset Hills Board of Education approve Katie Maurer, grade 2 long term substitute at Bedwell Elementary School effective April 15, 2013 through June 30, 2013 at a per diem rate of \$260. (Collins)

Public Questions & Comments

1. Brian Haggerty, from Bedminster Board of Education, asked if the Bedminster tuition rate has been finalized by the Board.

Neighborhood Relations

Community Relations

Supplementary Matters

Executive Session

At 11:00 p.m., Mr. Palma moved the following:

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: legal matters

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Ms. Kragie seconded the motion to adjourn to executive session and the resolution was passed by unanimous vote of 9-0. The Board returned to public session at 11:25 p.m. Mrs. Coons reported that the Board discussed legal matters and no action was taken.

Adjournment

Mr. Palma moved to adjourn the meeting at 11:25 p.m., seconded by Ms. Kragie. The motion was approved by a unanimous roll call vote 9-0.

Respectfully submitted,

Nancy Lee Hunter
Board Secretary

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**

SOMERSET HILLS BOARD OF EDUCATION
Estimated 2013/2014 Budget
SUMMARY INFORMATION SHEET

EXPENSES	Actual 2011-2012	Revised Budget 2012-13	Proposed Budget 2013-14	Dollar Change	Percent Change
Current Expense	\$31,874,463	\$33,462,386	\$34,135,823	\$673,437	2.0%
Capital Outlay	\$596,522	\$600,000	\$700,000	\$100,000	16.7%
Total General Fund	<u>\$32,470,985</u>	<u>\$34,062,386</u>	<u>\$34,835,823</u>	\$773,437	2.3%
Special Revenue Fund (Grants)	\$792,747	\$845,207	\$845,207	\$0	0.0%
Debt Service Fund	<u>\$3,370,035</u>	<u>\$3,367,095</u>	<u>\$3,254,954</u>	-\$112,141	-3.3%
Total Expense Budget	<u>\$36,633,767</u>	<u>\$38,274,688</u>	<u>\$38,935,984</u>	\$661,296	1.7%
REVENUES					
General Fund:					
Budgeted Fund Balance	\$1,299,862	\$964,392	\$1,315,913	\$351,521	36.4%
Local Tax Levy	\$27,069,970	\$27,611,369	\$28,163,596	\$552,227	2.0%
Tuition	\$4,027,501	\$4,215,751	\$4,265,440	\$49,689	1.2%
Other	<u>\$270,604</u>	<u>\$111,376</u>	<u>\$111,376</u>	\$0	0.0%
Total Local Funds	<u>\$32,667,937</u>	<u>\$32,902,888</u>	<u>\$33,856,325</u>	\$953,437	2.9%
State Aid	<u>\$1,398,426</u>	<u>\$1,159,498</u>	<u>\$979,498</u>	-\$180,000	-15.5%
Total General Fund	<u>\$34,066,363</u>	<u>\$34,062,386</u>	<u>\$34,835,823</u>	\$773,437	2.3%
Special Revenue Fund (Grants)	\$792,747	\$845,207	\$845,207	\$0	0.0%
Debt Service Fund:					
Budgeted Fund Balance	\$12,450	\$56,181	\$14,284	-\$41,897	-74.6%
Local Tax Levy	\$3,294,658	\$3,234,883	\$3,165,670	-\$69,213	-2.1%
State Aid	<u>\$77,155</u>	<u>\$76,031</u>	<u>\$75,000</u>	-\$1,031	-1.4%
Total Debt Service Fund	<u>\$3,384,263</u>	<u>\$3,367,095</u>	<u>\$3,254,954</u>	-\$112,141	-3.3%
Total Revenue Budget	<u>\$38,243,373</u>	<u>\$38,274,688</u>	<u>\$38,935,984</u>	\$661,296	1.7%
Surplus	\$14,228		\$0		
TAXES					
General Fund Tax Levy	\$27,069,970	\$27,611,369	\$28,163,596	\$552,227	2.0%
Debt Service Fund Tax Levy	<u>\$3,294,658</u>	<u>\$3,234,883</u>	<u>\$3,165,670</u>	-\$69,213	-2.1%
Total Tax Levy	<u>\$30,364,628</u>	<u>\$30,846,252</u>	<u>\$31,329,266</u>	\$483,014	1.6%