

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – OCTOBER 17, 2012**

Call to Order

The meeting was called to order at 7:40 p.m. by Mrs. Coons, President.

Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Roll Call

Present

Robert Baker

Donna Coons

John Dorr

Julie Goetz*arrived at 7 p.m.

Deborah Hawkins

Linda Kragie

Karen McMahon

Nancy Palazzolo

Louis Palma

Lauriann Swadba

Absent

Also Present

Peter Miller

Nancy Lee Hunter

Barbara Walls

Executive Session

At 6:30 p.m., Mr. Palma moved the following:

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mrs. Hawkins seconded the motion to adjourn to executive session and the resolution was passed by unanimous vote of 9-0. The Board returned to public session at 7:45 p.m. Mrs. Coons reported that the Board discussed Personnel, Student Matters and Negotiations.

Pledge of Allegiance

Correspondence

None

Report of the Superintendent

1. Student/Staff Recognition

Mr. Miller congratulated the 7 students who are National Merit Scholarship Commended students: Calvin Au, Charles Cole, Matthew Dean, Katherine Gunson, Alexandra Pisano, Erin Westeen, Catherine Zanardi

- Senior Erin O'Brien reached a field hockey goalie milestone with over 200 saves for her career. The Girls XC cracks the state top 20 in the Star Ledger last week. Our Varsity Football Team and boys and girls Cross Country all won their division championships.
- BHS Marching Band performed in the Columbus Day Parade in NYC!
- All 3 HSAs are joining force with the Somerset Hills Municipal Alliance Youth Services Commission to present Rachel's Challenge, an important series of programs for students and parents. Rachel's Challenge is a growing program focusing on creating a culture of kindness and respect in schools and communities that has made a world-wide impact.

2. Code of Student Conduct Report

There were 685 referrals for the 2011-2012 school year (463 at BHS, 119 at BMS, 103 at BES). The most referrals were for cell phone and iPod use (prohibited items), cutting class and HIB/misconduct.

School responses to the violations are based on the severity and occurrences with warnings and points as the most frequent consequence or ISS and OSS detention for more severe infractions.

The Code of Student Conduct at each of the schools in the district has proven to be successful. At Bedwell Elementary school, the effectiveness may be witnessed in the large number of awards given to students through the Character Education Program. At the middle school, student behavior continues to be satisfactory and both the purposes and content of the Code of Student Content have proven to be highly effective. At the high school, only a small percentage of students violate the Code of Conduct and the vast majority of the infractions are minor. While the use of prohibited objects such as cell phones and i-Pods is a distraction, we are very lucky to say that it is our most prevalent problem. Furthermore, it is very rare for a student to have a second infraction of this nature; this is due to the consequence of one day of ISAP for second offenses. Our schools remains very safe and the vast majority of students uphold the Code of Conduct on a consistent basis.

3. Annual Report of Violence and Vandalism

Pursuant to N.J.S.A. 18A:17-46, 31 acts of violence and vandalism were reported to the NJ Department of Education Electronic Violence and Vandalism Reporting System (EVVRS) during the 2011-2012 school year.

At the high school, 13 incidents of violence occurred (2 threats, 11 HIB), and 10 incidents of substance abuse. At the middle school 7 incidents of violence occurred (all HIB) and at Bedwell, there was one incident of violence (HIB).

4. State Assessment Report

Jen Shouffler gave a detailed power point on the State Assessment tests and answered questions for the Board.

5. Quality Single Accountability Continuum (QSAC)

The District has completed its internal evaluation on QSAC and is prepared for the evaluation by the County Executive Superintendent on December 10, 2012.

Public Questions & Comments

None

Approval of MinutesAction1. Approval of MinutesResolution

Mr. Palma moved that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes of September 19, 2012. Mr. Dorr seconded the motion. Resolution was approved by a roll call vote of 10-0.

FinanceCommittee Report

Mr. Dorr reported that the committee met on October 4th. A schedule of meetings for the remainder of the year has been established.

Action Items

Mr. Dorr moved Finance Resolutions 1-14, seconded by Mr. Palma. Resolution 1-14 were approved by a roll call vote of 10-0. Resolutions 6-7 were approved by a roll call vote of 9-0.

Action1. Board Secretary & Treasurer Reports & Board Certification*Resolution

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of August 2012 showing the following balances:

| FUND | Board Secretary Cash Balance (1) | Treasurer Cash Balance (2) |
|----------------------------|---|---------------------------------------|
| (10) General Fund | \$6,397,763.98 | \$6,397,763.98 |
| (20) Special Revenue Fund | \$184,288.26 | \$184,288.26 |
| (30) Capital Projects Fund | \$95,297.89 | \$95,297.89 |
| (40)Debt Service Fund | (\$152,984.96) | (\$152,984.96) |
| Total Government Funds | \$6,524,365.17 | \$6,524,365.17 |

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Approve 2012-2013 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for August 2012.

Action
Resolution

3. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September 2012 showing the following balances:

| FUND | Board Secretary Cash Balance (1) | Treasurer Cash Balance (2) |
|----------------------------|---|---------------------------------------|
| (10) General Fund | \$7,488,936.04 | \$7,488,936.04 |
| (20) Special Revenue Fund | \$194,502.26 | \$194,502.26 |
| (30) Capital Projects Fund | \$95,297.89 | \$95,297.89 |
| (40)Debt Service Fund | (\$462,605.96) | (\$462,605.96) |
| Total Government Funds | \$7,316,130.23 | \$7,316,130.23 |

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

4. Approve 2012-2013 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for September 2012.

Action
Resolution

5. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated August 2012 covering check numbers 26774 to 26784 in the amount of \$48,823.52 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| FUND | AMOUNT |
|----------------------------|--------------------|
| (10) General Fund | \$37,823.52 |
| (20) Special Revenue Fund | -0- |
| (30) Capital Projects Fund | \$6,000.00 |
| (40) Debt Service Fund | -0- |
| (60) Cafeteria Fund | -0- |
| TOTAL | \$43,823.52 |

WHEREAS, the Board Secretary has presented a check register dated September 2012 covering check numbers 26785 to 26787 in the amount of \$2,641,372.63 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| FUND | AMOUNT |
|----------------------------|-----------------------|
| (10) General Fund | \$2,040,179.83 |
| (20) Special Revenue Fund | \$7,342.80 |
| (30) Capital Projects Fund | -0- |
| (40) Debt Service Fund | \$593,850.00 |
| (60) Cafeteria Fund | -0- |
| TOTAL | \$2,641,372.63 |

WHEREAS, the Board Secretary has presented a check register dated October 2012 covering check numbers 26788 to 26983 in the amount of \$966,265.82 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| FUND | AMOUNT |
|----------------------------|---------------------|
| (10) General Fund | \$854,259.01 |
| (20) Special Revenue Fund | \$53,077.81 |
| (30) Capital Projects Fund | \$47,650.00 |
| (40) Debt Service Fund | -0- |
| (60) Cafeteria Fund | \$11,279.00 |
| TOTAL | \$966,265.82 |

Action
Resolution

6. Approve Parental Transportation Contracts

Resolved, that the Somerset Hills Board of Education approve the following parental transportation contracts for the 2012-2013 school year:

| Student ID# | Route # | Cost |
|-------------|---|-------------|
| 2873018450 | Bernardsville Middle School, 141 Seney Drive, Bernardsville, NJ | \$7,563.60 |
| 3694410395 | Banyan Lower School, 12 Hollywood Ave, Fairfield, NJ | \$15,501.60 |

- Action 7. Approve Special Services Service Provider
Resolution Resolved, that the Somerset Hills Board of Education approve the following Special Education service provider for the 2012-2013 school year:

| Provider | Service | Location |
|-------------|---|---|
| Dawn O'Dell | Occupational Therapy Student# 7712323425 | Montgomery School, Basking Ridge, NJ |

- Action 8. Approve Nursing Services Plan 2012-2013*
Resolution Resolved, that the Somerset Hills Board of Education approve the Nursing Services Plan for 2012-2013.

- Action 9. Approve AXA Equitable 403(b) Roth Plan*
Resolution Resolved, that the Somerset Hills Board of Education approve AXA Equitable 403(b) Roth for the 2012-2013 school year.

- Action 10. Approve Fund Raiser*
Resolution Resolved, that the Somerset Hills Board of Education approve the following fund raiser:

| School | Event | Date |
|-----------------------------|------------------------------------|----------------|
| a) Mountaineer Booster Club | SAT Bootcamp | 03/03/13 |
| b) HSA/Bedwell | Kid Stuff Coupon Savings Book | 09/26-10/04/12 |
| c) HSA/Bedwell | Book Fair | Oct/Nov 2012 |
| d) HSA/Bedwell | Shop with Script | 12/13 SY |
| e) HSA/Bedwell | Scripts Grocery | 12/13 SY |
| f) HSA/Bedwell | Bedwell Spirit Wear | 12/13 SY |
| g) HSA/Bedwell | iPad Raffle | Fall & Spring |
| h) HSA/Bedwell | Mother/Son Bowling | January 2013 |
| i) HSA/Bedwell | Ladies Luncheon with Basket Raffle | May 2013 |
| j) HSA/Bedwell | Bedwell Walk-a-thon | May 2013 |
| k) HSA/Bedwell | Spring Plant Sale | May 2013 |
| l) HSA/Bedwell | School Supply Kits | June 2013SHEF |

- Action 11. Approve Transfer of Interest*
Resolution Resolved, that the Somerset Hills Board of Education approve the transfer of interest earned in the capital projects funds to the general fund for the 11/12 school year.

- Action 12. Approve Energy Procurement Contract*
Resolution Resolved, that the Somerset Hills Board of Education approve an electrical supply contract with GDF SUEZ for a 24 month term, beginning May 2013, whereby GDF SUEZ shall provide electrical power supply to the Somerset Hills School District at a rate of \$0.07816/kWh. (Decrease of 12% from current rate of \$0.089/kWh.)

- Action 13. Professional Services Contract Award – Name Change*

Resolution Resolved, that the Somerset Hills Board of Education approve a professional services contract with Phoenix Advisors until June 30, 2013 (formerly approved as Capital Financial Advisors at the April 25, 2012 Board meeting).

Action 14. Approve S.H.E.F. Fall 2012 Grants*

Resolution Resolved, that the Somerset Hills Board of Education approve the S.H.E.F. Fall 2012 Grants as follows:

| School | Project Title | Amount |
|---------------|---|-------------------|
| Bedwell | Reading Workshop Leveled Library | \$2,404.50 |
| | Bedwell Builders | \$750.00 |
| | Digital Storytelling for Young Learners | \$727.95 |
| | Total | \$3,882.45 |
| B.M.S. | Who in the World am I | \$565.43 |
| | Where did we come from | \$218.43 |
| | Total | \$783.86 |
| B.H.S. | Digital Photography in Lab Science Classes | \$2,940.00 |
| | Exploring the Ancient World at the Met | \$180.00 |
| | Total | \$3,120.00 |
| District | Rachel's Challenge, Chain Reaction of Kindness and Compassion | \$700.00 |
| | Total | \$700.00 |
| Community | Summer Reading Blast | \$500.00 |
| | Total | \$500.00 |
| | Grand Total | \$8,986.31 |

Curriculum

Committee Report

Mrs. Palazzolo reported that the committee met on September 25th and October 9th.

Action Items

Mrs. Palazzolo moved Resolutions 1-3, seconded by Mr. Palma. Resolutions 1-3 were approved by a roll call vote of 10-0.

Action 1. Approve Field Trips*

Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

| School | Trip | Date(s) | # of Students | # of Faculty | # of Chaperones |
|---------------|---|----------------|----------------------|---------------------|------------------------|
| BHS | a) AP Environmental Class Rutgers University and Duke Farms New Brunswick NJ | 10/18/12 | 47 | 3 | 0 |
| BHS | b) AP Environmental Science Monitor Water Quality Penns Brook Bernardsville NJ | 10/24/12 | 24 to 26 | 1 | 2 |

| | | | | | |
|-----|---|-------------------|-----|----|---|
| BHS | c) AP Honors Physics Physics & Astronomy Day Bergen County College Paramus NJ | 11/10/12 | 15 | 1 | 0 |
| BHS | d) AP European History Research Seminar Alexander Library Rutgers University New Brunswick NJ | 11/15/12 | 19 | 2 | 0 |
| BHS | e) Madrigals & Concert Choir Ridge Choral Festival Basking Ridge, NJ | 11/20/12 | 68 | 1 | 4 |
| BHS | f) BHS Photo/ESL Classes Metropolitan Museum NYC | 11/27/12 | 42 | 2 | 2 |
| BHS | g) Madrigals Perform for Patrons Bernardsville Library Bernardsville NJ | 12/12/12 | 25 | 1 | 1 |
| BHS | h) Madrigals Jacobus Vanderveer House Bedminster NJ | 12/09/12 | 25 | 1 | 1 |
| BHS | i) AP Physics Compete in NJ Physics Olympics Monmouth H.S. Monmouth NJ | 01/09/13 | 15 | 1 | 0 |
| BHS | j) Varsity Baseball Spring Training Wide World of Sports (Disney) Orlando, FLA | 03/14- 0318/12 | 20 | 2 | 0 |
| BHS | k) AP Physics Princeton University Princeton NJ | 03/16/12 | 15 | 1 | 0 |
| BHS | l) Physics Classes Physics Day-Lab Activities Six Flags Jackson NJ | 05/29/13 | 190 | 4 | 8 |
| BHS | m) BHS Choirs Virginia International Music Festival Norfolk VA | 04/25- 0428/13 | 100 | 10 | 9 |
| BHS | n) Honors/AP Physics Physics Lecture & Demo Rutgers University | 12/16/12 | 15 | 1 | 0 |

| | New Brunswick NJ | | | | |
|-----|---|--|-------|---------------|----|
| BES | o) Multiple Disabled Class Open Swim Time Hunterdon Wellness Center Whitehouse, NJ | 10/26/12 11/16/12 12/14/12 01/18/13 02/22/13 03/15/13 04/19/13 05/17/13 06/14/13 | 8 | 7+ 1 Nurse | 0 |
| BHS | p) Comparative World Religions Montclair St. University Montclair, NJ | 11/02/12 | 16 | 1 | 1 |
| BHS | q) AP Environ Classes Bernardsville Community Garden Bernardsville, NJ | 11/06/12 11/07/12 | 25/22 | 1 | 0 |
| BES | r) Third Grade Classes Sterling Hill Mining Museum Ogdensburg, NJ | 05/02/13 | 117 | 10 | 18 |

Action
Resolution

2. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

| School | Name | Workshop/Conference | Est. Cost | Date |
|--------|----------------------|--|-----------|----------|
| BHS | a) Babicke, Dennis | Photo Plus International Expo | \$65.00 | 10/26/12 |
| BMS | b) Both, Kristene | What's New in Young Adult Literature | \$229.00 | 02/06/13 |
| BES | c) Brooten, Darcey | Unpacking the Common Core Standards | \$76.59 | 12/07/12 |
| BES | d) Butler, Coleen | Unpacking the Common Core Standards | \$75.00 | 12/07/12 |
| BES | e) Crowley, Loretta | Reading, Writing and Researching in the Content Area | \$120.76 | 5/01/13 |
| BES | f) Davis, Emma | Unpacking the Common Core Standards | \$75.00 | 12/07/12 |
| BES | g) Dempsey, Gretchen | Teaching about Scientific Practices | \$50.00 | 12/05/13 |
| BHS | h) Detrolio, Karen | AP Environmental Science Workshop | \$211.50 | 10/27/12 |
| BES | i) Falzarano, Sarah | Create a Classroom Where Readers Are Engaged and Growing | \$96.00 | 11/28/12 |
| BES | j) Fischer, Dana | Unpacking the Common Core Standards | \$50.00 | 12/07/12 |
| BES | k) Hall, Kristine | Writing to Make a Real Difference | \$100.43 | 5/06/13 |

| | | | | |
|--------|---------------------------|--|----------|----------|
| BMS | l) Haspel, Mary | Autism Fall Conference | \$210.00 | 11/2/12 |
| BHS | m) Hogge, John | New Jersey Council for History Education Annual Conference | \$75.00 | 11/30/12 |
| BES | n) Horowitz, Susan | Reading Complex Non-Fiction | \$79.76 | 10/30/12 |
| BES | o) Jaeger, Laraine | Writing about Reading: Literary Essay and Beyond | \$50.00 | 01/07/13 |
| BES | p) Jongema, Holly | Create a Classroom Where Readers Are Engaged and Growing | \$96.00 | 11/28/12 |
| BHS | q) Kulakowski, Jacqueline | NJASL Fall Conference | \$85.00 | 11/30/12 |
| BES | r) Leonard, Melissa | Writing about Reading: Literary Essay and Beyond | \$50.00 | 01/07/13 |
| BHS | s) Neigel, Scott | Principal Evaluation System Workshop | \$75.00 | 11/20/12 |
| BHS | t) Peppe, Theresa | AP Government and Politics Workshop | \$211.50 | 10/27/12 |
| BHS | u) Pietroluongo, Jade | Philosophy in the Schools Days | \$25.00 | 11/02/12 |
| BES | v) Pike, Emily | Reading, Writing and Researching in the Content Areas | \$50.00 | 05/01/13 |
| BES | w) Reed, Patrick | Writing about Reading: Literary Essay and Beyond | \$50.00 | 01/07/13 |
| BES | x) Rokosky, Debbie | Assessment Data and Responsive Reading Instruction | \$50.00 | 11/16/12 |
| BES | y) Rosenthal, Peggy | Inclusive Literacy Instruction | \$50.00 | 02/06/13 |
| BES | z) Rudin, Elizabeth | Unpacking the Common Core Standards | \$50.00 | 12/07/12 |
| BES | aa) Smith, Lauren | Unpacking the Common Core Standards | \$75.00 | 12/07/12 |
| BES | bb) Spadaccini, Jianna | Unpacking the Common Core Standards | \$50.00 | 12/07/12 |
| BHS | cc) Szostak, David | The AP Economics Book | \$52.10 | 11/02/12 |
| BMS | dd) Vassil, Cheryl | Practical Strategies to Actively Engage Students | \$219.00 | 11/27/12 |
| Olcott | ee) Walls, Barbara | Principal Evaluation System Workshop | \$75.00 | 11/20/12 |
| BES | ff) Ziolkowski, Maureen | Unpacking the Common Core Standards | \$75.00 | 12/07/12 |

Action Resolution

3. Approve Professional Development Committees 2012-2013*

Resolved, that the Somerset Hills Board of Education approve the list of members of the School-based Professional Development Committees for 2012-2013:

Bernards High School

Scott Neigel, Dianne Berger, Elizabeth Whittle, Cheryl Vassil, Lindsay Fox

Bernardsville Middle School

Lynn Kratz, Rosemarie Rizzuto, Marianne Fitzgerald

Bedwell Elementary School

Gretchen Dempsey, Holly Jongema, Eileen Wotanowski

Facilities & Operations**Committee Report**

Mr. Palma reported that the committee met today, October 17th.

Action Items

Mr. Palma moved Resolutions 1-5, seconded by Ms. Kragie. Resolutions 1-5 were approved by a roll call vote of 10-0.

Action Resolution 1. Approve Participation in 2013 New Jersey Green Ribbon Schools Program*
Resolved, that the Somerset Hills Board of Education approve the Bedwell School's participation in the 2013 New Jersey Green Ribbon Schools Program.

Action Resolution 2. Approve Statement of Assurance*
WHEREAS, 18A:7a-3 et seq. and NJAC 6A:30-1.1 et seq. establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and
WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance, and
WHEREAS, the Somerset Hills Board of Education has conducted a self-evaluation in the key components to assess the district's capacity and effectiveness using quality performance indicators, and
NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) – District Performance Reviews (DPR's) and Statement of Assurance for The Somerset Hills School District, are attested to for accuracy and approved for submission to the New Jersey Department of Education, Office of the Executive County Superintendent of Schools.

Action Resolution 3. Approve Comprehensive Maintenance Plan*
Resolved, that the Somerset Hills Board of Education approve the 2012/2013 Comprehensive Maintenance Plan.

Action Resolution 4. Approve Annual Maintenance Budget Worksheet*
Resolved, that the Somerset Hills Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1) calculation of \$125,023. (attached)

Action Resolution 5. Approve Advertising for Replacement Truck*
Resolved, that the Somerset Hills Board of Education approve advertising for a bid for a replacement pick-up truck.

Info This was previously approved in June, to be purchased under State Contract. The State Contract has since expired, requiring us to go to public bid.

Policy**Committee Report**

Mrs. McMahon reported that the committee will meet on November 5, 2012.

Personnel

Committee Report

Mrs. Hawkins reported that the committee met on October 9th.

Action Items

Mrs. Hawkins moved Resolutions 1-21, seconded by Mr. Palma. Resolutions 1-21 were approved by a roll call vote of 10-0. Resolutions 1-2-3-6-7-10-11-12 were approved by a roll call vote of 9-0. Resolution 4 was approved by a roll call vote of 9-0. Mrs. Palazzolo abstained. Resolution 14, 16 and 17 were approved by a roll call vote of 9-0-1. Mrs. McMahon abstained.

All personnel action is on the recommendation of the Superintendent.

- Action Resolution 1. Approve Appointment of Math Teacher
Resolved, that the Somerset Hills Board of Education approve the appointment of Tiffany Majewski, math teacher at Bernardsville Middle School, Level BA, Step 1-2 at an annual salary of \$51,790 effective November 5, 2012. (Salary is based on the 2010-2011 salary guide. Step and salary may be adjusted upon ratification of collective bargaining agreement.) (Jackson)
- Action Resolution 2. Approve Appointment of Paraprofessional
Resolved, that the Somerset Hills Board of Education approve the appointment of Rachel Candee, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective September 24, 2012. (Bedoya)
- Action Resolution 3. Approve Appointment of Paraprofessional
Resolved, that the Somerset Hills Board of Education approve the appointment of Ellen O'Brien, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective October 11, 2012. (Gross)
- Action Resolution 4. Approve Appointment of Secretary*
Resolved, that the Somerset Hills Board of Education approve the appointment of Emilia Malzone, Bernards High School Secretary, Step 10, at an annual salary of \$48,566 (prorated), effective November 19, 2012 or sooner, as determined by the Superintendent. (Salary is based on the 2010-2011 salary guide. Salary may be adjusted upon ratification of collective bargaining agreement.) (Foote)
- Action Resolution 5. Approve Extended Assignment Substitute*
Resolved, that the Somerset Hills Board of Education approve the appointment of Deborah Ruocco-Howes, extended assignment substitute at Bernards High School, effective September 25, 2012 through October 19, 2012, at per diem rate of \$170.00 (Benner)
- Action 6. Approve Long Term Substitute

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Deborah Ruocco-Howes, long term substitute at Bernardsville Middle School, effective October 29, 2012 through January 28, 2013, at per diem rate of \$278.00 (Obert-Thorn)

Action 7. Accept Resignation

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Bryan Gross, part time special education paraprofessional effective October 10, 2012.

Action 8. Accept Resignation*

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Kyle Markovich, Bernards High School Ski Team Head Coach.

Action 9. Accept Resignation*

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Jonathan Cherng, Bernards High School Fencing Assistant Coach.

Action 10. Approve Parenthood Leave

Resolution Resolved, that the Somerset Hills Board of Education approve parenthood leave for Lauren Smith, literacy specialist at Bedwell Elementary School from February 4, 2013 through June 30, 2013.

Action 11. Rescind Appointment

Resolution Resolved, that the Somerset Hills Board of Education rescind the appointment of Lauren Settembrino, part time special education paraprofessional.

Action 12. Approve Change in Hours for Special Education Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education approve a change in hours for Nicole Malson, special education paraprofessional (out of district placement) from 5 hours per day to 6 hours and 20 minutes per day, with benefits, effective October 11, 2012 for the 2012-2013 school year.

Action 13. Approve Athletic and Co-Curricular Positions*

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions at Bernards High School for the 2012-2013 school year:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|------------------|------------------------------|----------------|
| Chang, Stephanie | Fencing Assistant Coach (JV) | \$5,199 |
| Fresco, Angela | Forensics | \$1,336 |
| Mulcahy, Kevin | Mock Trial | \$1,336 |

Action 14. Approve Appointment of Volunteers*

Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteer positions at Bernards High School for the 2012-2013 school year:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|-------------------|-----------------|----------------|
| Bracero, Jeanette | Charity Club | Volunteer |
| Banag, Louis | Men's Soccer | Volunteer |

| | | |
|------------------|------------------|-----------|
| Cherng, Jonathan | Fencing | Volunteer |
| Hoppe, Michael | Fly Fishing | Volunteer |
| Hunkele, Heather | Not Just Fashion | Volunteer |
| McCarron, James | Fly Fishing | Volunteer |
| McMahon, Sean | Wrestling | Volunteer |
| Smith, Richard | French Club | Volunteer |
| Snyder, Allison | Book Club | Volunteer |
| Szostak, David | Kiva Club | Volunteer |

Action 15. Approve Teaching Practicum*Resolution Resolved, that the Somerset Hills Board of Education approves the following teaching practicum:

| Name | College | School | Dates |
|------------------|---------------------|--------|---------------|
| Gundlach, Mark | Fairleigh Dickinson | BHS | Fall Semester |
| Murphy, Danielle | Rutgers University | BES | Fall Semester |

Action 16. Approve Appointment of Substitutes*Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2012-2013 school year:

| Name | Substitute | Substitute Credential |
|----------------------|--|----------------------------|
| a) Adler, Edward | | |
| b) Apgar, Sarah | Teacher/Paraprofessional/ Secretary | Substitute Credential |
| c) Fowler, Patrick | Teacher/Paraprofessional | Certificate of Eligibility |
| d) Gianni, Nancy | Secretary | CEAS |
| e) Lobo, Michele | Teacher/Paraprofessional/ Secretary | Substitute Credential |
| f) Macey, Jeanne | Teacher/Paraprofessional/ Secretary | Substitute Credential |
| g) McMahon, Sean | Teacher | Substitute Credential |
| h) Meeks, Maureen | Teacher/Paraprofessional | Standard |
| i) Morano, Mary | Teacher/Paraprofessional | CEAS |
| j) O'Brien, Ellen | Paraprofessional | n/a |
| k) O'Connor, Jane | Teacher/Paraprofessional | Substitute Credential |
| l) Panetta, Carolyn | Paraprofessional/Secretary | n/z |
| m) Sroka, Eileen | Teacher/Paraprofessional | Substitute Credential |
| n) Zepeda, Margarita | Custodian | n/a |
| o) Banag, Louis | Teacher/Paraprofessional | Substitute Credential |
| p) Borer, Kimberly | Teacher/Paraprofessional | CEAS |
| q) On, Delphine | Teacher/Paraprofessional | Substitute Credential |
| r) Parente, Peter | Teacher/Paraprofessional | Standard |
| s) Petty, Joanne | Teacher/Paraprofessional | Substitute Credential |
| t) Salazar, Oscar | Custodian | n/a |

| | | |
|--------------------|--------------------------|----------------------------|
| u) Sharp, Lynn | Teacher | Standard |
| v) Sutton, Colleen | Teacher/Paraprofessional | Certificate of Eligibility |
| w) Tavari, Mohamed | Teacher/Paraprofessional | Substitute Credential |
| x) Tavari, Mohamed | Custodian | n/a |
| y) Vaughn, Kenneth | Teacher/Paraprofessional | Substitute Credential |

Action 17. Approve Superintendent Search Firm*
Resolution Resolved, that the Somerset Hills Board of Education approve the New Jersey School Boards Association (NJSBA) to perform the Superintendent Search at a cost of \$12,000.

Action 18. Approve Appointment of Special Education Paraprofessional
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Kimberly Borer, part time special education paraprofessional (not to exceed 25 hours per week), Step 1B, at an hourly rate of \$14.91, effective October 22, 2012. (new)

Action 19. Approve Appointment of Special Education Paraprofessional
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Peter Parente, part time special education paraprofessional (not to exceed 25 hours per week), Step 1B, at an hourly rate of \$14.91, effective October 22, 2012. (new)

Action 20. Accept Resignation*
Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Nick Hemans, Bernards High School Ice Hockey Assistant Coach (JV).

Action 21. Approve Athletic Positions*
Resolution Resolved, that the Somerset Hills Board of Education approve the following athletic positions at Bernards High School for the 2012-2013 school year:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|--------------------|---------------------------------------|----------------|
| Hemans, Nick | Assistant Athletic Director: Winter | \$5,181 |
| Spadaccini, Jianna | Track & Field Assistant Coach: Spring | \$6,154 |

Neighborhood Relations

No report.

Community Relations

Supplementary Matters

Public Questions & Comments

1. Michelle Iossa, parent and H.S.A. President, thanked the Board for addressing the traffic issues at the Bedwell/Middle School campus. She also mentioned the exciting new program "Rachel's Challenge". Mrs. Iossa also informed the Board that the joint Bedwell/B.M.S. fundraiser at the Somerset Hills Country Club was very successful and raised over \$30,000.

Adjournment

Ms. Goetz moved to adjourn the meeting at 9:40 p.m., seconded by Mr. Palma. The motion was approved by a roll call vote of 10-0.

Respectfully submitted,

Nancy Lee Hunter

Board Secretary

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.