

**The Somerset Hills School District  
PUBLIC INPUT & ACTION MEETING MINUTES – OCTOBER 16, 2013**

**Call to Order**

The meeting was called to order at 7:45 p.m. by Mrs. Coons, President.

**Roll Call**

	Absent	Also Present
Mr. Baker	Mrs. Kurschus	Frances Wood
Mrs. Hawkins		Barbara Walls
Ms. Kragie		Nancy Lee Hunter
Mrs. Palazzolo		
Mr. Palma		
Mrs. Petrilli		
Ms. Goetz		
Mrs. Swadba		
Mrs. Coons		

**Executive Session**

At 6:45 p.m., Mrs. Hawkins moved the following:

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters and Contracts.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Ms. Goetz seconded the motion. The Board returned to public session at 7:45 p.m. Mrs. Coons reported that the Board discussed Personnel, Student Matters and Contracts.

**Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

---

**Pledge of Allegiance****Correspondence**

None

**Report of the Superintendent**

1. SHEF Fall Grants – Patrice Cummings, Executive Director of Development, presented the S.H.E.F. Fall grants for teachers totaling \$6,395.00.
2. Student/Staff Recognition
  - Boys XC, division champions, 12-1 record, ranked 15th in the state! Girls XC, division champs, 12-2 record.
  - Field Hockey, division champs with a 12-3 record.
  - Football is 4-1 and clinched the division championship.  
Great week for Coach Simoneau, division championship and the birth of his son Jacob in the same week!
  - Marching band marched in the Columbus Day Parade in NYC this past Monday.
  - The choral music department organized a Family Sing for all choral students in all 3 schools
  - NJ has designated the first week of October as “Respect” week. There will be activities focusing on Respect and Character at each school.
  - Next week, Oct. 21-25 has been designated as Violence Prevention Week. Activities in the schools focuses on anger and control.
3. Academic Report
  - Bedwell –Grade level teams met with principal to discuss implementation of Teachers College Reading/Writing Workshop, Math in Focus and homework practices/expectations. Presentation of this information at the Oct. 8 Bedwell H.S.A. meeting.
  - Bernardsville Middle School –New teachers develop Professional Development Plans. New team procedures. Reading Enrichment meetings with guidance to determine placements. Special Education and World Language staff discuss SGO/PLCs.
  - Bernards High School – “Mindset” and Differentiation presented at faculty meeting. SGO & PLC training was presented in September and discussed at faculty meetings. Freshman Parent Night was newly implemented this year and received excellent feedback.
4. 2013-2014 Calendar Change
  - A change to the 2013-14 District Calendar was necessary due to the state testing schedule. A snow day had been scheduled for Friday, May 23. That has since become a testing day. We propose changing the 2<sup>nd</sup> snow day to Wednesday, May 28. (First snow day is Easter Monday, 3<sup>rd</sup> snow day is Tuesday after Memorial Day.)

**Public Questions & Comments**

None

**Approval of Minutes**

Action 1. Approval of Minutes  
Resolution Mr. Palma moved that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for September 18, 2013, as amended. Mr. Baker seconded the motion. Resolution #1 was approved by a roll call vote of 8-0-1. Mrs. Petrilli abstained.

Action 2. Approval of Minutes  
Resolution Mr. Palma that the Somerset Hills Board of Education approve the Board Retreat Meeting minutes of October 9, 2013. Mr. Baker seconded the motion. Resolution #2 was approved by a roll call vote of 8-0-1. Mr. Baker abstained.

**Finance****Committee Report**

Mr. Baker reported that there was no meeting. The next meeting will be November 19, 2013 at 6 p.m. Mr. Baker thanked SHEF for their generous donations.

**Action Items**

Mr. Baker moved Finance resolutions 11-8, seconded by Mr. Palma. Finance Resolutions 1-8 was approved by a roll call vote of 9-0.

Action 1. Board Secretary & Treasurer Reports & Board Certification\*  
Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of August 2013 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$7,112,960.22	\$7,112,960.22
(20) Special Revenue Fund	\$12,860.78	\$12,860.78
(30) Capital Projects Fund	(\$431,005.07)	(\$431,005.07)
(40) Debt Service Fund	(\$276,918.95)	(\$276,918.95)
Total Government Funds	\$6,417,896.98	\$6,417,896.98

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2013-2014 Budget Transfers\*  
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for June 2013 and August 2013.

Action 3. Payment of Bills\*  
Resolution WHEREAS, the Board Secretary has presented a check register dated August 2013 covering check numbers 29453 to 29469 in the amount of \$82,312.74 with the recommendation that they be paid, and  
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$49,664.22
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	\$32,648.52
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$82,312.74</b>

WHEREAS, the Board Secretary has presented a check register dated September 2013 covering check numbers 29470 to 29697 in the amount of \$3,680,370.72 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$3,259,748.31
(20) Special Revenue Fund	\$31,817.41
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	\$566,575.00
(60) Cafeteria Fund	\$2,230.00
<b>TOTAL</b>	<b>\$3,860,370.72</b>

Action 4. Accept Child Assault Prevention Program Grant  
Resolution Resolved, that the Somerset Hills Board of Education accept the Somerset County Child Assault Prevention (CAP) Program grant for the 2013-2014 school year in the amount of \$1,301.00.

Action 5. Approve Parental Transportation Contracts for 2013-2014  
Resolution Resolved, that the Somerset Hills School District approve the following parental transportation contracts for the 2013-2014 School Year:

Student ID#	Route #	Cost
3694410395	Banyan	\$ 16,309.80
3694410395	Okee Sunokee	\$ 2,029.71
2873018450	Bernardsville Middle School	\$ 7,563.60
2873018450	Bedminster	\$ 1,231.92

Action 6. Approve Parent Organization Fund RaisersResolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raisers:

School	Organization	Event	Date
BHS	a.) Boys Basketball Booster	Evening at St. Bridget's Church – adults only	Oct. 2
BHS	b) Girls Basketball Booster	Pre-season basketball clinic for middle school players	Nov. 16

Action 7. Approve S.H.E.F. Fall 2013 Grants\*Resolution Resolved, that the Somerset Hills Board of Education approve the S.H.E.F. Fall 2013 Grants as follows:

School	Project Title	Amount
BES	Ipads in the Tech Lab – Part 2	\$2,800.00
	<b>Bedwell Total</b>	<b>\$2,800.00</b>
BHS	Math Competition Team	\$500.00
	Fictional Numbers: Writing a Story	\$600.00
	Probe System for Chemistry Demonstrations	\$1,475.00
	Trout in the Classroom	\$1,020.00
	<b>BHS Total</b>	<b>\$3,595.00</b>
	<b>Grand Total</b>	<b>\$6,395.00</b>

Action 8. Approve Bedminster Board of Education Sending AgreementResolution Resolved, that the Somerset Hills Board of Education approve the Bedminster Board of Education Sending Agreement commencing July 1, 2013 through June 30, 2023.CurriculumCommittee Report

Mrs. Palazzolo gave the report. Jennifer Shouffler will present test results at the November Board meeting,

Action Items

Mrs. Palazzolo moved Curriculum resolutions 1-3, seconded by Mr. Palma. Curriculum resolutions 1-3 were approved by a roll call vote of 9-0.

Action 1. Approve Field Trips\*Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Transition Skills&/or Classified Seniors College Tour/Regional Center	10/22/13	12-13	3	0

	for L.D. tour Fairleigh Dickinson University Madison, NJ				
BHS	b) Comparative World Religions Class Religions of World Day Montclair State University Montclair, NJ	11/15/13	26	1	0
BHS	c) AP Environmental Classes Bernardsville Waste Water Treatment Plant Bernardsville NJ	2/28/13 3/3/13	21-24	1	0
BHS	d) Anatomy & Physiology Classes Interact with Doctors, nurses, technicians Liberty Science Center Jersey City, NJ	5/22/14	40	3	0
BHS	e) AP Environmental Science Class Physical Water Tests Penns Brook Bernardsville NJ	10/29/13 10/30/13 2/24/14 5/19/14 5/20/14	24-21	1	0
BHS	f) BHS Band & Orchestra Performances Walt Disney World Orlando FL	4/4/14 to 4/8/14	80	6	4
BHS	g) Softball (CANCELLED) Wide World of Sports Complex Orlando FL	03/26/14 to 03/30/14	30	1-2	2-4
BHS	h) Baseball Team Spring Training Disney Wide World of Sports Orlando FL	3/13/14 To 3/17/14	28	2	
BHS	i) Green Team Represent BHS at NJSBA Conference Atlantic City NJ	10/23/13	4	1	
BHS	j) Physics Classes Physics Day Six Flags Jackson NJ	5/28/14	200	4	10
BHS	k) AP/Honors Physics Astronomy Lecture &	11/9/13	23	2	

	Workshop Bergen County College Paramus NJ				
BHS	l) AP/Honors Physics Christmas Physics Lecture Show Rutgers University New Brunswick NJ	12/8/13	23	2	
BHS	m) AP Physics NJ Physics Olympics Monmouth Regional HS Monmouth NJ	1/18/14	23	2	
BHS	n) Comparative World Religions Class Tour of Hindu Temple Sri Venkateswara Temple Bridgewater NJ	10/18/13	26	2	
BHS	o) Physical Education/Auto Safety S.C.H.S. Task Force Against Distracted Driving Somerville NJ	10/23/13	2	2	
BMS	p) Forensics Interpretive Reading Tournament Chatham Middle School Chatham NJ	12/7/13	10-30	2-3	2-3
BED	q) MD Class Community Based Instruction Bridgewater Mall Bridgewater NJ	10/24/13 11/5/13 11/19/13	2	3 + nurse	
BED	r) MD Class Community Based Instruction Burger King Bernardsville NJ	12/12/13	2	3 + nurse	
BED	s) Third Team Rocks & Minerals Curriculum Sterling Hill Mine Ogdensburg NJ	4/29/14	115	10	15

Action  
Resolution

2. Approve Professional Development\*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
--------	------	---------------------	-----------	------

BES	a) Biondo, Courtney	20 Function Based Interventions in Schools	\$82.45	12/16/2013
BES	b) Davitt, Roberta	Building Healthy Communities	\$85.00	12/4/2013
BES	c) Dempsey, Gretchen	Harnessing Our Best Instructional Practices to Prepare Students to Meet the Challenges of the ELA	\$50.00	2/11/2014
BES	d) Ruiz, Katie	Writing about Reading	\$78.00	1/7/2014
BES	e) Ruiz, Katie	Small Group Instruction for Complex Texts	\$78.00	12/16/2013
BHS	f) Babicke, Dennis	“Shoot Like a Pro” seminar tour	\$167.45	11/4/2013
BHS	g) Babicke, Dennis	AP Workshop – Art	\$225.00	11/5/2013
BHS	h) Clark, Kelly	NJ Council for the Social Studies	\$95.00	10/23/2013
BHS	i) Connor, Anne	“When is it Mandatory to Report a Sexual Assault in NJ”	\$25.89	11/15/2013
BHS	j) Dooley, Megan	“When is it Mandatory to Report a Sexual Assault in NJ”	\$20.00	11/15/2013
BHS	k) Grund, John	“When is it Mandatory to Report a Sexual Assault in NJ”	\$20.00	11/15/2013
BHS	l) Hogge, Jay	AP Workshop – US History	\$232.00	11/5/2013
BHS	m) Hunkele, Heather	Garden State Scholastic Press Assn. Fall Conference	\$40.00	10/28/2013
BHS	n) Janosko, Ashley	I&RS Process & Issues	\$75.00	4/3/2014
BHS	o) O’Brien, Janice	NCTE (Nat’l Council Teachers of English) Convention	\$325.00	11/21-22/13
BHS	p) O’Brien, Janice	Garden State Scholastic Press Assn. Fall Conference	\$40.00	10/28/2013
BHS	q) Snyder, Allison	NCTE (Nat’l Council Teachers of English) Convention	\$850.00	11/21-22/13
BHS	r) Szostak, David	AP Workshop – Economics	\$232.00	11/5/2013
BHS	s) Weltler, Lynn	NCTE (Nat’l Council Teachers of English) Convention	\$325.00	11/21-22/13
BHS	t) Whittle, Elizabeth	AP Workshop – French	\$239.00	11/5/2013
BHS	u) Bracero, Jeannette	The iPad as a Teacher’s Toolkit	\$114.28	11/22/13
BMS	v) Craver, Marcella	How to Investigate HIB claims	\$176.93	11/13/2013
Olcott	w) Hunter, Nancy Lee	ASBO Int’l Annual Meeting	\$1,886.69	10/25-27/13
Olcott	x) Kragie, Linda	Fall School Law Forum	\$75.00	10/24/13
BHS	y) Sorge, Melissa	Teachers College – Response to Intervention – supporting upper grade readers who struggle	\$85.00	11/20/13

Action3. HIB Report



Resolution Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on October 16, 2013 and upheld the findings and/or consequences recommended by the Superintendent.

### **Facilities & Operations**

#### Committee Report

No meeting.

#### Action Items

Mr. Palma moved Facilities & Operations resolutions 1-3, seconded by Mrs. Hawkins. Facilities & Operations resolutions 1-3 were approved by a roll call vote of 9-0.

#### Action 1. Accept 2013-2014 Calendar Change

Resolution Resolved, that the Somerset Hills Board of Education accept a change to the 2013-2014 District Calendar due to state testing, snow day #2 scheduled for Friday, May 23, will change to Wednesday, May 28.

#### Action 2. Approve 2013/2014 Board Goals

Resolution Resolved, that the Somerset Hills Board of Education approve the 2013/2014 Board Goals as follows:

1. To review the Board's strategic plan and have the appropriate committees revise, update and continue implementation as needed.
2. To define a strategy for employee negotiations and to create an outline for ground rules.
3. To complete all required board training including: HIB, Achieve NJ and Ethics training.

#### Action 3. Approve Statement of Assurance\*

Resolution Resolved, that the Somerset Hills Board of Education approve the Statement of Assurance, WHEREAS, 18A:7a-3 et seq. and NJAC 6A:30-1.1 et seq. establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and

WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance, and

WHEREAS, the Somerset Hills Board of Education has conducted a self-evaluation in the key components to assess the district's capacity and effectiveness using quality performance indicators, and

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) – Statement of Assurance for The Somerset Hills School District, is attested to for accuracy and approved for submission to the New Jersey Department of Education, Office of the Executive County Superintendent of Schools.

### **Policy**

#### Committee Report

No meeting.

Action Items

Mr. Palma moved Policy resolutions 1-7, seconded by Ms. Kragie. Policy resolutions were approved by a roll call vote of 9-0.

- |                   |   |
|-------------------|---|
| <u>Action</u>     | 1. <u>Approve First Reading Policy #3144.12 Certification of Tenure Charges – Inefficiency (M) – New</u>  |
| <u>Resolution</u> | Resolved that the Somerset Hills Board of Education approve the first reading of Policy #3144.12 Certification of Tenure Charges – Inefficiency (M) – New |
| <u>Action</u>     | 2. <u>Approve First Reading Policy #3144.3 Suspension Upon Certification of Tenure Charge – New</u>   |
| <u>Resolution</u> | Resolved that the Somerset Hills Board of Education approve the first reading of Policy #3144.3 Suspension Upon Certification of Tenure Charge – New.     |
| <u>Action</u>     | 3. <u>Approve First Reading Policy #3372 Teaching Staff Member Tenure Acquisition – New</u>   |
| <u>Resolution</u> | Resolved that the Somerset Hills Board of Education approve the first reading of Policy #3372 Teaching Staff Member Tenure Acquisition – New.             |
| <u>Action</u>     | 4. <u>Approve First Reading Policy #3373 Tenure Upon Transfer or Promotion - New</u>  |
| <u>Resolution</u> | Resolved that the Somerset Hills Board of Education approve the first reading of Policy #3373 Tenure Upon Transfer or Promotion – New.                    |
| <u>Action</u>     | 5. <u>Approve First Reading Policy #3374 Tenure Upon Transfer to an Underperforming School – New</u>  |
| <u>Resolution</u> | Resolved that the Somerset Hills Board of Education approve the first reading of Policy #3374 Tenure Upon Transfer to an Underperforming School – New.    |
| <u>Action</u>     | 6. <u>Approve First Reading #5512 Harassment, Intimidation and Bullying (M) Revised</u>   |
| <u>Resolution</u> | Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #5512 Harassment, Intimidation and Bullying (M) Revised.         |
| <u>Action</u>     | 7. <u>Approve First Reading and Adoption Policy #4124 Employment Contract - Revised</u>   |
| <u>Resolution</u> | Resolved that the Somerset Hills Board of Education approve the first reading and Adoption of Policy #4124 Employment Contract – Revised.                 |

PersonnelCommittee Report

Mrs. Hawkins reported that the committee met on October 8<sup>th</sup>.

Action Items

Mrs. Hawkins moved Personnel resolutions 1-31, seconded by Mr. Palma. Personnel resolutions 1-31 were approved by a roll call vote of 9-0.

All personnel action is on the recommendation of the Superintendent.

- 
- Action Resolution 1. Accept Resignation  
Resolved, that the Somerset Hills Board of Education accept the resignation of Lindsay Fox, Health & Physical Education Teacher at Bernards High School, effective November 22, 2013 or sooner as determined by the Superintendent.
- Action Resolution 2. Accept Resignation  
Resolved, that the Somerset Hills Board of Education accept the resignation of Jefferson Villasis, district custodian, effective October 11, 2013.
- Action Resolution 3. Accept Resignation  
Resolved, that the Somerset Hills Board of Education accept the resignation of Joanne Russak, part time special education paraprofessional, effective October 25, 2013.
- Action Resolution 4. Accept Resignation  
Resolved, that the Somerset Hills Board of Education accept the resignation of Kelly Flanagan, part time special education paraprofessional, effective October 18, 2013.
- Action Resolution 5. Amend Parenthood Leave End Date  
Resolved, that the Somerset Hills Board of Education amend the parenthood leave end date for Joy White, English teacher at Bernardsville Middle School from January 27, 2014 to June 30, 2014.
- Action Resolution 6. Amend Appointment of Leave Replacement  
Resolved, that the Somerset Hills Board of Education amend the appointment of Cheryl Wallace, leave replacement English teacher at Bernardsville Middle School, from September 1, 2013 through June 30, 2014. (White)
- Action Resolution 7. Approve Appointment of Personnel Assistant/Secretary to the Assistant Superintendent  
Resolved, that the Somerset Hills Board of Education approve the appointment of Kathleen Mehan, Personnel Assistant/Secretary to the Assistant Superintendent, at an annual salary of \$61,000 (prorated), effective October 14, 2013 for the 2013-2014 school year.
- Action Resolution 8. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education accept the appointment of Arnaud Georges, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective September 23, 2013 for the 2013-2014 school year. (Gilbert)
- Action Resolution 9. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education accept the appointment of Marie Moore, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective October 8, 2013 for the 2013-24 school year. (Tiboni)
- Action 10. Approve Appointment of Paraprofessional

---

Resolution Resolved, that the Somerset Hills Board of Education accept the appointment of Dawn Onque, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective October 2, 2013 for the 2013-2014 school year. (New)

Action 11. Approve Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education accept the appointment of Elise Heil, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective September 2, 2013 for the 2013-2014 school year. (Murphy)

Action 12. Approve Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education accept the appointment of Jessica Aufiero, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective September 30, 2013 for the 2013-2014 school year. (New)

Action 13. Approve Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education accept the appointment of Goodness Herrera, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective October 8, 2013 for the 2013-2014 school year. (New)

Action 14. Approve Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education accept the appointment of Lisa Tiboni, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective September 24, 2013 for the 2013-2014 school year. (New)

Action 15. Accept Resignation

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Lisa Tiboni, part time special education paraprofessional, effective September 25, 2013.

Action 16. Amend Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education amend the appointment of Christine Terraglia from part time special education paraprofessional to full time special education paraprofessional, at an annual salary of \$19,309 (prorated) effective October 4, 2013 for the 2013-2014 school year.

Action 17. Rescind Appointment of Paraprofessional

Resolution Resolved, that the Somerset Hills Board of Education rescind the appointment of Patrick Nunoo, part time special education paraprofessional, for the 2013-2014 school year.

Action 18. Approve Salary Guide Advancements

Resolution Resolved, that the Somerset Hills Board of Education approve salary advancement for the following teachers for the 2013-2014 school year, retroactive to September 1, 2013:

<b>Name</b>	<b>Current Level/Step</b>	<b>Current Salary</b>	<b>New Level/Step</b>	<b>New Salary</b>
Atchinson, Leslie	BA+15/7	\$59,435	MA/7	\$61,435
Carpinielli, Lisa	BA+15/6	\$58,435	MA/6	\$60,435
Craver, Marcella	MA+45/17	\$92,184	MA+60/17	\$94,115
Ellis, Amanda	MA+45/5	\$65,435	MA+60/5	\$67,435
Frazier, Jessica	BA+15/5	\$57,435	MA/5	\$59,435
Georgiana, Michael	BA+15/5	\$57,435	MA/5	\$59,435
Hemens, Nick	BA/7	\$57,435	BA+15/7	\$59,435
Janosko, Ashley	MA+45/5	\$65,435	MA+60/5	\$67,435
Malwitz, Carrie	MA+30/7	\$65,435	MA+45/7	\$67,435
Porter, Shane	BA+15/7	\$59,435	MA/7	\$61,435
Procacci, Erika	BA/5	\$55,435	BA+15/5	\$57,435
Sorge, Melissa	MA+15/6	\$62,435	MA+30/6	\$68,435
St.Ours, Elizabeth	BA+15/8	\$61,030	MA/8	\$63,030
Szostak, David	MA+45/13	\$79,380	MA+60/13	\$81,280
Violillo, Maddalena	MA+45/12	\$76,930	MA+60/12	\$78,930
Weltler, Lynn	MA+30/18	\$93,478	MA+45/18	\$95,774

Action Resolution

19. Approve Co-Curricular Positions

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions at Bernardsville Middle School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	
a) Carrie Malwitz	Girls on the Move Coach*	\$59.11/hour	
b) Elizabeth St.Ours	Girls on the Move Coach*	\$59.11/hour	
*10 weeks, 2 hours/day, 2 days/week, funded by the Municipal Alliance			Committee
c) Kristene Both	Writing Lab	\$59.11/hour	
October through May, 1 hour/day, 2 days/week			

Action Resolution

20. Rescind Athletic Position

Resolved, that the Somerset Hills Board of Education rescind the following athletic position at Bernards High School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Lauren Cebello	Fencing Assistant Coach (JV): Winter	\$5,277

Action Resolution

21. Approve Athletic Position

Resolved, that the Somerset Hills Board of Education approve the following athletic position at Bernards High School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Ya Lu	Fencing Assistant Coach (JV): Winter	\$5,277

Action Resolution

22. Approve Appointment of Substitutes

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2013-2014 school year:

<b>Name</b>	<b>Substitute Position</b>	<b>Certificate</b>
Brum, Richard	Teacher	Standard
Christina Cerza	Paraprofessional	Substitute Credential
Crimmel, Nancy	Teacher/Paraprofessional	Substitute Credential
Finken, Cara	Teacher	CEAS
Pazian, Melody	Teacher/Paraprofessional	Substitute Credential
Stephenson, Dana	Teacher/Paraprofessional	Substitute Credential
Talbert, Rachel	Teacher/Paraprofessional	Substitute Credential

Action 23. Approve Appointment of Substitutes  
Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2013-2014 school year:

a) LaMaire, Lisa	Teacher/Paraprofessional	Substitute Credential
b) Lombardi, Barbara	Teacher	Substitute Credential

Action 24. Accept Resignation  
Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Elise Heil, special education paraprofessional, effective October 11, 2013.

Action 25. Approve Appointment of Registered Nurse  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Joseph Larena, part time district registered nurse at an hourly rate of \$35.71 (not to exceed 10 hours per week) effective October 17, 2013 for the 2013-2014 school year. (New)

Action 26. Approve Appointment of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Chelsea Boverly, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective October 21, 2013 for the 2013-2014 school year. (Flanagan).

Action 27. Approve Appointment of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Rachel Laraway, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective October 21, 2013 for the 2013-2014 school year. (New)

Action 28. Rescind Co-Curricular Appointments  
Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular appointments at Bernardsville Middle School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>
White, Joy	Literary Magazine (1/27/14 – 6/30/14)
White, Joy	Newspaper (1/27/14 – 6/30/14)

Action 29. Amend Co-Curricular Appointments

Resolution Resolved, that the Somerset Hills Board of Education amend the following co-curricular appointments at Bernardsville Middle School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Wallace, Cheryl	Literary Magazine (1/27/14 – 6/30/14)	2,578
Wallace, Cheryl	Newspaper (1/27/14 – 6/30/14)	2,578

Action 30. Approve Athletic Position

Resolution Resolved, that the Somerset Hills Board of Education approve the following athletic position Bernards High School for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Spadaccini, Jianna	Basketball: Women's Asst. (JV)	8,035

Action 31. Approve Appointment of Secretary

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Deborah Rodenbach, Secretary – Student Services, step 5, at an annual salary of \$46,346 (prorated) effective November 18, 2013, or sooner as determined by the Superintendent, for the 2013-2014 school year. (Mehan)

### Community Relations

Mrs. Swadba reported they will be meeting shortly.

### Supplementary Matters

None

### Public Questions & Comments

1. Ed Coury, Far Hills, is concerned about the contract for filming of the fencing team. He stated that there was difficulty in contacting the Board Attorney.
2. Holly Beachul expressed her continued enthusiasm for the filming of the fencing team project. She has experienced a lot of frustration in getting contract approval. She stated that it is an independent film and self-funded. She hopes we can reach an agreeable contract.
3. Shelly Iossa, Bedwell HAS President, stated that the curriculum presentation at the Bedwell HSA meeting was very well received. She would like to see a similar presentation in the evening for parents. She noted that Bedwell HSA approved \$10,000 for the classroom library and \$10,000 for teacher grants.

### Adjournment

Mrs. Hawkins moved to adjourn the meeting at 8:50 p.m., seconded by Ms. Goetz. The motion was approved by a unanimous roll call vote of 9-0.

Respectfully submitted,

*Nancy Lee Hunter*

Board Secretary

### **Resolutions:**

**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the

---

**sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**